

BAROSSA BUSHGARDENS FRIENDS' COMMITTEE MEETING

**Minutes of the meeting held on
Friday 11th October at 12.35pm in
The Barossa Council – Chambers**

1. Welcome: The Chairman K Jenkins welcomed all present.

2. Present: K Jenkins, R Dawkins, B Simons, K Wohlers, T Waldhuter, I Glastonberry, A Randell, R Johnstone.
In attendance: S Barrett.

3. Apologies: R Duance, Cr. B Sloane, P Payne, T Connell.

4. Election of Offices:-

Chairman K Jenkins nominated by K Wohlers elected.

Minute Secretary R Dawkins nominated by K Jenkins elected.

Treasurer K Wohlers nominated by K Jenkins elected.

5. Minutes 14th June meeting:

Moved K Wohlers **Seconded** K Jenkins The minutes of the meeting of 14th June be accepted as a true record. **Carried.**

6. Business Arising:

6.1 Need to update self-guided tour guide with the opportunity to repeat this event. **ACTION** S Barrett to update.

7. Correspondence

7.1 In: **ACTION** K Jenkins DGR to be completed by end of October

ACTION Training programs A Randell.

7.2 Out: Nil

I Baldwin entered the meeting at 12 55pm

8 Introduction to committee

I Baldwin met new members of committee. BBG and NRC are a very important committee with council. There have been fantastic achievements and on ground works through an enthusiastic volunteer group and the work is recognised by council as such. Ian extended a welcome to Sarah Barrett – who will be guiding the NRC and BG. Council has a service agreement with the ALMRNRM Board to operate a NRC at the BG site 3 days per week. 2 days are paid for by the Board and 1 day by Council. This allows additional funds for the centre with new flooring, PC's and a laptop. Monies also for info stands for brochures etc. to come out of the budget of the NRM Board as a part of the 3 year service agreement that is yet to be accepted. The other NRC is operating at Mt Pleasant in the Council library. Information on the policy being developed by Council for volunteer management. Because of the WHS act, Council needs to provide for volunteers working under S41 committees - it identifies volunteers as workers. They need to be inducted and have a position description and ensure right training and skill base plus

safety position for work undertaken. Also a grievance policy within volunteer groups.

There has been a large group of people and staff brought together to work on this project.

ACTION need to have more info with Allan Jackson, risk manager, at another meeting after the policy has been adopted by Council.

I Baldwin left the meeting at 13.40pm

8. Financial Report:

8.1 Moved B Simons **Seconded** R Dawkins That the financial statement be received as presented. **Carried.**

8.2 Term Deposit – Reinvestment of Term Deposit due on 10/10/2013
Moved R Dawkins, **Seconded** B Simons that we renew the deposit of \$40,000 for a term of 179 days. **Carried.**

8.3 Auditor

Moved T Waldhuter **Seconded** K Wohlers That we appoint Mr Milton Helbig as auditor. **Carried.**

7.4 Bank signatories

Moved T Waldhuter **Seconded** R Dawkins That, K Jenkins, A Randall and K Wohlers be appointed bank signatories. **Carried.**

9. Friends AGM

9.1 Nominations for members of Section 41 Committee and Sub Committees

Nominations were received as follows

- K Jenkins nominated by R Dawkins
- R Dawkins nominated by K Jenkins
- B Simons nominated by K Jenkins
- T Waldhuter nominated by B Simons
- I Glastonberry nominated by T Waldhuter
- A Randall nominated by R Dawkins
- R Johnstone nominated by R Dawkins
- R Duance nominated by B Simons

All were declared elected.

9.2 Newsletter needs to be sent before the end of the year. Members asked to work with Sandy Simons.

I Glastonberry left at 13.52pm

10. Marketing Activities

10.1 Farmers Market K Wohlers reported they are attending on the 1st Saturday of the month. Will attend in October and November and then have a break over hot weather. This has been a way to increase membership.

2 Open Gardens, Steve Angel and Willowsporn - A Penley & G Butler next open garden 27th October day request to FOBB to encourage volunteers to participate.

ACTION K Wohlers to notify and assist in finding Volunteers for these events

10.2 Open day 20th October.

10.3 Need the new logo and banner for the table.

ACTION S Barrett We need an Event kit.

SALA in the BG this year was good. Needs to change to more of a community focus for next year. Land care project – need to get a new hop scotch in the gardens plus more art pieces in gardens with girls from Nuri high. Get the community to contribute.

Fringe festival at Barossa next year we need to encourage to look at the events. Offer a place for an event in 2015.

ACTION S Barrett to follow up.

11. Other Business

Membership Fee. Moved R Johnstone **Seconded** B Simons the membership be raised to \$10. **Carried.** To commence from the Spring open day.

12. Close 14.07pm

Next Meetings

Section 41 Friday November 8th 1pm at the Council Offices

Friends of BBG Friday February 14th 1pm at the BGVC

