

MINUTES OF MEETING
Williamstown Queen Victoria Jubilee Park Committee
Held at the Caravan Park Office at 7.30pm on the 14th of July 2015

1. **WELCOME 7:35 pm** Acting Chairperson Graeme Randall, welcomed everyone to the meeting.
2. **PRESENT**
Shannon Kunst, Graeme Randall, Ivan Smith, Simon Taylor, Margaret Harris.
3. **APOLOGIES**
S Zachopoulos, Kirsty Fowler, Ingrid Eidam, Rose Ross,
4. **IN ATTENDANCE**
Dani Wheadon (Park Manager), Malcolm Wheadon (Park Manager)
5. **CONFIRMATION OF MINUTES FROM PREVIOUS MEETING held 12th May 2015.**
MOVED: Shannon Kunst
SECONDED: Simon Taylor
Carried.
6. **CORRESPONDENCE**

Incoming : Nil
Outgoing: Nil
7. **FINANCIAL REPORT**
Reports attached. Noted that Council is conducting a budget review that will identify the predicted availability of funds for the remainder of the FY.
8. **MATTERS ARISING FROM MINUTES**
 - a. **10 Feb 1. Marg Harris: Grants for Park** To follow up quarterly **Action: 10 Feb 1. Marg Harris** Continuing.
 - b. **10 Mar 1. Park Manager.** Door jamb and roller door pool kiosk repaired at a cost of \$1,276, insurance excess was \$750. Moved S Taylor, Seconded M Harris for excess to be paid up to \$750.
 - c. **10 Mar 3. Park Manager.** All completed except verandah which is awaiting council approval.
 - d. **10 Mar 4. Park Manager.** Shed concrete floor **COMPLETE.**
 - e. **10 Mar 5. Park Manager.** WI/FI installed by Telstra in pay phone. Will monitor park visitor's use. Complete.
 - f. **10 Mar 9. S Taylor** – continuing.
 - g. **10 Mar 11. Park Manager** – provide pavilion kitchen upgrade plan continuing.
 - h. **10 Mar 12. S Taylor** – provide update of WQVJP Strategic Plan. Continuing.
 - i. **12 May 1. Park Manager** – Septic Tank cover quote – continuing.
 - j. **12 May 2. Park Manager** - Plumbing Inspection has located the damaged area. Awaiting for a quote to repair the damage.

- k. **12 May 3. Park Manager** – Replacement irrigation solenoid control wiring, awaiting second quote.
- l. **13 May 4. S Taylor** - Resurface of carpark behind pool area – to check with Paul Mann re-availability of roadbase.
- m. **13 May 5. Park Manager** – Playground fencing – Council have advised that fencing is not required. **COMPLETE.**
- n. **13 May 6. BDFNC** – Fridge to be removed from Pavilion kitchen. **COMPLETE.**
- o. **13 May 7. Park Manager** – Swimming Pool Pavers – replaced 55sqm of pool pavers at a cost of \$5,859. **COMPLETE.**
- p. **13 May 8. Park Manager** – Fire Hoses and Reels replacement to be approved by email.
- q. **13 May 9. Park Manager** – Replacement stove/oven in camp kitchen purchased – moved M Harris Seconded S Kunst to install at a cost of \$150.
- r. **13 May 10. BDFNC** – replace flyscreens in pavilion. **COMPLETE.**
- s. **13 May 11. Park Manager.** Install Power Outlet costing \$2,220. **COMPLETE.**
- t. **13 May 12. BDFNC.** Repair cost for broken gate. Continuing.
- u. **13 May 13. Park Manager** – Investigate speed humps. Continuing.
- v. **13 May 14. BDFNC** – advise of trees needing trimming near dugout area. Continuing.

9. MANAGERS REPORT- Report Attached.

FINANCIAL REPORT

ITEM	June 2015	June 2014
Site fees	<i>\$2737.00</i>	<i>\$4042.00</i>
Long Term Fees	<i>\$2745.00</i>	<i>Included above</i>
Cabin Fees	<i>\$4800.00</i>	<i>\$1450.00</i>
Swimming Pool	~	~
Laundry Income	<i>\$66.00</i>	<i>\$108.00</i>
Pavilion Hire	<i>\$110.00</i>	~
Tennis Court Hire	~	~
Oval	~	~
TOTALS	<i>\$10458.00</i>	<i>\$5600.00</i>

Travel Auctions – The Travel Auctions Promotion is now complete. The total income from this over the 12 month period was \$1835.50.

a. Swimming pool:

Roller Door– Insurance Approved – Purchase order required Reference PR0005150 – Excess \$750 – Total cost of repair \$1160.00

b. Residence/Office: Still waiting for verandah approval by Council.

c. Caravan Park: Agreed to paint second cabin.

d. Recreation Park:

Agreed to reimburse Park managers for replacement battery for ride on mower at a cost of \$124.63. Moved S Taylor, Seconded S Kunst, carried. CP180649

Agreed to reimburse Park managers for general maintenance purchases – door slides for shed, dynabolts, screws for shade replacement, paint brushes etc. at a cost of \$256.37 Moved S Taylor, Seconded S Kunst, carried. SP215638.

Approved expenditure of \$200 for glyosphate weedicide. Moved S Taylor, Seconded S Kunst, carried.

Agreed to investigate the installation of a community fire pit.
Council has requested an additional two quotes for the replacement of the oval irrigation, solenoid control wiring.

10. BARROSSA BULLDOG FOOTBALL & NETBALL CLUB REPORT:

- a. Simon advised that the first semi-final will be held at Williamstown QVJP on Saturday 29 August. Event Application was being compiled for Council. Expect event to be slightly larger than a normal match day. To investigate resurfacing of the car park next to Tubbies.
- b. **Netball Officials Car Park.** The Council had resurfaced the path to the toilets but no work had been done on the car park.

11. General Business

- a. Recreation fishing in the Warren Reservoir has been approved and funding has been provided for Council to provide amenities at the Reservoir and investigate further recreational use. Simon Taylor is preparing a submission for youth sail training on the Reservoir. Increased use of the caravan, cabin and camping facilities are anticipated.
- b. Moved by S Taylor Seconded by S Kunst that WQVJP Committee to transition to a Volunteer Community Group under the Barossa Council Redefining Community Committees Project. Moved S Taylor Seconded S Kunst. Carried.
- c. Noted that the Barossa Council had approved funding for a study into Sporting and Recreation in the Southern Barossa.

12. **NEXT MEETING:** Tuesday 11th September 7.30pm at the Caravan Park Office

13. CLOSE

They're being no further business, the meeting closed at 9:45 pm

DATE:

Chairperson :.....

Action List.

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