

# MINUTES OF THE MEETING

## OF THE LYNDOCH DISTRICTS AND COMMUNITY SECTION 41 COMMITTEE

Held in Lyndoch Council Chambers (*Monday 17/02/14*)

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**1. WELCOME – 7:30pm**

Mark Cooper, welcomed everyone to the meeting at 7:39pm

**1.1 PRESENT:**

Anne Hausler, Irene Liebelt, Andrew Lane, Mark Cooper, Reuben Batten

**APOLOGIES:** Aaron Schenk, Jason Thiele, Simon Taylor, Jarrod Steinborner, Fraser Vivian and Fiona Jones.

**1.2 CONFIRMATION OF PREVIOUS MINUTES**

**MOVED** by Anne Hausler that the minutes of the meeting held on Monday 13th Jan 2014 as true and correct.

**SECONDED** by Mark Cooper

**CARRIED**

**2 CORRESPONDENCE**

2.1 E-mail Rebecca Taport 17<sup>th</sup> S41 Budget Meeting

2.2 E-mail Rebecca Taport 4<sup>th</sup> Feb Lyndoch & Districts Community Committee Draft Base Budget

2.3 Email From Mark Cooper 29<sup>th</sup> Jan s41 and Strategic planning meeting Monday 10<sup>th</sup> Feb

2.4 Email From Mark Cooper 29<sup>th</sup> <sup>FW</sup> Planning Meeting 30<sup>th</sup> Jan – Community Thank-you Event / Benefit - Bushfires

2.5 Email From Heidi Helbig 28<sup>th</sup> Jan 14 Barossa Council Australia Day winners

2.6 E-mail Mark Cooper 26<sup>th</sup> Jan 14 Re 2014-2015 Budgets

2.7 E-mail Simon Taylor 19<sup>th</sup> Jan 14 Re Recycling Containers

**3 BUDGET PLANNING**

Various discussions about budget held Mark Cooper market note on Budget sheet and will send to Rebecca Taport for discussion and finalization. Once confirmed Mark to distribute to committee.

**4 FINANCE REPORT**

4.1 **Received from Rebecca Tappert 17/2– Lyndoch & Districts S41 (November report)**

**MOVED** by Mark Cooper

**SECONDED** by Andrew Lane

**CARRIED**

4.2 **Received from Mark Cooper 4/2 – Lyndoch Street Party (November report)**

**MOVED** by Mark Cooper

**SECONDED** by Andrew lane

**CARRIED**

**4 DEBATE AGENDA**

**4.1.1 Opening of Jack Bobridge Track**

Still have no confirmed date - ideas were discussed about the event and possibilities

Location at the village green

Free entre but charge for rides

Suggestion included scavenger hunt along the trail.

Storage place for bikes (possible rope change to lock bike up against)

Purchase Carnival ride and charge the public for used

Suggested Mark to look at event planning application form from council web site Andrew to forward him link to this (Actioned 12/02)

Noted that Lyndoch has a high usage of the bike track

Letter from council saying they are attend to open early in January 14 in conjunction with the tour Down under 2104 – starts on the 19<sup>th</sup> January -24January. Tuesday 21st.ride from Nuriootpa to Angaston -135k ride. S41 to look at options on what can be done for opening. E.g. Drink stations organise a sale of ice block, drink, possible to hold an event at Lyndoch Recreation oval after organised ride etc. – Has been delayed to early autumn (March) date to be confirmed.

**Consultation of interpretive Signs on Jack Bobridge Bike Track**

S41 committee would like to review content of sign prior to printing to ensure that content is accurate and appropriate for local area

**4.1.2 Lyndoch Tennis club lease**

Note Lyndoch have had discussions with Joanne Thomas and the lights remain an issue . The Lyndoch tennis club will sign lease as it stands excluding lights so that the lease can be finalised and all parties can move forward. Lyndoch tennis club as discussed before would ask S41 to consider a reimbursement from the reserve funds this financial year to an amount that the s41 deems suitable and falls with there budget (as previously suggested fro Joanne Thomas- refer to e-mails)

Have Discussed this previously, would like to support the council provide some contribution to light to be maintained – realise that the tennis club usually use the lights but are available to other organisation with the time guidelines of the light applications – Feel that the tennis club are adversely affected by being proactive with maintains and development of this facility.

**4.1.3 Free web site Access/ Grant**

Committee to provide content and ideas to be incorporated so that it can promote the committee.

17/2 Historical Society provide some information to add to web site .

**4.1.4 Recycling**

To look at Bin recycling station appropriate for use at the recreation park and Village green. He is to provide costing back to committee and options for bin housings.

Refer to **Action 22**

**5 BUSINESS ARISING FROM PREVIOUS MINUTES**

Action	Actioner	Title	Due Date	Action Type
3	Simon Taylor Mark Cooper	17/2 Letter send to All clubs details correlated and purchase order to be raised to purchase sign once confirm quote is still valid.  09/12 Action two complete Mark to send out letter to clubs  14/10/2013 Waiting on action 2 before sending out letters to clubs. Mark Cooper has drafted a letter to send letter to clubs indicating their responsibility in maintained at their own cost once sign completed and erected  9//9/2013 Quote obtained at \$895.00+GST see attached pdf copy	10Feb2014	On Going Original Due Date 13/5/2013

		<p>Order of sign to be changed to Audit of frequency.  To add  Name  Contact Phone Number  E-mail address  Web site  On sign  <b>MOVED</b> By Mark Cooper  <b>SECONDED</b> By Anne Hausler  <b>CARRIED</b>  Clubs to be responsible for changes to details once initially done.</p> <p>Mark Cooper to send letter to clubs indicating their responsibility in maintaining at their own cost once sign completed and erected</p> <p><b>MOVED</b> By Mark Cooper  <b>SECONDED</b> Anne Hausler  <b>CARRIED</b></p> <p>Entrance Sign Quote (13/5/2013)  Asked for Clarification on what is to be put on sign and material carried over to next meeting</p> <p>Example sign quote requested 1.5 X1.5 waiting on costing. Decision made about order of sporting clubs to be Alphabetical.</p> <p><b>MOVED</b> by Mark Cooper  <b>SECONDED</b> by Simon Taylor  <b>CARRIED.</b></p>		
6	Fiona Jones/Andrew Lane	<p>14/10/2103 Andrew to talk with Diana lane to provide information to committee next meeting – further information to be provided from Rachel Roberts and Fiona Jones</p> <p>Request information from Family Fun Day Committee  Action modified to change from Andrew Lane to Fiona Jones  Andrew to e-mails Family Fun Day committee will need shortly to start planning for next Family Fun day and information is very important</p> <p>Action to go to council to get application and try to organise information transfer ( possible tea for girls)</p>	11/11/2013	On Going Original Due Date 10/6/2013
8	Mark Cooper	<p>Complete Project Proposal –why project is needed for Lyndoch Library Toilet Locks  <b>COMPLETED 10/6/2013</b></p> <p>14/10/2013 Mark to follow up and then</p>	16/05/2013	Completed Original Due 16/5/2013

		action if required.  Mark to check to follow up what is happening. Andrew to find correspondence to proposal and send to Mark. Andrew to find minutes relating to these.	10/02/14	
19	Rueben Batten Simon Taylor / Irene Liebelt	Will conduct an audit of equipment of the shed at the time of the Christmas party as all equipment need to be moved out of the shed.  Rueben offered service to maintain records of whom equipment lent to / hired to.  Audit of Equipment owned and purchased by the committee stored in the shed at recreational; park  Committee is aware audit has been conduction but have not received information from audit	09/01/2014	Completed 09/01/14 Original Due Date 14/10/2013
22	Simon Taylor	Simon provided an E-mail 13Jan 2014 with some options no real costing provided as yet carry over to next meeting to discuss  To look at Bin recycling station appropriate for use at the recreation park and Village green. He is to provide costing back to committee and options for bin housings.	10/02/2014	New Action Item Original Due Date Date 10/02/2014
23	ALL	To look at content that could be put on the web site being developed for S41eg Christmas party info Grape vine Calendar of events /booking	17/02/2014	Original Due Date 17/02/2014
24				
25				
26				

## 6 OTHER BUSINESS

Games used at the Christmas party - Andrew to obtain designs and build some game and provide costing back for reimbursement once completed

Big thankyou to the Christmas party committee, for their excellent job in organising the Christmas Party this year. It was a great success and lots of positive feedback has been received. (Andrew to write a thankyou letter to committee- place in action list

Christmas Fringe cricket match- this seem although advertised not to be organised Jarrad to follow up and see if this can be arranged. No action from the s41 committee.

Football –season has change Simon has advised the S41 there will be no match planned for Lyndoch in the up coming season.

## 7 Agenda items for next meeting

Budgeting  
Event for Official opening of Bike Track

**NEXT MEETING** — Monday 17<sup>th</sup> Feb 2014, 7:30pm at the Lyndoch Council Chambers

7.1 Andrew to book meeting room

**8 CLOSURE** – 9:30 pm

Rueben –to send list of prices for Christmas stall

DRAFT