

**AGENDA FOR THE MEETING OF
THE BAROSSA BUSHGARDENS S41 COMMITTEE**

held in the Council Chambers on Wednesday 12 April 2017 commencing at 1:00pm

1. **WELCOME** The Chairperson K Jenkins welcomed all to the meeting. The Committee acknowledges the traditional owners of the land on which we meet, the Peramangk and Ngadjuri People, and respect their cultural heritage, beliefs and relationship with the land, and acknowledge that they are of continuing importance to the Peramangk and Ngadjuri People living today.
2. **PRESENT**
Committee: Kate Jenkins, David Armstrong, Cr Tony Hurn, Trevor Waldhutter, Russell Johnstone, Louise Mason (1.26pm)
Staff: Yvonne Riley, Naomi Rea, Chris Kruger (Minute Secretary)
3. **APOLOGIES** –
Bryce Lillecrapp
4. **GUESTS** –
Nil.
5. **CONFLICT OF INTEREST**
Forms to be presented to the Chair before the commencement of the meeting.
6. **CONFIRMATION OF MINUTES FROM PREVIOUS MEETING**

MOVED T Waldhutter that the Minutes of the meeting held on 8 March 2017 as circulated be confirmed as a true and correct record of the proceedings of that meeting.

Seconded D Armstrong

CARRIED

7. **MATTERS ARISING FROM PREVIOUS MINUTES**

7.1 Signage – Draft for approval

Discussion ensued and draft signage (as distributed) met with approval from the Committee.

ACTION: N Rea to confirm appropriate logo with NRM.

7.2 Signage – proposed signage – Visitors are requested to report to Office
The Committee suggested the amended wording for the proposed sign for consideration:

All Business representatives and deliveries are requested to report to the Office.

7.2 Reconciliation Day

Two planning meetings have been held to date. The construction of a fire pit and area dedicated to Reconciliation Day has been proposed, along with a plaque. The final design and wording of the plaque will be presented to the Reconciliation Committee for approval.

7.3 Labrynth Memorandum of Understanding
To be followed up with G Mavrincac on his return from annual leave.

MOVED T Waldhutter that the matters arising from the previous minutes and any recommendations contained within it be adopted.

Seconded D Armstrong

CARRIED

8. WORK HEALTH AND SAFETY REPORTING

Nil.

9. CORRESPONDENCE

MOVED R Johnstone that Correspondence In and Out be received.

Seconded D Armstrong

CARRIED

10. REPORTS

10.1 Management Committee Report:

K Jenkins confirmed that approval from the Crown Lands Unit has been received for internal signage, but approval for the gate entrance stone walling is still outstanding at this stage.

ACTION: Council staff to follow up with Crown Lands Unit

The Committee noted the verbal report.

10.2 Financial Sub Committee Report:

N Rea advised that some minor budget adjustments will be needed, and funding from FoBB is still pending.

MOVED R Johnston that the Financial Report be received and any recommendations therein be noted

Seconded T Waldhutter

CARRIED

10.3 NRC Coordinator's Report including NRC report

MOVED K Jenkins that the information items contained in the Coordinator's Report including NRC Report be received and that any recommendations contained within it be adopted.

Seconded L Mason

CARRIED

10.4 Nursery Manager Report:

MOVED T Hurn that the information items contained in the Nursery Manager Report be received and that any recommendations contained within it be adopted.

Seconded D Armstrong

CARRIED

10.5 Site Manager Report :

T Waldhutter provided a verbal report to the Committee and an update of maintenance issues.

MOVED T Waldhutter that the information items contained in the Site Management Sub Committee Report be received and that any recommendations contained within it be adopted.

Seconded D Armstrong

CARRIED

10.5 Tours Report

A verbal update was provided on behalf of R Duance.

The Committee noted the verbal report.

10.6 Update of Key Projects

10.6.1 Labyrinth

L Mason provided a verbal update

10.6.2 Nature Play

Program scheduled for September school holidays and is currently being finalised

10.6.3 Community Nursery – no report

10.6.4 Village Landcare

K Jenkins advised that the program may be retitled to reflect the broad range of activities provided. N Rea and T Jones to examine future funding opportunities.

MOVED L Mason that the information items contained in the Update of Key Projects Report be received and that any recommendations contained within it be adopted.

Seconded K Jenkins

CARRIED

11. GENERAL BUSINESS

11.1

Barossa Visitor Guide – reference mapping

T Waldhutter advised that Nuriootpa mapping included within the Barossa Visitor Guide does not detail the Barossa Bushgardens.

ACTION: N Rea to follow up with RAA/SA Tourism

11.2

Friends of Barossa Bushgardens

Potential promotional opportunities were discussed and various suggested options were explored and will be considered for future communications.

12. NEXT MEETING and Dates to note

Meeting: Wednesday 9 May 2017 commencing 1:00pm at The Barossa Council Chambers.

13. CLOSURE

There being no further business, the meeting closed at 3:05pm.

Confirmed

Date:

Chairperson: