

LYNDOCH & DISTRICTS COMMUNITY S.41 COMMITTEE
Minutes of meeting held at Lyndoch Library, Barossa Valley Way, Lyndoch
On Monday 12th October 2015

Mark Cooper
CHAIRPERSON

MINUTES

1. WELCOME – Opened 7:35 pm

- 1.1 Present – Mark Cooper, Anne Hausler, Irene Liebelt, Simon Taylor, Toby Fogarty
- 1.2 Apologies – Frazer Vivien.
- 1.3 Observing – Nil

2. Confirmation of Minutes of Meeting held on Monday 14th September 2015

Moved by Mark Cooper that the Minutes of Monday 14^h September 2015 are true and correct.
 Seconded: Anne Hausler.

Carried.

3. CORRESPONDENCE

Updated Memorandum of Understanding.

4. FINANCE REPORT

Mark Cooper advised that no finance reports had been received since 7th September 2015. Not reviewed.
 Note: Report received on 13th October, copy attached.

5. BUSINESS ARISING FROM PREVIOUS MINUTES

Action	Actioner	Title	Due Date	Action Type
22	Mark Cooper	<p>RECYCLING BINS. Moved by Mark Cooper, seconded by Fraser Vivian that we allocate \$1,700 to purchase a recycling bin and that it be installed on the Village Green.</p> <p>Mark spoke to Council Environmental Services who agreed with the installation. Mark to verify quote and arrange purchase. 14/9 Waiting for bin provider to send letter. 12/10. Still waiting for letter from Betta recycling confirming they will empty bins. Council to provide internal bins.</p>		New Action Item Original Due Date Date 10/02/2014
23	Di Lane	<p>COMMITTEE WEBSITE Agreed to have Facebook Page. Di to continue setting up a combined Grapevine and LDCC page. 14/9 Continuing. 12/10 Continuing.</p>	11/05/2015	Original Due Date 17/02/2014
38	Mark Cooper	<p>KEY REGISTER Does council keep a Key Register at Lyndoch Library? Mark to liaise with Council and confirm key availability with Di. Key register is at Lyndoch Library but it</p>	09/03/2015	Original due Date 12/01/2014

		<p>does need an overhaul as many of the keys now seem obsolete and Di has previously looked for a key to the Pavillion at the Oval and has been unable to find one. There are issues with having access to items like the keys to chains on the oval to allow emergency vehicles onto oval when required. Cr Lange offered to have a chat to Jo Thomas about the key register issues. Cr Lange spoke to Jo Thomas who will discuss with Di.</p> <p>No key to Clubroom at Library. Mark Cooper to check with Di. Concern expressed about unauthorized access to the Clubrooms. Mark to check with Council. Continuing.</p> <p>12/10. Di to implement positive ID for key access at Lyndoch.</p>		
39	Mark Cooper	<p>CLUBROOM SECURITY</p> <p>Carried over to next meeting, to also look at including monitored alarm in next budget. Investigating availability of phone line. Jason Wickman also advised that the struts on the front doors do not lock the doors open. To be included in next year's budget. Moved Mark Cooper Seconded Fraser Vivian that monitoring be installed at a cost of \$350 for monitoring and \$250 for telephone line. An earlier attempted break in was reported.</p> <p>Need to coordinate key and code and progress. Continuing.</p> <p>14/9 Waiting for phone line to be connected. 12/10. Last week phone line installed. Toby chasing up installation etc.</p>	13/04/2015	Original Due date 12/01/2015
58	Di Lane	<p>175th Anniversary. Di Lane to set up meeting to plan 18 – 20th September Lyndoch 175th Anniversary Celebration. Looking at producing a recipe book. Agreed to focus on the Simon to advise SBA of 175th Anniversary. Di arranged for meeting to be held on Monday 20th July. Meeting was held on 25th July, 3 people attended. Events have been listed in the Grapevine.</p> <p>14/9 Articles in Grapevine, Willywag and local papers.</p> <p>12/10 Anniversary very successful. Moved Mark Cooper, Seconded Anne Hausler to nominate it for event of the year. Simon Taylor to submit nomination.</p>	13/04/2015	Original Due Date 13/04/2015
61	Simon Taylor	<p>Redefining Community Committees Project. Mark to arrange meeting with Craig Grocke. Moved Simon Taylor, Seconded Mark Cooper that the Lyndoch and District Community Committee progress towards becoming an Advisory Committee. Carried. Simon to advise Craig Grocke. Discussed</p>	11/05/2015	

		<p>Southern Barossa Progress Committee to supplement follow on of the Review project. Agreed to review Redefining Community Committees Project documentation to make a decision next meeting.</p> <p>14/9 Mark Cooper to send out final documentation for review and agreement at next meeting. Concern expressed about the role of the SBA and fund retention/access.</p> <p>12/10 1. Moved Mark Cooper Seconded Simon Taylor that upgraded MOU be approved with changes and submitted to Council.</p> <p>2. Moved that subject to approval of the MOU by Council and that a suitable Incorporated body be approved, that the S41 Committee be dissolved and a Volunteer Advisory Group be formed.</p>		
62	Simon Taylor	<p>Southern Barossa Recreation Hub. To provide updates on progress of the study. Study funded by Council waiting for update.</p> <p>14/9 Continuing.</p> <p>12/10. No update. Note: Council issued a Southern Barossa Recreation and Sporting Hub survey on 13/10.</p>	13/07/2015	
63	Mark Cooper/Simon Taylor/Di Lane	<p>Tour Down Under. Participate in planning for TDU. Meeting scheduled for Monday 24th August at 7pm.</p> <p>14/9 Meeting was well attended, with fortnightly meetings scheduled. Andrew Dundon nominated by Council to coordinate the event.</p> <p>12/10. Committee leading the organisation of the Village Green Gourmet Village.</p>	13/07/2015	
64	Simon Taylor	<p>Removal of Container. Arrange removal of container by BDFNC. Simon to check if removed.</p> <p>14/9. Still there. Simon to chase up again.</p> <p>12/10. Simon reported that the container was removed immediately after the last meeting. COMPLETE.</p>	13/07/2015	
65	Ruben	<p>Christmas Party Committee – Gazebo. Arrange repair.</p> <p>14/9 Continuing.</p> <p>12/10. Quote received and PO to be raised.</p>		
66	Bim Lange	<p>Zebra Crossing specification. Arrange supply to LDLAC.</p> <p>12/10 Continuing.</p>	14/09/2015	
67	Jason Thiele	<p>High Jump Padding Storage. Contact Ruben re-availability of space in central shed. 12/10 Continuing.</p>	14/09/2015	

6. OTHER BUSINESS

- 6.1 **Second Signature for Purchase Orders.** Moved Mark Cooper, seconded Toby Fogarty that the Frazer Vivian be the second signature on teach PO replacing Di Lane who has resigned. Carried.
- 6.2 **Key Safe.** Moved Mark Cooper, seconded Toby Fogarty that a key safe be purchased to allow temporary out of hours access to the Pavilion key on the day of hire.
- 6.3 **Monument Cleaning.** Anne Hausler asked that Kym Bussenshut be thanked for cleaning the monument. Agreed.

6.4 **Goal Post Sleeves.** Moved Mark Cooper, seconded Simon Taylor that sleeves for one set of Football posts and one set of Rugby posts be installed at the oval. Carried.

7. AGENDA ITEMS FOR NEXT MEETING

New Actions

68	Bim Lange	External Library Toilets. Arrange to open for TDU.	12/10/2015	
----	------------------	---	------------	--

8. **NEXT MEETING** – -Lyndoch Library Meeting Room Monday 9th November 7.30pm

9. **CLOSURE** – 9 pm