

BAROSSA BUSHGARDENS SECTION 41 COMMITTEE MEETING MINUTES

Held in the Council Meeting Room on Friday 11th April 2014

1. **Welcome:** - The Chairperson K Jenkins opened the meeting at 1.30 pm and welcomed all present.
 2. **Present:-** K Jenkins, R Duance, A Randell, R Johnstone, B Simons, R Dawkins.
- In attendance:-** K Wohlers, S Barrett and P Payne,
3. **Apologies:-** Cr R Sloane, T Waldhuter, I Glastonberry.
 4. **Minutes:** Moved R Dawkins Seconded R Duance that the minutes of 14th February 2014 be accepted as circulated. Carried

5. Business Arising (See Attached Action Sheet):

Open Day Debrief – cash needs be split into three areas/three floats.
Need to do a head count as well.
BBQ was a great success along with vegetables.
Signs need to be put up earlier and maybe more of them – core flute.
Problem with google searching for site.
Credit card facilities investigation required.

5.1 Community Nursery

ACTION Need to do plan of the area – get it underway before 30th June and hopefully have it up and running by 30-6-15 Gant chart for the planning PP.

5.2 OHS Work Cover visit to BG in May

5.3 Trade mark – cost \$200. Marketing committee to discuss – ‘Bushgardens and logo’

Moved R Duance **Seconded** B Simons That we go ahead with the trademarking process. **CARRIED.**

5.4 Business plan for the nursery to be developed – June.

5.5 Marketing plan for the whole of the BG

5.6 Subcommittee charters Needs to be tabled at June Meeting.

5.7 Insurance issues –stocktake not costed – needs to be costed by June

5.8 Cool room working bee. 1st weekend in May.

5.9 Meeting time:- After discussion it is to remain on Fridays.

5.10 Village land care in May June

Break for tea 3.10pm - Resumed 3.25pm

6. Correspondence:-

In: See co-ordinators report.

Out:

7. Financial Sub Committee Report: see attached

7.1 Budget and new initiatives – some friend's monies available to be donated and allocated.

7.2 Wages Funding - Secure funding for wages for nursery guarantee \$15k for the nursery manager's position. Clarification required.

7.3 Tractor/mower – The Council have excess stock of a mower which is to be housed at the BG to be used for both BG and Council. Training is required for use etc.

7.4 SALA - K Wohlers reported SALA will be held at the Barossa Bushgardens from Saturday 26th July (Opening) to Sunday 24th August. The Theme is "Hidden Gems". There will be about 10 Artists exhibiting in the gardens. The initial meeting with the artists will be on Thursday 8th May at 4pm. The artists share the registration fee and organize the catering for the opening. Barossa Bushgardens will appear on the SALA Map for the Barossa and also in the SA wide SALA magazine by the Advertiser.

7.5 Gourmet weekend No Waste Sustainable Long Lunch: The NRC is considering a Gourmet weekend lunch on Sunday 17th August. Promote NRC, bring your own plates chair cutlery etc. needs to be bookable tickets for sale. Interest for the event needs to be checked out via a quick survey amongst Bushgardens members by email.

K Wohlers left the meeting at 4pm

8. Nursery Manager Report: Pam Payne (attached)

8.1 Trees for life bushfire appeal – Went well with community groups participating.

8.2 Close The BG will be closed in April between Easter and Anzac with a Friends group email and face book being advised as well. **Moved** P Payne **Seconded** B Simons **CARRIED**.

8.3 Rex Centre Is to be replanted with herbaceous plants in car park area. It is well in hand.

A Randell registered her complaint that we were supplying labour to plant plants.

8.4 Nursery pricing paper to be presented in June. Prices were increased before open day.

Moved R Duance and **Seconded** B Simons That price increase be ratified. **CARRIED**.

8.5 Rabbit baiting continuing.

An error in the report should read 'supply and support only S Knoll and FJ's'.

9. OHS: P Payne

See business arising/Action Sheet

10. Coordinator's Report including NRC report: Sarah Barrett (attached)

10.1 Open Day – congratulations to all for a good job well done.

10.2 Gawler NRC invitation to participate in Understorey Project plant collection day Sunday 22nd June 10am – 1pm

10.3 Volunteer Training Calendar (First Aid and Brush Cutting)

10.4 Logo redesigns (Natural Resource Centre, Community Nursery, Live Local, Plant Local- Split pants

10.5 SGIC Community Grant – Access for All - did disability parking and drop off.

P Payne left 4.35pm Returned 4.37pm

10.6 Correspondence out funding for village Landcare and leisure options.

10.7 Attended a Barossa trust mark meeting

10.8 SITA Grant Unsuccessful for the SITA Grant.

11. Site Management SC Report: Bill Simmons/Ross Dawkins

11.1 Tools. All tools have been replaced and are now kept in a lock up cupboard.

11.2 Rabbit Baiting Near completion but will need a re-run.

11.3 Weeds A large germination of summer weed have been sprayed with a large amount of Caltrop being found and manually removed. A very tedious job.

11.4 Garden Shed Installed a donated 3M x 3M garden shed inside the enclosed nursery area.

11.5 Lawn Mower The ride on lawn mower has been returned from repairs.

11.6 Clean up Completed clean-up of gardens prior to Open Day.

11.7 Car Park Needs further investigation with the number of vehicles parking at the BG.

12. Community Nursery & Volunteer Centre:

Cool room - see above.

13. Tours - report Ray Duance

There is one tour on the horizon on 25th September. Modbury National Seniors - 30-35 people Ray will need help for 2 groups.

Loud hailer needs to be repaired.

14. Marketing/Fundraising

Signage - needs to be placed on the agenda for the May meeting.

15. Information Sharing

16. Close. Meeting closed at 4.50pm

Next Meeting and Key Dates

Section 41 Committee 9th May 2014 at 1 pm.

FoBB 13th June 2014