

**AGENDA FOR THE MEETING OF
THE BAROSSA BUSHGARDENS S41 COMMITTEE**

held in the Council Chambers on Wednesday 17 May 2017 commencing at 1:00pm

1. **WELCOME** The Chairperson K Jenkins welcomed all to the meeting. . The Committee acknowledges the traditional owners of the land on which we meet, the Peramangk and Ngadjuri People, and respect their cultural heritage, beliefs and relationship with the land, and acknowledge that they are of continuing importance to the Peramangk and Ngadjuri People living today.

2. **PRESENT**
K Jenkins, B Lillecrapp, T Waldhutter, D Armstrong, L Mason, R Johnstone (1:17pm) and T Hurn (1:40pm).

Staff- G Mavrinac, N Rea, C Kruger (Minute Secretary).

3. **APOLOGIES** –
Y Riley and T Jones (Staff).

4. **GUESTS** –
Nil.

5. **CONFLICT OF INTEREST**
Nil.

6. **CONFIRMATION OF MINUTES FROM PREVIOUS MEETING**

MOVED D Armstrong that the Minutes of the meeting held on 12 April 2017 as circulated be confirmed as a true and correct record of the proceedings of that meeting.
Seconded T Waldhutter **CARRIED**

7. **MATTERS ARISING FROM PREVIOUS MINUTES**

7.1 Crown Lands Unit approval for stone wall entrance construction – stone has been delivered and construction will commence shortly.
7.2 Shadecloth for roof of Nursery – to be installed by Mid-June.

The Committee noted the verbal updates.

8. **WORK HEALTH AND SAFETY REPORTING**
Discussion ensued.
ACTION: Council staff to follow up on Duress alarm response process, and Emergency Contact list and report back to Committee.

9. **CORRESPONDENCE**

9.1 Correspondence In:

From	Subject	Received	Action
Eamonn Flanagan, Secretary BGANZ	Renew membership 2016/17	2/5/2017	

Martin McCarthy, Chief Executive Officer TBC	Waste Collection Community Consultation	8/5/2017	
Australian Flora Foundation Peter Goodwin	Australian Flora Grant - Grant not shortlisted (letter attached).	3/5/17	

The Committee acknowledged an email received 11 May 2017, from Ray and Lesley Duance, congratulating volunteers and staff involved in facilitating a very successful Open Day held 7 May 2017.

9.2 Correspondence Out:

Nil.

MOVED L Mason that Correspondence In and Out be received.

Seconded B Lillecrapp

CARRIED

10. REPORTS

10.1 Management Committee Report:

MOVED K Jenkins that the information items contained in the Management Committee Report be received and that any recommendations contained within it be adopted.

Seconded B Lillecrapp

CARRIED

10.2 Financial Sub Committee Report:

MOVED R Johnstone that the Financial Report be received and any recommendations therein be noted

Seconded D Armstrong.

CARRIED

10.3 NRC Coordinator's Report including NRC report

MOVED B Lillecrapp that the information items contained in the Coordinator's Report including NRC Report be received and that any recommendations contained within it be adopted.

Seconded L Mason

CARRIED

10.4 Nursery Manager Report:

MOVED D Armstrong that the information items contained in the Nursery Manager Report be received and that any recommendations contained within it be adopted.

Seconded T Waldhutter

CARRIED

10.5 Site Manager Report :

T Waldhutter and B Lillecrapp provided a verbal report to the Committee and an update on maintenance and plantings.

MOVED B Lillecrapp that the information items contained in the Site Management Sub Committee Report be received and that any recommendations contained within it be adopted.

Seconded T Hurn

CARRIED

10.5 Tours Report

A verbal update was provided on behalf of R Duance.

MOVED K Jenkins that the information items contained in the Tours Report be received and that any recommendations contained within it be adopted.

Seconded D Armstrong.

CARRIED

10.6 Update of Key Projects

10.6.1 Labyrinth

L Mason provided a verbal update, including details of proposed plantings.

10.6.2 Nature Play

Plans are underway for September Program.

10.6.3 Community Nursery

Space was utilised for Pinery plant give away during Open Day.

10.6.4 Village Landcare

Discussions to be held with Carers and Disability Link regarding proposed activities and opportunities.

MOVED R Johnstone that the information items contained in the Update of Key Projects Report be received and that any recommendations contained within it be adopted.

Seconded T Waldhutter.

CARRIED

11. GENERAL BUSINESS

11.1 Open Day debrief

Discussion ensued and future format options examined. The Committee wished to thank Karen McDonald and Brooke Chinner for their kind assistance with plant sales, with takings exceeding expectations.

T Hurn left the meeting at 3:14pm.

11.2 Barossa Visitors Guide – reference mapping

N Rea confirmed that Nuriootpa mapping will not be included within future editions of the Guide.

MOVED L Mason that the items in General Business be noted.

Seconded D Armstrong

CARRIED

12. NEXT MEETING and Dates to note

Meeting: Wednesday 14 June 2017 commencing 1:00pm at The Barossa Council Chambers.

D Armstrong tendered an apology for the June meeting.

13. CLOSURE

There being no further business, the meeting closed at 3:20pm.

Confirmed

Date:

Chairperson: