



Seniors Collaborative
Action Project

Barossa.Gawler.Light.Mallala

**Seniors Collaborative Action Project (SCAP)
Executive Committee Meeting held
Thursday 24th November, 2016 at 11:00am
In The Barossa Council Chambers**

MINUTES

PRESENT: Beth Hudman (Gawler Care and Share), Craig Stanbridge (Country Home Services); Debra Anderson (SCAP); Jo Parker (Barossa & Light Home Assist); Sanna Brennan (Gawler Home Assist)

APOLOGIES : Lee Martin (Tanunda Lutheran Home); Simon Newbold (Barossa Village); Vicki Williamson (Carers' Link).

1. OPEN

Meeting opened 10:40am

2. MINUTES OF PREVIOUS MEETING

Accepted

3. BUSINESS ARISING

3.1 Ongoing Role of Collaborative PO

Deb was advised by someone at DoH that it is highly likely the CPO roles will continue until 30/6/18. This is for 'program alignment' purposes as Victoria only joined MAC on 30/6/16. Letter of offer should be sent to auspices before Christmas.

4. DELIVERING AN INTEGRATED CARER SUPPORT SERVICE – DRAFT MODEL CONSULTATION

Deb will seek feedback from the sector and submit a regional response.

5. REGIONAL PLANNING FORUM

SCAP Activity Work Plan states we will hold two regional planning forums during the funding period. As yet have held none as have been waiting for information on Stage 2 Increasing Consume Choice. Likely to have one before the end of project .

Should be able to substitute this activity for another, eg Pop Up Expos were not included in the original plan

6. PO REPORT

Key points

- Fourth meeting of RAS/MAC Troubleshooting Working Group held and feedback from DoH and ACS to issues raised by the SA sector passed on
- Fourth and final 2106 Ageing in Style Expo held in Nuri on October 27th.
- Stocktake report completed for DoH covering period 1st Nov 2015 – 30th June 2016 (attached).
- 'Pop-Up' Expo's to promote Dementia Awareness month held September 20th and 22nd throughout the region involving 7 service providers.

7. FINANCIAL REPORT

- Additional Income \$4,000; Expenditure \$3,937
- Tabled and accepted

Will need to find funds to run Expo's next year. Community Helpers has been approached again. Country SA PHN will also be approached. The 4 Councils in the SCAP region cover most costs, however newspaper advertising is expensive but is a good way of promoting them

7 OTHER BUSINESS

7.1 CHSP Growth Funding Round

Gawler Care and Share submitted an application for growth funding for Transport.

8 NEXT MEETING

Thursday 23rd February, 2017, 11-12

9 CLOSE

Meeting closed at 11:30am

SCAP PROGRESS REPORT 2015-17 - covering period 1st November, 2015 – 30th June 2016

Objective 1 To engage with CHSP grant recipients and consumers, along with other aged care stakeholders, to build capacity of the aged care sector to implement the new reform

Deliverable	Time Frame	Measure of Success	Status	Progress Report
<ul style="list-style-type: none"> • Disseminate information re: reforms to service providers and stakeholders in a timely manner • Maintain SCAP page on The Barossa Council website • Undertake consultation with CHSP service providers and other stakeholders to identify SCAP priorities. • Deliver Ageing in Style Expos that provide opportunities for aged care service providers, local businesses and community groups to promote their services to older consumers. • Hold consumer Information Forums in the region such as: navigating the Aged Care System, Planning for the Future, Health and Well-being, Dementia etc. 	<p>1/11/15-30/6/16</p>	<ul style="list-style-type: none"> • 100% of service providers and stakeholders receive information regarding the reforms via email. • Minutes of all SCAP meetings and events are included on the SCAP web page. • 80% of CHSP service providers in the region participate in the consultation process. • 4 x AIS Expos will be held across the region in 2016 • 100% of aged care service providers in the region will participate in the Expos • At least 6 consumer information forums will be held in the region during the funding period. 	<p>In progress</p>	<ul style="list-style-type: none"> • 100% of service providers and stakeholders received information regarding the reforms via email. • Minutes of all SCAP meetings and events are included on the SCAP web page. • 80% of CHSP service providers in the region participated in the consultation process. • 2 x AIS Expos have been held during the reporting period with a further 2 more planned for 2016 in August and October • 100% of aged care service providers located in the region participated in the Expos • 2 consumer information forums were held in the region during the reporting period. In March the CPO presented on the Aged Care System to the Gawler & Districts Community Services Forum. In May 2016 as part of the Hewett Ageing in Style Expo, a series of 5 x 20 minutes talks on the

<ul style="list-style-type: none">• Support DoH's national consumer campaign.• Participate in the State Collaborative Project Officer Network initiatives that aim to build capacity of the sector.		<ul style="list-style-type: none">• TBA by DoH• Attend 80% of CPO meetings	<p>following topics were presented:</p> <ul style="list-style-type: none">○ Older People's rights & Advocacy○ Advance Care Directives○ Falls Prevention○ Centrelink Tips and Traps○ PBS, Generic Medicine & Pharmacy Services <p>Further consumer forums have been organised for September and October 2016 and a 'Travelling Pop- Up Expo is planned for September.</p> <ul style="list-style-type: none">• Nothing as yet from DoH re national consumer campaign• Attended 100% of CPO meetings to date
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Objective 2 To establish and maintain collaborative partnerships and projects between CHSP grant recipients, the Department, and other aged care stakeholders.

Deliverable	Timeframe	Measure of Success	Status	Progress Report
<ul style="list-style-type: none"> • Maintain project governance that is representative of the service providers in the region • Maintain the Consumer Engagement Working Group (CEWG) that delivers opportunities for consumer engagement in the region utilising a collaborative approach. • Facilitate meetings between RAS Managers and Operational Managers of service providers in the region for the purpose of troubleshooting. Information from these meetings will be communicated to DoH. • Facilitate meetings of the Gawler & Surrounds Healthy Ageing Network (GASHAN) involving service providers, RAS assessors and other stakeholders, to discuss and address operational issues, and to promote services. 	<p>1/11/15-30/6/16</p>	<ul style="list-style-type: none"> • At least 8 SCAP Executive Committee meetings are held during the funding period. At least 5 CHSP funded service providers are represented on the Executive Committee and attend 75% of scheduled meetings • At least 14 meetings of the CEWG will be held during the funding period. • There is representation from the 4 councils in the region on the working group. • There is representation from at least 50% of CHSP service providers on the Working Group • At least 6 meetings will be held during the funding period. • 80% of RAS providers and 80% of service providers will attend the majority of meetings. • At least 8 x GASHAN meetings will be held during the funding period. • 80% of RAS providers, and 70% of CHSP service providers will be represented at the majority of meetings. 	<p>In progress</p>	<ul style="list-style-type: none"> • 3 x SCAP Executive Committee meetings have been held during the reporting period. Six CHSP funded service providers are represented on the Executive Committee. • 6 x meetings of the CEWG have been held during the reporting period. Two were cancelled as they fell in the same week as Expo's • There is representation from the 4 councils in the region on the Working Group. • There is representation from 50% of CHSP service providers on the Working Group • 2 meetings were held during the reporting period. • 50% of RAS providers attended one meetings and 75% attended the other. 60% of aged care service providers have attended meetings plus a further two representing primary health service providers. • Four GASHAN meetings have held during the reporting period. • 75% of RAS providers (3 out of 4) have attended all meetings and

<ul style="list-style-type: none"> Organise regional planning Forums as needed for the purpose of developing collaborative responses to service gap needs and priorities in the region, and responding to policy and reform. 		<ul style="list-style-type: none"> At least two regional planning Forums will be conducted during the funding period 		<p>100% attended one meeting. 100% of service providers have attended at least one meeting and 70% of CHSP service providers will be represented at the majority of meetings.</p> <ul style="list-style-type: none"> No regional planning Forums were held during the reporting period as there was no identified need to do so.
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Objective 3 To support the sector to implement the CHSP and other aged care reforms, and to provide feedback to and from the Commonwealth

Deliverable	Timeframe	Measure of Success	Status	Progress to Date
<ul style="list-style-type: none"> Facilitate opportunities for communication between DoH and the sector regarding transition issues and barriers to implementation Establish and implement a mechanism for feeding information to DoH regarding transition issues and the impact of policy reform on service providers in the region, utilising the State CPO Network 	1/11/15-30/6/16	<ul style="list-style-type: none"> DoH will be invited to attend at least 3 x regional meetings of aged care service providers during the funding period. Information will be forwarded to DoH on at least a quarterly basis during the funding period 	In progress	<ul style="list-style-type: none"> DoH attended 1 x regional meetings of aged care service providers during the reporting period (GASHAN meeting April 2016) <p>Due to a change in DoH staff this mechanism was not established as initially planned. However</p> <p>Information was forwarded to DoH from the SA CPO Network following a state wide survey and series of workshops conducted by the CPOs.</p>

Objective 4 To support CHSP providers to deliver quality services which are responsive to client needs, including special needs groups

Deliverable	Timeframe	Measure of Success	Status	Progress Report
<ul style="list-style-type: none"> Identify training and development needs of aged care sector staff and Independent Contractors within the region, and coordinate and/or deliver training to address identified needs. 	1/11/15-30/6/16	<ul style="list-style-type: none"> At least 6 training and development opportunities are provided for the sector in the region during the funding period. 	In progress	<ul style="list-style-type: none"> 4 x training and development opportunities have been provided for the sector during the reporting period. <ul style="list-style-type: none"> BPP Wellbeing Workshop Resilience Workshops SA Collaborative Projects Symposium Industry Links Upskilling Training Program <p>Another workshop has been organised for 30th August 2016</p>