

**MINUTES OF THE MEETING OF THE COMMUNITY ASSISTANCE SCHEME OF THE BAROSSA
COUNCIL**

**held in the Council Chamber at The Barossa Council, 43-51 Tanunda Road, Nuriootpa on
Tuesday 19 April 2016 commencing at 12:30pm**

1.1 Welcome

Chair Mayor Bob Sloane welcomed everyone to the meeting and declared the meeting open at 12:34pm.

1.2 Present

Mayor Bob Sloane , Cr Mark Grossman, Cr Bim Lange, Cr Margaret Harris, Cr John Angas, Mark Lague (Manager, Financial Services), Naomi Graetz (Minute Secretary)

1.3 Apologies for Absence

Nil

1.4 Appointment of Chairperson (Section 3.2 of the Terms of Reference (ToR))

Section 3.2 of the Community Assistant Scheme Committee Terms of Reference (ToR) states the presiding member of the Committee is to be held by either the Mayor or the Deputy Mayor of Council.

At the December 2015 Council meeting the annual election of the Deputy Mayor resulted in Cr Margaret Harris being appointed.

Due to the resignation of Cr David de Vries from the Committee, nominations for the Committee were called for at the Council Meeting on 19 April 2015. Cr Margaret Harris and Cr John Angas were nominated as Committee members. Mark Lague as Council's representative/executive officer took the position as chair and called for nominations. Major Bob Sloane nominated Deputy Mayor Cr Margaret Harris for the position of Chairperson.

<p>MOVED Mayor Sloane that Deputy Mayor Cr Margaret Harris be appointed Chairperson of the Community Assistance Scheme Committee. Seconded Cr Lange</p>	<p>CARRIED</p>
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1.5 Confirmation of Previous Minutes

<p>MOVED Cr Grossman that the minutes of the meeting held on 3 March 2016 as circulated be confirmed as a true and correct record of the proceedings of that meeting. Seconded Mayor Sloane</p>	<p>CARRIED</p>
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1.6 Matters Arising from Previous Minutes

Nil

2.1 Correspondence

<p>MOVED Cr Angas that items 2.1 and 2.2 to be received and noted. Seconded Mayor Sloane</p>
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<p>Cr Angas sought to withdraw the Motion</p>
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2.2 Community Assistance Scheme Committee 2016/2017 Budget

MOVED Cr Angas that the information items contained in the Consensus Agenda (2.1 and 2.2) be received and that any recommendations contained therein be adopted.
Seconded Mayor Sloane **CARRIED**

3.1.1 Actions from Previous Meetings

C=COMPLETED

P=PENDING

N=NO ACTION

2015/2016 – (1/12/2015) YOUTH GRANT APPLICATIONS	
Lucy Blenkiron – successful letter sent – payment made – certificate presented	C
Jade Triplett – successful letter sent – payment made – certificate presented	C
2015/2016 – (3/3/2016) YOUTH GRANT APPLICATIONS	
Jeremy Nobes – Successful letter sent – payment made – certificate to be presented	P
Aidan Schenk – Successful letter sent – payment made – certificate to be presented	P
Tyler Burgess - Successful letter sent – payment made – certificate to be presented	P
Isaac Feltus - Successful letter sent – payment made – certificate to be presented	P
Bailee Major – Letter sent requesting more information	P
Rhys Cannizzaro - Successful letter sent – payment made – certificate to be presented	P
2014/2015 (17/3/2015) COMMUNITY GRANT APPLICATIONS	
Abbeyfield Society District of Barossa Inc – letter sent – payment made – acquittal reminder letter sent	P
2014/2015 – (4/6/2015) COMMUNITY GRANT APPLICATIONS	
Nuriootpa Futures Association - letter sent – payment made - waiting on acquittal – Reminder letter sent	P
2015/2016 – (15/9/2015) COMMUNITY GRANT APPLICATIONS	
Williamstown Amateur Players – Successful letter sent – payment made – waiting on acquittal	P
The Barossa German Language Association – Successful letter sent – payment made – waiting on acquittal	P

2015/2016 – (21/10/2015 Council Meeting) – COMMUNITY GRANT APPLICATION	
Barossa Valley Machinery Preservation Society – Successful letter sent – payment made – waiting on acquittal	P
2015/2016 – (1/12/2015) COMMUNITY GRANT APPLICATIONS	
Employment Directions – successful letter sent – payment made - waiting on acquittal	P
Barossa Community Labyrinth – successful letter sent – payment made – waiting on acquittal	P
SA No-Till Farmers Association - successful letter sent – payment made – acquittal received	C
Lyndoch and Districts Little Athletics Centre - successful letter sent – payment made – waiting on acquittal	P
Nuriootpa Futures Association - successful letter sent – payment made – waiting on acquittal	P
2014/2015 – (2/12/14) HERITAGE GRANT APPLICATIONS	
William M Conley – Successful letter sent- Payment made	C
2015/2016 – (1/12/15) HERITAGE GRANT APPLICATIONS	
Luhrs Cottage – Successful letter sent – payment made	C
Brad Reynolds and Nicki Norman – Successful letter sent	P
Ringland Vintners – Successful letter sent – payment made	C
St Thomas Evangelical Lutheran Church – Successful letter sent	P

3.1.2 Summary of Community Assistance Scheme Grants 2015/2016

Funding Type	No. of Applications	Funding Approved/ Requested
August (Council Meeting) Community Grants	1 application	\$1,000.00
	August Total	<u>\$1,000.00</u>
September Youth Grants Community Grants	12 applications 3 applications	\$2,500.00 \$9,000.00
	September Total	<u>\$11,500.00</u>
September Youth Grant	1 Application withdrawn*	-\$200.00
	Total	<u>-\$200.00</u>
October (Council Meeting) Community Grant	1 application	\$3,000.00
	October Total	<u>\$3,000.00</u>
December Youth Grants Community Grants	4 applications 5 applications	\$650.00 \$8,250.00
	December Total	<u>\$8,900.00</u>
January (Council Meeting) Community Grant	1 Application	\$1,000.00
	January Total	<u>\$1,000.00</u>
March Youth Grant Community Grants	6 Applications 0 Applications	\$1,120.00 \$0.00
	March Total	<u>\$1,120.00</u>
	TOTAL	\$26,320.00
April Youth Grant Community Grants	6 Applications 2 Applications**	\$1,120.00 \$5,000.00
	April Total	<u>\$6,120.00</u>

*One Youth Grant application now withdrawn. Refer to correspondence item 2.1.5

** To be referred to Council for consideration

3.1.3 Summary of Heritage Grants 2014/2015

Considered annually in the December meetings

Funding Type	No. of Applications	Funding Approved/ Requested
September Heritage Grants	Nil - applications to be assessed in December	<u>\$0.00</u> \$0.00
	September Total	
December Heritage Grants	4 Applications	<u>\$8,131.75</u> \$8,131.75
	December Total	
March Heritage Grants	Nil - applications to be assessed in December	<u>\$0.00</u> \$0.00
	March Total	
June Heritage Grants	Nil - applications to be assessed in December	<u>\$0.00</u> \$0.00
	June Total	
	BUDGET 2015-16	\$10,000.00
	FUNDS REMAINING	\$1,868.25

MOVED Cr Lange that items 3.1.1, 3.1.2, 3.1.3 be received and noted. Seconded Cr Grossman	CARRIED
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3.1.4 Youth Grant Applications

INTRODUCTION

Six Youth Grant applications have been received since the last meeting for consideration by the Committee.

3.1.4.1

LUCY ELSWORTHY

MOVED Cr Grossman that Lucy Elsworthy be granted a Youth Grant of \$200 for representing South Australia in the Junior Athletics Nationals in WA in March 2016.

Seconded Mayor Sloane

CARRIED

3.1.4.2

JACK BENTLEY

MOVED Cr Grossman that Jack Bentley be granted a Youth Grant of \$200 for representing South Australia in the 2016 Hockey Australia Outdoor Championships in NSW in April 2016.

Seconded Mayor Sloane

CARRIED

3.1.4.3

AIDAN SCHENK

MOVED Cr Grossman that Aidan Schenk be granted a Youth Grant of \$200 for representing South Australia in the U15 Australian Hockey Championships in NSW in April 2016.

Seconded Mayor Sloane

CARRIED

3.1.4.4

THOMAS JAMIESON

MOVED Cr Grossman that Thomas Jamieson be granted a Youth Grant of \$200 for representing South Australia in the South Australian Rugby Union Junior Gold program in VIC in January and February 2016.

Seconded Mayor Sloane

CARRIED

3.1.4.5

REGAN LAMBERT

MOVED Cr Grossman that Regan Lambert be granted a Youth Grant of \$200 for representing South Australian U15 Softball in the 2015 Pacific School Games in SA in November 2015.

Seconded Mayor Sloane

CARRIED

3.1.4.6

JAKE NOACK

MOVED Cr Grossman that Jake Noack be granted a Youth Grant of \$200 for representing South Australian U15 Softball in the 2015 Pacific School Games in SA in November 2015.

Seconded Mayor Sloane

CARRIED

COMMENT

Six Youth Grant applications have been received since the last meeting:

1. Lucy Elsworthy for representing South Australia in the Junior Athletics Nationals in WA in March 2016.
2. Jack Bentley for representing South Australia in the 2016 Hockey Australia Outdoor Championships in NSW in April 2016
3. Aidan Schenk for representing South Australia in the U15 Australian Hockey Championships in NSW in April 2016
4. Thomas Jamieson for representing South Australia in the South Australian Rugby Union Junior Gold program in VIC in January and February 2016.
5. Regan Lambert for representing South Australian Softball in the 2015 Pacific School Games in SA in November 2015.
6. Jake Noack for representing South Australian Softball in the 2015 Pacific School Games in SA in November 2015.

A copy of the applications is attached.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

COUNCIL STRATEGIC PLAN

1.2 Youth: We are committed to the effective delivery of programs and services encouraging the development and Wellbeing of youth in our community.

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

The adopted budget for the Community Assistance Scheme Community Assistance Grants and Youth Grants for 2015-16 is \$25,000 plus an additional Council approved budget funds of \$4,200 (including Youth Grants for \$4,000) and a further \$10,000 and \$8,190 carried forward from 2014-15 for Heritage grant allocations not claimed.

3.1.5 Community Grant Applications

Two new Community Assistance Grant applications have been received since the last meeting for consideration by the Committee.

3.1.5.1

EVANGELICAL LUTHERAN HERITAGE CHRIST CHURCH

MOVED Cr Lange that the application for Barn Rethatching is deferred until a Heritage Advisors report is assessed by the Committee and will be considered for funding from the remaining Heritage Grants 15-16 budget.

Seconded Cr Angas

CARRIED

3.1.5.2

BAROSSA RECONCILIATION WEEK COMMITTEE

MOVED Cr Angas that the Community Grant application for Barossa Reconciliation Week be forwarded to Council for consideration to be granted a Community Assistance Grant of \$1,500 for Reconciliation Week Celebrations.

Seconded Cr Lange

CARRIED

COMMENT

Community Grants are now to be recommended to Council for consideration:

Extract from Minutes of Community Assistance Scheme Committee held on 1 December 2015:

3.1.4 Community Assistance Scheme Budget Review 2015/2016

INTRODUCTION

The adopted budget for the Community Assistance Scheme Community Assistance Grants and Youth Grants for 2015-16 is \$25,000.

Following an increased number of applications budget funding will most likely be exhausted with this round of applications. The Community Assistance Scheme Committee (CASC) requires a review of budget funding for 2015-16.

****Non relevant section removed****

MOVED Cr Lange that Community Grant applications be referred to Council based on recommendations from the Community Assistance Scheme Committee.

Seconded Cr Grossman

CARRIED

Extract from Minutes of Council Meeting held on 15 December 2015:

7.3.4.2

COMMUNITY ASSISTANCE SCHEME BUDGET REVIEW

B2734

MOVED Cr Grossman that Council:

- (1) Approves an extra budget allocation of \$4,000 for the Community Assistance Scheme for Youth Grants for the 2015/2016 financial year; and
- (2) Community Grant applications received for the remainder of the 2015/16 Financial Year be referred to Council for determination based on recommendations from the Community Assistance Scheme Committee.

Seconded Cr Seager

CARRIED 2014-18/494

INTRODUCTION

The adopted budget for the Community Assistance Scheme Community Assistance Grants and Youth Grants for 2015-16 is \$25,000.

Following an increased number of applications, budget funding will be exhausted with the next round of applications. The Community Assistance Scheme Committee (CASC) requires a review of budget funding for 2015-16.

COMMENT

The Council allocated an amount of \$25,000 for the Youth grant and Community Grant funding applications.

During the year Council allocated \$4,000 from the CASC 2015-16 grant funding budget for items not considered by CASC.

The 2015-16 budget is almost exhausted with an amount of \$800 remaining for any future applications. At the CASC meeting on the 1 December 2015 various options to continue the grant funding program in 15-16 were considered (refer to the CASC minutes within this agenda).

CASC would like to continue to have available budget funds to continue supporting Youth grant applications in 2015-16 and this was the chosen option from all those considered. A budget adjustment request to add \$4,000 to the Community Grant component of the budget for ongoing Youth grant applications to the 30 June 2016 is now submitted for Council consideration.

Any requests for Community grant funding received to the 30 June 2016 will still be assessed by CASC and where they meet the criteria will be recommended to Council for additional budget allocations as/if required.

Two new Community Assistance Grant applications have been received since the last meeting.

1. The Evangelical Lutheran Heritage Christ Church for a Community Assistance Grant of \$2,000 for Barn Rethatching.
 - a. The application is more in line with Heritage Grants however the applicant has requested that their application be considered prior to December when Heritage Grants are usually considered. The intent of the Community and Heritage Grant Guidelines is to have Heritage Grants be considered in December only.
 - b. Heritage Guidelines state:

Eligibility Criteria	Type of Project
Maintenance conservation works Minor alterations and additions	- Work that is essential to the conservation of the fabric, structure, or area. - Work which will prevent further deterioration of significant fabric - Where the use of specific materials or methods results in increased cost.

- c. 2.1 Conservation Works generally means all processes of looking after a place so as to retain its heritage significance. It includes maintenance and may, according to circumstances, include preservation, restoration, reconstruction and adaptation or may be commonly a combination of these.

2. The Barossa Reconciliation Week Committee for a Community Assistance Grant of \$3,000 for Reconciliation Week Celebrations.

Refer to Application Summary Sheet for further Staff *comments*.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

Strategic Plan:

1.5 Culture: We are committed to the protection and promotion of our local heritage, and the fostering and promotion of art and culture in our region.

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

The adopted budget for the Community Assistance Scheme Community Assistance Grants and Youth Grants for 2015-16 is \$25,000 plus an additional Council approved budget funds of \$4,200 (including Youth Grants for \$4,000) and a further \$10,000 and \$8,190 carried forward from 2014-15 for Heritage grant allocations not claimed.

4. **Other Business**

4.1

DISCUSS COMMUNITY ASSISTANCE SCHEME COMMITTEE MEETING DATES/TIMES

Following discussion on meeting dates, meetings will be moved from the 1st Thursday to the 1st Wednesday in March, June and September at 4pm. With the exception of the December meeting to be held on the 1st Tuesday at 9am to provide for the Council's Heritage Advisor to attend the meetings.

4.2

CASC POLICY-PROCESS-GUIDELINES FOR YOUTH GRANT APPLICATIONS – ASSESSMENT AND APPROVAL

A discussion was held regarding an alternative application approval process for Youth Grants with further information to be provided at the next meeting.

5. **Next Meeting**

Community Assistance Scheme Committee meeting on 1 June 2016 at 4pm.

6. **Closure**

Deputy Mayor Cr Harris (Chair) declared the meeting closed at 1:30pm

Confirmed at Community Assistance Scheme Meeting 1 June 2016

Date:..... Chair:.....