

**MINUTES OF THE MEETING OF  
THE BAROSSA BUSHGARDENS S41 COMMITTEE**  
held in the Council Chambers on Friday 13<sup>th</sup> May 2016 commencing at 1.04pm

1. **WELCOME** The Chairperson K Jenkins welcomed all to the meeting.
2. **PRESENT** K Jenkins, R Dawkins, B Lillecrapp, T Waldhuter, S Barrett
3. **APOLOGIES** D Armstrong, G Mavrinack, P Payne.
4. **GUESTS** –
5. **CONFLICT OF INTEREST**
6. **CONFIRMATION OF MINUTES FROM PREVIOUS MEETING**  
**MOVED** B Lillecrapp that the Minutes of the meeting held on 8<sup>th</sup> April 2016 as circulated be confirmed as a true and correct record of the proceedings of that meeting.  
**Seconded** T Waldhuter **CARRIED**
7. **MATTERS ARISING FROM PREVIOUS MINUTES**  
7.1 Committee Membership  
K Jenkins reported she had contacted member of the Labyrinth committee with positive results.

**MOVED R Dawkins** That the matters arising from the previous minutes and any recommendations contained within it be adopted.  
**Seconded** T Waldhuter **CARRIED**

8. **WORK HEALTH AND SAFETY REPORTING**  
Reported that Manual handling training had been done recently.

**MOVED T Waldhuter** That the matters arising from the previous minutes and any recommendations contained within it be adopted.  
**Seconded** B Lillecrapp **CARRIED**

**9. CORRESPONDENCE**

**9.1 Correspondence In:**

From	Subject	Received	COMMENT/ ACTION
BirdLife Australia	Happy World Migratory Bird Day!	Tue 10:00 AM	
Gawler Regional Natural Resource Centre	Transitions Film Festival Comes to Gawler!!	Mon 1:30 PM	Request to have a stall at Understorey Plant Pick up day
Ross_Dawkins	Agenda and Minutes	Mon 12:41 PM	
Landcare Australia	2016 National Landcare Conference: Call For Abstracts Submission Date Extended	Mon 12:00 PM	Theme Connected Communities'
Sharee Arnold	Bushgardens financial statement	Mon 10:53 AM	
NRM Education	NRM Education latest news - nature play space, FrogWatch SA, dolphin rangers and more...	Sun 8:30 AM	
AAEE 2016 Conference Secretariat	AAEE 2016 Conference - Registration Received	Fri 6/05	SB and KW have registered to present their paper at the AAEE conference
Community Group Action	Sedge Snippet May 2016 - bringing back the birds workshops, swamp fest planting day, movie screenings and more	Fri 6/05	
Landcare Australia	What positive #Action4theLand will your school take for World Environment Day?	Fri 6/05	

Nicki Robins	BGWA/NRM - engaging Krondorf/Rowland Flat landholders to restore native vegetation	Fri 6/05	
Martin McCarthy	Q3 All Council Operations Natural Acc - Income Statement 15-16 - CEO Adjustments.xls	Thu 5/05	Adjustment made to decrease \$6,000 of expenditure in 15/16
BIGG	Improving grazing management field walks	Thu 5/05	
BirdLife Australia	BirdLife Australia May 2016 e-news – Now is the time for action	Thu 5/05	
TBC Team	Welcome to your May enews	Wed 4/05	
NRC Gawler	Re: BBG Open Day	Wed 4/05	
Our Community	What connects the Dalai Lama, the AFL and the United Nations?	Tue 3/05	
BirdLife Australia	Gone but not forgotten	Mon 2/05	
Bush Heritage Australia	Sarah, it's not too late to show you care	Mon 2/05	
Sophie's Patch	Sophie's Patch April 2016 Newsletter	Sun 1/05	
NRM Education	NRM Education latest news - professional development workshops, movie night, resources and more..	Sun 1/05	
Barossa Visitor Centre	Visitor Centre Update   29 April 2016	29/04/2016	
BIGG	The BIGG Bulletin - April	29/04/2016	
Nichols, Chris (DEWNR)	Calender of Events May 2016 [SEC=PUBLIC]	29/04/2016	
Landcare Association of SA	LASA Newsletter April 2016	29/04/2016	
Landcare Association of SA	LASA Newsletter April 2016	29/04/2016	
Conservation SA	Community Noticeboard - May 2016	29/04/2016	
GEHA	FW: GEHA news 28.4.2016 #5	28/04/2016	
Landcare Australia	You're Invited to DesignBuild 2016	27/04/2016	
Penny Sandercock	RE: AAEE2016 - Paper Abstract Acceptance	27/04/2016	
secretariat@bganz.org.au	BGANZ Membership Fee Invoice 2016/17 now due	26/04/2016	
BirdLife Australia	Flown the nest? Don't forget mum.	13/04/2016	
Landcare Australia	Landlink April 2016: News and updates for Landcarers	13/04/2016	
Adelaide International Bird Sanctuary team	Celebrating World Migratory Bird Day	13/04/2016	
Chris Kruger	History of the Barossa Bushgardens	12/04/2016	
Juergens, Vanessa (T. Pasin, MP)	Stronger Communities Programme _Barossa Bushgardens	7/04/2016	Unsuccessful EOI
Sharee Arnold	Bushgardens Financial Statement	6/04/2016	
Janine Anninos	Meeting Minutes	6/04/2016	
Wardleworth, Laura (Health)	RE: Flyer for Reconciliation Week-Barossa Celebrations (RW-BC)	6/04/2016	
Heidi Helbig	Use of Council logo in Bushgardens advertising	5/04/2016	
BGANZ	BGANZ Open Day Update: Resources now available - Has your Garden registered?	5/04/2016	
Jeannine Malcolm	The RACE (Racial And Cultural Experience) - Multicultural Festival - Sat 7th May, 2016 - Tolley Reserve	5/04/2016	
Landcare in Focus	Authors wanted for Landcare in Focus	4/04/2016	Article submitted
Pam Payne	FW: Carpark Lighting	4/04/2016	
Pam Payne	FW: Shed quote	4/04/2016	
Pam Payne	FW: Small shed electrical	4/04/2016	

wine@kabminye	FW: Weekly Facebook Page update for Barossa Bushgardens	4/04/2016	
Natural Resources Adelaide and Mt Lofty Ranges	AMLR e-news Autumn 2016	4/04/2016	
BGANZ	BGANZ Update - Volunteers, Brassicas, Guardian Witness, Piper Negrum and more!	4/04/2016	
Sophie's Patch	Sophie's Patch March 2016 Newsletter	3/04/2016	
NRM Education	NRM Education latest news - professional development sessions, goanna workshop and more...	3/04/2016	
Brand South Australia	The New South Australian Regional Awards Program is Here!	1/04/2016	
Barossa Visitor Centre	VIC Newsletter	1/04/2016	
Nicki Robins	Krondorf/Rowland Flat landholders meeting Mon 18 April	1/04/2016	Sarah attended
Muxworthy, Steve	Penfolds volunteer week.	1/04/2016	
Nicole Rudd	RE: TRIM: RE: Electronic Payment System for BBG Open Day	31/03/2016	EFTPOS now installed at BBG. Cost \$360 pa and 0.0125% per transaction
Barossa Co-op	RE: Grant Funding, 2016		Letter to be tabled

Items highlighted from above:-

- Seek to find the date and the most useful for the purposes of the BG at the Gawler NRC.
- Landcare conference in Melbourne, theme 'Connected Communities', reviewing possibilities of attendance later in the year.
- AAEE conference in Adelaide in October KW and SB have registered.
- Attended Krondorf/Rowland Flat landholders meeting for Krondorf creek
- New EFTPOS Machine worked well for Open Day.
- Letter from the co-op – are happy continue with payment of \$10,000 grant funding.

## 9.2 Correspondence Out:

None reported

**MOVED T Waldhuter** that Correspondence in and out be received.

**Seconded K Jenkins**

**CARRIED**

## 10. REPORTS

### 10.1 Management Committee Report:

**1. Update on Key projects** meeting with Carers Link about the two dementia groups we have at BG. They want to continue activities in a formal contract.

**MOVED K Jenkins** that the S41 Committee recommend to Council to negotiate a formal contract with Carers Link for the next twelve months.

**Seconded B Lillecrapp**

**CARRIED**

**MOVED R Dawkins** that the information items contained in the Management Committee Report be received and that any recommendations contained within it be adopted.

**Seconded B Lillecrapp**

**CARRIED**

### 10.2 Financial Sub Committee Report:

**MOVED R Dawkins** That the Financial Report be received and any recommendations therein be noted

**Seconded T Waldhuter**

**CARRIED**

### 10.3 Nursery Manager Report: P Payne

Refer the attached report  
**MOVED K Jenkins** that the information items contained in the Nursery Manager's Report be received and that any recommendations contained within it be adopted.  
**Seconded B Lillecrapp** **CARRIED**

#### **10.4 Coordinator's Report including NRC report: S Barrett**

Refer to attached report

**MOVED T Waldhuter** that the information items contained in the Coordinator's Report including NRC Report be received and that any recommendations contained within it be adopted.  
**Seconded B Lillecrapp** **CARRIED**

#### **10.5 Site Management SC Report: B Lillecrapp/T Waldhuter**

**ACTION:- SITE MANAGEMENT PLAN** – K Jenkins and T Waldhuter to update the site management plan.

**MOVED B Lillecrapp** that the information items contained in the Site Management Sub Committee Report be received and that any recommendations contained within it be adopted.  
**Seconded T Waldhuter** **CARRIED**

#### **10.6 Tours Report - R Duance**

Gawler Mixed Probus (25 pax) on Tues 17/5/2016.

R Duance won't be able to lead this tour – so has asked S Barrett or P Payne to organize a tour guide. \$3.00/head. at 11.00am for about an hour.

There are no others on the horizon until the APS conference in September.

**MOVED K Jenkins** that the information items contained in the Tours Report be received and that any recommendations contained within it be adopted.  
**Seconded B Lillecrapp** **CARRIED**

#### **10.7 Update of Key Projects**

**10.7.1 labyrinth** report received.

**10.7.2 nature play** – K Jenkins, T E? , S Barrett, K Wohlers and Mel Aird to meet at 11am 25<sup>th</sup> May and write a brief.

**10.7.3 community nursery** – nil report

**10.7.4 Village Landcare** see report above.

**MOVED T Waldhuter** that the information items contained in the Update of Key Projects Report be received and that any recommendations contained within it be adopted.  
**Seconded K Jenkins** **CARRIED**

### **11. GENERAL BUSINESS**

#### **11.1 Community Consultation Plan stage 2 – TBC**

The committee discussed the plan and identified ways we can put input into the plan.

**MOVED R Dawkins** that the items in General Business be noted.  
**Seconded T Waldhuter** **CARRIED**

### **12. NEXT MEETING and Dates to note**

Friday 10<sup>th</sup> June 2016 at 1pm at the Council Office.

### **13. CLOSURE**

There being no further business, the meeting closed at 3.26 pm.

Confirmed

Date: .....

Chairperson: .....