

MINUTES OF THE MEETING
OF THE LYNDOCH DISTRICTS AND COMMUNITY SECTION 41 COMMITTEE
Held in Lyndoch Council Chambers (*Monday 28/04/14*)

1. **WELCOME – 7:30pm**

Mark Cooper, welcomed everyone to the meeting at 7:30pm

1.1 **PRESENT:**

Anne Hausler, Irene Liebelt, Andrew Lane, Mark Cooper, Fraser Vivian Sandra S and Bridgette Kies

an

APOLOGIES: Aaron Schenk, Jason Thiele, Simon Taylor, Jarrod Steinborner, Mal Cooney, Reuben Batten and Reuben Fiona Jones.

1.2 **CONFIRMATION OF PREVIOUS MINUTES**

MOVED by Mark Cooper that the minutes of the meeting held on Monday 13th Jan 2014 as true and correct..

SECONDED by Anne Hausler

CARRIED

2 **CORRESPONDENCE**

- 2.1 Email From Mark Cooper 11th April 14 Re: Barossa By Bike
- 2.2 Email From Mark Cooper 3rd April 14 FW Anzac Centenary Grants Infomation
- 2.3 Email From Mark Cooper 26th Mar14 FW 14 Re: Barossa By Bike
- 2.4 Email From Alan Carmody 14th Mar14 Lyndoch Tennis Club Proposed New Shed
- 2.5 Email From Mark Cooper 19th March Keys to Information Board
- 2.6 E-mail Alan Carmody 11th Mar 14 Re Light Maintenance Cost

3 **FINANCE REPORT**

- 3.1 **Received from Mark cooper 20/3– Lyndoch & Districts S41 (Feb report) and hand a hard copy of March report**

MOVED by Mark Cooper

SECONDED by Andrew Lane

CARRIED

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MOVED by Mark Cooper

SECONDED by Andrew lane

CARRIED

4 **DEBATE AGENDA**

4.1 **Opening of Jack Bobridge Track**

Date Confirmed 25 apr14

Mark Cooper filled out an application form for the Barossa by bike Velo- fringe event.

Things to be organized

Irene to organize entertainment

- 1. Gary Waltern has agreed to perform and provide his portable sound system.
Irene to ask if he is happy that other performers can uses his PA equipment.
- 2. Margret Cooper has agreed for the local choir to perform -choir consists of ten people.
- 3. Bangers and Mash- Ukulele band

Mark cooper top organize stage – Flat Bed truck

Mark cooper to organize BBQ

Andrew to provide - Games currently have in shed

Andrew to Contact Local Bike shops and see if they would think about having a stall on the Villiage Green for the even

Irene Liebelt to approach local business to see if they will support the event.

Andrew Lane to create a letter for Irene to hand to business and community groups

Andrew /Di to create poster to advertise this event - this can be sent to Visitor centre, the Barossa living magazine and council. It can be posted up around town

Di Lane to contact Library staff and talk with Mazz from council to see what support council can provide.

Eg Balloon's, color in activities and other games such as fishing

Di Lane to organized color in contest to help advertise the Barossa by bike event at the Lyndoch Village Green on the 25th may 2014

Mark to look into the Bank SA Marquee- Andrew / di have found information and will send to mark advising not to proceed with this.

<http://www.banksa.com.au/about-banksa/community-sponsorship/banksa-marquee>

The marquee is primarily white, with the BankSA logo featured prominently on each roof panel.

The structure is ideal for many uses, including dining, theatre, performances, stalls etc.

The marquee ranges in size from 10m x 12m up to 10m x 30m, depending on the requirements for the event. An approximate size guide is below:

Dimensions Seated Dining

10m x 12m	240	120
10m x 18m	360	180
10m x 24m	480	240
10m x 30m	600	300

Applying to use BankSA's marquee.

To ensure that all requests received are managed fairly, the marquee is committed no earlier than six months in advance.

Applications for using the marquee should be forwarded to BankSA's Brand and Marketing Department for assessment.

Correspondence should be in writing and can be addressed to:

Marketing Manager Sponsorships
BankSA
Level 3, 97 King William Street
Adelaide SA 5000

Email marquee@banksa.com.au

Applicants requesting the marquee should outline the following information in their correspondence:

- Date of event.
- Location of event (where will the marquee be erected).
- How many people will attend the event.
- Who are the people attending the event (general public, specific groups, business) – Provide as much demographic information as possible.
- Are any additional benefits granted to BankSA for use of the marquee.
- Any other relevant information.
- Contact address, email and phone number.

Requests received further than six months in advance will be held on file until six months prior to the month of the event.

Requests received less than six months in advance of the event date will be reviewed at the time they are received and applicants will be advised within 14 days of the marquee's availability for the date requested.

Recommend to use the Christmas party marquees instead.

Andrew Lane to contact council about event application form the Lyndoch Fun day and to find out what is require to be submitted for the Barossa By Bike event on the Village green

Andrew to get prices on Jumpy Castles

Bridgette Keis to provide list of possible stalls via e-mail to all committee members

Bridgette Keis to approach 3 wineries to have stalls – local wineries first

Bridgette Keis to approach Michelle Semler about face painting

Mark to organize scavenger Hunt Items /positions along bike track

Mark to organize rugby club to provide beer and cider.

Mark to fill in council application form for the event on the green

Letter from council saying they are attend to open early in January 14 in conjunction with the tour Down under 2104 – starts on the 19th January -24January. Tuesday 21st.ride from Nuriootpa to Angaston - 135k ride. S41 to look at options on what can be done for opening of this part of this track. E.g. Drink stations organise a sale of ice block, drink, possible to hold an event at Lyndoch Recreation oval after organised ride etc. – Has been delayed to early autumn (March) date to be confirmed.

Still have no confirmed date - ideas were discussed about the event and possibilities

Location at the village green

Free entre but charge for rides

Suggestion included scavenger hunt along the trail.

Storage place for bikes (possible rope change to lock bike up against)

Purchase Carnival ride and charge the public for used

Suggested Mark to look at event planning application form from council web site Andrew to forward him link to this (Actioned 12/02)

Noted that Lyndoch has a high usage of the bike track

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Consultation of interpretive Signs on Jack Bobridge Bike Track

S41 committee would like to review content of sign prior to printing to ensure that content is accurate and appropriate for local area

4.2 Lyndoch Tennis club shed proposal

This proposal was carried over from last meet. Committee reviewed the e-mail from Alan Carmody and the option for the B was decided the best position for the shed given as far west as practical possible.

4.3 Free Web site Access / Grant Content

Deferred to next meeting

Committee to provide content and ideas to be incorporated so that it can promote the committee.

17/2 Historical Society provide some information to add to web site.

4.4 Recycling

Andrew to Take on option and provide costing to committee next meeting

To look at Bin recycling station appropriate for use at the recreation park and Village green. He is to provide costing back to committee and options for bin housings.
Refer to **Action 22**

4.5 Mark Decision redefining community project- S41 Town ship committee

Bridgette to ask about further details – specifically in regard to funding and commitment, include the overview of the committee.

Discussion but becoming incorporated body, most in favor. But not enough information to make informed decision as information provide had a lot of gaps with (TBA) To be advised. Discussion continue about the different hall committee / Street Committee and Christmas committee. It was also suggested that the responsibility of the recreation park and sporting clubs could be handed back to council, so clubs could directly talk with council without an intermediate.

Decision deferred until further information provide and obtained

5 BUSINESS ARISING FROM PREVIOUS MINUTES

Action	Actioner	Title	Due Date	Action Type
3	Simon Taylor Mark Cooper	<p>Wait on the sign to be produced.</p> <p>17/2 Letter send to All clubs details correlated and purchase order to be raised to purchase sign once confirm quote is still valid.</p> <p>09/12 Action two complete Mark to send out letter to clubs</p> <p>14/10/2013 Waiting on action 2 before sending out letters to clubs. Mark Cooper has drafted a letter to send letter to clubs indicating their responsibility in maintained at their own cost once sign completed and erected</p> <p>9/9/2013 Quote obtained at \$895.00+GST see attached pdf copy</p> <p>Order of sign to be changed to Audit of frequency. To add Name Contact Phone Number E-mail address Web site On sign MOVED By Mark Cooper SECONDED By Anne Hausler CARRIED Clubs to be responsible for changes to details once initially done.</p> <p>Mark Cooper to send letter to clubs indicating their responsibility in maintaining at their own cost once sign</p>	10Feb2014	On Going Original Due Date 13/5/2013

		<p>completed and erected</p> <p>MOVED By Mark Cooper SECONDED Anne Hausler CARRIED</p> <p>Entrance Sign Quote (13/5/2013) Asked for Clarification on what is to be put on sign and material carried over to next meeting</p> <p>Example sign quote requested 1.5 X1.5 waiting on costing. Decision made about order of sporting clubs to be Alphabetical.</p> <p>MOVED by Mark Cooper SECONDED by Simon Taylor CARRIED.</p>		
		<p>14/10/2103 Andrew to talk with Diana lane to provide information to committee next meeting – further information to be provided from Rachel Roberts and Fiona Jones</p> <p>Request information from Family Fun Day Committee Action modified to change from Andrew Lane to Fiona Jones Andrew to e-mails Family Fun Day committee will need shortly to start planning for next Family Fun day and information is very important</p> <p>Action to go to council to get application and try to organise information transfer (possible tea for girls)</p>		<p>On Going Original Due Date 10/6/2013</p>
6	Fiona Jones/Andrew Lane		02/05/2013	
8	Mark Cooper	<p>Complete Project Proposal –why project is needed for Lyndoch Library Toilet Locks COMPLETED 10/6/2013</p> <p>Mark cooper has add to operation budget for the running of the toilets.</p> <p>With discussion with Rebecca Taport operation budget would need to be included for the running of the toilets. Rebecca provided suggested costing and at present it is not like these are to be opened in the near future due to the cost of maintenance</p> <p>14/10/2013 Mark to follow up and then action if required.</p> <p>Mark to check to follow up what is happening. Andrew to find correspondence to proposal and send to Mark. Andrew to find minutes relating to these.</p>	<p>16/05/2013</p> <p>10/05/2014</p>	<p>Completed Original Due 16/5/2013</p>

		<p>Andrew to provide costing at next meeting</p> <p>Simon provided an E-mail 13Jan 2014 with some options no real costing provided as yet carry over to next meeting to discuss</p> <p>To look at Bin recycling station appropriate for use at the recreation park and Village green. He is to provide costing back to committee and options for bin housings.</p>	12/05/2014	New Action Item Original Due Date Date10/02/2014
22	Simon Taylor/ Andrew			
		<p>To look at content that could be put on the web site being developed for S41eg</p> <ul style="list-style-type: none"> • Christmas party info • Grape vine • Calendar of events /booking • Map 	09/06/2014	Original Due Date 17/02/2014
23	ALL			
		<p>Games used at the Christmas party - Andrew to obtain designs and build some game and provide costing back for reimbursement once completed</p> <p>Designs obtained need time to produce</p>	09/06/14	New Action Item Original Due Date Date10/03/2014
24				
		<p>Air conditioner – in meeting room to be fixed Reported to council and will follow up to ensure air-conditioned is fixed</p> <p>Completed</p>	28/04/14	New Action Item Original Due Date Date10/03/2014
25	Mark Cooper			
		<p>Geo cashe – info</p> <p>Andrew has obtained information about geo chashe and will investigate setting up around lyndoch.</p>	14/07/14	New Action Item Original Due Date Date28/04/2014
26	Andrew to provided info on Geocacheing			
		<p>Follow up on prices of stalls for Christmas Prices for Christmas Stalls were</p> <p>I believe the same as Family fun day</p> <p>For the family fun day 100 for wineries 50 for Business 30 for community Groups</p> <p>It is recommended to change the value to 60 for wineries and Business 30 for community Groups</p> <p>Moved by Mark cooper Second by Bridgette Kies Passed</p>	28/04/14	New Action Item Original Due Date Date28/04/2014
27	Andrew Lane/ Irene liebelt			

6 OTHER BUSINESS

Varanda request – mark has confirmed the quote is still valid for materials and this should be cover by the cost of the grant obtained. Mark cooper has moved that the veranda be installed via the rugby club with the supervision and assistance of qualified builders/tradesmen within the club.

MOVED by Mark Cooper

SECONDED by Bridgette Kies

CARRIED

Confirm the Football & Netball dates at Lyndoch
Date confirmed to be the 16th August 2014 and 23rd August 2014

This is confirmed

Rugby Request to install external output on the Lyndoch Oval Pavilion at the cost of Rugby.

MOVED by Bridgette Kies

SECONDED by Anne Hausler

CARRIED

Tennis club request for reimbursement to lights- Mark Cooper to differ until June to find out the remaining budget and asked for LTC to provide costs spent on the installation/ replacement of lights and what the tennis club is asking to be reimbursed again.

7 Agenda items for next meeting

n/a

NEXT MEETING – Monday 12 May 2014, 7:30pm at the Lyndoch Council Chambers

7.1 Andrew to book meeting room

8 CLOSURE – 9:50 pm