

**Minutes of Moculta Recreation Park and  
Soldiers Memorial Hall Committee  
17/12/2013**

**Present:** Rick Pfeiffer (Chairman), Trevor Bromley, Lesley Thomson, Carmel Pfeiffer, David Boehm, Sandra Howard, Deb Chinca & Graham Keynes.

**Apologies:** Bruce Henderson, John Angas, Cliff Thomson & Steve Hausler.

**Minutes:** Minutes of the previous meeting were confirmed. Moved By Lesley. Seconded by Carmel.

**Business Arising from Minutes:**

1. Carmel has issued JM Trees with purchase order for the removal of spotted gum near pergola.
2. Second hand tractor tyre has been fitted.
3. Rick & Trevor met with Rebecca Tappert to reconfirm that the committee would like Council to undertake bookings & hirer's agreement. There are still some teething problems at this stage. Rebecca advised that Trevor with his role of Caretaker is not qualified to issue purchase orders. Also that bonds are non-negotiable and that fees may be waived for community events/groups. Rick alerted Rebecca to the white ant damage of the pavilion wall and to the wall near the Tennis clubrooms which is on a lean.

**Correspondence In:**

1. Letter from Barossa Council advising of building audit to be undertaken by consultants.
2. Quote from Shane Atze for repairs to implement shed, toilet door & tennis clubroom door of \$935.00(GST incl.).
3. Letter from Rebecca Tappert to Trevor Bromley regarding Caretaker's duties.
4. History SA regarding Barossa workshop 12/12/13.
5. Notice from Uni SA offering free web site design for community groups.
6. Volunteer registration form for new members.

**Finance:** Carmel Pfeiffer reported that the financial statements have been received from Council as at 30/11/13

SM Hall

Revenue \$1198

Expenditure \$9968

Park

Revenue \$341

Expenditure \$24,503

Cash reserve fund as at 1/07/13

SM Hall \$11,758

Park Nil

Sandra Howard raised her concerns over the amount in the Park revenue fund. Trevor & Carmel to verify journal entries.

## **RATIFICATION OF AUTHORISED TRANSACTION SINCE PREVIOUS MEETING**

**MOVED** Carmel Pfeiffer That the following list of authorised transactions (purchase orders) raised for the period 16/11/2013 to 13/12/2013 be endorsed by the Committee:

Purchase Order Number	Date	Supplier	Amount
M01585	20/11/2013	JM Trees Re: Moculta Recreation Park Remove spotted gum & grind stump.	\$1210.00
M01586	25/11/2013	Shane Atze Re: Moculta SM Hall Repairs to plasterboard ceiling.	\$390.00
M01587	25/11/2013	Shane Atze Re: Moculta Recreation Park Replace post & rafter on Verandah.	\$360.00
M02024	22/11/2013	Bridgestone Barossa Re: Moculta Recreation Park Fit replacement tractor tyre.	\$129.25

### **Seconded**

Lesley Thomson

**CARRIED**

### **Correspondence Out:**

1. Letter of thanks to Barossa Council Works Manager for the gravelling of the Linear Park walkway.

### **Business arising from Correspondence:**

- Carmel reported that funds are available under budget item of \$1500 & moved we accept Shane Atze's quote. Seconded by David Boehm.
- Rick is working with Trevor on issues raised in Rebecca's letter.
- Lesley will ask Cliff if he is willing to correspond with Uni SA.
- Sandra asked to complete volunteer registration form.

### **Caretaker's report:**

- Belair Turf – scarifying of oval very successful.
- Fertilizing of oval to be undertaken Friday 20/12/13.
- SM Hall window repairs have been completed.
- Front oval gates are a problem.
- Tractor tyre has been replaced.
- Lack of notification of bookings. Trevor to contact Council.
- Brush cutter & ride on mower back for repairs. Work to be covered by warranty.
- SM Hall ceiling has been repaired.

**General Business:**

1. Working bee was well attended with several jobs completed. Rick suggested an annual working bee in spring.
2. David Boehm asked for the meeting time to be changed to 7.30pm during winter. General consensus to change to 7.30pm outside of daylight saving months.
3. Discussion of cleaning cupboard, front gates & stormwater diversion to be deferred until next meeting.
4. Jag signs to update booking details on sign at Recreation Park.

**Next meeting:** 21/01/14

Rick Pfeiffer thanked everyone for their attendance and closed the meeting.

**Meeting Closed:** 8.50pm

**Signed:** .....

**Rick Pfeiffer  
Chairperson**

DRAFT