

**MINUTES FOR THE MEETING OF
THE BAROSSA BUSHGARDENS S 41 COMMITTEE**
held in the Council Chambers on Friday 8th May 2015 commencing at 1.00pm

1. **WELCOME**, R Johnstone Deputy Chairperson, welcomed everyone to the meeting.
2. **PRESENT** D Armstrong, B Simons, K Jenkins, B Lillecrapp, R Johnstone, T Waldhuter. Cr. T Hurn, in Attendance P Payne, Nursery Manager
3. **APOLOGIES** A Randell, S Barrett NRC Coordinator
In Attendance: Pam Payne
3. **APOLOGIES** R Dawkins
4. **GUESTS** Louise Mason representing the Barossa Labyrinth Group
5. **CONFIRMATION OF MINUTES FROM PREVIOUS MEETING**
MOVED K Jenkins that the Minutes of the meeting held on 10th April 2015 as circulated, be confirmed as a true and correct record of the proceedings of that meeting.
Seconded B Simons **CARRIED**
6. **MATTERS ARISING FROM PREVIOUS MINUTES**
 1. **Action Plan - Operating in a bubble** – discussion – R Johnstone circulate SWOT Analysis for discussion.
MOVED D Armstrong that updated SWOT analysis be circulated and incorporated into Strategic Planning process
Seconded B Simons **CARRIED**
 2. **Open Day** - debrief of day see notes attached
Moved K Jenkins That the debrief notes be include into the planning for next Open Day
Seconded B Lillecrapp **CARRIED**
7. **WORK HEALTH AND SAFETY REPORTING**
 1. Hazards – *[identification of potential problems]*
 2. Incidents – *[near miss, injury, property damage, environment]***Nothing to Report**
8. **CORRESPONDENCE**
 1. NRM Volunteer event notice
 2. Notification of the Coop sponsorship/Partnership**MOVED T Waldhuter** that Correspondence be received.
Seconded D Armstrong **CARRIED**
9. **REPORTS**
 - 9.1 **Financial Sub Committee Report:**
April report was tabled
P Payne asked that we note that the Nursery had hit target
Recommendation That we request that the energy costs ie water and electricity appear as separate budget items
MOVED D Armstrong That the information items contained in the Financial Sub Committee Report be received and that any recommendations contained within it be adopted.
Seconded B Simons **CARRIED**
 - 9.2 **Nursery Manager Report: P Payne**

MOVED B Simons that the information items contained in the Nursery Manager's Report be received and that any recommendations contained within it be adopted.

Seconded B Lillecrapp **CARRIED**

MOVED B Lillecrapp That a Community Nursery project timeline and discussion paper be prepared as a focus for the July Meeting

Seconded Cr T Hurn **CARRIED**

9.3 Coordinator's Report including NRC report: S Barrett

Correction to the report that the dates for Volunteer Week should read 18th – 22nd May

Recommendation: that the Capital Monies be spent on the Blinds for the Centre

MOVED B Simons that the information items contained in the Coordinator's Report including NRC Report be received and that any recommendations contained within it be adopted.

Seconded D Armstrong **CARRIED**

9.4 Site Management SC Report: B Simons

MOVED B Simons that the information items contained in the Site Management SC Report be received and that any recommendations contained within it be adopted.

Seconded T Waldhuter **CARRIED**

9.5 Tours

9.5.1 Two tours on Open Day

Ranges to Rivers Local Govt. Group Visit

9.5.2 Tour Training DVD

MOVED Cr T Hurn that we investigate grant opportunities for a DVD to be developed with Ray Dunce to capture his knowledge, as a training tool for tour leaders and make as a discussion point for Sept meeting.

Seconded B Lillecrapp **CARRIED**

MOVED T Waldhuter that the information items contained in the Tours Report be received and that any recommendations contained within it be adopted.

Seconded Cr T Hurn **CARRIED**

9.6 Labyrinth Report: L Mason

Stand at open Day a success with participation in event better than anticipated

Kim Feltus is doing paving work for the Labyrinth

Funding so far will achieve the base plate

A brief is being prepared for sponsors partners etc

MOVED D Armstrong that the information items contained in the Labyrinth Report be received and that any recommendations contained within it be adopted.

Seconded T Waldhuter **CARRIED**

10. GENERAL BUSINESS

10.1 Information Sharing

R Johnstone reported on National meeting of NRM or CRAs

K Jenkins and R Johnstone reported on 2 day Community Social Marketing Workshop

MOVED K Jenkins that the information items contained in the Information Sharing be received and that any recommendations contained within be adopted

Seconded B Lillecrapp **CARRIED**

11. NEXT MEETING and Dates to note

Friday 12th June at 1pm at BBG David an apology for meeting

FoBB 15th May 3pm Volunteer Centre

12. CLOSURE

There being no further business, the meeting closed at 3.15pm

Confirmed

Date:

Chairperson: