

**MINUTES OF THE MEETING OF
THE BAROSSA BUSHGARDENS S41 COMMITTEE**

**To be held in the Council Committee Room on Wednesday 11 April 2018 commencing at
1:00pm**

1. WELCOME

The Chair welcomed everyone, and opened the meeting at 1:1pm.

2. PRESENT

Committee - K Jenkins, D Armstrong, T Waldhuter, R Johnstone
Staff – G Mavrillac (until 1:30pm), N Rea (1:19pm), C Kruger (Minute Secretary).

3. APOLOGIES

B Lillecrapp.
L Mason.
T Hurn.

4. GUESTS

Nil.

5. DECLARATION OF INTEREST BY MEMBERS

R Johnstone declared that he is a community member of the NRM Board.

6. CONFIRMATION OF MINUTES FROM PREVIOUS MEETING

Moved: T Waldhuter

Seconded: R Johnstone

That the minutes of the Barossa Bushgardens S41 Committee meeting held on
14 February 2018 be received and confirmed.

CARRIED

7. BUSINESS ARISING FROM PREVIOUS MINUTES (ACTION LIST)

Meeting Date	Resolution	Status/Action
17 January 2018	Review of Herbicide Use Policy and Weed Management Policy	Pending – awaiting further advice from Depot
17 January 2018	Fencing of Biocycle System	Completed
17 January 2018	Seed collection site	Pending – awaiting further information from R Johnstone
17 January 2018	Develop Process and Responsibilities for regular water meter reading	Regular readings being conducted and documented procedure to be developed.
17 January 2018	Examine opportunities for seeking corporate sponsorship for Gator vehicle	Pending
14 February 2018	Finance Report – N Rea to examine budget to ascertain if any Co-Op money remains unspent	Pending
14 February 2018	Draft Memorandum of Understanding for Carers and Disability Link dementia Friendly Garden to be presented to S41 Committee for approval	To be approved Out of Session.

7.1 ACTION LIST

Recommendation

That the Committee receive and note progress of decisions from previous meetings.

Decision

Moved: R Johnstone

Seconded: D Armstrong

That the Committee:

1. Approve distribution of the draft Memorandum of Understanding to members for the Carers and Disability Link Dementia Friendly Garden for an Out of Session approval.
2. Invite Elspeth Morgan (Carers and Disability Link) to join the Barossa Bushgardens S41 Committee.
3. Receive and note progress of decisions from previous meetings.

CARRIED

8. CORRESPONDENCE

N Rea provided a verbal update of correspondence received.

Recommendation

That the Committee receive and note the incoming and outgoing correspondence.

Decision

Moved: R Johnstone

Seconded: K Jenkins

(1) That the Committee invite Kate Graham to address the S41 Committee in relation to plant provenance.

(2) That the Committee receive and note incoming and outgoing correspondence.

CARRIED

9. RISK MANAGEMENT

9.1 Work Health and Safety

That the Committee receive and note the Report.

Decision

Moved: R Johnstone

Seconded: K Jenkins

That the recommendation be adopted.

CARRIED

10. REPORTS

10.1 Management Committee

Recommendation

That the Committee receive and note the Report.

Decision

Moved: T Waldhuter

Seconded: D Armstrong

That the recommendation be adopted.

CARRIED

10.2 Finance

Recommendation

That the Committee receive and note the report.

Decision

Moved: R Johnstone

Seconded: D Armstrong

That the recommendation be adopted.

CARRIED

10.3 Nursery

Recommendation

That the Committee:-

- (1) Receive and note the Report;
- (2) Agree to have staff investigate opportunity to expand seed collection from the many isolated reserves in the region, instead of having reliance on the same bushgardens for stock each year.

Decision

Moved: D Armstrong

Seconded: R Johnstone

That the recommendation be adopted.

CARRIED

10.4 Natural Resource Centre

Recommendation

That the report be received.

Decision

Moved: K Jenkins

Seconded: T Waldhuter

That the Committee:

- (1) Extends its thanks to Karen McDonald (Co-Ordinator, Volunteer Services) and Brooke Chinner (Administration Assistant, Volunteer Services) for their valuable on-going assistance, and;

- (2) That the report be received.

CARRIED

10.5 Site Management

Recommendation

That the report be received.

Decision

Moved: T Waldhuter

Seconded: D Armstrong

That the recommendation be adopted.

CARRIED

10.6 Tours

Recommendation

That the report be received.

Decision

Moved: K Jenkins

Seconded: D Armstrong

That the recommendation be adopted.

CARRIED

10.7 Partner Projects

Nil.

11. GENERAL BUSINESS

Nil.

12. NEXT MEETING

Wednesday 13 June 2018 commencing at 1.00pm.

13. CLOSURE OF MEETING

The Chair declared the meeting closed at 3:24pm.

Confirmed

Date: Chairman: