

**MINUTES OF THE MEETING OF
THE BAROSSA BUSHGARDENS S41 COMMITTEE**

Held in the Council Chambers on Wednesday 14 February 2018 commencing at 1:00pm

1. WELCOME

The Chair welcomed everyone, and opened the meeting at 1:08pm.

2. PRESENT

B Lillecrapp, T Waldhuter, L Mason, K Jenkins, R Johnstone, T Hurn
Staff – G Mavrinac, N Rea, Y Riley, P Payne, C Kruger (Minute Secretary)

3. APOLOGIES

D Armstrong

4. GUESTS

Nil.

5. DECLARATION OF INTEREST BY MEMBERS

Nil.

6. CONFIRMATION OF MINUTES FROM PREVIOUS MEETING

Moved: T Waldhuter

Seconded: B Lillecrapp

That the minutes of the Barossa Bushgardens S41 Committee meeting held on 17 January 2018 be received and confirmed.

CARRIED

7. BUSINESS ARISING FROM PREVIOUS MINUTES (ACTION LIST)

Meeting Date	Resolution	Status/Action
17 January 2018	Review of Herbicide Use Policy and Weed Management Policy – G Mavrinac to	Pending –Depot staff have been contacted but no Policies have been received to date.

	ascertain if Council have similar Policies.	
17 January 2018	Fencing of Biocycle System B Lillecrapp and T Waldhuter pursuing options and quotations	Pending
17 January 2018	Seed collection site	Pending – awaiting further advice from R Johnstone
17 January 2018	Financial Sub Committee Report N Rea to follow up with A Fairney in relation to water charges for Seeding Natives area G Mavrillac to follow up to determine if there are any funds outstanding for the Carers and Disability Link Dementia Program	N Rea advised that a process will be put in place to ensure that Seeding Natives is invoiced quarterly. Action – N Rea and T Waldhuter to ascertain responsibility and process for regular meter readings Program has been paid in full for 2017-18 financial year
17 January 2018	Examine opportunities for seeking Corporate sponsorship for Gator vehicle – G Mavrillac to discuss with N Rea	Pending

7.1 ACTION LIST

Recommendation

That the Committee receive and note progress of decisions from previous meetings.

Decision

Moved: L Mason

Seconded: B Lillecrapp

That the recommendation be adopted.

P Payne addressed the Committee, providing an update on the progress of the Open Space and Places for People Grant. It is hoped that the design will be finalised by 28 March 2018. Engineering advice has been sought in relation to the construction of the 220 metres of bike path. P Payne also queried the status of a rural fence close to the Hickinbotham Estate. The decision for retention or removal of the fencing will be deferred to the Site Committee.

P Payne left the meeting at 1:31pm.

8. CORRESPONDENCE

Recommendation

That the Committee receive and note the incoming and outgoing correspondence.

Decision

Moved: R Johnstone

Seconded: T Waldhuter

That the recommendation be adopted.

CARRIED

9. RISK MANAGEMENT

9.1 Work Health and Safety

That the Committee receive and note the Report.

Decision

Moved: T Waldhuter

Seconded: L Mason

That the recommendation be adopted.

CARRIED

10. REPORTS

10.1 Management Committee

The Management committee recommends that an additional Volunteer Session be included on Wednesday's from 9:00am – 1:00pm.

Recommendation

That the report be received and noted.

Decision

Moved: T Waldhuter

Seconded: B Lillecrapp

- (1) That the Committee endorse the additional Volunteer Session on Wednesday's
- (2) That the report be received and noted.

CARRIED

10.2 Finance

R Johnstone left them meeting at 2:10pm.

Recommendation

That the report be received and noted.

Decision

Moved: T Hurn

Seconded: T Waldhuter

That the recommendation be adopted.

CARRIED

10.3 Nursery

Recommendation

That the report be received and noted.

Decision

Moved: L Mason

Seconded: T Waldhuter

That the recommendation be adopted.

CARRIED

10.4 Natural Resource Centre

ACTION: N Rea to examine budget to ascertain if any Co-Op money remains unspent.

Recommendation

That the report be received and noted.

Decision

Moved: B Lillecrapp

Seconded: T Waldhutter

- 1) That the Committee endorse the 2018 Open Day incorporating opportunity for local businesses to showcase products and services around environmental land management, and;
- 2) That the report be received and noted.

CARRIED

10.5 Site Management

Recommendation

That the verbal report be received and noted.

Decision

Moved: B Lillecrapp

Seconded: L Mason

That the recommendation be adopted.

CARRIED

10.6 Tours

Recommendation

That the report be received and noted.

Decision

Moved: T Waldhuter

Seconded: B Lillecrapp

That the recommendation be adopted.

CARRIED

10.7 Partner Projects

ACTION: Draft Memorandum of Understanding for Carers and Disability Link Dementia Friendly Garden to be presented to next S41 Committee Meeting for approval.

Recommendation

That the report be received.

Decision

Moved: T Waldhuter

Seconded: K Jenkins

That the recommendation be adopted.

CARRIED

11. GENERAL BUSINESS

Nil.

12. NEXT MEETING

Wednesday 11 April 2018 commencing at 1.00pm.
B Lillecrapp will be an apology.

13. CLOSURE OF MEETING

The Chair declared the meeting closed at 3:23pm.

Confirmed

Date: Chairman: