

**MINUTES OF THE MEETING OF  
THE BAROSSA BUSHGARDENS S41 COMMITTEE**

**To be held in the Council Chambers on Wednesday 15 August 2018 commencing at  
1:03pm**

**1. WELCOME**

The Chair welcomed everyone, and opened the meeting at 1.03pm and welcomed guest speaker Kate Graham from NRM Gawler to the meeting.

Kate Jenkins welcomed guest speaker Kate Graham from NRM Gawler to speak about supporting the bushgardens from a NRM perspective, developing the bushgardens and using local plants, informing the staff from an outside perspective in supporting the bushgardens.

**2. PRESENT**

K Jenkins, T Waldhuter, D Armstrong, E Morgan, T Hurn (arrived 1.11pm)

Staff: G Mavrillac, N Rea, P Payne, M Thom (Minute Secretary)

**3. APOLOGIES**

B Lillecrapp, L Mason and R Duance

**4. GUESTS**

Kate Graham – Regional Ecologist from NRM Gawler.

Kate Graham spoke to the committee to help the Bushgardens in sustaining plants and to create a new habitat to be functional, self-sustaining and resilient for the future.

**5. DECLARATION OF INTEREST BY MEMBERS**

Nil.

**6. CONFIRMATION OF MINUTES FROM PREVIOUS MEETING**

Moved T Waldhuter

Seconded D Armstrong

That the minutes of the Barossa Bushgardens S41 Committee meeting held on 13 June 2018 be received and confirmed.

**CARRIED**

## 7. BUSINESS ARISING FROM PREVIOUS MINUTES (ACTION LIST)

Nil.

### 7.1 ACTION LIST

Meeting Date	Resolution/Action	Status – updated 9 August 2018	Actioning Officer
14 June 2017	Council to formulate Procedures, and Terms and Conditions of Use for key activities held at the Barossa Bushgardens, and circulate to the Committee for feedback.	Key Register reviewed; key holders using new security system and code; individual pin no's in progress.	N Rea G Mavrinc
	Committee to examine grant funding opportunities for Reconciliation Day and related activities.	Barossa Reconciliation Committee are currently in discussions with Mayor Sloane	
9 August 2017	Budget Adjustment Request to be submitted to reflect reduction in service requirements (revenue and expenditure) for the Carers and Disability Link Dementia Program.	Completed	G Mavrinc
	Committee notes advice of the opportunity for involvement in the 20 Million Trees Project, and request investigation in relation to potentially submitting an Expression of Interest.	Project scoped as too large for BBG at this time. Status completed	N Rea
	That Council's Depot be approached for assistance with the provision of loan equipment for use by BBG volunteers, until replacement tools and equipment sourced.	Completed	N Rea
18 October 2017	Council's Risk team has suggested the construction of a fence around the Bio-Cycle system.	Completed: water tank around Bio-Cycle + orange cones. Risk Officer advised bollards needed. Fold-down bollards being priced	N Rea

<b>Meeting Date</b>	<b>Resolution/Action</b>	<b>Status – updated 9 August 2018</b>	<b>Actioning Officer</b>
	Seed Collection Site - contact owner for further information.	Pending	R Johnstone
17 January 2018	Review of Herbicide Use Policy and Weed Management Policy.	Herbicide Policy 2014 review pending Site Committee Meeting: cease herbicide use by volunteers & contract out. Weed Mgt Group meeting 14 August 2018.	P Payne
	Audit to be undertaken to determine the requirements for disability access to the Bushgardens and Natural Resource Centre.	Draft audit complete; need 2-3 car parks adjacent gardens and resolve path surfaces for wheel-chair access around central area.	N Rea
	Replacement of the Quad Bike with a like for like, or with a Gator vehicle.	Pending	N Rea
14 Feb 2018	Examine budget to ascertain if any Co-Op money remains unspent.	Funds spent.	N Rea
11 April 2018	Staff to investigate opportunity to expand seed collection from many isolated reserves in the region, instead of having reliance on the same Bushgardens for stock each year.		P Payne
13 June 2018	Allocate remaining \$180 of unspent funds from fence metalwork to upgrade of fence between gateway and road.	Completed	N Rea
	Check Tax Deductibility of donations to Council or Incorporated Body.	TBA	N Rea
	The Committee note the need for operations of the Wholesale Nursery to be reviewed, and recommendations re irrigation in report by T Bateman be considered for implementation		P Payne









**12. NEXT MEETING**

Wednesday 10 October 2018 commencing at 12.30pm.

**13. CLOSURE OF MEETING**

The Chair declared the meeting closed at 3.26pm.

Confirmed

Date:

Chairman: