

BBG SECTION 41 COMMITTEE MEETING

Friday 8th February at 1pm

Minutes

Council Meeting Room

1. Welcome The Chair K Jenkins opened the meeting at 1.10 pm and welcomed all present.

2. Present K Jenkins, D Armstrong, R Dawkins, R Johnstone, B Storey, B Simons, R Johnstone.

In attendance C Hall, P Payne and K Wohlers, W Seeliger.

Normal meeting procedure was suspended to receive updates from W Seeliger and I Baldwin

Introductions of members – W Seeliger, the Northern Group rep from the ANMLR Board was introduced to the members of our Committee.

Northern Group support- W Seeliger gave an explanation and update with a handout of the current structure of the new department/board and the structure of the local group and how well it works.

I Baldwin entered the meeting at 1.30pm

Council: I Baldwin advised that there will be a budget impact on P Payne's salary as she has a 1st aider entitlement \$11.30p/w which is proportional to her hours and therefore will be about \$6/week which the Bushgardens will have to find.

Council is the employer of C Hall and P Payne and as such involve staff in training courses. P Payne will be attending an all day management of oneself and managing relationships on 14-2-13.

Planning approvals- regarding a recent query re planning approvals at the Bush Gardens site it was recognised that the approvals we have will give us the OK to proceed however, it will be checked to see that it covers all our activities.

I Baldwin left 1.40pm

3. Apologies: Cr. B Sloane

A Mousamas entered the meeting at 1.41pm.

4. Minutes: Moved: D Armstrong **Seconded:** B Simons That the Minutes of the meeting held on the 9th November 2012 be adopted as circulated. **Carried.**

5. Business Arising:

5.1 Logo design – The Chair discussed the latest variations that had been circulated with 3 different text and 3 different colours. As there was general agreement with the latest version the committee need to decide the font and colour.

Moved K Jenkins **Seconded** R Johnstone that the logo be green with minor

alterations to the text. **Carried.**

K Jenkins thanked members for their contributions.

5.2 Disability Access see item 11.

5.3 Communications Trench – P Payne reported she had looked at cost of telephone lines from road to building. See more in the report item 8. Regarding the open trench at the entrance B Simons and P Payne will source a pit box so that the trench can be filled in.

5.4 UTLMP Project Report see report in item 8.

5.4 What's coming up/ Calendar update was reported to be working for members.

5.5 Community Helpers grant funding C Hall continues to work on sourcing funding opportunities.

5.6 Strategic Planning R Johnstone and K Jenkins continue to work on the plan.

5.7 Community Voices Video program. Advised there is another offer/option available at the end of February – short video promote to BBG. Both Flinders Uni and Council and producing videos.

6. Correspondence:

In: Gawler Resource Centre – introduction to OH&S, grant writing, risk management.

Volunteering Barossa and Light Newsletter. – Nominations called for recognition of a volunteer. We should give consideration of our local members of Bush Gardens.

Moved D Armstrong **Seconded** K Wohlers We nominate R Duance, B Plush and A Mousamas. **Carried.**

Mediterranean Garden Society. Letter of appreciation and thanks. Seed bank request for their international seed bank. Quarantine issues questioned.

P Payne to action.

Out: Grant application for Community Benefits SA for \$22,000 for the paving.

7. Financial Sub Committee Report:

7.1 Financial Sub Committee structure - nothing to report.

7.2 Report – A Mousamas apologised that not all members received the report. There is a need to allocate extra unallocated expenditure for motor bike repairs, signs, bench. He emphasised that managers need to keep good records to enable cross checking of expenditure as information provided from Council does not give that amount of detail.

Question. Has NRM been invoiced for C Hall's salary? Has Council's contribution for both C Hall and P Payne's salary been paid to the BG .

No action taken yet on investments with the credit union as there needs to be

a change of signatories for the Friends of BBG. This will be done at the next meeting in March.

There will need to be an adjustment for P Payne's salary for first aid.

There is a need to purchase a Fire Extinguisher for the Centre and allow for payment of the Registered Business Name to be covered under budget.

A Mousamas left the meeting at 2-03pm.

W Seeliger left the meeting at 2.25pm

Break for afternoon tea. K Wohlers left the meeting at 2.50pm. when the meeting resumed.

8. Nursery Manager Report: Pam Payne see attached report.

Issues raised:

Shade cloth- Propagation house – An issue identified that there is a need for shade cloth over part of the propagation house. It doesn't need to be permanent. It needs to be able to be removed in winter. We need to budget for it and see what resources are needed to cover a portion of the shade house.

Critical path D Armstrong and T Payne have been working with P Payne on setting up a Gantt chart for all jobs for setting up reveg nursery. There are 23 paths in the list of tasks which are critical to dependency to control of project. There is a short fall of besser blocks – Option A: - There is enough to do 10 of the 13 rows.

Moved D Armstrong **Seconded** R Dawkins that we accept option A. **Carried**

Upper Torrens LMG

Changes since report was written. There will be a grader on site next week. There is a container on site. Plants have been ordered for the weed mat and sand trenches. The original plan was to set up 1ha of weed mat and 1ha of sand trenches at a cost \$150k. However all the funding is not available this financial year so it will now be done over 2 financial years. This will help with the installation.

Seed collecting workshop G Christie will be conducting a seed collection workshop at the BBG on 1st of March.

Moved D Armstrong **Seconded** B Simons That the report be received.
Carried.

9. Coordinator's Report: Chris Hall

Item 4. An incident with volunteers has been resolved with a verbal warning being given by the co-ordinator.

North garden. Thanks to P Payne for getting 100 lomandra tube stock for planting.

Sponsorship Discussion with the Thyne Reid Foundation indicated they are

happy with the revised plans.

Community Benefit SA As advised in item 6 we should receive advice if we are successful by the end of March.

Landcare Project

K Jenkins and C Hall are completing the formal application process for 54,000, over three years, Village Landcare Project; also having discussions with Pam Young/Leisure Options and Peter Temme/Nuristart in relation to their potential involvement

Girl-talk Discussion re \$2000 sponsorship

Logo- sponsor's board is being updated. Discussion as to the best placement of supporter's logo's with the addition of our own new logo.

11. Site Management SC Report: Bill Simmons

Brush cutting along the road completed. The mower and quad bike have been repaired. OH &S problem with the entry door lips has been fixed.

12. Community Nursery & Volunteer Centre:

P Payne reported the committee had 4 meetings and site visits looking at other nurseries etc. A small power point presentation showing the nurseries visited and the points looked at including signage, oh&s risk and strategic design.

13. Tours – report was brought forward to allow R Duance to leave at 3.10pm

13.1 Mediterranean Garden Club seed request see above item 6.

13.2 Open Garden Day at the Willowsporn was very successful. C Hall thanked them for their very generous support.

13.3 BGWA Tours Feedback R Johnstone reported they had 3 successful bus tours. Discovered there is large scale reveg stuff going on. Use the BG as a technical and plant resource. Start with native grasses. BG needs to be more involved as a supplier of seed which is needed now. Jacobs Creek tour last week was excellent to see what is being done now.

Mid Murray Group Tour 7th March – a double tour of 35-40 people. Charge \$10p/h.

Fencing Working bee Rotary and Lions clubs are joining together to help. Holes being dug on 21st Feb with cement delivered on 26th Feb. Gate corner posts will go in first with the posts and struts and the connection to building to follow. Fence from the propagating house to building will be of a temporary nature until the fencing is completed around the Community Nursery.

14. Marketing SC report

No report.

15. Strategic Planning

In progress

16. Information Sharing

Newsletter B Simons reported that S Simons is preparing the next newsletter. Please send items to Sandy for inclusion.

Inductions for S41committees. I was noted that S41 committees are required to have an induction by Council following the appointment of a new Committee. Need to follow up with Council.

17. Next Meeting and Key Dates

FoBB Committee 8th March 2013 @ 1,00pm

Section 41 Committee 8th March 2013 @1.30pm

Open Day 7th April 2013

18. Meeting Closed 4.20pm