



The Barossa Council

NOTICE OF MEETING

Members are advised that a **SPECIAL** meeting of the **COMMUNITY ASSISTANCE SCHEME COMMITTEE** will be held in the Large Meeting Room, 43-51 Tanunda Road, Nuriootpa, on 2 April 2014, commencing at 5pm

Martin McCarthy
CHIEF EXECUTIVE OFFICER
THE BAROSSA COUNCIL

AGENDA

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**MINUTES OF THE MEETING OF THE COMMUNITY ASSISTANCE
SCHEME OF THE BAROSSA COUNCIL**
**held in the Council Chamber at The Barossa Council, 43-51 Tanunda
Road, Nuriootpa on Wednesday 5th March 2014 commencing at 4pm**

1. WELCOME

Cr Sloane declared the meeting open at 4:05pm

2. PRESENT

Cr Bob Sloane, Cr Scotty Milne, Mayor Brian Hurn, Cr John Angas, Cr Michael Seager, Mark Lague (Manager – Financial Services), and Naomi Graetz (Minute Secretary).

3. APOLOGIES

Cr Bridgette Kies, Cr Richard Miller, Cr David DeVries

MOVED Cr Milne that the apologies from Cr Kies, Cr Miller and Cr DeVries be accepted.

Seconded Cr Angas

CARRIED

4. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

MOVED Cr Milne that the minutes of the meeting held on 3 December 2013 as circulated be confirmed as a true and correct record of the proceedings of that meeting.

Seconded Cr Angas

CARRIED

5. CORRESPONDENCE

MOVED Cr Milne that correspondence item 5.1.1 and 5.1.2 be received and noted.

Seconded Cr Seager

CARRIED

6.1.1 ACTIONS FROM PREVIOUS MEETING – 3 December 2014

C=COMPLETED

P=PENDING

N=NO ACTION

<p>2011/2012 COMMUNITY ASSISTANCE GRANTS (B361)</p> <ul style="list-style-type: none"> Nuriootpa Town Band Inc – successful letter sent – paid Aug 2012 – extension granted 18/6/13 to end November 2013 - Acquittal Received 	<p>C</p>
<p>2012/2013 COMMUNITY ASSISTANCE GRANTS (B361)</p> <ul style="list-style-type: none"> Barossa & District Pipe Band Inc – successful letter sent – paid March 2013. Waiting for acquittal – reminder letter sent. 	<p>P</p>
<p>2012/2013 DA/CASC/R5 (4/9/12) HERITAGE GRANT APPLICATIONS</p> <ul style="list-style-type: none"> Gerlinde and Paul Trappe – grant payment made 1/10/13 	<p>C</p>
<p>2013/2014 – (25/9/13) COMMUNITY ASSISTANCE GRANTS (B361)</p> <ul style="list-style-type: none"> Angaston and Districts Lions Club Inc – referred to Council for consideration – Council approved funding from the Community Asset Fund – Approved at Council. 	<p>C</p>
<p>2013/2014 – (3/12/13) YOUTH GRANT APPLICATIONS</p> <ul style="list-style-type: none"> Aidan Schenk – payment made – certificate presented 22/1/14 Khyle Milne – payment made – certificate presented 22/1/14 	<p>C C</p>
<p>2013/2014 – (3/12/13) – COMMUNITY GRANT APPLICATIONS</p> <ul style="list-style-type: none"> Williamstown Uniting Church – Successful letter sent – Invoice received grant paid. Young Life Barossa – information requested received 30/12/13 – to be discussed 5/3/14 	<p>P P</p>
<p>2013/2014 – (3/12/13) – HERITAGE GRANT APPLICATIONS</p> <ul style="list-style-type: none"> Ronald Brown on behalf of Maverick Wines – Successful letter sent St John’s Anglican Church – Successful letter sent – Grant Paid 25/2/14 Luhrs Cottage Preservation Society – Successful letter sent James Ehrat – Successful letter sent – Grant paid 13/2/14. Heidi Helbig – Successful letter sent Eden Valley Congregational Community Centre Inc – Unsuccessful letter sent Holy Cross Lutheran Church Gruenberg – Successful letter sent 	<p>P C P C P C P</p>

Summary of Community Grants/ Youth Grants 2013/14

Funding Type	No. of Applications	Funding Approved/ Requested
September Youth Grants Community Grants Donations – direct from Council	4 Applications 3 applications Tanunda RSL Sub-Branch – Australian Living Treasures Initiative	\$800.00 \$5,480.00 <u>\$400.00</u>
	September Total	\$6,680.00
December Youth Grants Community Grants	2 Applications 1 Applications	\$450.00 <u>\$3,000.00</u>
	December Total	\$3,450.00
March Youth Grants Community Grants	2 Applications 1 Application	\$450.00 <u>\$500.00</u>
	March Total	\$950.00
	BUDGET 2013-14	\$25,000.00
	FUNDS REMAINING	\$13,920.00

Summary of Heritage Grants 2013/14
(considered annually in the December meetings)

Funding Type	No. of Applications	Funding Approved/ Requested
September Heritage Grants	Nil - Applications to be assessed in December	<u>\$0.00</u> \$0.00
	September Total	
December Heritage Grants	7 Applications	<u>\$9,000</u> \$9,000
	December Total	
March Heritage Grants	Nil - Applications assessed in December	<u>\$0.00</u> \$0.00
	March Total	
	BUDGET 2013-14	\$10,350.00
	TOTAL FUNDS ALLOCATED 2013-14	\$9,000
	Funds remaining	\$1,350

MOVED Cr Milne that the actions from previous meeting be received and noted. Seconded Mayor Hurn	CARRIED
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6.1.2 YOUTH GRANT APPLICATIONS

Two Youth Grant applications have been received since the last meeting for consideration by the Committee.

MOVED Cr Milne that Regan Lambert be granted a Youth Grant of \$200 for participation in Australian U17 Girl's Softball Championships at Blacktown on 5 -11 January 2014.
Seconded Cr Seager **CARRIED**

MOVED Cr Angas that Aaron Laverty be granted a Youth Grant of \$250 for participation in the RAWimpact Australia mission trip to Cambodia in July 2014.
Seconded Cr Milne **CARRIED**

COMMENT

Two Youth Grant applications have been received since the last meeting. A copy of the applications was attached.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

Strategic Plan :

1.2 Youth: We are committed to the effective delivery of programs and services encouraging the development and Wellbeing of youth in our community.

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

Council has allocated \$25,000 in the 2013-14 Budget towards the Community Assistance Scheme Community Grants and Youth Grants.

6.1.3 NEW COMMUNITY GRANT APPLICATIONS

Two Community Grant applications have been received since the last meeting for consideration by the Committee.

MOVED Mayor Hurn that The Springton Progress Association be declined a Community Assistance Grant of \$3000 towards the Springton Community Mural Project at the Oval Pavilion in Springton due to clause 1.15 in the Community Grant Guidelines.
Seconded Cr Milne **CARRIED**

MOVED Cr Milne moved that Good Shepherd Lutheran Primary School be granted a Community Assistance Grant of \$500 toward the position for 2014 Bushfires Student Support
Seconded Cr Angas **CARRIED**

INTRODUCTION

Two Community Assistance Grant applications have been received since the last meeting.

COMMENT

Two Community Assistance Grant applications have been received since the last meeting. A full copy of the applications were attached together with a summary and comments.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

Strategic Plan :

1.5 Culture: We are committed to the protection and promotion of our local heritage, and the fostering and promotion of art and culture in our region.

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

Council has allocated \$25,000 in the 2013-14 Budget towards the Community Assistance Scheme Community Grants and Youth Grants.

6.1.4 COMMUNITY ASSISTANCE GRANT FURTHER INFORMATION – BAROSSA YOUNG LIFE

Barossa Young Life has provided further information as requested at 3 December 2013 meeting. Discussions took place and further clarification on their letter is to be sought as the correspondence did not address the Committee's requirements.

MOVED Cr Milne that grant funding is held over pending further clarification of Young Life Australia's ABN and Incorporation alignment with Young Life Barossa, status of funding sources and a balance sheet from the local organisation is received, due to clause 1.3 and 1.15 in the Community Grant Guidelines.
Seconded Cr Angas **CARRIED**

6.1.5 HERITAGE ADVISOR'S REPORT

MOVED Cr Milne that the Heritage Advisor's report be received and noted.
Seconded Cr Seager **CARRIED**

INTRODUCTION

A list of activities carried out by the Council's Heritage Advisor was attached.

COMMENT

The attachment shows a summary of the activities undertaken between December 2013 and February 2014 by Mr Sam Hosking, Council's Heritage Advisor.

Mr Hosking works for Council one day a fortnight and a summary of time spent is attached to this report.

Mr Hosking will be in attendance at this meeting to discuss any matters arising and can be contacted by email on sam@hoskingwillis.com.au if further information is sought.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

COUNCIL STRATEGIC PLAN:

3.1 Character & Heritage: We will ensure the appropriate preservation of the character and heritage of our townships and rural areas.

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

No financial risk management considerations.

Meeting closed at 4:43pm

COMMUNITY ASSISTANCE SCHEME COMMITTEE

CORRESPONDENCE

2 APRIL 2014

CONSENSUS AGENDA

5.1.1 BAROSSA & DISTRICT PIPE BAND INC

Acquittal statement has been received from Barossa & District Pipe Band for their 2012/2013 Grant of \$3000 towards the purchase of drums for Drums Corps. Copy is attached.

5.1.2 SPRINGTON PROGRESS ASSOCIATION EMAIL

Further information received regarding budget and funds from Springton Progress Association for the Springton Community Mural Project discussed at meeting 5 March 2014. Copy is attached.

RECOMMENDATION:

That item 5.1.1 and 5.1.2 be received.

COMMUNITY ASSISTANCE SCHEME COMMITTEE

REPORT

2 APRIL 2014

6.1.1 ACTIONS FROM PREVIOUS MEETING – 5 MARCH 2014

C=COMPLETED

P=PENDING

N=NO ACTION

2012/2013 COMMUNITY ASSISTANCE GRANTS (B361) <ul style="list-style-type: none">• Barossa & District Pipe Band Inc – successful letter sent – paid March 2013 - Acquittal received	C
2013/2014 – (5/3/13) YOUTH GRANT APPLICATIONS <ul style="list-style-type: none">• Regan Lambert – payment to be made – certificate presented 18/314• Aaron Laverty – payment to made – certificate to be presented	P P
2013/2014 – (3/12/13) – COMMUNITY GRANT APPLICATIONS <ul style="list-style-type: none">• Springton Progress Association – Unsuccessful letter sent 6 March 2014• Young Life Barossa – Letter sent requesting more information sent 6 March 2014• Good Shepherd Lutheran School – Successful letter sent 6 March – Invoice Received	C P C
2013/2014 – (3/12/13) – HERITAGE GRANT APPLICATIONS <ul style="list-style-type: none">• Ronald Brown on behalf of Maverick Wines – Successful letter sent• Luhrs Cottage Preservation Society – Successful letter sent• Heidi Helbig – Successful letter sent• Holy Cross Lutheran Church Gruenberg – Successful letter sent	P P P P

RECOMMENDATION:

That item 6.1.1 be received.

COMMUNITY ASSISTANCE SCHEME COMMITTEE

REPORT

2 APRIL 2014

DEBATE AGENDA

6.1.2

SUMMARY OF COMMUNITY ASSISTANCE SCHEME GRANTS 2013/14

Funding Type	No. of Applications	Funding Approved/ Requested
September Youth Grants Community Grants	4 Applications 3 applications	\$800.00 \$5,480.00
Donations – direct from Council	Tanunda RSL Sub-Branch – Australian Living Treasures Initiative	<u>\$400.00</u>
	September Total	\$6,680.00
December Youth Grants Community Grants	2 Applications 1 Applications	\$450.00 <u>\$3,000.00</u>
	December Total	\$3,450.00
March Youth Grants Community Grants	2 Applications 1 Application	\$450.00 <u>\$500.00</u>
	March Total	\$950.00
April Community Grants	1 Application	<u>\$3000.00</u> \$3000.00
	BUDGET 2013-14	\$25,000.00
	FUNDS REMAINING	\$13,920.00
	Grant funds remaining if April applications approved	\$10,920

**Summary of Heritage Grants 2013/14
(considered annually in the December meetings)**

Funding Type	No. of Applications	Funding Approved/ Requested
September Heritage Grants	Nil - Applications to be assessed in December September Total	<u>\$0.00</u> \$0.00
December Heritage Grants	7 Applications December Total	<u>\$9,000</u> \$9,000
March Heritage Grants	Nil - Applications assessed in December March Total	<u>\$0.00</u> \$0.00
April Heritage Grants	Nil - Applications assessed in December April Total	<u>\$0.00</u> \$0.00
	BUDGET 2013-14	\$10,350.00
	TOTAL FUNDS ALLOCATED 2013-14	\$9,000
	Funds remaining	\$1,350

RECOMMENDATION:

That item 6.1.2 be received.

COMMUNITY ASSISTANCE SCHEME COMMITTEE

REPORT

2 APRIL 2014

DEBATE AGENDA

6.1.3

COMMUNITY ASSISTANCE GRANT REVIEW

INTRODUCTION

Following a previous decision by the Community Assistance Scheme Committee on 5 March 2014 to decline a Community Grant to Springton Progress Association for the Springton Community Mural Project, a request for a review of the application was discussed with the applicant.

RECOMMENDATION

That:

1. Springton Progress Association be granted/declined a Community Assistance Grant of \$3000 towards the Springton Community Mural Project at the Oval Pavilion in Springton.

COMMENT

The Springton Progress Association Community Grant Application for the Springton Community Mural Project was declined at the meeting held 5 March 2014 based on clause 1.15 of the Community Assistance Grant Guidelines (Page 3). The Association contacted The Barossa Council indicating that clause 1.15 has been met in the application. A full copy of the application is *attached*.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

COUNCIL STRATEGIC PLAN:

1.5 Culture: We are committed to the protection and promotion of our local heritage, and the fostering and promotion of art and culture in our region.

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

The adopted budget for the Community Assistance Scheme Community Assistance Grants and Youth Grants for 2013-14 is \$25,000.

COMMUNITY ASSISTANCE SCHEME COMMITTEE

REPORT

2 APRIL 2014

The following:

- Report 6.1.3 from the Community Assistance Scheme Committee meeting held on 5 March 2014
- Attachments to that report, and;
- Extract from the minutes from that meeting

Report 6.1.3 from Community Assistance Scheme Committee meeting 5 March 2014:

6.1.3

NEW COMMUNITY ASSISTANCE GRANT APPLICATIONS

INTRODUCTION

Two Community Assistance Grant applications have been received since the last meeting.

RECOMMENDATION

That:

1. *Springton Progress Association be granted/declined a Community Assistance Grant of \$3000 towards the Springton Community Mural Project at the Oval Pavilion in Springton.*

RECOMMENDATION

****non relevant section removed*****

COMMENT

Two Community Assistance Grant applications have been received since the last meeting. A full copy of the applications are attached together with a summary and comments.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

COUNCIL STRATEGIC PLAN:

1.5 Culture: We are committed to the protection and promotion of our local heritage, and the fostering and promotion of art and culture in our region.

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

Council has allocated \$25,000 in the 2013-14 Budget towards the Community Assistance Scheme Community Grants and Youth Grants.

Extract from Minutes of Community Assistance Scheme Committee held on 5 March 2014

6.1.3 NEW COMMUNITY GRANT APPLICATIONS

Two Community Grant applications have been received since the last meeting for consideration by the Committee.

MOVED Cr Hurn that The Springton Progress Association be declined a Community Assistance Grant of \$3000 towards the Springton Community Mural Project at the Oval Pavilion in Springton due to clause 1.15 in the Community Grant Guidelines.

Seconded Cr Milne

CARRIED

non relevant section removed

INTRODUCTION

Two Community Assistance Grant applications have been received since the last meeting.

COMMENT

Two Community Assistance Grant applications have been received since the last meeting. A full copy of the applications were attached together with a summary and comments.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

Strategic Plan :

1.5 Culture: We are committed to the protection and promotion of our local heritage, and the fostering and promotion of art and culture in our region.

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

Council has allocated \$25,000 in the 2013-14 Budget towards the Community Assistance Scheme Community Grants and Youth Grants.