

**MINUTES FOR THE MEETING OF
THE BAROSSA BUSHGARDENS S41 COMMITTEE**

held in the Council Chambers on Wednesday 9 August 2017 commencing at 1:06pm

1. **WELCOME** The Chairperson K Jenkins welcomed all to the meeting. The Committee acknowledges the traditional owners of the land on which we meet, the Peramangk and Ngadjuri People, and respect their cultural heritage, beliefs and relationship with the land, and acknowledge that they are of continuing importance to the Peramangk and Ngadjuri People living today.
2. **PRESENT**
K Jenkins, T Waldhuter, L Mason, D Armstrong, T Hurn, R Johnstone (1:09pm)
Staff - G Mavrinac (1:09pm), Y Riley, N Rea and C Kruger (Minute Secretary)
3. **APOLOGIES** –
B Lillecrapp
4. **GUESTS** –
5. **CONFLICT OF INTEREST**
Nil.
6. **CONFIRMATION OF MINUTES FROM PREVIOUS MEETING**

MOVED T Waldhuter that the Minutes of the meeting held on 14 June 2017 as circulated be confirmed as a true and correct record of the proceedings of that meeting.

Seconded K Jenkins

CARRIED

7. **MATTERS ARISING FROM PREVIOUS MINUTES**

7.1 Duress alarm response process.

Council's Risk Services are currently coordinating testing.

7.2 Procedures, Terms and Conditions of Use for activities held at the Barossa Bushgardens – pending

ACTION: Council Staff to follow up and forward draft to Committee for editing.

7.3 Grant funding opportunities for Reconciliation Day and related activities – pending

Reconciliation Committee are currently in discussions with Mayor Sloane.

MOVED L Mason that the matters arising from the previous minutes be adopted.

Seconded R Johnstone

CARRIED

8. **WORK HEALTH AND SAFETY REPORTING**

No formal report submitted, but discussions ensued in relation to the recent break-in at the Barossa Bushgardens.

9. **CORRESPONDENCE**

(Refer to NRC Coordinator Report).

MOVED D Armstrong that Correspondence In and Out be received.

Seconded T Waldhuter

CARRIED

10. REPORTS

10.1 Management Committee Report:

10.1.1 Meeting frequency

Further to the outcomes of recent Management Committee Meetings, it is recommended that Section 41 Committee Meetings be held on a bi-monthly basis (The current Terms of Reference allow for this). The remaining meetings for 2017 will be 11 October 2017, and 13 December 2017. 2018 Meetings will be held on a bi-monthly basis on the second Wednesday of the month, commencing with 14 February 2018. Outlook invitations will be forwarded upon the Committee's agreement.

10.1.2 Bushgardens approved Budget

10.1.3 Review of Community Plan Link Summary Document

The Committee reviewed to document and discussion ensued
TASK: G Mavrinac, N Rea and Y Riley to examine and structure a template for bi-monthly reporting, in line with the S41 Committee Meeting schedule.

10.1.4 Metal Signwriting for Entrance

The Committee obtained three quotes for signwriting.

MOVED R Johnstone:

- 1) That the Barossa Bushgardens S41 Committee Meetings will be held on a bi-monthly basis.
- 2) The Committee accept the quotation of \$1,500 for signwriting, and; That Friends of the Bushgardens be approached to request a donation of \$1,500 for signwriting costs.

Seconded T Hurn

CARRIED

10.2 Financial Sub Committee Report:

ACTION: A Budget Adjustment Request is needed to be submitted to reflect the reduction in service requirements (revenue and expenditure) for the Carers and Disability Link Dementia Program.

MOVED T Hurn that the Financial Reports be received and any recommendations therein be noted

Seconded D Armstrong.

CARRIED

T Hurn left the meeting at 2:20pm.

10.3 NRC Coordinator's Report including NRC report

N Rea advised the Committee of a request received from the Hawkesbury Institute for the Environment (Western Sydney University) for Expressions of Interest in the establishment of experimental tree plantings as part of the 20 Million Trees Project.

MOVED R Johnstone that the Committee notes advice of the opportunity for involvement in the 20 Million Trees Project, and request that N Rea investigate further in relation to potentially submitting an Expression of Interest.

Seconded T Waldhuter

CARRIED

10.4 Nursery Manager Report:

ACTION : Y Riley to organise a Clearance Sale day for early September 2017.

MOVED D Armstrong that the information items contained in the Nursery Manager Report be received and that any recommendations contained within it be adopted.

Seconded L Mason

CARRIED

R Johnstone left the meeting at 2:36pm.

10.5 Site Manager Report:

ACTION: That Council's Depot be approached for assistance with the provision of loan equipment for use by Barossa Bushgardens volunteers, until replacement tools and equipment can be sourced.

MOVED T Walhuter that the verbal Site Management Sub Committee Report be received.

Seconded L Mason

CARRIED

10.6 Tours Report

A Verbal report was presented to the Committee by K Jenkins.

MOVED K Jenkins that the information items contained in the Tours Report be received.

Seconded D Armstrong

CARRIED

10.7 Update of Key Projects

10.7.1 Labyrinth

Recent work has included compacting around concrete and plantings are scheduled shortly.

10.7.2 Nature Play

N Rea is currently coordinating project in conjunction with Library staff.

10.7.3 Community Nursery

Discussion ensued into possible uses for the area and suggestions will be submitted to the October meeting.

10.7.4 Village Landcare/Carers and Disability Link

The Ladies Dementia Group has now concluded, but the Men's Group is continuing with the assistance of Arthur Mousamas.

MOVED T Waldhuter:

- 1) That the information items contained in the Update of Key Projects Report be received and that any recommendations contained within it be adopted.
- 2) That the Committee send their best wishes to Pam Payne upon her recent surgery.

Seconded D Armstrong

CARRIED

11. GENERAL BUSINESS

Nil.

12. NEXT MEETING and Dates to note

Meeting: Wednesday 11 October 2017 commencing 1:00pm at The Barossa Council Chambers.

13. CLOSURE

There being no further business, the meeting closed at 3:12pm.

Confirmed

Date:

Chairperson: