

**MINUTES FOR THE MEETING OF  
THE BAROSSA BUSHGARDENS S41 COMMITTEE**  
held in the Council Chambers on Wednesday 8 March 2017 commencing at 1:10pm

1. **WELCOME** The Chairperson K Jenkins welcomed all to the meeting.
2. **PRESENT**  
Committee: Kate Jenkins, Bryce Lillecrapp, Trevor Waldhutter, and David Armstrong  
Staff: Gary Mavrillac, Yvonne Riley, Naomi Rea and Chris Kruger
3. **APOLOGIES**  
R Johnstone  
L Mason  
T Hurn  
T Jones (staff)
4. **GUESTS**  
Nil.
5. **CONFLICT OF INTEREST**  
Forms to be presented to the Chair before the commencement of the meeting.
6. **CONFIRMATION OF MINUTES FROM PREVIOUS MEETING**

**MOVED** D Armstrong that the Minutes of the meeting held on 8 February 2017 as circulated be confirmed as a true and correct record of the proceedings of that meeting.

**Seconded** B Lillecrapp

**CARRIED**

7. **MATTERS ARISING FROM PREVIOUS MINUTES**

7.1 Signage

A proposed draft of signage was discussed and amendments suggested. Once formalised, a draft will be distributed to volunteers for comment. A presentation will then be made to Council's CMT to ensure uniformity of signage.

7.2 Reconciliation Day to be held 7 June 2017

**MOVED** T Waldhutter that the matters arising from the previous minutes and any recommendations contained within it be adopted.

**Seconded** B Lillecrapp

**CARRIED**

8. **WORK HEALTH AND SAFETY REPORTING**

Y Riley has recently completed Fire Warden Training. Volunteer inductions will be noted in Agenda reports in the future.

9. **CORRESPONDENCE**

## 9.1 Correspondence In:

From	Subject	Received	Action
Kristy Chitts, Sureway	WFTD Host Agreement for signing	1/3/2017	Agreements have been finalised
Chris Kruger	Invitation to first meeting of Nuriootpa Centennial Park and Coulthard Reserve Planning 5 – 6:30pm Wednesday 15 March 2017 at The Nuriootpa Sports Centre	28/2/2017	Russell and Trevor to attend
Emma Urvan, LGA	Register of Interest to attend LGA's Education and Training Commonwealth Grants and Funding Workshop in Adelaide at the end of March 2017	22/2/2017	Tawni registered interest – date confirmed 7 April
Briony Gorski, Madec	WFTD Host Agreement for signing	21/2/2017	Agreement has been finalised
Chris Kruger	Volunteer Recognition of Service nominations – Volunteers must have retired or resigned from volunteer service to be nominated. This round due Friday 3 March 2017	20/2/2017	Vols to be nominated next round  Ross Dawkins to be nominated
Marion Howell, Carers and Disability Link	Expression of Interest form for an upcoming Barossa Disability Expo to be held in May 2017	16/2/2017	Completed
Chris Linke, Angaston Show	Invitation to set up scarecrow display at Angaston Show	14/2/2017	Completed

## 9.2 Correspondence Out:

To	Subject	Sent	Action
Janelle Hueppauff, Mitre 10	Tubestock for new garden centre and opportunity to be in bi-monthly Leader column	1/3/2017	

**MOVED** K Jenkins that Correspondence In and Out be received and a Volunteer Recognition Nomination for Ross Dawkins be forwarded to Council.

**Seconded** T Waldhutter

**CARRIED**

## 10. REPORTS

### 10.1 Management Committee Report:

Bushgardens landline is still being diverted to mobile phones, and a restoration date for services is still unconfirmed.

The Extreme Heat Policy was discussed and volunteers are asked to communicate with staff prior to the commencement of each shift.

**MOVED** D Armstrong that the information items contained in the Management Committee Report be received and that any recommendations contained within it be adopted.

**Seconded** B Lillecrapp

**CARRIED**

### **10.2 Financial Sub Committee Report:**

**MOVED** T Waldhutter that the Financial Report be received and any recommendations therein be noted

**Seconded** K Jenkins.

**CARRIED**

### **10.3 NRC Coordinator's Report including NRC report**

N Rea advised that volunteers and materials are being sought for the Scarecrow event to be held during the Vintage Festival.

N Rea distributed copies of Natural Resource Centre (NRC) Alliance Terms of Reference February 2017 (draft) and Community Run Natural Resource Centre and Adelaide and Mount Lofty Ranges NRM Board Representatives Meeting Terms of Reference.

Approval is being sought on behalf of the Friends of the Barossa Bushgardens to register and Event for SALA, to be named "From little things, big things grow".

**MOVED** D Armstrong that the Friends of The Barossa Bushgardens register for a SALA Event, entitled "From little things, big things grow".

**Seconded** T Waldhutter

**CARRIED**

**MOVED** B Lillecrapp that the information items contained in the Coordinator's Report including NRC Report be received and that any recommendations contained within it be adopted.

**Seconded** D Armstrong

**CARRIED**

### **10.4 Nursery Manager Report:**

Y Riley advised that there is currently large amounts of plants in stock. An approach will be made to Council's Depot staff to ascertain needs.

**MOVED** D Armstrong that the information items contained in the Nursery Manager Report be received and that any recommendations contained within it be adopted.

**Seconded** T Waldhutter

**CARRIED**

### **10.5 Site Manager Report :**

B Lillecrapp advised that the replacement of stolen tools is currently underway and the Tool Cabinet has been repaired and a sturdy lock installed. Temple Bruer Wines have consented to the use of their broken green posts for garden edges within the Barossa Bushgardens.

**MOVED** B Lillecrapp that the information items contained in the Site Management Sub Committee Report be received and that any recommendations contained within it be adopted.

**Seconded** T Waldhutter

**CARRIED**

G Mavrinc advised that Council is currently in the process of reviewing the Community Land Management (Operational) Plans and the Plan for the

Bushgardens site will be presented to the Committee for feedback in due course.

### **10.5 Tours Report**

A small Tour of the Bushgardens is booked for 15 March 20167 and R Duance will oversee.

**MOVED** K Jenkins that the information items contained in the Tours Report be received and that any recommendations contained within it be adopted.

**Seconded** B Lillecrapp

**CARRIED**

### **10.6 Update of Key Projects –**

#### **10.6.1 Labyrinth**

We're actively pursuing funding for the honing and sealing stage, ie completion, and have an application prepared for funding from the Coop in this year's round (\$5071.00 needed). The Foundation for Rural & Regional Renewal (FRRR, the umbrella organisation for Foundation Barossa) visited the Labyrinth yesterday (7 March 2017).

We have some guided Labyrinth walks planned over the next few months. Since the access path is still somewhat uneven we are not advertising them too widely just yet, but everyone who is interested is, of course, most welcome:

- 19 March, Lent Labyrinth Walk
- 22 April, An Earth Day Treat (engaging your 5 senses through mindfulness in the Bushgardens and an expression/celebration of connection with Earth walk in the Labyrinth)
- 6 May, Walk as One at 1 (World Labyrinth Day) – a global event
- 7 May, Bushgardens Open Day "Talk & Walk" x2
- 26 May, National Sorry Day Labyrinth Walk
- 21 September, International Day of Peace Walk

A review of the Memorandum of Understanding between the Labyrinth Group and Barossa Bushgardens is to be undertaken. G Mavrinac will distribute for comment prior to finalization.

#### **10.6.2 Nature Play**

#### **10.6.3 Community Nursery**

#### **10.6.4 Village Landcare**

Meeting with Carers Link regarding agreement – currently negotiating.

#### **10.6.5 Stone Walling entrance from Research Road**

G Mavrinac advised that a request has been forwarded to DEWNR Crown Lands Unit but a response is yet to be received.

**MOVED** K Jenkins that the information items contained in the Update of Key Projects Report be received and that any recommendations contained within it be adopted.

**Seconded** D Armstrong

**CARRIED**

### **10.7 New Initiatives Report (The Barossa Council)**

The following initiatives have been put forth to Council for consideration as part of the 2017-18 Budget process.

## **Open Space Improvements**

Council Administration made application to the State Government's Open Space funding program for infrastructure improvements such as extended walking/cycling linkages, signage and amenity improvements such as shelters, benches, picnic tables and focus areas. These improvements are identified as priorities in the Barossa Bushgardens Urban Design Masterplan. To be eligible for funding, Council must provide matching funding through cash and co-contributions. Consequently, a report was prepared for the February Council Meeting to endorse the officers' application and seek in-principle support for a New Initiative in 2017-18 financial year for \$13,500 to facilitate the grant funding submission in the State Government.

## **Site Management**

The management of the Bushgardens site is critical to the overall success of the gardens as a centre for natural resources and promotion of the site as a 'Living Seed Bank'. The Bushgardens is made of three key components; the Site/Gardens; Nursery; and NRC. At present, the site/gardens are primarily managed by volunteer effort with supervision from both the Nursery Manager/NRC Coordinator. Council provides limited direct assistance to the maintenance of the site, and as Community Land, has delegated responsibility for its management to the S41 Committee. The Committee has identified that the ongoing management of the site is critical to the success of all the programs conducted at the Bushgardens. Funding is to be used either for an additional part time FTE, or increase capacity for the Nursery Manager/NRC Coordinator to provide greater supervision for site management. A New Initiative for \$40,000 has been submitted.

## **Access/Car Park upgrade**

Upgrade of the key entrance access and car park in line with the Barossa Bushgardens Urban Design Framework (September 2011). Identified as a key infrastructure upgrade. With increased volunteer numbers/use /visitation to the Bushgardens as a community focal point, it is deemed necessary to provide better all weather access and car parking to the Centre. Should the Open Space Grant funds be successful, the upgrade is also seen as an important element to the overall accessibility to and through the Bushgardens for the community/visitors/tourists. CRM (#35138) entered September 2016. A New Initiative for \$50,000 has been submitted

## **Security**

Upgrade/Installation of security at the centre and storage shed. A New Initiative for \$6,000 has been submitted.

## **Summary**

A total of four new initiatives in relation to the Barossa Bushgardens have been prepared for Council considerations as part of the 2017-18 budget process. A priority listing has been proposed in order that Council may have further information when considering these projects alongside all the new initiatives submitted.

**MOVED** B Lillecrapp that the Committee propose the following priority listing of the new initiatives, being;

1. Open Space Improvements
2. Site Management
3. Access/Car Park Upgrade
4. Security

**Seconded** T Waldhutter.

**CARRIED**

**11. GENERAL BUSINESS**

**11.1** K Jenkins advised that the Friends of the Bushgardens Committee have indicated that additional funds of up to \$6,000 may be available and suggested that a request be made to Friends of the Barossa Bushgardens for additional funding of up to \$6,000 for ongoing projects.

N Rea advised that an opportunity for grant funding has become available through the Australian Fauna Foundation (centred on rare and endangered plants) and recommended lodging an Expression of Interest to undertake a small project to establish rare aquatic plants.

**MOVED** D Armstrong that the items in General Business be noted and recommendations contained within it be adopted.

**Seconded** T Waldhutter

**CARRIED**

**12. NEXT MEETING and Dates to note**

Meeting: Wednesday 12 April commencing 1:00pm at The Barossa Council Chambers.

Open Day: Sunday 7 May 10 – 3:00pm

**13. CLOSURE**

There being no further business, the meeting closed at 3:55pm.

Confirmed

**Date:** .....

**Chairperson:** .....