

**MINUTES OF THE MEETING (14)**  
**OF THE LYNDOCH DISTRICTS AND COMMUNITY SECTION 41 COMMITTEE**  
Held in Lyndoch Council Chambers (*Monday 12/05/14*)

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**1. WELCOME – 7:30pm**

Mark Cooper, welcomed everyone to the meeting at 7:30pm

**1.1 PRESENT:**

Anne Hausler, Irene Liebelt, Andrew Lane, Mark Cooper and Simon Taylor

**APOLOGIES:** Fraser Vivian, Jason Thiele, Jarrod Steinborner, Mal Cooney, Reuben Batten and Bridgette Kies

**1.2 CONFIRMATION OF PREVIOUS MINUTES**

**MOVED** by Anne that the minutes of the meeting held on Monday 28th April 2014 as true and correct.

**SECONDED** by Irene Liebelt

**CARRIED**

**Note number of corrections to spelling required to finalise (Irene to redline and provide mark ups)**

**2 CORRESPONDENCE**

2.1 Email From Mark Cooper-Lyndoch Grant Support for Red Cross 04/05/14

2.2 Email From Alan Carmody -Tennis club shed 22/4/14

**3 FINANCE REPORT**

3.1 **Received from Mark cooper 09/05 – Lyndoch & Districts S41 (30 April report)**

**MOVED** by

**SECONDED** by

**Differed**

3.2 **Received from Mark cooper 09/05 – Lyndoch & Districts S41 (30 April report)**

**MOVED** by

**SECONDED** by

**Differed**

**4 DEBATE AGENDA**

**4.1 Opening of Jack Bobridge Track**

**Date Confirmed 25 apr14**

Mark Cooper filled out an application form for the Barossa by bike Velo- fringe event.

Things to be organized

Irene to organize entertainment

1. Gary Waltern has agreed to perform and provide his portable sound system.  
Irene to ask if he is happy that other performers can use his PA equipment. (Confirmed)
2. Margret Cooper has agreed for the local choir to perform -choir consists of ten people.  
(Confirmed)
3. Bangers and Mash- Ukulele band. (Confirmed)

Mark cooper to organize stage – Flat Bed truck. (Confirmed)

Simon Taylor to organize BBQ and utensil to cook with

Andrew to provide - Games currently have in shed (Confirmed)

Andrew to Contact Local Bike shops and see if they would think about having a stall on the Village Green for the event All bike shops have declined to attend – Gawler Bike shop

Nurioopta Bike Shop, Even's Bike Shop Tannunda - possibility

Irene Liebelt to approach local business to see if they will support the event. -

Andrew Lane to create a letter for Irene to hand to business and community groups (Completed)  
Andrew /Di to create poster to advertise this event - this can be sent to Visitor center, the Barossa living magazine and council. It can be posted up around town –Poster Completed Advertising has been sent to all schools in the Barossa and Gawler , Bike shops asked to put up flyers on the even

Di Lane to contact Library staff and talk with Mazz from council to see what support council can provide. Eg Balloon's, color in activities and other games such as fishing- Stall a present to hand out maps and infor for council (Hidey PR for council)

Di Lane to organized color in contest to help advertise the Barossa by bike event at the Lyndoch Village Green on the 25<sup>th</sup> may 2014 (Completed), Judging to be done on the day.

Mark to look into the Bank SA Marquee- Andrew / di have found information and will send to mark advising not to proceed with this. **Done**

Recommend to use the Christmas party marquees instead. Currently have nine  
Andrew to see if we can use the tennis club Marquees and talk with Edward about camping shaded, combined with Andrew camping shade

Andrew Lane to contact council about event application form the Lyndoch Fun day and to find out what is require to be submitted for the Barossa By Bike event on the Village green (Mark has obtained from council and has started filling out.)  
Mark to fill in council application form for the event on the green

Andrew to get prices on Jumpy Castles Have obtained prices on Jumpy castles and confirmed booking.

Bridgette Kies to provide list of possible stalls via e-mail to all committee members (Completed)  
Bridgette Kies to approach 3 wineries to have stalls – local wineries first Bridgette Has approached the Barossa Business alliance whom will have a stall

Bridgette Kies to approach Michelle Semler about face painting – Cost is \$400.00- Irene to talk to Michelle Semler to confirm face painting  
Irene to talk with Wendy Liebelt see if we can use portable mini golf

Mark to organize scavenger Hunt Items /positions along bike track - Required to be done  
Mark to organize rugby club to provide beer and cider.  
Mark to talk to rugby club to use coffee machine  
Mark to ask Rugby to do yrrious  
Mark Cooper to produce a site plan  
Mark to talk to council to get community event signs  
Dianna line to place up advertising signs (completed)

Simon Taylor to organize ST John and to notify police, fire department (CFS) and local hospitals

Food stalls to provide –food service applications. Need to look at other stalls to provide food.

Stall to provide Public liability insurance

Mark to ensure all volunteer have filled I the council Volunteer form

Andrew to complete a list of stalls requirements contact details ETC-  
Need to try to get about 15 stall if possible revised costing of stalls to \$30.00 to encourage attendance.

All to ask for helpers to help on the day

4.2 Lyndoch Tennis club shed proposal

This proposal was carried over from last meet. Committee reviewed the e-mail from Alan Carmody and the option for the B was decided the best position for the shed given as far west as practical possible. Email sent to Allan Carmody about that.

4.3 Free Web site Access / Grant Content

Deferred to next meeting  
 Committee to provide content and ideas to be incorporated so that it can promote the committee.  
 17/2 Historical Society provide some information to add to web site.

4.4 Recycling

Andrew to Take on option and provide costing to committee next meeting

To look at Bin recycling station appropriate for use at the recreation park and Village green. He is to provide costing back to committee and options for bin housings.  
 Refer to **Action 22 Deferred**

4.5 Mark Decision redefining community project- S41 Town ship committee

Bridgette to ask about further details – specifically in regard to funding and commitment, include the overview of the committee.

Discussion but becoming incorporated body, most in favor. But not enough information to make informed decision as information provide had a lot of gaps with (TBA) To be advised. Discussion continue about the different hall committee / Street Committee and Christmas committee. It was also suggested that the responsibility of the Recreation Park and sporting clubs could be handed back to council, so clubs could directly talk with council without an intermediate.

Decision deferred until further information provide and obtained  
 Deferred

**5 BUSINESS ARISING FROM PREVIOUS MINUTES**

Action	Actioner	Title	Due Date	Action Type
3	Simon Taylor Mark Cooper	<p>Wait on the sign to be produced.</p> <p>17/2 Letter send to All clubs details correlated and purchase order to be raised to purchase sign once confirm quote is still valid.</p> <p>09/12 Action two complete Mark to send out letter to clubs</p> <p>14/10/2013 Waiting on action 2 before sending out letters to clubs.            Mark Cooper has drafted a letter to send letter to clubs indicating their responsibility in maintained at their own cost once sign completed and erected</p> <p>9//9/2013 Quote obtained at \$895.00+GST see attached pdf copy</p> <p>Order of sign to be changed to Audit of</p>	10Feb2014	On Going Original Due Date 13/5/2013

		<p>frequency. To add Name Contact Phone Number E-mail address Web site On sign <b>MOVED</b> By Mark Cooper <b>SECONDED</b> By Anne Hausler <b>CARRIED</b> Clubs to be responsible for changes to details once initially done.</p> <p>Mark Cooper to send letter to clubs indicating their responsibility in maintaining at their own cost once sign completed and erected</p> <p><b>MOVED</b> By Mark Cooper <b>SECONDED</b> Anne Hausler <b>CARRIED</b></p> <p>Entrance Sign Quote (13/5/2013) Asked for Clarification on what is to be put on sign and material carried over to next meeting</p> <p>Example sign quote requested 1.5 X1.5 waiting on costing. Decision made about order of sporting clubs to be Alphabetical.</p> <p><b>MOVED</b> by Mark Cooper <b>SECONDED</b> by Simon Taylor <b>CARRIED.</b></p>		
6	Fiona Jones/Andrew Lane	<p>14/10/2103 Andrew to talk with Diana lane to provide information to committee next meeting – further information to be provided from Rachel Roberts and Fiona Jones</p> <p>Request information from Family Fun Day Committee Action modified to change from Andrew Lane to Fiona Jones Andrew to e-mails Family Fun Day committee will need shortly to start planning for next Family Fun day and information is very important</p> <p>Action to go to council to get application and try to organise information transfer ( possible tea for girls)</p>	02/05/2013	On Going Original Due Date 10/6/2013
8	Mark Cooper	<p>Complete Project Proposal –why project is needed for Lyndoch Library Toilet Locks <b>COMPLETED 10/6/2013</b></p> <p>Mark cooper has add to operation budget for the running of the toilets.</p>	16/05//2013	Completed Original Due 16/5/2013

		<p>With discussion with Rebecca Taport operation budget would need to be included for the running of the toilets. Rebecca provided suggested costing and at present it is not like these are to be opened in the near future due to the cost of maintenance</p> <p>14/10/2013 Mark to follow up and then action if required.</p> <p>Mark to check to follow up what is happening. Andrew to find correspondence to proposal and send to Mark. Andrew to find minutes relating to these.</p>	10/05/2014	
22	Simon Taylor/ Andrew	<p>Andrew to provide costing at next meeting</p> <p>Simon provided an E-mail 13Jan 2014 with some options no real costing provided as yet carry over to next meeting to discuss</p> <p>To look at Bin recycling station appropriate for use at the recreation park and Village green. He is to provide costing back to committee and options for bin housings.</p>	12/05/2014	New Action Item Original Due Date Date10/02/2014
23	ALL	<p>To look at content that could be put on the web site being developed for S41eg</p> <ul style="list-style-type: none"> <li>• Christmas party info</li> <li>• Grape vine</li> <li>• Calendar of events /booking</li> <li>• Map</li> </ul>	09/06/2014	Original Due Date 17/02/2014
24		<p>Games used at the Christmas party - Andrew to obtain designs and build some game and provide costing back for reimbursement once completed</p> <p>Designs obtained need time to produce</p>	09/06/14	New Action Item Original Due Date Date10/03/2014
25	Mark Cooper	<p>Air conditioner – in meeting room to be fixed Reported to council and will follow up to ensure air-conditioned is fixed</p> <p>Completed</p>	28/04/14	New Action Item Original Due Date Date10/03/2014
26	Andrew to provided info on Geocacheing	<p>Geo cashe – info</p> <p>Andrew has obtained information about geo chashe and will investigate setting up around lyndoch.</p>	14/07/14	New Action Item Original Due Date Date28/04/2014
27	Andrew Lane/ Irene liebelt	<p>Follow up on prices of stalls for Christmas Prices for Christmas Stalls were</p> <p>I believe the same as Family fun day</p> <p>For the family fun day</p>	28/04/14	New Action Item Original Due Date Date28/04/2014

		100 for wineries 50 for Business 30 for community Groups  It is recommended to change the value to 60 for wineries and Business 30 for community Groups  Moved by Mark cooper Second by Bridgette Kies	Passed	
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## 6 OTHER BUSINESS

Varanda request – mark has confirmed the quote is still valid for materials and this should be cover by the cost of the grant obtained. Mark cooper has moved that the veranda be installed via the rugby club with the supervision and assistance of qualified builders/tradesmen within the club.

**MOVED** by Mark Cooper

**SECONDED** by Bridgette Kies

**CARRIED**

Confirm the Football & Netball dates at Lyndoch  
Date confirmed to be the 16<sup>th</sup> August 2014 and 23<sup>rd</sup> August 2014

This is confirmed

Rugby Request to install external output on the Lyndoch Oval Pavilion at the cost of Rugby.

**MOVED** by Bridgette Kies

**SECONDED** by Anne Hausler

**CARRIED**

Tennis club request for reimbursement to lights- Mark Cooper to differ until June to find out the remaining budget and asked for LTC to provide costs spent on the installation/ replacement of lights and what the tennis club is asking to be reimbursed again.

## 7 Agenda items for next meeting

n/a

**NEXT MEETING** — Monday 23<sup>rd</sup> Jun 2014, 7:30pm at the Lyndoch Council Chambers

7.1 Andrew to book meeting room

## 8 CLOSURE – 9:50 pm