



*The Barossa Council*

**NOTICE OF MEETING**

Members are advised that a meeting of the **COMMUNITY ASSISTANCE SCHEME COMMITTEE** will be held in the Committee Room, 43-51 Tanunda Road, Nuriootpa, on Tuesday 3 September 2013, commencing at 9am.

Martin McCarthy  
CHIEF EXECUTIVE OFFICER  
THE BAROSSA COUNCIL

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***AGENDA***

1. **Welcome**
2. **Present**
3. **Apologies:** Cr David deVries
4. **Confirmation of Minutes of Previous Meeting** (18 June 2013 – copy *attached*)
5. **Consensus Agenda**
  - 5.1 Correspondence
    - 5.1.1 Acquittal Statement – Lyndoch Historical Society Inc
6. **Debate Agenda**
  - 6.1 Reports
    - 6.1.1 Actions from Previous Meetings
    - 6.1.2 Youth Grant Applications
      - Madelyn Denton
      - Matthew Toward
      - Ryan Hoklas
      - Hudson Walsh
    - 6.1.3 Community Assistance Grant Applications
      - Tanunda Contest Committee Inc
      - Sporting Car Club of South Australia Inc
    - 6.1.4 Heritage Advisor's Reports – June 2013 to August 2013
    - 6.1.5 Community Assistance Scheme Annual Report
    - 6.1.6 Community Assistance Scheme Grant guidelines and application form review
7. **Other Business**
8. **Next Meeting** – 3 December 2013 at 9am
9. **Closure**

**COMMUNITY ASSISTANCE SCHEME COMMITTEE**

**CORRESPONDENCE**

**3 SEPTEMBER 2013**

**CONSENSUS AGENDA**

- 5.1.1 **LYNDOCH AND DISTRICTS HISTORICAL SOCIETY INC**  
Acquittal statement has been received from Lyndoch and District Historical Society Inc for their 2012/2013 Grant of \$1200 towards the Interpretive Panel project. Copy is attached.

**RECOMMENDATION:**  
That item 5.1.1 be received.

## COMMUNITY ASSISTANCE SCHEME COMMITTEE

### REPORT

3 SEPTEMBER 2013

#### DEBATE AGENDA

##### 6.1.1

##### ACTIONS FROM PREVIOUS MEETING – 18 JUNE 2013

C=COMPLETED

P=PENDING

N=NO ACTION

<b>2011/2012 COMMUNITY ASSISTANCE GRANTS (B361)</b> <ul style="list-style-type: none"><li>Nuriootpa Town Band Inc – successful letter sent – paid Aug 2012 – extension granted 18/6/13 to end November 2013 - waiting for acquittal.</li><li>Lynd &amp; Dist Little Athletics Centre Inc – advised that they will not proceed with the project. Responded to them to reapply when in a better position to proceed.</li></ul>	<b>P</b> <b>C</b>
<b>2012/2013 COMMUNITY ASSISTANCE GRANTS (B361)</b> <ul style="list-style-type: none"><li>Lyndoch and District Historical Society Inc – successful letter sent – paid Sept 2012 – acquittal received - see correspondence</li><li>Barossa &amp; District Pipe Band Inc – successful letter sent – paid March 2013. Waiting for acquittal.</li></ul>	<b>C</b> <b>P</b>
<b>2012/2013 DA/CASC/R2 (4/12/12) YOUTH GRANT APPLICATIONS</b> <ul style="list-style-type: none"><li>Georgia Pretlove – Payment made, certificate posted – waiting for acquittal</li></ul>	<b>P</b>
<b>DA/CASC/R5 (4/9/12) 2012/2013 HERITAGE GRANT APPLICATIONS</b> <ul style="list-style-type: none"><li>Gerlinde and Paul Trappe – granted extension to 31/12/13</li></ul>	<b>P</b>
<b>2012/2013 6.1.2 (18/6/13) YOUTH GRANT APPLICATIONS</b> <ul style="list-style-type: none"><li>Bradley Hoepner – cheque posted and certificate to be presented at September Council meeting.</li><li>Luke Randall – certificate and cheque presented at July meeting.</li></ul>	<b>P</b> <b>C</b>
<b>2012/2013 6.1.3 (18/6/13) COMMUNITY GRANT APPLICATIONS</b> <ul style="list-style-type: none"><li>Evangelical Lutheran Herberge Christi Church of Bethany – successful letter sent – Invoice paid – waiting for acquittal</li></ul>	<b>P</b>
<b>2012/2013 6.1.7 (18/6/13) COMMUNITY ASSISTANCE SCHEME GRANT GUIDELINES AND APPLICATION FORM REVIEW</b> <ul style="list-style-type: none"><li>Community Grant and Youth Grant Guidelines and Application form review – see separate report</li></ul>	<b>P</b>

## Summary of Community Grants/ Youth Grants 2013/14

Funding Type	No. of Applications	Funding Approved/ Requested
<b>September</b> Youth Grants Community Grants	4 applications 2 applications	\$800.00 <u>\$5590.00</u>
	<b>September Total</b>	<b>\$6390.00</b>
<b>Donations - direct from Council</b>	Tanunda RSL Sub-Branch – Australian Living Treasures initiative	400.00
	<b>BUDGET 2013-14</b>	<b>\$25,000.00</b>
	<b>Grant funds remaining if all September applications approved</b>	<b>\$18210.00</b>

## Summary of Heritage Grants 2013/14

(only considered annually in the September meetings)

Funding Type	No. of Applications	Funding Approved/ Requested
<b>September</b> Heritage Grants	Nil - Applications to be assessed in December	\$0.00
	<b>September Total</b>	<b>\$0.00</b>
	<b>TOTAL FUNDS ALLOCATED 2013-14</b>	<b>\$0.00</b>
	<b>BUDGET 2013-14</b>	<b>\$10,350.00</b>

### RECOMMENDATION:

That item 6.1.1 be received.

## **COMMUNITY ASSISTANCE SCHEME COMMITTEE**

### **REPORT**

**18 JUNE 2013**

#### **DEBATE AGENDA**

##### **6.1.2**

#### **YOUTH GRANT APPLICATIONS**

##### **INTRODUCTION**

Four Youth Grant applications have been received since the last meeting for consideration by the Committee.

##### **RECOMMENDATION**

That:

1. Madelyn Denton be granted / declined a Youth Grant of \$200 for participation in the 25<sup>th</sup> National Calisthenics Championships being held in Victoria in July 2013.
2. Matthew Toward be granted / declined a Youth Grant of \$200 for participating in the Australian Schools Rugby Union Championship 2013 being held in Sydney in July 2013.
3. Ryan Hoklas be granted / declined a Youth Grant of \$200 for participation in the School Sport Australia Cross Country Championships being held in Launceston August and September 2013.
4. Hudson Walsh be granted / declined a Youth Grant of \$200 for participation in the School Sports Australia Basketball Championships being held in Perth in August 2013.

##### **COMMENT**

Four Youth Grant applications have been received since the last meeting:

1. Madelyn Denton for participation in the 25<sup>th</sup> National Calisthenics Championships being held in Victoria in July 2013.
2. Matthew Toward for participation in the Australian Schools Rugby Union Championships 2013 being held in Sydney in July 2013.
3. Ryan Hoklas for participation in the School Sport Australia Cross Country Championship being held in Launceston August and September 2013.
4. Hudson Walsh for participation in the School Sports Australia Basketball Championships being held in Perth in August 2013.

A copy of the applications are attached.

For the information of the members, Gabriel Millar also submitted an application for a Youth Grant. The main criteria of Youth Grant guidelines is that the applicant must reside in the Barossa Council area, as Gabriel lives in Greenock, I have advised her that she does not meet the criteria and that she may wish to contact the Light Regional Council for possibly funding through them.

**LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN****COUNCIL STRATEGIC PLAN**

1.2 Youth: We are committed to the effective delivery of programs and services encouraging the development and Wellbeing of youth in our community.

**FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS**

Council has allocated \$25,000 in the 2013-14 Budget towards the Community Assistance Scheme Community Grants and Youth Grants.

# **COMMUNITY ASSISTANCE SCHEME COMMITTEE**

## **REPORT**

**3 SEPTEMBER 2013**

### **DEBATE AGENDA**

#### **6.1.3**

#### **NEW COMMUNITY ASSISTANCE GRANT APPLICATIONS**

##### **INTRODUCTION**

Two Community Assistance Grant applications have been received since the last meeting.

##### **RECOMMENDATION**

That:

1. The Tanunda Contest Committee (Barossa Band Festival Committee) be granted / declined a Community Assistance Grant of \$3000 towards The Barossa Band Festival 2013.
2. The Sporting Car Club of South Australia be granted / declined a Community Assistance Grant of \$2590 towards Water Resource Management at Collingrove.

##### **COMMENT**

Two Community Assistance Grant applications have been received since the last meeting. A full copy of the application is attached together with a summary and comments.

##### **LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN**

COUNCIL STRATEGIC PLAN:

1.5 Culture: We are committed to the protection and promotion of our local heritage, and the fostering and promotion of art and culture in our region.

##### **FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS**

The adopted budget for the Community Assistance Scheme Community Assistance Grants and Youth Grants for 2013-14 is \$25,000.

**THE BAROSSA COUNCIL**

**COMMUNITY ASSISTANCE SCHEME COMMITTEE**

**3 SEPTEMBER 2013**

**DEBATE AGENDA**

**6.1.4**

**HERITAGE ADVISOR'S REPORT**

**INTRODUCTION**

A list of activities carried out by the Council's Heritage Advisor is *attached*.

**RECOMMENDATION**

That the Heritage Advisor's report be received and noted.

**COMMENT**

The *attachment* shows a summary of the activities undertaken between June 2013 and August 2013 by Mr Sam Hosking, Council's Heritage Advisor.

Mr Hosking works for Council one day a fortnight and a summary of time spent is attached to this report.

Mr Hosking will be in attendance at this meeting if further information is sought.

**LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN**

**COUNCIL STRATEGIC PLAN:**

3.1 Character & Heritage: We will ensure the appropriate preservation of the character and heritage of our townships and rural areas.

**FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS**

No financial and risk management considerations.



Heritage Advisors Service – June 2013

Date	Listing Type	Place / Address	Issue	DA No	Hrs
04.06.13	LHP	Former Butter Factory, 65 Melrose Street, Mt Pleasant	Site inspection to review re-roofing work. Preparation of Heritage Grant Report.		1.0
04.06.13	Angaston HCPA	7 Washington Street, Angaston	Site meeting with builder and owner to discuss requirements for new building.		1.0
04.06.13	LHP		Email to member of the public about 'Steinau' historic site.		0.5
04.06.13			Liaison with Council staff on various issues		0.5
18.06.13			Attendance at Community Assistance Scheme Meeting.		
18.06.13	SHP	Old Union Chapel, Penrice Road, Angaston	Site inspection and meeting to review building condition and possibility of inserting commercial kitchen.		1.5
18.06.13	LHP	Flaxman's Valley	Research location of 'Steinau' site and inspect in response to email from member of the public.		2.5
18.06.13	Angaston HCPA2	6 Howard Street, Angaston	Site inspection and review of proposed design for covered area. Provision of comment to planner.		1.0
18.06.13			Liaison with Council staff on various issues		.5
			Note: June report incomplete		

CHP: Contributory Heritage Place  
 SHP: State Heritage Place  
 LHP: Local Heritage Place  
 HCA: Historic Conservation Area  
 HCPA: Historic Character Policy Area

Heritage Advisors Service – July 2013

Place / Address	Listing Type	Issue	DA No	Hrs
Barossa Council: Tuesday 16 <sup>th</sup> July, 2013				
Rifle Range Road, Krondorf	LHP	Meeting on site with architect and owner to discuss proposed alterations and additions to farm complex		1.5
Chateau Tanunda	SHP	Meeting with site representative to discuss condition of chimney and access to heritage funding. Provision of letter of support to accompany future grant application		1.5
28 Dean Street, Angaston	Angaston Residential HCPA	Meeting to discuss proposed new dwelling on sub-divided allotment. Provision of design advice following site inspection		0.75
Mt Pleasant Primary School	LHP	Site inspection to identify required conservation and upgrade work		
Holy Cross Lutheran Church, Moculta	SHP	Discussion with site representative about conservation works to windows and grant application. Liaison with State Heritage Branch		0.5
Soldiers Memorial Hall, Nuriootpa	LHP	Discussion with planning staff about proposed signage		0.25
10 Foster Street, Lyndoch	Lyndoch HCPA	Review of application for new dwelling and provision of comment to planner	960/745/13	0.5
		Liaison with Council staff as required		0.5
Barossa Council: Tuesday 30 <sup>th</sup> July, 2013				
Collingrove Homestead	SHP	Site inspection with Building Officer to review escape amendments to front doors		1.5
Grant Burge Wines, Krondorf		Site inspection with Architect to review condition of barn and impact of new works under construction		1.0
Golden Gate Mines Site, Flaxman's Valley	Proposed LHP	Email to Planner about public request for identification of the site		0.5
Angaston Railway Station	SHP	Discussion with Council staff about status of CMP for site		0.25
21 Bilyara Road, Tanunda	Tanunda HCPA 2	Review of application for shed and provision of comment to planner		0.75
St Matthews Lutheran Church, Eden Valley (former)	LHP	Discussion with Council staff about grant application		0.25
Holy Cross Lutheran Church, Moculta	SHP	Meeting with site representative to review to discuss DA requirements for proposed conservation works		0.5
Illaparra Winery, Murray Street Tanunda	Proposed LHP	Review of application for winery redevelopment and provision of comment to planner		1.0
		Liaison with Council staff as required		0.25

CHP: Contributory Heritage Place  
 SHP: State Heritage Place  
 LHP: Local Heritage Place  
 HCA: Historic Conservation Area  
 HCPA: Historic Character Policy Area

Heritage Advisors Service – August 2013

Place / Address	Listing Type	Issue	DA No	Hrs
Barossa Council: Tuesday 13 <sup>th</sup> August, 2013				
		Update of monthly reports		0.5
Soldiers Memorial Hall, Nuriootpa	LHP	Review amended signage drawings. Discussion with planning staff about proposed signage.		0.25
8b Foster Street, Nuriootpa		Meeting with owner to discuss design and finishes of proposed new dwelling.		0.5
Rifle Range Road, Krondorf	LHP	Meeting on site with architect and owner to discuss proposed alterations and additions to farm complex.		1.5
Chateau Tanunda	SHP	Meeting with site representative to discuss condition of chimney and access to heritage funding. Provision of letter of support to accompany future grant application.		1.5
28 Dean Street, Angaston	Angaston Residential HCPA	Meeting to discuss proposed new dwelling on sub-divided allotment. Provision of design advice following site inspection.		0.75
Mt Pleasant Primary School	LHP	Site inspection to identify required conservation and upgrade work.		
Holy Cross Lutheran Church, Moculta	SHP	Discussion with site representative about conservation works to windows and grant application. Liaison with State Heritage Branch.		0.5
10 Foster Street, Lyndoch	Lyndoch HCPA	Review of application for new dwelling and provision of comment to planner.	960/745/13	0.5
		Liaison with Council staff as required.		0.5
Barossa Council: Tuesday 27 <sup>th</sup> August, 2013				
15/27 Bilyara Road, Tanunda	HCPA	Review of application for a new dwelling with garage and alfresco area under main roof and provision of comment to planner.	960/807/13	0.25
23 Jane Place, Tanunda	HCPA	Site inspection and review of application for a proposed swimming pool, decking and fence and provision of comment to planner.	960/803/13	0.75
Herbig Homestead, Springton	SHP	Meeting with owner, planner and building officer about proposed change of use of cottage to bed and breakfast. Provision of heritage advice.		0.75
29a Murray Street Angaston	Angaston TCe HCA	Meeting with potential purchaser and council planners. Provision of strategic advice about future development of site.		0.5
Doddridge Blacksmith Shop	SHP Angaston TCe HCA	Meeting on site with volunteers and adjacent owner to discuss relocation of existing shed. Provision of planning advice about carparking requirements and heritage requirements for new shed.		1.25
5 George Street, Williamstown	Williamstown HCPA	Site inspection and provision of comment for proposed new carport.	960/748/13	0.5
		Update monthly reports		0.5
		Review of Council heritage signage policies		1.0
		Liaison with Council staff as required		0.5

CHP: Contributory Heritage Place

LHP: Local Heritage Place

HCPA: Historic Character Policy Area

SHP: State Heritage Place

HCA: Historic Conservation Area

# **COMMUNITY ASSISTANCE SCHEME COMMITTEE**

## **REPORT**

**3 SEPTEMBER 2013**

### **DEBATE AGENDA**

#### **6.1.5**

#### **COMMUNITY ASSISTANCE SCHEME ANNUAL REPORT**

##### **INTRODUCTION**

An annual report on the grants funded under the Community Assistance Scheme must be presented to the Committee.

##### **RECOMMENDATION**

That the report be noted.

##### **COMMENTS**

Clause 4.9.1 of the Community Assistance Scheme Policy states that an annual report on the grants funded under the Community Assistance Scheme will be prepared and presented to this Committee.

Following shows the grants funding approved during the 2012/2013 financial year:

#### **Youth Grants**

250.00	Jordan Lambert
200.00	Meikaela Milne
200.00	Sofie Kraft
200.00	Toni Eberhard
250.00	Sam Tebeck
200.00	Dale Altus
200.00	Luke Randall
200.00	Harvey Walker
250.00	Katelyn Menzel
250.00	Georgia Pretlove
250.00	Kimberley Dowler
250.00	Daniel Dalliston
250.00	Bradley Hoepner
250.00	Luke Randall

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<b>3,200.00</b>	<b>TOTAL 14 YOUTH GRANTS</b>
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#### **Community Grants**

3,000.00	Barossa Respecting Patient Choices Reference Group
1,200.00	Lyndoch and District Historical Society Inc
1,500.00	Church of Christ in SA & NT
1,368.00	Angaston Agricultural, Horticultural and Floricultural Society Inc
3,000.00	Barossa and District Pipe Band Inc
300.00	Williamstown ANZAC Day Committee
3,000.00	Evangelical Lutheran Herberge Christi Church of Bethany

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<b>13,368.00</b>	<b>TOTAL 7 COMMUNITY ASSISTANCE GRANTS</b>
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**Heritage Grants**

500.00	James Ehrat
3,000.00	Chris Payne
3,000.00	St John's Anglican Church
1,500.00	The Christian Community Hub
1,000.00	Rob & Mareika Ashmore
700.00	Graeme Mustow & Craig Harris
300.00	Gerlinda & Paul Trappe

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<b>10,000.00</b>	<b>TOTAL 7 HERITAGE GRANTS</b>
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<b>10,000.00</b>	<b>Supporting Communities affected by Bushfire Donation</b>
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<b>36,568.00</b>	<b>TOTAL COMMUNITY ASSISTANCE SCHEME GRANTS FOR 2012/2013</b>
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**LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN**

Strategic Plan :

1.2 Youth: We are committed to the effective delivery of programs and services encouraging the development and Wellbeing of youth in our community.

1.5 Culture: We are committed to the protection and promotion of our local heritage, and the fostering and promotion of art and culture in our region.

3.1 Character & Heritage: We will ensure the appropriate preservation of the character and heritage of our townships and rural areas.

**FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS**

The budget for the Community Assistance Scheme Community Grants and Youth Grants for 2012-13 was \$30,000 and \$10,000 for Heritage Grants.

# **COMMUNITY ASSISTANCE SCHEME COMMITTEE**

## **REPORT**

**3 SEPTEMBER 2013**

### **DEBATE AGENDA**

#### **6.1.6**

#### **COMMUNITY GRANT AND YOUTH GRANT GUIDELINES AND APPLICATION FORM REVIEW**

##### **INTRODUCTION**

The Community Grant and Youth Grant guidelines and application form review.

##### **RECOMMENDATION**

That the Community Assistance Scheme guidelines and application forms for Community Grants and Youth Grants be adopted with the proposed changes included.

##### **COMMENT**

The Community Assistance Scheme administers three types of grants. The Community Grants, Youth Grants and Heritage Grants.

Under Section 2.5 of the Terms of Reference of the Community Assistance Scheme Committee, the guidelines and application forms for these grants are required to be reviewed annually. The review of the Heritage Grant Guidelines and Application form was presented to the June 2013 meeting.

The reviewed guidelines and application forms for Community Grants and Youth Grants are attached in the new format. Please note that the original documents are now split into a guideline form and the application form is now separate to this document.

#### **Community Grant Guidelines**

Changes include:

New Clause:

- 1.15 Where the groups/clubs/organisations cash holdings exceed the amount being applied for, it is in your best interest to provide information on what the cash holdings are earmarked for to assist in the assessment of the application.

Current Clause:

- 3.5 If successful, a (tax) invoice will be requested from your organisation and upon receipt of the Tax Invoice and arrangements for a photo of the presentation of a cheque from Council will be made.

Replacement Clause:

- 3.5 If successful, a (tax) invoice will be requested from your organisation and upon receipt of the Tax Invoice, payment will be made.

#### **Community Grant – Application Form**

New criteria:

#### **5. About your Organisation**

Additional cash holdings information - if required (see Community Grant Guideline 1.15)

## 7. Required Supporting Documentation

Details of cash holdings exceeding application amount (if required – see 1.15 of the guidelines)

### Youth Grant Guidelines

Changes include:

Current Clause:

- 2.3 Successful applicants will be contacted to arrange for a photo of the presentation of a certificate and cheque from Council for their achievements.

On completion of the event, the applicant will provide a summary of their participation in the event.

Replacement Clause:

- 2.3 Successful applicants will be invited to the next Council Meeting for the presentation of a certificate and cheque from Council for their achievements. A photo may be taken of the presentation for inclusion in the local papers.

Should the time and date of the Council meeting not suit the applicant, the certificate and cheque will be posted and on completion of the event, the applicant will be required to provide a summary of the event in writing to the Committee.

### Youth Grant Application Form

No changes made.

## **LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN**

Strategic Plan :

1.2 Youth: We are committed to the effective delivery of programs and services encouraging the development and Wellbeing of youth in our community.

1.5 Culture: We are committed to the protection and promotion of our local heritage, and the fostering and promotion of art and culture in our region.

3.1 Character & Heritage: We will ensure the appropriate preservation of the character and heritage of our townships and rural areas.

## **FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS**

The adopted budget for the Community Assistance Scheme Community Assistance Grants and Youth Grants for 2013-14 is \$25,000 and a further \$10,350 for Heritage Grants.