

**MINUTES OF THE MEETING OF
THE BAROSSA BUSHGARDENS S41 COMMITTEE**

**To be held in the Council Chambers on Wednesday 13 February 2019 commencing at
1:00pm**

1. WELCOME

G Mavrinac assumed the Chair and welcomed everyone, and opened the meeting at 1:05pm.

2. PRESENT

T Waldhuter, R Johnstone, K Schilling, B Lillecrapp, L Mason

Staff: G Mavrinac, P Payne, K Thompson, N Rea (arrived 1:08pm) and C Kruger (Minute Secretary)

3. APOLOGIES

E Morgan.

4. GUESTS

Andrew Fairney (Seeding Natives Incorporated) 1:06pm.

5. DECLARATION OF INTEREST BY MEMBERS

R Johnstone declared that he is a community member of the NRM Board.

6. ELECTION OF CHAIRPERSON/DEPUTY CHAIRPERSON

Recommendation

That the Committee:

1. appoint Russell Johnstone as Chairperson of the Committee for the period February 2019 to January 2020.
2. resolve to appoint a Deputy Chairperson

Decision

Moved: B Lillecrapp

Seconded: T Waldhuter

That the recommendation be adopted.

CARRIED

Recommendation

That the Committee appoint Louise Mason as Deputy Chairperson of the Committee for the period February 2019 to January 2020.

Decision

Moved: T Waldhuter

Seconded: B Lillecrapp

That the recommendation be adopted.

CARRIED

R Johnstone assumed the Chair.

7. CONFIRMATION OF MINUTES FROM PREVIOUS MEETING

Moved: T Waldhuter

Seconded: L Mason

That the minutes of the Barossa Bushgardens S41 Committee meeting held on 17 October 2018 be received and confirmed.

CARRIED

8. BUSINESS ARISING FROM PREVIOUS MINUTES (ACTION LIST)

8.1 ACTION LIST

Meeting Date	Resolution/Action	Status	Actioning Officer
14 June 2017	Committee to examine grant funding opportunities for Reconciliation Day and related activities.	Pending. Barossa Reconciliation Committee were in discussions with the former Mayor. R Johnstone advised the Committee that a Workshop had been held which was attended by Regional representatives. A suggested outcome was that the Barossa Reconciliation Group be extended and perhaps be renamed to recognise the areas covered. A meeting to progress and plan events for 2019 is to be held mid-February.	N Rea/R Johnstone

Meeting Date	Resolution/Action	Status	Actioning Officer
18 October 2017	Seed Collection Site - contact owner for further information.	Pending. The property is still for sale. NRM Board is exploring opportunities for possible purchase	R Johnstone/ N Rea
17 January 2018	Review of Herbicide Use Policy and Weed Management Policy.	Pending. Herbicide Policy 2014 review pending Site Committee Meeting: intent is to cease herbicide use by volunteers and contract out. Contractors are now undertaking herbicide spraying to reduce risk. Some hand spraying for spot treatment will still need to be undertaken as required. P Payne is currently trialling other weed control methods. A documented process is to be finalised by the S41 Meeting to be held in April 2019.	P Payne
	Audit to be undertaken to determine the requirements for disability access to the Bushgardens and Natural Resource Centre.	Pending. Draft audit complete; need 2-3 car parks adjacent gardens and resolve path surfaces for wheel-chair access around central area. This work is still pending and can't progress until a site is allocated. On-going work is being undertaken to improve site access. Finalised Plans to be referred to DAIP prior to a decision being made.	N Rea
	Replacement of the Quad Bike with a like for like, or with a Gator vehicle.	Pending.	N Rea

Meeting Date	Resolution/Action	Status	Actioning Officer
		N Rea suggested that a small working group be established, to enable a recommendation to be presented to the S41 Committee April meeting.	
11 April 2018	Staff to investigate opportunity to expand seed collection from many isolated reserves in the region, instead of having reliance on the same Bushgardens for stock each year.	Pending. P Payne advised that a meeting with DEWNR representatives will be held 14 February 2019, and the outcomes will be reported to the next Committee Meeting.	P Payne
13 June 2018	Check Tax Deductibility of donations to Council or Incorporated Body.	Completed.	
	The Committee note the need for operations of the Wholesale Nursery to be reviewed, and recommendations re irrigation in report by T Bateman be considered for implementation	In progress. A Work Plan taking the recommendations from T Bateman's two audit reports to be prepared as a matter of priority. P Payne advised that a Work Plan is underway, focusing on priorities, and is hoped to be finalised by April 2019.	P Payne
17 October 2018	The Nursery Sub-Committee to prepare and present a Business Case/Work Plan and costing for the proposed new demonstration gardens, and bring back to the Committee for consideration.	Pending. Preparation of the Business Case/ Work Plan is still to be finalised. Grant funding opportunities are being explored, such as through Open Garden SA for funding to develop a Community Garden. A Companion Planting proposal Funding Application is to be submitted prior to 1 March 2019. The outcome of the Grant Application will be reported	P Payne/N Rea

Meeting Date	Resolution/Action	Status	Actioning Officer
		to the next Committee meeting. An application is to be submitted	

ACTION: N Rea and P Payne to present a documented process for Weed Management to the April 2019 meeting of the S41 Committee.

ACTION: N Rea to form a small working group to present recommendations for the purchase of a Quad Bike to the April 2019 meeting of the S41 Committee.

Recommendation

That the Committee receive and note progress of decisions from previous meetings.

Decision

Moved: B Lillecrapp

Seconded: T Waldhuter

That the recommendation be adopted.

CARRIED

9. CORRESPONDENCE

Nil.

10. RISK MANAGEMENT

10.1 Work Health and Safety

That the Committee receive and note the Report.

Decision

Moved: K Schilling

Seconded: L Mason

That the recommendation be adopted.

CARRIED

11. REPORTS

11.1 Management Committee

Recommendation

That the Committee receive and note the Report.

Decision

Moved: K Schilling

Seconded: B Lillecrapp

That the recommendation be adopted.

CARRIED

11.2 Strategic Plan Update

Recommendation

That the Committee adopt the revised Key Result Areas, Strategies and Actions as presented in the 2019 Update.

Decision

Moved: L Mason

Seconded: T Waldhuter

That the recommendation be adopted.

CARRIED

11.3 Finance

Recommendation

That the Committee receive and note the Report.

Decision

Moved: B Lillecrapp

Seconded: L Mason

That the recommendation be adopted.

CARRIED

11.4 2019-2020 Budget and New Initiatives

Recommendation

That the Committee:

1. Receive and note the report
2. Identify any potential New Initiative for Council's consideration

Decision

Moved: L Mason

Seconded: K Schilling

That the Committee:

1. Receive and note the report
2. Develop a Masterplan for site and facilities.

CARRIED

11.5 Nursery

Recommendation

That the Committee receive and note the report.

Decision

Moved: L Mason

Seconded: T Waldhuter

That the recommendation be adopted.

CARRIED

11.6 Natural Resource Centre

Recommendation

That the Committee receive and note the Report.

Decision

Moved: B Lillecrapp

Seconded: K Schilling

That the recommendation be adopted.

CARRIED

ACTION: N Rea to forward Bush Play Group photos to Councils' Communication Officer for promotional use.

11.7 Site Management

Recommendation

That the Committee receive and note the Report.

Decision

Moved: T Waldhuter

Seconded: L Mason

That the recommendation be adopted.

CARRIED

11.8 Tours

Recommendation

That the Committee receive and note the Report.

Decision

Moved: T Waldhuter

Seconded: K Schilling

That the recommendation be adopted.

CARRIED

ACTION: N Rea to review Brochures and marketing material (hard copy and electronic format).

P Payne left the meeting at 3:04pm.

11.9 Partner Projects

Recommendation

That the Committee:

1. Receive and note the report.
2. Invite Andrew Fairney (Seeding Natives) to join the Barossa Bushgardens S41 Committee

Decision

Moved: L Mason

Seconded: T Waldhuter

That the Committee receive and note the Report.

CARRIED

Decision

Moved: B Lillecrapp

Seconded: T Waldhuter

That the Committee recommend to Council that Andrew Fairney (Seeding Natives Incorporated) be appointed as a Community Member to the Barossa Bushgardens S41 Committee pursuant to the Terms of Reference.

CARRIED

A Fairney addressed the Committee at 3:09pm, providing an informative update of the aims and operations of Seeding Natives Incorporated.

ACTION: Water meters to be tamper-proofed and labelled accordingly (access to Labyrinth Group and Seeding Natives Inc.).

Decision

Moved: K Schilling

Seconded: T Waldhuter

That the Committee note A Fairney's verbal report.

CARRIED

12. GENERAL BUSINESS

12.1 2019 Meeting Schedule

Recommendation

That the Committee:

1. Receive and note the items raised under general business, and;
2. Accept the proposed Schedule of Meetings for 2019.

Decision

Moved: T Waldhuter

Seconded: B Lillecrapp

That the recommendation be adopted.

CARRIED

12. NEXT MEETING

Wednesday 10 April 2019 commencing at 1.00pm.

13. CLOSURE OF MEETING

The Chair declared the meeting closed at 3:17pm.

Confirmed

Date: Chairman: