

**AGENDA FOR THE MEETING OF  
THE BAROSSA BUSHGARDENS S41 COMMITTEE**  
held in the Council Chambers on Friday 12<sup>th</sup> February 2016 commencing at 1.12pm

1. **WELCOME** The Deputy Chairperson R Johnstone welcomed all to the meeting.
2. **PRESENT** T Waldhuter, B Lillecrapp, R Dawkins, R Johnstone, D Armstrong, S Barrett, P Payne. K Jenkins, (late arrival 1.26pm), G Mavrinac (1.46pm)
3. **APOLOGIES** Cr T Hum
4. **GUESTS** – nil
5. **CONFLICT OF INTEREST**  
R Johnstone indicated his membership of the AMLNRM Board.
6. **CONFIRMATION OF MINUTES FROM PREVIOUS MEETING**  
**MOVED** B Lillecrapp that the Minutes of the meeting held on 11th December 2015 as circulated be confirmed as a true and correct record of the proceedings of that meeting.  
**Seconded** D Armstrong **CARRIED**

7. **MATTERS ARISING FROM PREVIOUS MINUTES**

7.1 Work for the Dole Program update.

Advised there had been a small windfall in funding which will go towards the overall shortfall advised previously.

The new program will commence on the 1<sup>st</sup> March with 15 vacancies, 7 of which have already been filled. This program is currently being signed off by Council. The induction process needs refinement.

7.2 Committee Membership

Ongoing discussions being had with various people and organisations.

7.3 Work Plan

The new Work Flow Plan was explained for the NRC coordinator and Nursery Manager 's Key tasks.

**MOVED** D Armstrong That the S41 Committee endorses the Work Flow Plan for the NRC Coordinator and Nursery Manager to execute key tasks over and above normal workload.

**Seconded** R Dawkins

**CARRIED**

**MOVED** K Jenkins That the matters arising from the previous minutes and any recommendations contained within it be adopted.

**Seconded** R Dawkins

**CARRIED**

8. **WORK HEALTH AND SAFETY REPORTING**

P Payne reported that 3 spill kits have been made.

**MOVED** T Waldhuter That the report be received and any recommendations contained within it be adopted.

**Seconded** R Dawkins

**CARRIED**

9. **CORRESPONDENCE**

9.1 Correspondence In:

Our Community	FREE resource: Child Protection Toolkit	Tue 2:57 PM
Val Hunt	RE: Next NRC Alliance Meeting	Tue 10:34 AM
BirdLife Australia	Happy World Wetlands Day!	Tue 10:18 AM
BGANZ	BGANZ Update - Two Vacancies, Curator , Otari/Wellington BG, NZ	Tue 8:30 AM

Schwarz, Mei-Lin (DPTI)	Barossa Council Open Space grant funding application	Mon 3:02 PM
Sophie Rogers	Potential partners for the AAEE Conference	Mon 11:09 AM
NRM Education	NRM Education latest news - YEC applications, working with childcare centres, MOODLE closure and more....	Sun 8:31 AM
Kristin Wohlers	FW: Celebrate New Year with RDA Barossa Board!	Sun 1:35 AM
Raymond, Andrew (DEWNR)	RE: Next NRC Alliance Meeting [DLM=For-Official-Use-Only]	Fri 29/01
South Coast Environment Centre	Re: Next NRC Alliance Meeting	Fri 29/01
South Coast Environment Centre	Change contact details NRC alliance meeting	Fri 29/01
Landcare Australia	Landcare in Focus - December 2015	Thu 28/01
Tourism Barossa	What's happening this week at Tourism Barossa - events galore!	Thu 28/01
BGANZ	BGANZ Urgent! Call for Contributions - BOTANIC GARDENER Magazine - Close Friday 29 January	Thu 28/01
BGANZ	BGANZ Urgent! Call for Contributions - BOTANIC GARDENER Magazine - Close Friday 29 January	Mon 25/01
Landcare Australia	What can be more Aussie than celebrating our National Day around a BBQ?	Mon 25/01
Regional Landcare Facilitator	Regional Landcare News - January	22/01/2016
Landcare Australia	Landcare Australia: Landlink eNewsletter	22/01/2016
Joanne Thomas	FW: Development of our regional DAIP	22/01/2016
secretariat@bganz.org.au	Will you register for Inaugural Botanic Gardens Open Day?	21/01/2016
Mid Murray LAP	FW: invitation to participate in 2016 Australasian Bat night	19/01/2016
Terese Reeves	Mount Pleasant Show 2016	14/01/2016
BGANZ	Register your Garden today for the first BGANZ Botanic Garden Open Day	12/01/2016
Sarah Barrett	Journal Transfers Q3 BBG	8/01/2016
Kimberley Rohan	NOTIFICATION: POLCY APPROVED WHS & Return to Work Policy/Workplace Return to Work Process	6/01/2016
Kimberley Rohan	Notification Policy Released for Consultation - Recognition of Service Policy	6/01/2016
Conservation SA	Season's Greetings	24/12/2015
Community Group Action	Sedge Snippet Volunteer News - bushfire safety, Taperoo enviro vollies, Christmas bush and more	23/12/2015
GEHA	FW: GEHA news 22 Dec 2015 #5	22/12/2015

BGANZ	BGANZ Update - BOTANIC GARDENER Magazine - 2016 - Are you ready?	22/12/2015
Landcare Australia	The future of your Australian landscape is in your hands.	22/12/2015
Natural Resources Adelaide and Mt Lofty Ranges	AMLR NRM e-news Summer 2015	22/12/2015
Sophie's Patch	Sophie's Patch December 2015 Newsletter	20/12/2015
Chris Hall	Wild Barossa book - request for Bushgardens sponsorship	18/12/2015
BGANZ	BGANZ Update - Vacancies - RGB Sydney - Agapanthus Survey - 200 Years Book - RGB Sydney	18/12/2015
Natural Resources SA Murray-Darling Basin	Citizen Science Spring/Summer 2015 - Natural Resources SA Murray-Darling Basin	17/12/2015
Bush Heritage Australia	Welcome to Bush Tracks, Summer 2015 edition	17/12/2015
Rebecca Tappert	Redefining Community Committees Update	16/12/2015
Inside South Australia	Create a South Australian Christmas	15/12/2015
BGANZ	BGANZ Update - Research Grants - Australian Flora Foundation	15/12/2015
Our Community	Members, the results are in: 2015 NFP Finance & Governance Insights	15/12/2015

## 9.2 Correspondence Out:

DPTI grant application

**MOVED T Waldhuter** that Correspondence in and out be received.

**Seconded R Dawkins**

**CARRIED**

## 10. REPORTS

### 10.1 Financial Sub Committee Report:

2016-7 Draft Budget presented by S Barrett.

**MOVED D Armstrong** That the Draft Budget for 2016-7 be received and approved and note that it is currently with Council for discussion.

**Seconded T Waldhuter**

**CARRIED**

**MOVED R Johnstone** That the January 2016 Financial Report be received and any variations be noted.

**Seconded T Waldhuter**

**CARRIED**

**MOVED R Johnstone** That the Financial Report be received and any recommendations therein be noted.

**Seconded T Waldhuter**

**CARRIED**

### 10.2 Nursery Manager Report: P Payne

Refer the attached report

Noted that the BGANZ open day is on the 29<sup>th</sup> May 2016. The Bushgardens has previously been members.

**MOVED D Armstrong** That a ceiling of \$200 be put on the cost of being included as a member of the organisation therefore allowing the Bushgardens to be part of the Open day Australia wide.

**Seconded** T Waldhuter

**CARRIED**

Request from C Hall for funding from the Committee towards publishing the book he has written.

**MOVED R Johnstone** That the S41 Committee send the letter to the Friends of the Bush Gardens for their considered support.

**Seconded** T Waldhuter

**CARRIED**

P Payne reported she is a member of the Pinery Fire recovery committee and is supporting the growing of 6000 seedlings for Light Regional Council as part of the recovery effort.

Advised that orders for seedlings are up considerably this year.

**MOVED R Johnstone** that the information items contained in the Nursery Manager's Report be received and that any recommendations contained within it be adopted.

**Seconded** D Armstrong

**CARRIED**

### **10.3 Coordinator's Report including NRC report: S Barrett**

Refer to attached report

**MOVED R Johnstone** that the information items contained in the Coordinator's Report including NRC Report be received and that any recommendations contained within it be adopted.

**Seconded** R Dawkins

**CARRIED**

### **10.4 Site Management SC Report: B Lillecrapp/T Waldhuter**

**MOVED B Lillecrapp** that the information items contained in the Site Management Sub Committee Report be received and that any recommendations contained within it be adopted.

**Seconded** T Waldhuter

**CARRIED**

### **10.5 Tours**

.Reported there is a tour booked in April by the Willunga Garden Club.

**MOVED D Armstrong** that the information items contained in the Tours Report be received and that any recommendations contained within it be adopted.

**Seconded** T Waldhuter

**CARRIED**

## **11. GENERAL BUSINESS**

### **11.1 Budget New Initiative**

A new initiative has been included in the budget regarding **Security, Safety and Accessibility** with regard to the installation of electric operation of the Roller doors, Outdoor Safety lighting for accessing car parking and completion of installation of the power in two sheds.

**MOVED R Dawkins** that the S 41 Committee recommend to Council the installation of lights, doors openers and shed power supply as a safety and security issue to increase the use and functionality of the centre.

**Seconded** D Armstrong

**CARRIED**

**MOVED T Waldhuter** that the information items in General Business be noted and that any recommendations contained within it be adopted.

**Seconded** D Armstrong

**CARRIED**

**12. NEXT MEETING and Dates to note**

Friday 11<sup>th</sup> March at 1pm at The Council Office.

**13. CLOSURE**

There being no further business, the meeting closed at 3.37pm.

Confirmed

**Date:** .....

**Chairperson:** .....