

**BBG SECTION 41 COMMITTEE MEETING**  
**Minutes of the meeting held at 1pm on Friday 10th May**  
**In the Council Chambers**

**1. Welcome** The Chair K Jenkins opened the meeting and welcomed Tony Vincent and members who introduced themselves including T Vincent to the committee.

It was noted that we accept his expertise and work with him on issues as needed.

**2. Present** K Jenkins, Cr. B Sloane, B Simons, R Duance, R Dawkins

Guests: Tony Vincent

In attendance:- P Payne, T Vincent, K Wohlers, C Hall.

**3. Apologies:** B Storey

**4. Minutes:** Minutes of meeting of 12.4.2013 be accepted with the correction of B Storey included twice be corrected to read B Simons on the second occasion.

**Moved** R Duance **Seconded** B Simons **Carried.**

**5. Business Arising (See Attached Action Sheet):**

5.1

- 'Skills in the Region' – Is going along well. Needs another meeting to finalise how it works and what the agenda and schedule will be. It will be known as 'Bushgardens Horticultural Training' with Peter Phillips the trainer.
- Open day debrief – incorporating open day in the Vintage Festival – pending.
- Shade sails pending.

P Payne arrived 1.19pm

R Johnstone arrived 1.20pm.

- Metal Sign for Penrice Rd entrance –R Duance reported there are no problems so long as we use the correct logo and check Council guidelines.
- The expiry dated for the nomination of Don Helbig had expired. Fee to nominate ourselves is \$100. Given financial considerations this will not be followed up.

**5.2 Action Schedule from last meeting:-**

- K Jenkins still is working on labyrinth letter.
- Finance sub cttee is pending.
- C Hall reported that Mark Douglas could provide some services free – looking at new directions, prefer Saturday morning.
- Tanunda Probus – 24<sup>th</sup> July – need someone to be the Guest Speaker.
- Plants plus Nursery Sub Committee are working on that - on task.
- Provenance boundaries – see 14.2 below.

## **6. Correspondence:**

**In:** Invoice of \$8,845 for the pavers and \$ 6,050 for M Rothe. Need to sort out finances to pay for pavers. **C Hall to ACTION.**

### **Out:**

CSA grant acceptance letter.

## **7. Financial Sub Committee Report: Deferred until D Armstrong arrived – see below.**

Cash Flow Paper submitted to committee by D Armstrong to be discussed.

Budget as well.

Cash Flow discussion and the budget followed by a request by C Hall who advised we need \$150 for weed mat - \$200 drippers for the new 'Northern Garden'. Consider using the donation of \$500 from St Hallett's. Donation by S and B Simons to cover the cost.

**Moved** D Armstrong **Seconded** B Simons That the financial report be received.  
**Carried**

**Finance Subcommittee** To discuss the business plan, marketing plan. Need to seconde T Vincent to committee.

## **8. Nursery Manager Report: P Payne**

### 8.1 UTLMP

8.8.1 Reveg Nursery:- Had a very productive week, however need another week to get poly house shifted and remainder of benches set up. The fences are all up and now ready to use the area.

8.1.2 Community Nursery: - Re discussion with Council nursery – Had a good meeting with the right people and talked about what we do and can do for them.

8.1.3 Nursery sales with Plants Plus. Will be doing it slightly differently and make it more attractive.

8.1.4 Nursery Sales are picking up.

8.1.5 UTLMP nursery pad is being done right now. Starting rabbit control with Pindone baits for 5 days. Will do it 3 times. Wait for another two weeks then do again.

8.1.6 UTLMP Discussion with them for finances. Andrew Fairney to work 2 days to do work for the Bush Gardens as part of the agreement.

8.1.7 NRM walk n talk is on 19<sup>th</sup> may. Invitations have been sent out today.

8.1.8 OHS meeting next week

8.1.9 We need to have a Diary for bookings of the centre.

8.1.10 Urban forests asked if we want to sell plants – we could sell a few but it would be better to promote the Bush Gardens on 23<sup>re</sup> June at Gawler NRM office.

8.1.11 Greening Kapunda:- Invitation declined.

8.1.12 Advised that Pru Henscke had looked around the gardens. Also had an enquiry with Sophie Thompson, maybe a lead in to ABC Gardening Australia. Discussion with 'The Herald' to have a partnership with the Bush Gardens.

## **9. OHS**

9.1 Media guidelines draft version, needs to sit alongside council's policy.

**Action:-** K Jenkins to action

## **10. Coordinator's Report:** C Hall

10.1 Village Landcare

10.1 North Garden - Weed control has been done. Holes will be dug by Barossa Civil. Irrigation in line drippers needed at a cost of \$200. Need to buy weed mat as well. Request \$150 to be used in place of hole digging. Look at in budget.

Winter planting day – 23<sup>rd</sup> June.

10.1.2 Sand Garden. East of sensory garden. Planning for sand species from sandy creek area. No arrangement made yet for ongoing maintenance.

10.1.3 Brian Gepp – Will speak at next meeting about the opportunity and value adding structure for the Bush Gardens to be invited to present at next FoBB meeting.

10.1.4 AP & G Butler next open garden day request go to FOBB to encourage volunteers to participate – R Dawkins/K Jenkins

10.1.5 BGANZ annual renewal due. Hold till finance discussions have been held.

**Moved** Cr. B Sloane **Seconded** B Simons That the reports be accepted as presented. **Carried**

## **11. Site Management Sub-Committee Report:** B Simons

11.1 A. Retinoides:- Following discussions with G Donovan there is a need to remove some A. Retinoides and other species of acacia. There is a need to erect signage to explain why these trees are being removed with an amit to the area being replanted.

11.2 Risk management – Discussion indicated that large scale work needs to be done by contract.

B Sloane left the meeting at 2.37pm.

D Armstrong arrived at 2.38pm.

## **12. Community Nursery & Volunteer Centre:**

12.1 Aims of the new Community Nursery (see draft attached) tabled.

## **13. Tours** - report R Duance

13.1 Tours on the 19<sup>th</sup> May. NRM have hired the facilities for \$100 + \$35 set up fee + \$200 bond. There will be two 'Walk n Talk' tours. Numbers are unknown at this stage. Tours will be gratis.

13.2 Reconciliation tour on the 29<sup>th</sup> May at 10.30am. See flyer. 100 people for tours. Cost for hiring \$100 + \$35 set up fee + \$200 bond

## **14. Marketing/Fundraising**

14.1 Provenance boundaries for regional plants guidelines

"That broadly speaking, Barossa Bushgardens adopts a 25 km radius from Nuriootpa for provenance purposes; however with the flexibility to go beyond that radius as required for the collection of regional species, or for conserving rare or endangered species outside of the 25km radius, for example *Eremophila* species to the north and north-east."

It was agreed that this statement needed to be discussed further at another meeting.

### **15. Strategic Planning**

Organisational Plan – attached

Project planning document Sept 2012 - attached

K Wohlers left the meeting at 3.06pm

### **16. Friends report**

Numbers for Friends of BBG membership – 152 on the mailing list, 61 paid up for 2013, 11 paid for 2014 17.

### **Information Sharing**

“People you meet” in ‘The Leader’ will feature K Jenkins next Wednesday.

A request for a Memorial seat to be positioned along walking track outside the Bush Gardens. It will be an aluminium type. For information only.

### **Next Meeting and Key Dates**

FoBB Committee 14.6.2013 at BBG at 1.00pm.

Section 41 Committee 12<sup>th</sup> July.2013 at Council Meeting Room at 1.00pm.

Meeting Closed 4.19pm