

MINUTES OF THE MEETING OF THE COMMUNITY ASSISTANCE SCHEME OF THE BAROSSA COUNCIL

held in the Council Committee Room at The Barossa Council, 43-51 Tanunda Road, Nuriootpa on Wednesday 1 June 2016 commencing at 4pm

1.1 Welcome

Mayor Bob Sloane welcomed everyone and declared the meeting open at 4pm.

1.2 Present

Mayor Bob Sloane , Cr Mark Grossman, Cr Bim Lange, Cr John Angas, Mark Lague (Manager, Financial Services), Naomi Graetz (Minute Secretary), Marie Thom (Assistant to Senior Manager, Planning Services)

1.3 Apologies for Absence

Cr Harris advised of her lateness to the meeting

1.4 Confirmation of Previous Minutes

MOVED Cr Angas that the minutes of the meeting held on 19 April 2016 as circulated be confirmed as a true and correct record of the proceedings of that meeting.
Seconded Cr Grossman **CARRIED**

1.5 Matters Arising from Previous Minutes

Nil

2.1 Correspondence

MOVED Cr Lange that correspondence items 2.1.1 to 2.1.5 be received and noted.
Seconded Cr Angas **CARRIED**

3.1.1 Actions from Previous Meetings

C=COMPLETED

P=PENDING

N=NO ACTION

2015/2016 – (3/3/2016) YOUTH GRANT APPLICATIONS	
Jeremy Nobes – Successful letter sent – payment made – report received - certificate sent	C
Aidan Schenk – Successful letter sent – payment made – certificate presented	C
Tyler Burgess - Successful letter sent – payment made – certificate presented	C
Isaac Feltus - Successful letter sent – payment made – certificate presented	C
Bailee Major – Letter sent requesting more information	P
Rhys Cannizzaro - Successful letter sent – payment made – certificate presented	C

2015/2016 – (19/4/2016) YOUTH GRANT APPLICATIONS	
Lucy Elsworthy – Successful letter sent – payment made – certificate to be sent	P
Jack Bentley – Successful letter sent – payment made – certificate presented	C
Aidan Schenk – Successful letter sent – payment to be made – certificate to be sent	P
Thomas Jamieson – Successful letter sent – payment made – certificate presented	C
Regan Lambert – Successful letter sent – payment made – certificate sent	C
Jake Noack – Successful letter sent – payment made – certificate sent	C
2014/2015 (17/3/2015) COMMUNITY GRANT APPLICATIONS	
Abbeyfield Society District of Barossa Inc – letter sent – payment made – acquittal received	C
2014/2015 – (4/6/2015) COMMUNITY GRANT APPLICATIONS	
Nuriootpa Futures Association - letter sent – payment made – acquittal received, requesting extension	P
2015/2016 – (15/9/2015) COMMUNITY GRANT APPLICATIONS	
Williamstown Amateur Players – Successful letter sent – payment made – waiting on acquittal	P
The Barossa German Language Association – Successful letter sent – payment made – waiting on acquittal	P
2015/2016 – (21/10/2015 Council Meeting) – COMMUNITY GRANT APPLICATION	
Barossa Valley Machinery Preservation Society – Successful letter sent – payment made – waiting on acquittal	P
2015/2016 – (1/12/2015) COMMUNITY GRANT APPLICATIONS	
Employment Directions – successful letter sent – payment made - waiting on acquittal	P
Barossa Community Labyrinth – successful letter sent – payment made – waiting on acquittal	P
Lyndoch and Districts Little Athletics Centre - successful letter sent – payment made – waiting on acquittal	P
Nuriootpa Futures Association - successful letter sent – payment made – waiting on acquittal	P
2015/2016 – (1/12/15) HERITAGE GRANT APPLICATIONS	
Brad Reynolds and Nicki Norman – Successful letter sent	P

St Thomas Evangelical Lutheran Church – Successful letter sent	P
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Cr Harris joined the meeting and took over Chair duties from Mayor Sloane at 4:06pm.

3.1.2 Summary of Community Assistance Scheme Grants 2015/2016

Funding Type	No. of Applications	Funding Approved/ Requested
August (Council Meeting) Community Grants	1 application August Total	<u>\$1,000.00</u> <u>\$1,000.00</u>
September Youth Grants Community Grants	12 applications 3 applications September Total	\$2,500.00 <u>\$9,000.00</u> <u>\$11,500.00</u>
September Youth Grant	1 Application withdrawn* Total	<u>-\$200.00</u> <u>-\$200.00</u>
October (Council Meeting) Community Grant	1 application October Total	<u>\$3,000.00</u> <u>\$3,000.00</u>
December Youth Grants Community Grants	4 applications 5 applications December Total	\$650.00 <u>\$8,250.00</u> <u>\$8,900.00</u>
January (Council Meeting) Community Grant	1 Application January Total	<u>\$1,000.00</u> <u>\$1,000.00</u>
March Youth Grant Community Grants	6 Applications 0 Applications March Total	\$1,120.00 \$0.00 <u>\$1,120.00</u>
April Youth Grant Community Grants	6 Applications 1 Application** April Total	\$1,120.00 <u>\$1,500.00</u> <u>\$2,620.00</u>
	TOTAL	<u>\$28,940.00</u>

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	BUDGET 2015-2016 (Additional Youth Grants only) (Council Funding for LADLAC application) (Additional Community grants**)	\$25,000.00 +\$4,000.00 +\$200.00 +\$1,500.00 <u>\$30,700.00</u>
June Youth Grant Community Grants	1 Application 3 Applications***	\$200.00 <u>\$4,700.00</u> <u>\$4,900.00</u>
	FUNDS REMAINING IF JUNE YOUTH GRANT APPLICATION APPROVED	\$1,560.00

*One Youth Grant application now withdrawn.

** Referred to Council - approved

*** Referred to Council for consideration

3.1.3 Summary of Heritage Grants 2014/2015

Considered annually in the December meetings

Funding Type	No. of Applications	Funding Approved/ Requested
September Heritage Grants	Nil	\$0.00
	September Total	<u>\$0.00</u>
December Heritage Grants	4 Applications	\$8,131.75
	December Total	<u>\$8,131.75</u>
March Heritage Grants	Nil	\$0.00
	March Total	<u>\$0.00</u>
	BUDGET 2015-16	\$10,000.00
	FUNDS REMAINING	\$1,868.25
June Heritage Grants	1 Application (Note: this request is over the remaining funds)	\$2,000.00
	June Total	<u>\$2,000.00</u>
	FUNDS REMAINING IF JUNE HERITAGE GRANT APPLICATION APPROVED	\$0

MOVED Cr Lange that items 3.1.1, 3.1.2, 3.1.3 be received and noted.

Seconded Mayor Sloane

CARRIED

3.1.4 Youth Grant Applications

INTRODUCTION

One Youth Grant application has been received since the last meeting for consideration by the Committee.

3.1.4.1

ABIGAIL MADER

MOVED Cr Grossman

That Abigail Mader be granted a Youth Grant of \$200 for representing SA Country Basketball in the 2016 Australian Junior Championships in SA in April 2016.

Seconded Cr Lange

CARRIED

COMMENT

One Youth Grant applications has been received since the last meeting:

1. Abigail Mader for representing SA Country Basketball in the 2016 Australian Junior Championships in SA in April 2016.

A copy of the applications is attached.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

COUNCIL STRATEGIC PLAN

1.2 Youth: We are committed to the effective delivery of programs and services encouraging the development and Wellbeing of youth in our community.

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

The adopted budget for the Community Assistance Scheme Community Assistance Grants and Youth Grants for 2015-16 is \$25,000 plus an additional Council approved budget funds of \$5,700 (including Youth Grants for \$4,000 and Community Grants for \$1700) and a further \$10,000 and \$8,190 carried forward from 2014-15 for Heritage grant allocations not claimed.

3.1.5

COMMUNITY GRANT APPLICATIONS

INTRODUCTION

Three new Community Assistance Grant applications and a request for acquittal extension has been received since the last meeting for consideration by the Committee.

3.1.5.1

NURIOOTPA FUTURES ASSOCIATION INC.

MOVED Mayor Sloane

That the request to extend the Community Grant acquittal timeframe for Nuriootpa Futures Association for Coulthard's Legacy, A history of Coulthard's Community House in DVD format project be granted.

Seconded Cr Lange

CARRIED

3.1.5.2

ROYAL GEOGRAPHICAL SOCIETY OF SOUTH AUSTRALIA INC.

MOVED Cr Lange

That the Community Grant application for Royal Geographical Society of South Australia Inc. be forwarded to Council for consideration, to be granted a Community Assistance Grant of \$500 for the reprint of ten Barossa Walk brochures.

Seconded Mayor Sloane

CARRIED

MOVED Cr Lange

That CASC fully supports the remaining amount of \$2,019 as requested by The Royal Geographical Society of South Australia Inc. in its Community Grant Application, for the reprint of ten Barossa Walk brochures, to be forwarded to Council for consideration.

Seconded Mayor Sloane

CARRIED

3.1.5.3

TANUNDA LAWN BOWLS CLUB INC.

MOVED Mayor Sloane

That the Community Grant application for Tanunda Bowling Club be declined a Community Assistance Grant of \$1,200 for the purchase of small size lawn bowls for use by school students due to clause 1.15 in the guidelines due to the Bowling Club's having sufficient funds in their account and the financial capacity to fund this project along with being conscious of other sporting clubs equipment needs.

Seconded Cr Lange

CARRIED

3.1.5.4

150 YEAR EDEN VALLEY CELEBRATION COMMITTEE

MOVED Cr Angas

That the Community Grant application for 150 Year Eden Valley Celebration Committee be deferred a Community Assistance Grant of \$3,000 for the 150 Year Eden Valley Celebration to next financial year, with in principle support, to be reassessed when budget funds are available in the new financial year, based on further information on financial support for other similar events, being received.

Seconded Cr Grossman

CARRIED

COMMENT

Community Grants are now to be recommended to Council for consideration:

Extract from Minutes of Community Assistance Scheme Committee held on 1 December 2015:

3.1.4 Community Assistance Scheme Budget Review 2015/2016

INTRODUCTION

The adopted budget for the Community Assistance Scheme Community Assistance Grants and Youth Grants for 2015-16 is \$25,000.

Following an increased number of applications budget funding will most likely be exhausted with this round of applications. The Community Assistance Scheme Committee (CASC) requires a review of budget funding for 2015-16.

****Non relevant section removed****

MOVED Cr Lange that Community Grant applications be referred to Council based on recommendations from the Community Assistance Scheme Committee.

Seconded Cr Grossman

CARRIED

Extract from Minutes of Council Meeting held on 15 December 2015:

7.3.4.2

COMMUNITY ASSISTANCE SCHEME BUDGET REVIEW

B2734

MOVED Cr Grossman that Council:

- (1) Approves an extra budget allocation of \$4,000 for the Community Assistance Scheme for Youth Grants for the 2015/2016 financial year; and
- (2) Community Grant applications received for the remainder of the 2015/16 Financial Year be referred to Council for determination based on recommendations from the Community Assistance Scheme Committee.

Seconded Cr Seager

CARRIED 2014-18/494

INTRODUCTION

The adopted budget for the Community Assistance Scheme Community Assistance Grants and Youth Grants for 2015-16 is \$25,000.

Following an increased number of applications, budget funding will be exhausted with the next round of applications. The Community Assistance Scheme Committee (CASC) requires a review of budget funding for 2015-16.

COMMENT

The Council allocated an amount of \$25,000 for the Youth grant and Community Grant funding applications.

During the year Council allocated \$4,000 from the CASC 2015-16 grant funding budget for items not considered by CASC.

The 2015-16 budget is almost exhausted with an amount of \$800 remaining for any future applications. At the CASC meeting on the 1 December 2015 various options to continue the grant funding program in 15-16 were considered (refer to the CASC minutes within this agenda).

CASC would like to continue to have available budget funds to continue supporting Youth grant applications in 2015-16 and this was the chosen option from all those considered. A budget adjustment request to add \$4,000 to the Community Grant component of the budget for ongoing Youth grant applications to the 30 June 2016 is now submitted for Council consideration.

Any requests for Community grant funding received to the 30 June 2016 will still be assessed by CASC and where they meet the criteria will be recommended to Council for additional budget allocations as/if required.

A request for acquittal extension and three new Community Assistance Grant applications and has been received since the last meeting:

1. Nuriootpa Futures Association request for extension of acquittal timeframe for Coulthard's Legacy, A history of Coulthard's Community House in DVD format project.

Community Grant Guidelines
1.7 That the project be commenced and completed within 12 months of the funding being made available.
2.2 Funds are made available on condition that written assessment of the project, including a financial statement (pro-forma copies of the acquittal statement will be provided to successful applicants), be forwarded to The Barossa Council on completion of the project which is to be within 12 months of the grant being approved.
2.3 If successful, grant funds must be expended within 12 months of the date the payment is made to the group (unless prior approval has been sought). Any unspent funds must be returned to Council.

2. Royal Geographical Society of South Australia for a Community Assistance Grant of \$500 for the reprint of ten Barossa Walk brochures.

Community Grant Guidelines	Community Grant Policy
1.1 Any community non-profit group, club or organisation based within the Council district whose project falls within the guidelines outlined may apply for assistance.	4.2.2 For any Community Grant applications that meet all other requirements with the exception of the Community Grant Guideline clause - 1.1, these applications will be considered by the Community Assistance Scheme Committee but only approved to a maximum of \$500. Any subsequent requests (relating to this application) to Council above this amount will not be re-considered.

3. Tanunda Bowling Club \$1,200 for the purchase of small size lawn bowls for use by school students
4. The 150 Year Eden Valley Celebration Committee for a Community Assistance Grant of \$3,000 for 150 Year Eden Valley Celebrations.

Refer to Application Summary Sheet for further Staff *comments*.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN
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Strategic Plan:

1.5 Culture: We are committed to the protection and promotion of our local heritage, and the fostering and promotion of art and culture in our region.

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

The adopted budget for the Community Assistance Scheme Community Assistance Grants and Youth Grants for 2015-16 is \$25,000 plus an additional Council approved budget funds of \$4,200 (including Youth Grants for \$4,000) and a further \$10,000 and \$8,190 carried forward from 2014-15 for Heritage grant allocations not claimed.

Two new Community Assistance Grant applications have been received since the last meeting for consideration by the Committee.

3.1.6

HERITAGE ADVISOR'S REPORT

INTRODUCTION

A list of activities carried out by Council's Heritage Advisor is attached.

MOVED Cr Grossman

That the Heritage Advisor's reports be received and noted.

Seconded Cr Angas

CARRIED

COMMENT

The attachment showed a summary of the activities undertaken between February, March and April 2016 by Mr Sam Hosking, Council's Heritage Advisor.

Mr Hosking works for Council one day a fortnight and a summary of his services is attached to this report.

Mr Hosking will not be in attendance at this meeting to discuss any matters arising but can be contacted by email, sam@hoskingwillis.com.au if further information is sought.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

COUNCIL STRATEGIC PLAN:

3.1 Character & Heritage: We will ensure the appropriate preservation of the character and heritage of our townships and rural areas.

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

No financial risk management considerations.

3.1.7

HERITAGE GRANT APPLICATION

INTRODUCTION

At the 19 April 2016 meeting of the Committee, consideration was given to a community grant application for the Evangelical Lutheran Herberge Christi Church of Bethany for barn rethatching. The following recommendation was adopted.

MOVED Cr Lange that the application for Barn Rethatching is deferred until a Heritage Advisor's report is assessed by the Committee and will be considered for funding from the remaining Heritage Grants 2015-16 budget.

Seconded Cr Angas **CARRIED**

MOVED Cr Angas

Grant a Heritage Grant in the amount of \$ 1,800 for the Evangelical Lutheran Herberge Christi Church of Bethany for barn rethatching of the property located at 184 Bethany Road Bethany.

Seconded Mayor Sloane

CARRIED

COMMENT

A summary of the application together with comments made by Council's Heritage Advisor formed Attachment 1.

A full copy of the Heritage Grant Application for the Committee's consideration forms Attachment 2.

Council's Heritage Advisor was not in attendance at the meeting to discuss the application, however if further clarification is required Sam can be contacted via email, sam@hoskingwillis.com.au

3.2

COMMUNITY GRANT GUIDELINES AND APPLICATION FORM REVIEW

INTRODUCTION

The Community Grant and Youth Grant guidelines require reviewing since the disbandment of a select number of Section 41 Committees.

Moved Mayor Sloane

That the Community Assistance Scheme guidelines forms for Community Grants be adopted with the proposed changes included.

Seconded Cr Grossman

CARRIED

COMMENT

The Community Assistance Scheme administers three types of grants. The Community Grants, Youth Grants and Heritage Grants.

Due to the disbandment of a select number of Section 41 Committees, the Community Grant guidelines require amendment.

The reviewed guidelines for Community Grants are attached in the new format. There was no change to the Youth Grants and Heritage Grants.

Current Clause

1.5 *Applications directly associated with the objectives of a parent Section 41 Management Committee (ie Council Recreation Park Committees and Council Hall Committees etc) are ineligible for funding under the Scheme, but associated organisations can apply direct to that Section 41 Management Committee for inclusion within its annual budget submission. Please contact Council for contact information for the relevant Committee.*

Replacement Clause

- 1.5 Applications directly associated with the objectives of a current or previous parent Section 41 Management Committee (ie Council Recreation Park Committees, Council Hall Committees, Street Committees, etc) are ineligible for funding under the Scheme. Associated organisations can contact Council for contact information for the relevant local group, for consideration in its next annual budget submission.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

Strategic Plan:

1.5 Culture: We are committed to the protection and promotion of our local heritage, and the fostering and promotion of art and culture in our region.

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

The adopted budget for the Community Assistance Scheme Community Assistance Grants and Youth Grants for 2015-16 is \$25,000 plus an additional Council approved budget funds of \$4,200 (including Youth Grants for \$4,000) and a further \$10,000 and \$8,190 carried forward from 2014-15 for Heritage grant allocations not claimed.

4. OTHER BUSINESS

5. NEXT MEETING

Community Assistance Scheme Committee meeting on 7 September 2016 at 4pm.

6. CLOSURE

Deputy Mayor Cr Harris (Chair) declared the meeting closed at 4:45pm

Confirmed at Community Assistance Scheme Meeting 1 June 2016

Date:..... Chair:.....