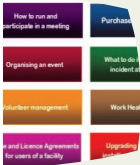




▶ REDEFINING COMMUNITY COMMITTEES— CURRENT STATUS 1



▶ ONLINE KNOWLEDGE BANK 2



▶ BUDGETS AND NEW INITIATIVE REQUESTS 2

Committee focus

WELCOME TO THE FEBRUARY NEWSLETTER!

As Committees and Council approach the implementation of the Redefining Community Committees project, bi-monthly newsletters will be delivered to your inbox! If you have any specific items you would like addressed, please feel free to contact me. ~Rebecca

Committee evolution and timetable

As committee meetings progress for 2015, many groups are starting to think about how they see their groups evolving as part of the Redefining Community Committees project. Craig Grocke is starting to attend meetings to discuss a wide range of issues that Committees will need to address. These include:

- Objectives of Committees
- Why should groups incorporate
- Benefits of Incorporation
- Becoming a Volunteer of Council
- Summary of Incorporation Process
- Summary of Volunteering with Council
- The schedule of engagement of Committees

We have also developed a pack that will provide Committees with information that will assist with the journey; incorporation guidelines and a strategic plan template.

A steering group has been established to help guide and monitor the progress of the project. Please feel free to contact any of the members with any queries; Craig Grocke, Rebecca Tappert, Joanne Thomas, Cr Margaret Harris, Cr Michael Seager and Cr Mark Grossman. In order to apply a staged approach to engaging with Committees, the timeline (to the right) has been approved by the steering group.

If your Committee would like to receive any information prior to your schedule, please let me know and we can talk through the contents of the information pack so you can make a start on your discussions.

If you have any questions, concerns or comments, please contact Rebecca Tappert at rtappert@barossa.sa.gov.au or 8563 8454.

Jan - March	<ul style="list-style-type: none"> • Angaston Management Group • Old Union Chapel
March - May	<ul style="list-style-type: none"> • Tanunda Recreation Park • Talunga Recreation Park • Mt Pleasant Hall & Main Street • Mt Pleasant History Group • Mt Pleasant Christmas Parade
March	<ul style="list-style-type: none"> • Angaston Town Hall • Tanunda Town Committee
April - May	<ul style="list-style-type: none"> • Lyndoch & District Community Committee • Lyndoch Street Party • Williamstown Queen Victoria Jubilee Park
May - June	<ul style="list-style-type: none"> • Williamstown Community Council • Williamstown Hall • Williamstown Historical Society
June - July	<ul style="list-style-type: none"> • Angas Recreation Park • Moculta Recreation Park
July - August	<ul style="list-style-type: none"> • Stockwell Recreation Park
August - September	<ul style="list-style-type: none"> • Stockwell Hall • Curdnatta Park • Lyndoch Hall
September - October	<ul style="list-style-type: none"> • Murray Recreation Park • Rowland Flat Community Centre



I would like Information on:

How to run and participate in a meeting	Purchases and Income
Organising an event	What to do if there is an incident at a facility
Volunteer management	Work Health Safety
Lease and Licence Agreements for users of a facility	Upgrading a facility or installing something new

Online Knowledge Bank

A recently developed online tool is available for all Committee members to use to source information and templates of various interest areas:

- Meetings
- Purchasing
- New project requests
- Events
- Volunteers
- Facility agreements
- Incidents
- Work health safety

So if your Committee hasn't had a look at the meeting minutes template or latest volunteer registration form, please download the latest versions.

Go to www.barossa.sa.gov.au and navigate through the Council tab, under Council Committees, click Committee Member Knowledge Bank.

If you would like to see any other information stored here, please let me know and I will add it!



Rebecca Tappert

Manager Administrative Services
rtappert@barossa.sa.gov.au
8563 8454

Budgets and New Initiative Requests

I appreciate the short turnaround times.... for the review of budgets.
~Rebecca

Base budgets were sent to Committees in early February and I appreciate the short turnaround times required.

By now, Committee review of budgets should be almost complete and New Initiative (new project) requests being developed for submission. It would be great if Committees could also prioritise their new initiative requests so guide the assessment process.

The process from here involves all the requests to be collated and entered into a central register that form the basis for Council's Corporate Management Team (CEO and Directors) to review.

Once this initial review is complete, the new initiatives received from Committees, clubs, user groups and internal requests are presented to Council along with defined amount of discretionary funds available from Council's long term financial plan.

Requests are sorted by priority; by assessing benefit to the community and value of project to determine how many can be successful with the given funds. Council may also choose to increase discretionary funds by either; reducing and transferring service from another budget area or perhaps by raising rates.

This is purely a decision for the elected members but also highlights the importance of being able to demonstrate the community benefit of new initiative requests.

Committees will be made aware of the success of their budget and new initiative requests in July 2015.

For Committees that manage community facilities, please also be advised that the latest round of Sport and Recreation Grants have just opened and close on 20 April 2015. See www.osr.sa.gov.au for more details.

Committees will be made aware of the success of their budget and new initiative requests in July 2015.

CONGRATULATIONS

Well Done to the volunteers involved in the organisation and participation on the day of the Williamstown

Thank You CFS event. \$7,500 was raised and donated. Every participant donated their goods, services and talents to be part of a great community event to say thanks to the Williamstown CFS brigade for their involvement in the Sampson Flat Fire.



COMMITTEE INDUCTION TRAINING



Thank you to everyone who attended the Committee Induction training sessions in January. It was pleasing to see such a large turnout and experience the level of enthusiasm and engagement while discussing each of the scenarios presented.

For those not able to attend, we discussed the process, boundaries and opportunities involved with purchasing, new or upgraded facility requests, event management, incident management and meeting procedures.

To view the scenarios discussed in more detail, go to the Committee Member Knowledge Bank on the Council website.

REMINDER

TO ALL AUTHORISED AGENTS:

Please get your signed authority forms back to Rebecca Tappert as soon as possible.