

**MINUTES OF THE MEETING OF
THE BAROSSA BUSHGARDENS S 41 COMMITTEE**
held in the Council Chambers on Friday 12th June 2015 commencing at 1.05pm

1. **WELCOME** The Chairperson K Jenkins opened the meeting and welcomed members and staff present.
2. **PRESENT** K Jenkins, R Johnstone, R Dawkins, B Simons, T Waldhuter, B Lillecrapp, P Payne, S Barrett.
3. **APOLOGIES** D Armstrong
MOVED B Lillecrapp That the apologies be received
SECONDED K Jenkins **CARRIED**
4. **GUESTS** I Baldwin, Director Development and Environmental Services arrived at 2.09pm
K Rohan Council's HR Advisor arrived at 2.01pm and left at 2.31pm.
Discussion around Council Policy for Police checks re the Bush Gardens
Reference made to volunteers is in 2.7 plus exemptions in appendix 1.

ACTION S Barrett and P Payne are to determine how volunteers are engaged on site and what clearances are required and then forward an email to the Director for concurrence.

I Baldwin left the meeting at 2.24pm and re-entered 2.25pm

5. **CONFLICT OF INTEREST**
No declaration of conflict of interest was recorded.
6. **CONFIRMATION OF MINUTES FROM PREVIOUS MEETING**
MOVED T Waldhuter that the Minutes of the meeting held on 8th May 2015 as circulated, be confirmed as a true and correct record of the proceedings of that meeting.
Seconded B Lillecrapp **CARRIED**
7. **MATTERS ARISING FROM PREVIOUS MINUTES**

SWOT analysis is to be recirculated by K Jenkins
Effective minute taking – discussion with the Director resulting to allow more actions in the minutes.
MOVED T Waldhuter Agendas are to have all reports attached when sent out 3 business days before the meeting.
Seconded B Simons **CARRIED**
8. **WORK HEALTH AND SAFETY REPORTING**
 1. Hazards – *none reported*
 2. Incidents – *none reported*
 3. First aid training was completed for 15 persons
MOVED R Johnstone that the information items contained in the WORK HEALTH AND SAFETY Report be received and that any recommendations contained within it be adopted.
Seconded T Waldhuter **CARRIED**
9. **CORRESPONDENCE**
 1. Correspondence In:
 - Transaction statement and Financial Report for May 2015 from Barossa Council
 - Monthly E newsletters:
 - NRM – Events Calendar for Land Management Program
 - Birdlife E-news
 - NRM Education news

- Invitation to Flinders University Community Voices Launch 2015 – Tuesday 23rd June
- Invitation to sponsor Magnolia Fare – response required by 12th June
- Invitation to Koonunga Ag Bureau 8th July – respond by 3rd July
- Request to renew membership of Australian Botanic Gardens.

2. Correspondence Out:

- South Australian Regional Awards Entry

MOVED B Simons that Correspondence in and out be received.

Seconded R Johnstone

CARRIED

10. REPORTS

10.1 Financial Report:

May report tabled.

Discussion re the movement of items from one budget item to another should be brought to the committee for ratification.

MOVED B Lillecrapp that the information items contained in the Financial Report be received and that any recommendations contained within it be adopted.

Seconded B Simons

CARRIED

10.2 Nursery Manager Report: P Payne

10.2.1 Changes to Councils policy and the options that we have in terms of police checking volunteers – see discussion earlier.

Work for the Dole project

An opportunity has arisen where the BBG undertake a 'Work for the Dole' program.

MOVED R Johnstone That the BBG undertake the Work for the Dole project

Seconded B Simons

CARRIED

Quote for irrigation – P Payne needs sign off the quotation of \$19550 for irrigation for the community nursery with the Director.

MOVED R Dawkins That the Committee approve the \$19,550 subject to substantiation by the Nursery Manager of budget allocation for the project.

Seconded B Simons

CARRIED

MOVED R Johnstone that the information items contained in the Nursery Manager's Report be received and that any recommendations contained within it be adopted.

Seconded B Simons

CARRIED

10.3 Coordinator's Report including NRC report: S Barrett

10.3.1 Village Landcare

The Village Landcare Agreement with the BG is 1 of 7 sites in Australia supported by Westpac. The report for 2014 has only just come and has indicated they are not getting the outcomes so there has been no funding for the last 6 months even though we have continued on with the program in good faith. Hopefully we can get covered for costs to date. Further discussions are taking place with other organisations for a partnership to carry on this good work.

Further advice will depend on financial arrangements for contracted staff for the rest of the calendar year

MOVED K Jenkins That we write to Community Helpers and request some support for the dementia group and actively pursue Landcare Australia for the continuation of the project to the end of 2015

Seconded B Lillecrapp

CARRIED

MOVED R Dawkins that the information items contained in the Coordinator's Report including NRC Report be received and that any recommendations contained within it be adopted.

Seconded T Waldhuter

CARRIED

10.4 Site Management SC Report: Bill Simons

Regular maintenance continues

Shed floor concrete will be poured on 15th June

MOVED B Simons that the information items contained in the Site Management SC Report be received and that any recommendations contained within it be adopted.

Seconded R Johnstone

CARRIED

10.5 Tours

Reconciliation day well attended – Children's tour well received.

MOVED T Waldhuter that the information items contained in the Tours Report be received and that any recommendations contained within it be adopted.

Seconded B Lillecrapp

CARRIED

10.67 Labyrinth Report

No report

11. GENERAL BUSINESS

11.1 Cheque of \$3000 received from Rotary to develop a rest area within the gardens

MOVED R Dawkins that B Lillecrapp be a volunteer rep to the S41 committee

Seconded B Simons

CARRIED

I Baldwin reported that two committees with NRM have been axed and have now become incorporated bodies in their own right.

Suggested that the BBG/NRC office be used as a focal point for committee to meet and be a centre for facilitation and maybe to be involved with some of the activities of the BBG. Suggested the S41 committee meet with them and see how it might evolve.

MOVED T Waldhuter that the S41 committee have a meeting with the North Para and Upper Light committee to discuss any possibilities that might be of benefit to both groups including any future directions and collaborations with BBG and NRC.

Seconded R Dawkins

CARRIED

12. NEXT MEETING and Dates to note

Friday 10th July at 1pm at BBG

13. CLOSURE

There being no further business, the meeting closed at 3.58pm

Confirmed

Date:

Chairperson: