

**MINUTES OF THE MEETING OF
THE BAROSSA BUSHGARDENS S41 COMMITTEE**
held in the Council Chambers on Wednesday 5th October 2016 commencing at 1.30pm

1. **WELCOME** The Chairperson K Jenkins welcomed all to the meeting.
2. **PRESENT** :- K Jenkins, B Lillecrapp, R Dawkins, T Waldhuter, G Mavrinac, S Barrett
3. **APOLOGIES** – R Johnstone, L Mason
4. **GUESTS** –
5. **CONFLICT OF INTEREST**
Forms to be presented to the Chair before the commencement of the meeting.
6. **CONFIRMATION OF MINUTES FROM PREVIOUS MEETING**
MOVED K Jenkins that the Minutes of the meeting held on 10th August 2016 as circulated be confirmed as a true and correct record of the proceedings of that meeting.
Seconded T Waldhuter **CARRIED.**

MOVED R Dawkins that the Minutes of the meeting held on 14th September 2016 as circulated be confirmed as a true and correct record of the proceedings of that meeting.
Seconded B Lillecrapp **CARRIED**
7. **MATTERS ARISING FROM PREVIOUS MINUTES**
7.1 Any items to be dealt with related below
8. **WORK HEALTH AND SAFETY REPORTING**
Nil report
9. **CORRESPONDENCE**
9.1 Correspondence In: BV Rotary Club offer to support the erection of the entrance gates at the BG including two plaques.

From	Subject	Received
Jenkinson, Rebecca (DEWNR)	NRC Alliance evaluation and reporting workshop [DLM=For-Official-Use-Only]	Tue 3:01 PM
John Mylchreest	FW: New Development Grand Opening invitation	Tue 2:01 PM
Nichols, Chris (DEWNR)	Calendar of Events October 2016 [DLM=For-Official-Use-Only]	Thu 29/09
BGANZ Secretariat	BGANZ Update: BGANZ Awards, AGM and Conference details	Thu 29/09
BIGG	REMINDER_ Precision Livestock Management- Tuesday 4th October 8pm	Thu 29/09
Neil Tait	FW: Barossa Council Cleaning Contract	Wed 28/09

Bush Heritage Australia	Time is running out to save the Bilby	Wed 28/09
Landcare Australia	Your Junior Landcarer - September edition	Tue 27/09
Natural Resources SA Murray-Darling Basin	Citizen Science Spring 2016 - Natural Resources SA Murray-Darling Basin	Mon 26/09
Brooke Chinner	SPL YMCA Skate Park Event 15th October	Mon 26/09
Terri Valerie	FW: another procedure for bushgardens	Mon 26/09
C Collin	Alliance of Community NRCs	Mon 26/09
Sophie's Patch	Sophie's Patch September 2016 Newsletter	Sun 25/09
NRM Education	NRM Education latest news - family fun days, workshops, bioblitz, new resources and more...	Sun 25/09
The Funding Centre	Funding Centre Alert: New \$96 million fund announced	20/09/2016
cayleigh@adam.com.au	Contemporary Dance Fringe Show	19/09/2016
NRM Education	NRM Education latest news - STEM experiences, seed festival, grants, workshops and more...	18/09/2016
The Funding Centre	Welcome to EasyGrants Newsletter - September 2016	16/09/2016
Andrew.coulson@sa.gov.au	Adelaide International Bird Sanctuary - September e-news	16/09/2016
Landcare Australia	Free Website for your Landcare group	16/09/2016
Tourism Barossa	TBI Members' Update - BVF Registrations and more!	16/09/2016

9.2 Correspondence Out:

None reported

MOVED R Dawkins that Correspondence in and out be received.

Seconded T Waldhuter

CARRIED

10. REPORTS

10.1 Management Committee Report:

Nursery Manager

Pam has advised that she will require between 6-7 months leave. The Management Team has discussed options to back fill the position for this period. It is proposed that a temporary Administrative Assistant (7hrs/week) be provided via an internal expression of interest call, and that the Nursery Manager (20hrs/week) will be filled via an external call.

Work For the Dole program for January 2017. Decided to postpone the current program until 2017.

MOVED T Waldhuter that the information items contained in the Management Committee Report be received and that any recommendations contained within it be adopted.

Seconded R Dawkins

CARRIED

10. 2 Financial Sub Committee Report:

No report as meeting is too early for a report from Council

10.3 Coordinator's Report including NRC report: S Barrett

Natural Resource Centre Management

- o No NRC Meeting in September
- o Bat Night booked for 18th November
- o Interest from an artist a Fringe event for 2017
- o Applications for Vintage Festival Scarecrow program submitted
- o Discussion with group organizing Bush Food/ Indigenous history event for Vintage Festival
- Promotion, Communication and Stakeholder Management
 - o Negotiated for AMLR NRM Board to sponsor a bi-monthly Barossa Bushgardens NRC column in The Leader beginning next month.

INTERIM NURSERY MANAGEMENT

- o Training of temporary staff in plant sales cash handling and banking
- o Visit by outside industry persons to develop strategies for interim nursery management
- o Requests made to Barossa Council to check invoices against orders
- o Discussions with Employment Directions regarding WFTD program. Training of temp staff in recording WFTD participant hours on the app.

COUNCIL ADMINISTRATION

Minor duties. Request to have Bushgardens toilets cleaned weekly by contractors. Total cost to BBG budget \$800/pa

MOVED R Dawkins That in principle support be given by the committee for the funding of \$800 for the toilet cleaning subject to staff finding savings within the budget.

Seconded K Jenkins

CARRIED

MOVED T Waldhuter that the information items contained in the Coordinator's Report including NRC Report be received and that any recommendations contained within it be adopted.

Seconded B Lillecrapp

CARRIED

10.4 Site Management SC Report: B Lillecrapp/T Waldhuter

Tidying up after flood damage

Long term repairs required to the pathways

Continuing with regular mowing and spraying.

Work For The Dole staff working on low stone walls in the Australian front gardens.

MOVED T Waldhuter that the information items contained in the Site Management Sub Committee Report be received and that any recommendations contained within it be adopted.

Seconded B Lillecrapp

CARRIED

10.5 Tours Report - Ray Duance

Three tours

- 1) Waikerie Garden Club. Sunday 18th September. About 23 people. It was expected to take a tour at \$3 per head however they turned up and their leader announced that they didn't want the tour.
- 2) Zion Ladies Fellowship. Wed 28th September. 10-12 people. Was cancelled due to bad weather. (T Waldhuter was to take this)
- 3) APS tour was extensive and went very well with lots of questions etc.
R Dawkins reported on weekend indicating about 100 people participated and were impressed with the facilities at the BG and had an extremely interesting weekend. Thanks were extended to the staff and volunteers from the Bushgardens for their help.

MOVED R Dawkins that the information items contained in the Tours Report be received and that any recommendations contained within it be adopted.

Seconded K Jenkins

CARRIED

10.6 Update of Key Projects

10.6.1 Labyrinth no report

10.6.2 Nature play coop contribution

10.6.3 Community Nursery – put on hold at present whilst Nursery Manager is absent

10.6.4 Village Landcare refer coordinator's report

MOVED R Dawkins that the information items contained in the Update of Key Projects Report be received and that any recommendations contained within it be adopted.

Seconded T Waldhuter

CARRIED

10.7

Nursery sub-committee report

K Jenkins reported on the August meeting report which was tabled.

SUGGESTIONS FROM MEETING 20/9/16 S. BARRETT, A. ANNELLS, T BATEMAN. TRAINING.

Training for core staff to enable them to monitor volunteers, and nursery procedure in general.

CUTTINGS

Develop MASTER LIST for cuttings. Relevant cutting times etc., type of hormone, cells etc...

Signage for PROCEDURES within igloo.

When potting–on foam cutting cells fill up pots so that foam is not showing on the surface.

Consistency in cuttings, size of cutting, pot fill etc

Remove any flowers when taking cuttings and subsequently until roots develop. Otherwise all energy goes to flowering instead of root development.

Acceptable losses 10%

Rain sensor to be considered avoids over-watering and associated problems.

HORMONE

Correa and Grevillea RED Clonex. Everything else EziRoot available from Garden City Plastics

BS22 liquid fertilizer fortnightly.

Yellow sticky insect traps in igloo available Smoult Hort.

Use grow-cells with appropriate size holes for the cuttings being processed (need either variable sizes or make your own. Various sizes available Garden City Plastics.

Prick out when seedlings are at a comfortable size for handling.

PROPAGATION

Use fine gravel on top of trays to cover seeds being germinated.

Seedlings should only remain in trays for up to 6 months, no longer, before potting into tubes.

Prick out as soon as seedlings are a comfortable size for handling.

Shade-cloth over igloo in Summer.

Possibly install dark grey gravel in propagation house to overcome frost problems. Obtain thermometer and ventilate as needed (Fully or partly open both doors)

SIZE GRADING

All largest in the same crate grading large to small. Allow for sun orientation so they all receive sufficient. This applies to cuttings and Tube stock or larger pots.

WEEDING.

Where needed remove and discard top centimetre of soil and replace with fresh soil. ESSENTIAL that weeds under benches and in Nursery generally, are constantly removed or sprayed.

FERTILISATION

Always check that there is sufficient fertilizer (small grey or orange beads) in soil before use. 9 month fertilizer is most commonly used by Nurseries.

Bio Grow soil. Order with 9 month fertilizer or add your own!! Date Potting soil bags when received from supplier. This allows monitoring of slow release fertilizer.

Mixture when adding you own fertilizer...20 Shovels of soil to $\frac{3}{4}$ cup of fertilizer (Osmocote for Natives)

Use "Aquasol" on seedling trays as needed

PEST CONTROL

Spray with "Success" for Eremophila, Callistemon, Melaleuca. Before spraying manually remove dross, webbing etc.

Install hygiene foot baths at entrance and exits of Nursery propagation area or any area where you have natural ground leading onto gravelled growing area.

BENCHES.

All benches and pallets should be cleaned on a regular basis. Use 300mm pots under benches for and odd weeds. Plants to be inspected for weeds on a weekly basis. All seed to be removed from plants in the Nursery otherwise will spread which is not desirable. Nursery Oxalis and liverworts to be either removed from pots where possible, or the pot along with the plant, binned.

POT WASHING

Chlorine solution 1% and soak pots for at least 30 minutes

RETAIL NURSERY.

Develop descriptive picture labels for this area.

Send thanks to A. Annells, T Bateman for their help.

MOVED K Jenkins That the information items contained in the Nursery Subcommittee report be received and that any recommendations contained within it be adopted.

Seconded B Lillecrapp

CARRIED

11. GENERAL BUSINESS

Nil

12. NEXT MEETING and Dates to note

Wednesday 9th November 2016 at 1pm at the Council Office.

13. CLOSURE

There being no further business, the meeting closed at 3.18pm.

Confirmed

Date:

Chairperson: