



*The Barossa Council*

**NOTICE OF MEETING**

Members are advised that a **SPECIAL** meeting of the **COMMUNITY ASSISTANCE SCHEME COMMITTEE** will be held in the Council Chamber, 43-51 Tanunda Road, Nuriootpa, on 7 May 2014, commencing at 5pm

Martin McCarthy  
CHIEF EXECUTIVE OFFICER  
THE BAROSSA COUNCIL

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*AGENDA*

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**MINUTES OF THE MEETING OF THE COMMUNITY ASSISTANCE  
SCHEME OF THE BAROSSA COUNCIL**  
**held in the Large Meeting Room at The Barossa Council, 43-51 Tanunda  
Road, Nuriootpa on Wednesday 2<sup>nd</sup> April 2014 commencing at 5pm**

**1. WELCOME**

Cr Sloane declared the meeting open at 4:58pm

**2. PRESENT**

Cr Bob Sloane, Cr Scotty Milne, Mayor Brian Hurn, Cr John Angas, Cr Michael Seager, Cr Richard Miller, Mark Lague (Manager – Financial Services), and Naomi Graetz (Minute Secretary).

**3. APOLOGIES**

Cr Bridgette Kies, Cr David DeVries

**MOVED** Cr Seager that the apologies from Cr Kies and Cr DeVries be accepted.

**Seconded** Cr Miller

**CARRIED**

**4. CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

**MOVED** Mayor Hurn that the minutes of the meeting held on 5 March 2014 as circulated be confirmed as a true and correct record of the proceedings of that meeting.

**Seconded** Cr Angas

**CARRIED**

**5. CORRESPONDENCE**

**MOVED** Cr Miller that correspondence item 5.1.1 and 5.1.2 be received and noted.

**Seconded** Mayor Hurn

**CARRIED**

**6.1.1            ACTIONS FROM PREVIOUS MEETING – 5 March 2014**

C=COMPLETED

P=PENDING

N=NO ACTION

<b>2012/2013 COMMUNITY ASSISTANCE GRANTS (B361)</b> <ul style="list-style-type: none"><li>• Barossa &amp; District Pipe Band Inc – successful letter sent – paid March 2013 - Acquittal received</li></ul>	<b>C</b>
<b>2013/2014 – (5/3/13) YOUTH GRANT APPLICATIONS</b> <ul style="list-style-type: none"><li>• Regan Lambert – payment to be made – certificate presented 18/314</li><li>• Aaron Laverty – payment to made – certificate to be presented</li></ul>	<b>P</b> <b>P</b>
<b>2013/2014 – (3/12/13) – COMMUNITY GRANT APPLICATIONS</b> <ul style="list-style-type: none"><li>• Springton Progress Association – Unsuccessful letter sent 6 March 2014</li><li>• Young Life Barossa – Letter sent requesting more information sent 6 March 2014</li><li>• Good Shepherd Lutheran School – Successful letter sent 6 March – Invoice Received</li></ul>	<b>C</b> <b>P</b> <b>C</b>
<b>2013/2014 – (3/12/13) – HERITAGE GRANT APPLICATIONS</b> <ul style="list-style-type: none"><li>• Ronald Brown on behalf of Maverick Wines – Successful letter sent</li><li>• Luhrs Cottage Preservation Society – Successful letter sent</li><li>• Heidi Helbig – Successful letter sent</li><li>• Holy Cross Lutheran Church Gruenberg – Successful letter sent</li></ul>	<b>P</b> <b>P</b> <b>P</b> <b>P</b>

### Summary of Community Grants/ Youth Grants 2013/14

Funding Type	No. of Applications	Funding Approved/ Requested
<b>September</b> Youth Grants Community Grants	4 Applications 3 applications	\$800.00 \$5,480.00
Donations – direct from Council	Tanunda RSL Sub-Branch – Australian Living Treasures Initiative	<u>\$400.00</u>
	<b>September Total</b>	<b>\$6,680.00</b>
<b>December</b> Youth Grants Community Grants	2 Applications 1 Applications	\$450.00 <u>\$3,000.00</u>
	<b>December Total</b>	<b>\$3,450.00</b>
<b>March</b> Youth Grants Community Grants	2 Applications 1 Application	\$450.00 <u>\$500.00</u>
	<b>March Total</b>	<b>\$950.00</b>
<b>April</b> Community Grants	1 Application	<u>\$3000.00</u> <b>\$3000.00</b>
	<b>BUDGET 2013-14</b>	<b>\$25,000.00</b>
	<b>FUNDS REMAINING</b>	<b>\$13,920.00</b>
	<b>Grant funds remaining if April applications approved</b>	<b>\$10,920</b>

### Summary of Heritage Grants 2013/14 (considered annually in the December meetings)

Funding Type	No. of Applications	Funding Approved/ Requested
<b>September</b> Heritage Grants	Nil - Applications to be assessed in December	<u>\$0.00</u> <b>\$0.00</b>
	<b>September Total</b>	
<b>December</b> Heritage Grants	7 Applications	<u>\$9,000</u> <b>\$9,000</b>
	<b>December Total</b>	
<b>March</b> Heritage Grants	Nil - Applications assessed in December	<u>\$0.00</u> <b>\$0.00</b>
	<b>March Total</b>	
<b>April</b> Heritage Grants	Nil - Applications assessed in December	<u>\$0.00</u> <b>\$0.00</b>
	<b>April Total</b>	
	<b>BUDGET 2013-14</b>	<b>\$10,350.00</b>
	<b>TOTAL FUNDS ALLOCATED 2013-14</b>	<b>\$9,000</b>
	<b>Funds remaining</b>	<b>\$1,350</b>

**MOVED** Cr Seager that the actions from previous meeting be received and noted.  
**Seconded** Cr Milne

**CARRIED**

### **6.1.3 Community Assistance Grant Review**

The item, on legal advice, was not debated as the requirements of the Local Government Act 1999 and Local Government (Procedure at Meetings) Regulation 2013 (specifically regulation 12(3)) have not been met, a successful motion to rescind the prior resolution of the committee of 5 March 2014 on the application of the Springton Progress Association is required before further debate can commence on this report

#### **INTRODUCTION**

Following a previous decision by the Community Assistance Scheme Committee on 5 March 2014 to decline a Community Grant to Springton Progress Association for the Springton Community Mural Project, a request for a review of the application was discussed with the applicant.

#### **COMMENT**

The Springton Progress Association Community Grant Application for the Springton Community Mural Project was declined at the meeting held 5 March 2014 based on clause 1.15 of the Community Assistance Grant Guidelines (Page 3). The Association contacted The Barossa Council indicating that clause 1.15 has been met in the application. A full copy of the application is *attached*.

#### **LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN**

Strategic Plan :

1.5 Culture: We are committed to the protection and promotion of our local heritage, and the fostering and promotion of art and culture in our region.

#### **FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS**

Council has allocated \$25,000 in the 2013-14 Budget towards the Community Assistance Scheme Community Grants and Youth Grants.

**Meeting closed at 5:05pm**

**COMMUNITY ASSISTANCE SCHEME COMMITTEE**

**CORRESPONDENCE**

**7 MAY 2014**

**CONSENSUS AGENDA**

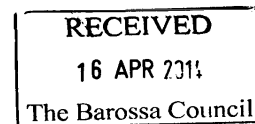
**5.1.1 MOTION TO RESCIND**

A Motion to Rescind resolution from 5 March 2014 from Cr John Angas, has been received.

**RECOMMENDATION**

That the Motion to Rescind be received due to Springton Progress Association having met clause 1.15 in the Community Grant Guidelines by providing information on their cash holdings and what they are earmarked for.

3 April 2014



Cr Bob Sloane  
Chair Community Assistance Committee  
C/-The Barossa Council  
PO Box 867  
NURIOOTPA SA 5355

Dear Cr Sloane,

**Notice of Motion to Rescind Council Resolution**

At the next meeting of the Community Assistance Scheme Committee, I propose to move that we rescind the following resolution made by the Community Assistance Committee at its meeting on 5 March 2014:

**MOVED** Mayor Hurn that The Springton Progress Association be declined a Community Assistance Grant of \$3000 towards the Springton Community Mural Project at the Oval Pavilion in Springton due to clause 1.15 in the Community Grant Guidelines.

**Seconded** Cr Milne

**CARRIED**

**Reason:**

My reasons for the Notice of Motion to Rescind is that the Springton Progress Association had met clause 1.15 in the Community Grant Guidelines by providing information on their cash holdings and what they are earmarked for.

Yours sincerely,

A handwritten signature in black ink, appearing to read "John Angas".

Cr John Angas

Subject to the Rescission Motion being passed, debate on the following matter can commence.

<b>THE BAROSSA COUNCIL</b>	
<b>THE COMMUNITY ASSISTANCE SCHEME</b>	
<b>COMMUNITY GRANT APPLICATION SUMMARY SHEET for 7 May 2014 Meeting</b>	
<b>Group/Organisation</b>	<b>Springton Progress Association</b>
Contact Details	Di Picard
GST Status	ABN but not registered for GST
Incorporation Details	Yes
Aims/Objectives of the Organisation	To promote and encourage community activities and maintain and enhance community assets
Years group has been established	85 years
Number of Members	45
% of members residing in Council Area	100%
Linked to a licensed facility?	No
Is any form of Government Funding received?	No
Council Funds in last 3 yrs?	No
<b>Project Details:</b>	
Project Title	<b>Springton 150th anniversary Community Mural Project</b>
Description of project	The development of a mural which depicts heritage and culture of the Springton community.
Amount of funding applied for	\$3,000
Total cost of project	\$21,500
Strategic Plan reference	1.3,1.5, 2.1,2.2,3.1
Location of the project	Southern Wall of the Springton Oval Pavilion facing Graetz Tce, Springton
Can the project proceed with partial funding	Yes
Proposed start date/end date	1 July 2014 - 30 September 2014
Project upgrading/enhancing land or building?	Yes
If yes - who owns the land/building?	The Barossa Council
If yes - has Council been contacted regarding approvals needed?	Correspondence has been forwarded to Council requesting permission to utilise the wall for the mural and are awaiting a decision by Council
Who will benefit from the project	250+ (All ages)
How will benefit be measured?	Liason with educators at local primary school, feedback from cricket club, supporters, town businesses and local community
Has any other funding been sought?	Country Arts SA Regional Arts Fund Step Out Community Grant, sponsorship from the local business community, fundraising activities
<b>Supporting Documentation</b>	
ABN Certificate or Statement by Supplier form	To follow - copy ordered
A copy of Certificate of Inc or Auspice Information & their Cert of Inc.	Yes
A copy of the organisations Terms of Reference/Constitution	Yes
Endorsement from the Asset Owner if applicable	Letter of request sent to Barossa Council to be considered at Feb meeting
Most recent AGM Minutes	Yes
Most recent Audited Financial Statements	Yes
Budget and Funding page completed from application form	Yes
Letters of Support	Yes
Plans/Quotes/Images if applicable	Yes
Complete Application Form - TRIM Ref	14/5813
Acknowledgement letter - TRIM Ref	14/6300
<b>Staff Feedback:</b>	
Risk Management Officer - Alan Jackson	Nil
Communications Officer - Heidi Helbig	Nil
Manager Admin Serv - Rebecca Tappert	Nil
Manager Com & Cult - Maz McGann	Nil
Senior Manager - Planning Serv - Louis Monteduro	Nil
Manager - Bld & Hlth Serv - Peter Morgan	Nil
Senior General Inspect. - Jamie Turley	Nil
Manager - Assets & Infrast. - Brendon Lyons	Nil
Manager - Engineering Services	Nil
Administration Officer - Naomi Graetz	Nil
Referral to Assets Management Group needed? Yes/No	Yes

## **COMMUNITY ASSISTANCE SCHEME COMMITTEE**

### **REPORT**

**7 MAY 2014**

#### **DEBATE AGENDA**

##### **6.1.1**

#### **COMMUNITY ASSISTANCE GRANT REVIEW**

##### **INTRODUCTION**

Following a previous decision by the Community Assistance Scheme Committee on 5 March 2014 to decline a Community Grant to Springton Progress Association for the Springton Community Mural Project, a Motion to Rescind has been received for the application to be reconsidered.

##### **RECOMMENDATION**

That:

1. Springton Progress Association be granted/declined a Community Assistance Grant of \$3000 towards the Springton Community Mural Project at the Oval Pavilion in Springton.

##### **COMMENT**

The Springton Progress Association Community Grant Application for the Springton Community Mural Project was declined at the meeting held 5 March 2014 based on clause 1.15 of the Community Assistance Grant Guidelines (Page 3). The Association contacted The Barossa Council indicating that clause 1.15 has been met in the application. A full copy of the application is attached.

##### **LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN**

COUNCIL STRATEGIC PLAN:

1.5 Culture: We are committed to the protection and promotion of our local heritage, and the fostering and promotion of art and culture in our region.

##### **FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS**

The adopted budget for the Community Assistance Scheme Community Assistance Grants and Youth Grants for 2013-14 is \$25,000.



## **COMMUNITY ASSISTANCE SCHEME COMMITTEE**

### **REPORT**

**7 MAY 2014**

The following:

- Report 6.1.3 from the Community Assistance Scheme Committee meeting held on 5 March 2014
- Attachments to that report, and;
- Extract from the minutes from that meeting

### **Report 6.1.3 from Community Assistance Scheme Committee meeting 5 March 2014:**

#### **6.1.3**

#### **NEW COMMUNITY ASSISTANCE GRANT APPLICATIONS**

##### **INTRODUCTION**

*Two Community Assistance Grant applications have been received since the last meeting.*

##### **RECOMMENDATION**

*That:*

1. *Springton Progress Association be granted/declined a Community Assistance Grant of \$3000 towards the Springton Community Mural Project at the Oval Pavilion in Springton.*

##### **RECOMMENDATION**

*\*\*\*non relevant section removed\*\*\*\**

##### **COMMENT**

*Two Community Assistance Grant applications have been received since the last meeting. A full copy of the applications are attached together with a summary and comments.*

##### **LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN**

*COUNCIL STRATEGIC PLAN:*

*1.5 Culture: We are committed to the protection and promotion of our local heritage, and the fostering and promotion of art and culture in our region.*

##### **FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS**

*Council has allocated \$25,000 in the 2013-14 Budget towards the Community Assistance Scheme Community Grants and Youth Grants.*

**Extract from Minutes of Community Assistance Scheme Committee held on 5 March 2014**

**6.1.3 NEW COMMUNITY GRANT APPLICATIONS**

*Two Community Grant applications have been received since the last meeting for consideration by the Committee.*

**MOVED** Cr Hurn that The Springton Progress Association be declined a Community Assistance Grant of \$3000 towards the Springton Community Mural Project at the Oval Pavilion in Springton due to clause 1.15 in the Community Grant Guidelines.

**Seconded** Cr Milne

**CARRIED**

\*\*\*non relevant section removed\*\*\*

**INTRODUCTION**

*Two Community Assistance Grant applications have been received since the last meeting.*

**COMMENT**

*Two Community Assistance Grant applications have been received since the last meeting. A full copy of the applications were attached together with a summary and comments.*

**LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN**

*Strategic Plan :*

*1.5 Culture: We are committed to the protection and promotion of our local heritage, and the fostering and promotion of art and culture in our region.*

**FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS**

*Council has allocated \$25,000 in the 2013-14 Budget towards the Community Assistance Scheme Community Grants and Youth Grants.*

**COMMUNITY ASSISTANCE SCHEME COMMITTEE**

**REPORT**

**7 MAY 2014**

**DEBATE AGENDA**

**6.1.2            ACTIONS FROM PREVIOUS MEETING – 2 APRIL 2014**

C=COMPLETED

P=PENDING

N=NO ACTION

<b>2013/2014 – (5/3/13) YOUTH GRANT APPLICATIONS</b> <ul style="list-style-type: none"><li>• Regan Lambert – certificate presented 18/3/14 – Payment made 9/4/2014</li><li>• Aaron Laverty – payment made 2/4/14 – certificate to be presented</li></ul>	<b>C</b> <b>P</b>
<b>2013/2014 – (3/12/13) – COMMUNITY GRANT APPLICATIONS</b> <ul style="list-style-type: none"><li>• Springton Progress Association – Unsuccessful letter sent 6 March 2014 – Motion to Rescind received</li><li>• Young Life Barossa – Letter sent requesting more information sent 6 March 2014</li><li>• Good Shepherd Lutheran School – Successful letter sent 6 March – Invoice Received – waiting for aquittal</li></ul>	<b>P</b> <b>P</b> <b>P</b>
<b>2013/2014 – (3/12/13) – HERITAGE GRANT APPLICATIONS</b> <ul style="list-style-type: none"><li>• Ronald Brown on behalf of Maverick Wines – Successful letter sent</li><li>• Luhrs Cottage Preservation Society – Successful letter sent</li><li>• Heidi Helbig – Successful letter sent</li><li>• Holy Cross Lutheran Church Gruenberg – Successful letter sent – payment made 26/3/2014</li></ul>	<b>P</b> <b>P</b> <b>P</b> <b>C</b>

**RECOMMENDATION:**

That item 6.1.2 be received.

**COMMUNITY ASSISTANCE SCHEME COMMITTEE**

**REPORT**

**7 MAY 2014**

**DEBATE AGENDA**

**6.1.3**

**SUMMARY OF COMMUNITY ASSISTANCE SCHEME GRANTS 2013/14**

<b>Funding Type</b>	<b>No. of Applications</b>	<b>Funding Approved/ Requested</b>
<b>September</b> Youth Grants Community Grants	4 Applications 3 applications	\$800.00 \$5,480.00
Donations – direct from Council	Tanunda RSL Sub-Branch – Australian Living Treasures Initiative	<u>\$400.00</u>
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<b>December</b> Youth Grants Community Grants	2 Applications 1 Applications	\$450.00 <u>\$3,000.00</u>
	<b>December Total</b>	<b>\$3,450.00</b>
<b>March</b> Youth Grants Community Grants	2 Applications 1 Application	\$450.00 <u>\$500.00</u>
	<b>March Total</b>	<b>\$950.00</b>
<b>April</b> Community Grants	0 Applications	<u>\$0.00</u> <b>\$0.00</b>
<b>May</b> Community Grants	1 Application	<u>\$3,000.00</u> <b>\$3,000.00</b>
	<b>BUDGET 2013-14</b>	<b>\$25,000.00</b>
	<b>FUNDS REMAINING</b>	<b>\$13,920.00</b>
	<b>Grant funds remaining if April applications approved</b>	<b>\$10,920</b>

**Summary of Heritage Grants 2013/14  
(considered annually in the December meetings)**

<b>Funding Type</b>	<b>No. of Applications</b>	<b>Funding Approved/ Requested</b>
<b>September</b> Heritage Grants	Nil - Applications to be assessed in December <b>September Total</b>	<u>\$0.00</u> <b>\$0.00</b>
<b>December</b> Heritage Grants	7 Applications <b>December Total</b>	<u>\$9,000</u> <b>\$9,000</b>
<b>March</b> Heritage Grants	Nil - Applications assessed in December <b>March Total</b>	<u>\$0.00</u> <b>\$0.00</b>
<b>April</b> Heritage Grants	Nil - Applications assessed in December <b>April Total</b>	<u>\$0.00</u> <b>\$0.00</b>
	<b>BUDGET 2013-14</b>	<b>\$10,350.00</b>
	<b>TOTAL FUNDS ALLOCATED 2013-14</b>	<b>\$9,000</b>
	<b>Funds remaining</b>	<b>\$1,350</b>

**RECOMMENDATION:**

That item 6.1.3 be received.