

**MINUTES OF THE MEETING OF  
THE BAROSSA BUSHGARDENS S41 COMMITTEE**  
held in the Council Chambers on Friday 8<sup>th</sup> April 2016 commencing at 1.05pm

1. **WELCOME** The Chairperson K Jenkins welcomed all to the meeting.
2. **PRESENT** K Jenkins, T Waldhuter, B Lillecrapp, R Dawkins, S Barrett, P Payne. G Mavrillac 1.07pm, R Johnstone 1.17pm, D Armstrong 1.51pm.
3. **APOLOGIES** nil
4. **GUESTS** – nil
5. **CONFLICT OF INTEREST** -\_nil

6. **CONFIRMATION OF MINUTES FROM PREVIOUS MEETING**

**MOVED** T Waldhuter that the Minutes of the meeting held on 11<sup>th</sup> March 2016 as circulated be confirmed as a true and correct record of the proceedings of that meeting.

**Seconded** R Dawkins

**CARRIED**

7. **MATTERS ARISING FROM PREVIOUS MINUTES**

7.1 Committee Membership – pending work still to be done.

**MOVED** R Dawkins That the matters arising from the previous minutes and any recommendations contained within it be adopted.

**Seconded** K Jenkins

**CARRIED**

8. **WORK HEALTH AND SAFETY REPORTING**

P Payne reported she had attended Fire Warden training level 1 and advised the need for others to be proxy Fire Wardens for when she is not in attendance.

**MOVED** R Dawkins that S Barrett and one volunteer be Proxy Fire Wardens.

**Seconded** B Lillecrapp

**CARRIED**

Advised of the need to put Fire Extinguishers in the other two sheds. Some type of fire alarm is required. Need to do a minimum of one fire training drill per year.

Note advice re recent vandalism of taps that in future staff need to report all issues to Police.

**MOVED** K Jenkins that the information items contained in the Work Health and Safety Report be received and that any recommendations contained within it be adopted.

**Seconded** T Waldhuter

**CARRIED**

9. **CORRESPONDENCE**

9.1 **Correspondence In:**

From	Subject	Received	Action
Martin McCarthy	Notification to All Staff - Local Government (Accountability and Governance) Act 2015	Fri 1/04	TBA
BirdLife Australia	BirdLife Australia April 2016 e-news – Regents have their day in court	Fri 1/04	
Tourism Barossa	Bites. Beverages. Blossoms.	Thu 31/03	

Nichols, Chris (DEWNR)	Calendar of Events April 2016 [DLM=For-Official-Use-Only]	Thu 31/03	
Diane Salvi	Upcoming @ Adelaide Sustainability Centre - Fair Food - Friday 8 April	Wed 30/03	
mikej@updatesymposiumforummena.com	Urban Renewal Australia 13-14 July 2016 Australia	Tue 29/03	
Landcare Australia	Landcare in Focus digital edition   March 2016	Tue 29/03	
Dayna Brassil	Adult Creative Workshops - Autumn 2016	Tue 29/03	
Neil Tait	RE: External Security Lighting	Tue 29/03	
NRM Education	NRM Education latest news - native bees, bushgardens open day, stinking fungi and more....	Sun 27/03	
Conservation SA	Get the facts!	24/03/2016	
Tourism Barossa	Happy Easter	24/03/2016	
Brand South Australia	The South Australian Regional Awards are Changing	24/03/2016	
kate jenkins	Re: Stronger Communities Programme _Expression of Interest Form Bushgardens	24/03/2016	
BIGG	The BIGG Bulletin - March	24/03/2016	
Gillespie, Tina (DEWNR)	AMLR resources available to cNRCs [SEC=PUBLIC]	23/03/2016	
BirdLife Australia	Have you ever seen an Eastern Curlew? This could be your last chance!	23/03/2016	
Pasin, Tony (MP)	Thank you for your email	23/03/2016	
BGANZ	BGANZ Open Day Update: Resources now available - Has your Garden registered?	22/03/2016	
BGANZ	BGANZ Update - 2 Vacancies RBG Sydney	22/03/2016	
BirdLife Australia	Duck shooting carnage endangers our threatened waterbirds	22/03/2016	
Tania   bizeez communications	celebrating the wins	22/03/2016	
Sarah Barrett	FW: Bushgardens - February	22/03/2016	
Sharee Arnold	Bushgardens - February	21/03/2016	
NRM Education	NRM Education latest news - local young achiever, sustainability resources, grants and more....	20/03/2016	
Barossa Visitor Centre	Barossa Visitors Centre Update   18th March 2016	18/03/2016	
The Funding Centre	Welcome to EasyGrants Newsletter - March 2016	18/03/2016	
Andrew Dundon	Gourmet Weekend Regos opening soon	18/03/2016	
Tourism Barossa	The countdown is on.... new barossa.com launching soon!	18/03/2016	
Brand South Australia	NOMINATIONS CLOSE TOMORROW FOR FAST MOVERS 2016	17/03/2016	
Conway, Bill (Disability Unit Nuriootpa HS)	blue gums at Nuri hs	17/03/2016	

Conservation SA	A nuclear waste dump for SA - do the economics stack up?	16/03/2016	
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## 9.2 Correspondence Out:

To	Subject	Sent	Action
Pasin, Tony (MP)	RE: Stronger Communities Programme _Expression of Interest Form Bushgardens	23/03/2016	No success
AAEE Conference	Abstract Submission - Barossa Bushgardens	15/03/2016	

**MOVED B Lillecrapp** that Correspondence in and out be received and any noted.

**Seconded** R Johnstone

**CARRIED**

## 10. REPORTS

### 10.1 Management Committee Report: No report

**MOVED R Johnstone** that the information items contained in the Management Committee Report be received and that any recommendations contained within it be adopted.

**Seconded** K Jenkins

**CARRIED**

### 10.2 Financial Sub Committee Report:

Note: keep an eye on water and electricity budgets for future meetings

**MOVED R Johnstone** That the Financial Report be received and any recommendations therein be noted

**Seconded** T Waldhuter

**CARRIED**

### 10.3 Nursery Manager Report: P Payne

Refer the attached report

G Mavrillac left 1.38pm.

Update on the Community Nursery; the irrigation is being installed.

Induction process for the BG – policies and procedures being adapted from Council's policies.

Stock take done for March – some stock to be potted up.

Pinery fire trees project going well

D Armstrong entered 1.51pm

G Mavrillac re-entered 1.51pm

**MOVED R Dawkins** that the information items contained in the Nursery Manager's Report be received and that any recommendations contained within it be adopted.

**Seconded** R Johnstone

**CARRIED**

### 10.4 Coordinator's Report including NRC report: S Barrett

Refer to attached report

**MOVED R Johnstone** that the information items contained in the Coordinator's Report including NRC Report be received and that any recommendations contained within it be adopted.

**Seconded B Lillecrapp**

**CARRIED**

### **10.5 Site Management SC Report: B Lillecrapp/T Waldhuter**

- Reported that Service of Mower and Quad bike had been done.
- Maintenance around the gardens for Open Day.
- Defining pathways to garden areas with Mulch. A variety of mulch being delivered.
- 10 students from Faith come each week.

**MOVED D Armstrong** that the information items contained in the Site Management Sub Committee Report be received and that any recommendations contained within it be adopted.

**Seconded R Johnstone**

**CARRIED**

### **10.6 Tours**

- Open Day tours
- **Reconciliation during History week**
- Ask Ray Duance to supply a list to appear in the minutes.
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**MOVED K Jenkins** that the information items contained in the Tours Report be received and that any recommendations contained within it be adopted.

**Seconded D Armstrong.**

**CARRIED**

### **10.7 Update of Key Projects**

#### **10.7.1 labyrinth**

Art work to be added in due course. Progress on the labyrinth proceeded very quickly once the initial pour took place in Spring. In this photo you are looking at the most labor-intensive part of the construction of the labyrinth! Every single paver had to be cut to achieve the Chartres design! We are indebted to Kym Feltus of Feltus Paving and Landscaping who have painstakingly brought this part to delightful fruition. Since it has been a particularly labor-intensive part of the construction it has exhausted our funds, so we are in the process of connecting with like-minded organizations and writing further grant applications in order to complete the concrete path infill and the grinding and sealing of the surface to a flay, durable, non-slip surface for public use. The timeframe for completion is dependent on the success of these pending funding sources and submissions. We have also begun discussions with staff of Barossa Bushgardens re the greening of the surrounding area.

Nursery Manager doing a costing for a garden using Aboriginal healing plants for the labyrinth

#### **10.7.2 Nature play**

Meeting next Tuesday

#### **10.7.3 Community Nursery**

Irrigation happening finished next week

Fines gravel to be trucked in and spread next week

#### **10.7.4 Car Park**

Carpark and entrance is included in the 16-7 budget process.

**MOVED R Dawkins** that the information items contained in the Update of Key Projects Report be received and that any recommendations contained within it be adopted.

Seconded T Waldhuter

CARRIED

11. **GENERAL BUSINESS**

11.1 nil

12. **NEXT MEETING and Dates to note**

Friday 13<sup>th</sup> May 2016 at 1pm at The Council Office.

13. **CLOSURE**

There being no further business, the meeting closed at 3.00pm.

Confirmed

**Date:** .....

**Chairperson:** .....