

**MINUTES OF THE MEETING OF  
THE BAROSSA BUSHGARDENS S41 COMMITTEE**

**Held in the Council Chambers on Wednesday 10<sup>th</sup> August 2016 commencing at 1.00pm**

1. **WELCOME** The Chairperson K Jenkins welcomed all to the meeting.
2. **PRESENT:** - K Jenkins, T Waldhuter, B Lillecrapp, L Mason, Cr T Hurn, R Dawkins, R Johnstone, D Armstrong, S Barrett and P Payne.
3. **APOLOGIES** – Nil
4. **GUESTS** – Nil
5. **CONFLICT OF INTEREST**  
No conflict of interest was recorded.

6. **CONFIRMATION OF MINUTES FROM PREVIOUS MEETING**  
**MOVED** R Dawkins that the Minutes of the meeting held on 8<sup>th</sup> July 2016 as circulated be confirmed as a true and correct record of the proceedings of that meeting.  
**Seconded** T Waldhuter **CARRIED**

7. **MATTERS ARISING FROM PREVIOUS MINUTES**
  - 7.1 To confirm L Mason as member of the Section 41 Committee. K Jenkins formally welcomed L Mason to the committee.
  - 7.2 S Barrett and R Johnstone to report on Resilience Training Workshop- deferred to General Business.
  - 7.3 G Mavrinac followed up on the two items in the financial report from last meeting.

- MOVED** B Lillecrapp That the matters arising from the previous minutes and any recommendations contained within it be adopted.  
**Seconded** T Waldhuter **CARRIED**

8. **WORK HEALTH AND SAFETY REPORTING**  
P Payne reported that a Work For the Dole person had slipped in the car park with no consequences.  
P Payne had returned to work on reduced duties for a non-related work injury. See Nursery Manager's Report.

- MOVED** R Dawkins that the information items contained in the Work Health and Safety Report be received and that any recommendations contained within it be adopted.  
**Seconded** L Mason **CARRIED**

G Mavrinac entered the meeting at 1.20pm

9. **CORRESPONDENCE**  
9.1 Correspondence In:

Christine Thomas	FW: August 2016 News from Smoult Horticultural Suppliers	8:54 AM
NRM Education	NRM Education latest news - AAEE conference, outdoor play, grants, picture books and more...	Sun 8:30 AM
Sarah Barrett	Request from CWA for BBG to attend their meeting	Sat 6/08
Barossa Visitor Centre	Celebrate SALA in the Barossa!	Fri 5/08

Conservation SA	Community Noticeboard - August 2016	Fri 5/08
Our Community	Are boring, badly written minutes wasting your time?	Fri 5/08
Tourism Barossa	Notice of Tourism Barossa 2016-2017 board vacancies	Fri 5/08
Tourism Barossa	The Barossa is a busy place! Here's what's happening this week....	Thu 4/08
Sophie Rogers	AAEE Conference update and Nature Play SA Festival	Thu 4/08
Caroline Holloway (gwlap)	Invoice #00000400; From Landcare Association of SA Inc.	Wed 3/08
Landcare Association of SA	LASA News	Wed 3/08
Brand South Australia	Voting now open for the 2016 Regional Awards! WIN \$500 RAA Travel Voucher	Mon 1/08
BirdLife Australia	August 2016 e-news – New hope for Plains-wanderer	Mon 1/08
Sophie's Patch	Sophie's Patch July 2016 Newsletter	Sun 31/07
NRM Education	NRM Education latest news - migratory birds, AAEE conference opportunities, food garden resources, bird research and more...	Sun 31/07
DENR.AMLRNews@sa.gov.au	Adelaide International Bird Sanctuary - July e-news	29/07/2016
Nichols, Chris (DEWNR)	Calendar of Events August 2016 [DLM=For-Official-Use-Only]	29/07/2016
Paul Sullivan – BirdLife Australia, CEO	A Thankyou from our Woodland Birds	29/07/2016
Tourism Barossa	Invitation to Tourism Barossa networking event and SALA official opening	29/07/2016
Landcare Association of SA	LASA AGM, 30 August 2016	28/07/2016
NRM Education	Help choose a fossil emblem for South Australia	27/07/2016
Our Community	Hurry, nominate your treasurer by July 29!	27/07/2016
wine@kabminye	FW: New Blog for Nonprofits	27/07/2016
Sandie Simons	RE: Official SALA opening and networking event	26/07/2016
Raymond, Andrew (DEWNR)	Governance Health Check for Community run NRC's [DLM=For-Official-Use-Only]	25/07/2016
NRM Education	NRM Education latest news - EfS video launched, a call for art submissions, grants, painted ladies and more...	24/07/2016

Tourism Barossa	HOLDING SUBJECT	22/07/2016
Gary Mavrinac	RE: 16/17 budget adjustment Q1 - Bushgardens building/maint services	22/07/2016
Vicky Rohrlach	16/17 budget adjustment Q1 - Bushgardens building/maint services	22/07/2016
Landcare Australia	Win a \$2,000 Grant with the Yates Junior Landcare 2016 Grant!	22/07/2016
BirdLife Australia	BirdLife Australia – Antarctica & South Georgia Expedition 2016	22/07/2016
Conservation SA	Community Noticeboard - July 2016	21/07/2016
BGANZ Secretariat	BGANZ Update: Collections Curator, Auckland Botanic Garden Vacancy - BGCI Webinar and BGANZQ Conference details	21/07/2016
secretariat@bganz.org.au	BGANZ Membership 2016/17 Now due	21/07/2016
Joanne Thomas	FW: Complete the Bike Friendly Barossa survey and win	21/07/2016
Landcare Association of SA	LASA Newsletter July 2016	20/07/2016
Brand South Australia	Last Chance to Nominate for the 2016 Regional Awards!	20/07/2016
Chris Kruger	Information Sessions on new Native Vegetation Regulations - 27 July 2016	19/07/2016
MBX Info - Barossa Regional Gallery	Barossa Regional Gallery Exhibitions & Events - July - Dec 2016 Program	19/07/2016
Adelaide Fringe Artist and Venue team	Venue registrations open in 2 weeks! Book into our venue info sessions and get in the know!	19/07/2016
South Coast Environment Centre	RE: Next NRC Alliance meeting date [DLM=For-Official-Use-Only]	19/07/2016
The Funding Centre	Welcome to EasyGrants Newsletter - July 2016	18/07/2016
Landcare Australia	Discover Tasmania - Trek with Charlie Arnott	18/07/2016
Jenkinson, Rebecca (DEWNR)	RE: Next NRC Alliance meeting date [DLM=For-Official-Use-Only]	18/07/2016
BGANZ	BGANZ Open Day Registrant Feedback Survey - 22/76 Responses - We'd love more. Did BGANZ Open Day work for you??	18/07/2016
Sandie Simons	RE: SALA at Barossa Bushgardens - You're Invited!	16/07/2016
Sandie Simons	SALA at Barossa Bushgardens - You're Invited!	15/07/2016
Jenkinson, Rebecca (DEWNR)	RE: Barossa Bushgardens 2016-19 Grant Agreement [DLM=For-Official-Use-Only]	15/07/2016

BirdLife Australia	Thanks for keeping birds & nature on the agenda!	14/07/2016
Natural Resources SA Murray-Darling Basin	Citizen Science Winter 2016 - Natural Resources SA Murray-Darling Basin	14/07/2016
Gary Mavrinac	Cost Centres for 2016-17	14/07/2016
Sandie Simons	SALA at Barossa Bushgardens 2016 - Promotion, Installation and Opening updates	13/07/2016
Tourism Barossa	Tourism Barossa membership renewals are on their way, plus all of this week's tourism news.	13/07/2016
Chris Kruger	Barossa Bushgardens 2016-19 Grant Agreement	13/07/2016
BGANZ Secretariat	BGANZ Magazine: (PDF Version now attached) THE BOTANIC GARDENER July 2016 - OUT NOW - Read online or Print the PDF	13/07/2016
AAEE 2016 Conference Secretariat	AAEE2016 – Keynotes Announced	13/07/2016
GEHA	FW: GEHA news 12 July 2016 #5	12/07/2016
Martin McCarthy	New Initiative Outcomes for 2016/17 Budget	12/07/2016
BGANZ Secretariat	BGANZ Magazine: THE BOTANIC GARDENER July 2016 - OUT NOW - Read online or Print the PDF	12/07/2016
Ross_Dawkins	Minutes of S41 committee	11/07/2016
kate jenkins	FoBB Minutes	9/07/2016
Vicky Rohrlach	16/17 Bushgardens Adopted Budget	4/07/2016

## 9.2 Correspondence Out:

To	Subject	Sent	Recommendations
'info@valleylocksmiths.com.au'	Purchase Order '10-001319'	Wed 3/08	
'Ian Rice'	RE: Re AUSTRALIAN PLANT CONFERENCE IN SEPTEMBER	28/07/2016	
Gary Mavrinac	16/17 B140 and B146 carry fwd's	27/07/2016	
'Jason.tyndall@natureplaysa.org.'	Event for Nature Play Festival	27/07/2016	
Raymond, Andrew (DEWNR)	RE: Governance Health Check for Community run NRC's [DLM=For	27/07/2016	
'Raymond, Andrew (DEWNR)'; Gary	RE: Governance Health Check for Community run NRC's [DLM=For	27/07/2016	
Megan Sweeney; 'katejjj@msn.co	RE: famile for the Barossa Visitor Centre	27/07/2016	
Gary Mavrinac; Kimberley Rohan	Changes to days of work	26/07/2016	
'sarah.henderson@accor.com'	Bushgardens Proposal	26/07/2016	
Bryce Lillecrapp (bandblillecrapp@	Corro In July 2016.xlsx	8/07/2016	
Bryce Lillecrapp (bandblillecrapp@	FW: 16/17 Bushgardens Adopted Budget	8/07/2016	

**MOVED B Lillecrapp** that Correspondence in and out be received.  
**Seconded T Waldhuter**

**CARRIED**

## 9.3 BUSINESS ARISING

Request from Tanunda CWA branch to speak to their meeting. Recommended that this item be forwarded to Friends of BBG.

Recommendation of continuation of membership to Landcare Australia accepted.

Recommendation to participate in NRC health check accepted and request The Barossa Council Governance Officer attend.

**Moved T Waldhuter** that business arising by adopted.

**Seconded R Dawkins**

**CARRIED**

**R Johnstone** entered the meeting at 1.24pm

**D Armstrong** entered the meeting at 1.27pm

## 10. REPORTS

### 10.1 Management Committee Report:

Noted ongoing discussion about the driveway issue with Council staff

**MOVED D Armstrong** that the information items contained in the Management Committee Report be received and that any recommendations contained within it be adopted.

**Seconded L Mason**

**CARRIED**

### 10.2 Financial Sub Committee Report:

NO report as EOFY reports not yet finalised

Budget tabled for 16/17

**MOVED R Johnstone** That the Financial Report be received and any recommendations therein be noted

**Seconded T Waldhuter**

**CARRIED**

### 10.3 Nursery Manager Report: P Payne

Refer the attached report

Spring Open Day – Discussion as to the viability of holding one.

**MOVED D Armstrong** that we accept the nursery manager's recommendation that due to presales and Pinery Fire sales and general community demand we do not have an open day in spring.

**Seconded T Waldhuter**

**CARRIED**

Reported that Work For the Dole with the Nursery Manager has a contract for 25hrs plus lunch time and is negotiating a small change in hours that is to be sorted with Management.

**MOVED D ARMstrong** that the information items contained in the Nursery Manager's Report be received and that any recommendations contained within it be adopted.

**Seconded R Johnstone**

**CARRIED**

**ACTION** Noted that Nursery Manager and Co-ordinators Reports need to be followed up with respect to the status of the aspect of the jobs – to be discussed at the next Management Committee meeting

### 10.4 Coordinator's Report including NRC report: S Barrett

Refer to attached report

Following on from discussion from last meeting:

- Bushgardens has been registered as a Fringe Festival Venue 2017
- 2017 Vintage Festival two events
  - Nadjuri – Peramangk traditional bush foods trail and luncheon at the Bushgardens being organized by small committee.

- Scarecrow competition run by BBG NRC
- Nature Play Festival 2016, we have registered for the October event. A good opportunity to promote our partnership with the Coop.
- NRC EOFY report. \$282,000 volunteer contribution.

**MOVED B Lillecrapp** that the information items contained in the Coordinator's Report including NRC Report be received and that any recommendations contained within it be adopted.

**Seconded** T Waldhuter  
2.28TH left the meeting

**CARRIED**

G Mavrillac left the at meeting 2.56pm

### **10.5 Site Management SC Report: B Lillecrapp/T Waldhuter**

- Concentrating on Eremophila garden and WFD volunteers at present.
- Work continuing on the Honour garden. The criteria has been received well and needs to be celebrated with an opening when it is completed.
- Wanting to try pine oil as spring comes for weed control.

**MOVED T Waldhuter** that the information items contained in the Site Management Sub Committee Report be received and that any recommendations contained within it be adopted.

**Seconded** B Lillecrapp

**CARRIED**

### **10.6 Tours Report - Ray Duance**

APS conference in 17<sup>th</sup> September with about 100 people attending.

**MOVED R Dawkins** that the information items contained in the Tours Report be received and that any recommendations contained within it be adopted.

**Seconded** K Jenkins

**CARRIED**

### **10.7 Update of Key Projects**

#### **10.7.1 Labyrinth**

L Mason reported that the 'Buy a piece of the path' continues to raise funds.

#### **10.7.2 Nature play**

Structures to be installed in 16/17fFY. A spreadsheet to be brought to the next meeting for discussion as well as signage.

#### **10.7.3 Community Nursery**

The gravel fines have been delivered – ready to be spread. Irrigation is scheduled for installation by September and have plants in there for sale. Graphics need to be done for signage.

#### **10.7.4 Village Landcare**

Finance has come from Carers Link and have started the contract work. Concern was raised at the cost of having to employ a person for 3 hours a week is prohibitive to fill in for the incumbent.

**MOVED D Armstrong** that the information items contained in the Update of Key Projects Report be received and that any recommendations contained within it be adopted.

**Seconded** R Johnstone

**CARRIED**

## **11. GENERAL BUSINESS**

11.1 APS conference details and invitation advised to committee members

11.2 Resilience training Workshop report from R Johnstone and S Barrett.

**MOVED R Dawkins** that the items in General Business be noted.  
**Seconded B Lillecrapp**

**CARRIED**

R Johnstone left the meeting at 3.40

**12. NEXT MEETING and Dates to note**

Wednesday 14<sup>th</sup> September 2016 at 1pm at the Council Office.

**13. CLOSURE**

There being no further business, the meeting closed at 3.42 pm.

Confirmed

**Date:** .....

**Chairperson:** .....

Advised that L Mason will an apology for September and October meetings.