

**MINUTES OF THE MEETING OF
THE BAROSSA BUSHGARDENS S41 COMMITTEE**

To be held in the Council Chambers on 13 June 2018 commencing at 1:05pm

1. WELCOME

The Chair welcomed everyone, and opened the meeting at 1:05pm.

2. PRESENT

K Jenkins, R Johnstone, D Armstrong, T Waldhuter, B Lillecrapp, T Hurn, E Morgan

Staff – G Mavrinac, N Rea, P Payne, C Kruger (Minute Secretary)

3. APOLOGIES

L Mason.

4. GUESTS

Espeth Morgan (Carers and Disability Link).

5. DECLARATION OF INTEREST BY MEMBERS

R Johnstone declared that he is a community member of the NRM Board.

6. CONFIRMATION OF MINUTES FROM PREVIOUS MEETING

Moved: D Armstrong

Seconded: T Waldhuter

That the minutes of the Barossa Bushgardens S41 Committee meeting held on Wednesday 11 April 2018 be received and confirmed.

CARRIED

7. BUSINESS ARISING FROM PREVIOUS MINUTES (ACTION LIST)

Nil.

7.1 ACTION LIST

Meeting Date	Resolution	Status/Action
17 January 2018	Review of Herbicide Use Policy and Weed Management Policy	Pending –to be finalised within four months.
17 January 2018	Seed collection site	Pending – awaiting further information from R Johnstone
17 January 2018	Develop Process and Responsibilities for regular water meter reading	Responsibilities for reading and recording meter readings finalised. Further refinement to documentation of processes to be undertaken by P Payne and T Waldhuter.
17 January 2018	Examine opportunities for seeking corporate sponsorship for Gator vehicle	Pending. Follow up to be made with neighbouring councils to ascertain availability of second hand vehicle.
14 February 2018	Finance Report – N Rea to examine budget to ascertain if any Co-Op money remains unspent	To be advised – N Rea to confirm out of session.
14 February 2018	Draft Memorandum of Understanding for Carers and Disability Link dementia Friendly Garden to be presented to S41 Committee for approval	In process of finalisation – Executed Document to be presented to next S41 Committee Meeting.

Recommendation

That the Committee receive and note progress of decisions from previous meetings.

Decision

Moved: R Johnstone

Seconded: D Armstrong

That the recommendation be adopted.

CARRIED

8. CORRESPONDENCE

N Rea provided a verbal update of correspondence received and sent. Please refer to the attached copy of letters received from 1st Nuriootpa Scouts Group and Council's Risk Services

Recommendation

That the Committee receive and note incoming and outgoing correspondence.

Decision

Moved: T Hurn

Seconded: T Waldhuter

That the recommendation be adopted.

CARRIED

9. RISK MANAGEMENT

9.1 Work Health and Safety

That the Committee receive and note the report.

Decision

Moved: T Waldhuter

Seconded: D Armstrong

That the recommendation be adopted.

CARRIED

10. REPORTS

10.1 Management Committee

Recommendation

That the Committee receive and note the report.

Decision

Moved: K Jenkins

Seconded: R Johnstone

That the recommendation be adopted.

CARRIED

10.2 Finance

Recommendation

- (1) That the Committee receive and note the report.
- (2) Allocate remaining \$180 of unspent funds from fence metalwork to upgrade of fence between gateway and road.

Decision

Moved: D Armstrong

Seconded: B Lillecrapp

That the recommendation be adopted.

CARRIED

10.3 Nursery

T Hurn left the meeting at 2:33pm.

Recommendation

Decision

Moved: D Armstrong

Seconded: R Johnstone

- (1) That the report be received and noted
- (2) The Committee note the need for the operations of the Wholesale Nursery to be reviewed
- (3) Recommendations in relation to irrigation as detailed in the report prepared by T Bateman be considered for implementation

CARRIED

10.4 Natural Resource Centre

The Committee wish to acknowledge the valuable ongoing support given by Karen McDonald (Coordinator, Volunteering Services) and Council

P Payne left the meeting at 3:05pm

Recommendation

That the report be received and noted.

Decision

Moved: D Armstrong

Seconded: R Johnstone

That the recommendation be adopted.

CARRIED

10.5 Site Management

Recommendation

That the report be received and noted.

Decision

Moved: T Waldhuter

Seconded: B Lillecrapp

That the recommendation be adopted.

CARRIED

10.6 Tours

Recommendation

That the verbal report be received.

Decision

Moved: K Jenkins

Seconded: R Johnstone

That the recommendation be adopted.

CARRIED

10.7 Partner Projects

Recommendation

That the report be received and noted.

Decision

Moved: D Armstrong

Seconded: B Lillecrapp

That the recommendation be adopted.

CARRIED

11. GENERAL BUSINESS.

K Jenkins advised the Committee that she will be resigning for the position of Chairperson of the Barossa Bushgardens S41 Committee, effective in November, in line with the Local Government elections.

12. NEXT MEETING

Wednesday 8 August 2018 commencing at 1.00pm.

13. CLOSURE OF MEETING

The Chair declared the meeting closed at 3:44pm.
Confirmed

Date: Chairman: