

**MINUTES OF THE MEETING OF
THE BAROSSA BUSHGARDENS S 41 COMMITTEE**
held in the Council Chambers on Friday 14th AUGUST 2015 commencing at 1.05pm

1. **WELCOME** The Chairperson K Jenkins welcomed all to the meeting
2. **PRESENT** K Jenkins, R Dawkins, B Lillecrapp, T Waldhuter, B Simons, S Barrett and P Payne.
3. **APOLOGIES** A Randell, D Armstrong R Johnstone
4. **GUESTS** – G Marvinac Director, Development and Environmental Services.
5. **CONFLICT OF INTEREST**
None reported
6. **CONFIRMATION OF MINUTES FROM PREVIOUS MEETING**
MOVED B Simons that the Minutes of the meeting held on 10th July 2015 as circulated, be confirmed as a true and correct record of the proceedings of that meeting.
Seconded T Waldhuter **CARRIED**
7. **MATTERS ARISING FROM PREVIOUS MINUTES**
7.1 Old North Para NRM group- motion from the June meeting minutes.
MOVED T Waldhuter that the S41committee have a meeting with the North Para and Upper Light committee to discuss any possibilities that might be of benefit to both groups including any future directions and collaborations with BBG and NRC

S Barrett and G Marvinac will follow up in the October meeting with Tony Fox and the North Para group.
8. **WORK HEALTH AND SAFETY REPORTING**
Reported Staff had attended Fire Hydrant training.
9. **CORRESPONDENCE**
9.1 Correspondence In:
Barossa Improved Grazing Group re Native Pasture Workshop
Birdlife Australia - E-News
Lucy Hyde ADMLR NRM - August Events Calendar
Gawler NRC - Gawler NRC News
Tourism Barossa - Call for nominating as a board member
Native Vegetation Council - E-News
DEWNR - Confirmation of Independent Community Group Insurance
Northern Volunteering - Renewal of Membership
Birdlife Australia - State of Australian Birds
DEWNR - NR SAMDBC Community Monitoring Workshop
NRM Education - Latest News
NR SAMDBC - Citizen Science Winter 2015
Landcare Australia – Land-link
Birdlife Australia - Regent Honeyeater

9.2 Correspondence Out:
Nil

MOVED T Waldhuter That the Correspondence be received
Seconded B Lillecrapp **CARRIED**

10. REPORTS

10.1 Financial Sub Committee Report:

ACTION From the July meeting.

The Financial Budget Report presented is now much easier to work with on the new system. We need to go through the budget lines and highlight the comments as to the income and expenses more thoroughly.

ACTION To be confirmed at the next meeting

MOVED B Simons That we agree to the changes in urban design framework priorities.

Seconded B Lillecrapp

CARRIED

MOVED B Simons That we form a working group of K Jenkins B Simons P Payne S Barrett B Lillecrapp R Dawkins and T Waldhuter to determine the signage for the entrances and re negotiate with Barossa Co-op and Rotary.

Seconded T Waldhuter

CARRIED

Village Landcare Program – S Barrett reported a shortfall of \$20,000 due to Westpac withdrawal on funding. It is hoped we might get a portion of the funding towards the end of the Calendar year. Expenditure is underspent to date. Some adjustment needs to be made to other budget items to be confirmed at the next meeting. Income from Community Helpers and Carers Link needs to be taken into consideration.

MOVED R Dawkins that the information items contained in the Financial Sub Committee Report be received and that any recommendations contained within it be adopted.

Seconded T Waldhuter

CARRIED

10.2 Nursery Manager Report: P Payne see attached report

10.2.1 Work for the Dole

MOVED R Dawkins That 7.5 hours come out of the work for the dole budget to cover the extra hours of the increase in work load and to cover the hours lost from the village Landcare project. This will cost \$8938.80 for the 6months of the project.

Seconded B Simons

CARRIED

MOVED R Dawkins That we approve to approve the addition of funds for GST for the purchase of benches a variation of \$848 to the motion from last month.

Seconded B Simons

CARRIED

MOVED B Lillecrapp that the information items contained in the Nursery Manager's Report be received and that any recommendations contained within it be adopted.

Seconded R Dawkins

CARRIED

10.3 Coordinator's Report including NRC report: S Barrett

10.3.1 Development of job descriptions for volunteers

MOVED T Waldhuter That we develop job descriptions for volunteers and a charter of mutual obligations for staff and volunteers to minimize confusion.

Seconded B Lillecrapp

CARRIED

MOVED B Lillecrapp that the information items contained in the Coordinator's Report including NRC Report be received and that any recommendations contained within it be adopted.

Seconded B Simons

CARRIED

10.4 Site Management SC Report: B Simons

10.4.1 New Ride-on Lawnmower.

Discussion:- there is a need to meet the village land care budget before the purchase of the lawn mower.

MOVED B Simons That we purchase a new ride on lawnmower for cost of up to \$3200 including GST.

Seconded R Dawkins

CARRIED

MOVED K Jenkins that the information items contained in the Site Management SC Report be received and that any recommendations contained within it be adopted.

Seconded T Waldhuter

CARRIED

10.5 Tours

19th October: Australian Garden History Society Tour (200 people)

10.6 Labyrinth Report

No report

11. GENERAL BUSINESS

11.1

No report

12. NEXT MEETING and Dates to note

Friday 11th September at 1pm at TBC

FoBB AGM 29th September 7.00pm Volunteer Centre

13. CLOSURE

There being no further business, the meeting closed at 3.47.....pm.

Confirmed

Date:

Chairperson: