



**NURIOOTPA CENTENNIAL PARK AUTHORITY
MINUTES OF THE JULY MEETING
Held in the Office Board Room
On 9th of July 2014 commencing at 7:30pm**

WELCOME

Guy Martin, Chairperson, welcomed everyone to the meeting.

PRESENT

Chairperson, Guy Martin; Deputy Chairperson, Roger Leske; CEO, Ian Klaebe; Community Members, Peter Rosenberg, John Reusch, Ian Mader, Daryl Semmler, Luke Longbottom, Andrew Reusch; Park Managers, Jeff and Julie May; Business Manager, Tanya Pumpa.

GUESTS

Council Representative, Scotty Milne.

APOLOGIES

Chris Linke, John Nash, Ray Duance, Matthew Sitters, Tony Schultz.

CONFIRMATION OF MINUTES FROM PREVIOUS MEETING

MOVED R. Leske that the Minutes of the meeting held on 11th June 2014, as circulated, be confirmed as a true and correct record of the proceedings of that meeting.

SECONDED P. Rosenberg

CARRIED

MATTERS ARISING FROM PREVIOUS MINUTES

The Cricket Club have confirmed their Liquor Licence application has been approved by the Liquor and Gambling Commission.

The plumbing in the Sports Centre is still to be fixed. This needs to be completed before the Junior Football / Netball Carnival which is being held on Sunday 24th August. John Mattner, our regular plumber, is currently extremely busy but we will wait for his availability. Jeff May has been discussing the work with John and has indicated the work will be completed before the 24th August.

CORRESPONDENCE

IN

Barossa Accounting & Tax Services: Advising the entity type attached to the ABN of the NCPA cannot be changed. To change to a Not-For-Profit organisation a new ABN will need to be applied for. The ATO provide a service where they can "port" over BAS returns etc. to the new entity. Investigation is ongoing.

Nuriootpa High School: Regarding the use of the NCPA facilities for their sporting fixtures. They are requesting to change the current annual payment arrangement.

Currently a hire fee of \$450.00 is paid plus a wine component of \$300.00 of donated wine. They are recommending to remove the wine component and increase the hire fee to a total of \$750.00. If wine is required it is to be purchased by the NCPA. This helps them with their internal accounting.

MOVED D. Semmler accept the lease alterations.

SECONDED I. Mader

CARRIED

The Barossa Council: The NCPA Charter (v6 dated 13.2.14) has been adopted by Council at their meeting 20.5.14 and gazetted on the 29.5.14. As per local government requirements, a copy of the Charter has been provided to the Hon. Geoff Brock MP to which we have a confirmation letter acknowledging its receipt.

The Barossa Council: Details have been provided for the charge of our weekly waste collection implemented from 1.7.14. We will be invoiced monthly for 30 bins at a total fee per bin of \$3.55 plus GST. A monthly charge totalling \$507.27 has been quoted but may vary according to the contractor rates being charged to Council.

The Barossa Council: A new elected member representative was appointed to the NCPA at their meeting held 24.6.14. Councillor Scotty Milne, who will replace Councillor Susie Roehr.

OUT

Nuriootpa Cricket Club: We are in support of their application for a limited club liquor licence to be attached to the Community Pavilion and to provide the relevant details if successful.

MOVED P. Rosenberg

SECONDED J. Reusch

CARRIED

REPORTS

FINANCE

· Accounts for payment	\$ 30,736.02
· Balance at 9.7.14	\$ 54,209.70
· Loan	\$ 650,000.00 Dr

MOVED I. Klaebe that the finance report be accepted.

SECONDED D. Semmler

CARRIED

FOOTBALL

Various discussions were held about the lighting on the oval, in particular regarding the structural rating of the current towers. Council should have a record of these towers and their ratings. A tentative request has been made to the SANFL regarding the availability of the lights at AAMI Stadium for when the stadium is eventually demolished.

Following the heavy rain the northern end of the oval has become water logged and requires proper drainage, similar to the work that was undertaken at the southern end. When carrying out this work we should also laser level the oval. We currently have nothing in the current budget to

cover any of these expenses. This is something that will need attention before the Grand Final being held here in 2017.

CRICKET

Peter Rosenberg advised the meeting the he had been verbally told by the representative of the Cricket Club handling their application to the Liquor Licencing Commission that their licence has been approved. A club committee meeting was held on the 24.6.14.

NETBALL

No Report.

TENNIS

When applying for the Department of Recreation and Sport grant for some reason the Tennis club received more grant funds then they applied for. Originally the Tennis Club were told they would have to return any funds not used in the original project. The Department of Recreation and Sport have now confirmed they can keep and apply these funds to further capital projects. It was discussed that these funds should be applied to upgrading all of the perimeter fencing. Previously we have contracted Bazza's Fencing to undertake work on the fence. Grant Daniel from the Tennis Club will work together with Jeff May on the fencing.

Drainage also needs to be carried out before the resurfacing which commences on the 7th September. It was recommended that work should commence between the 28.7.14 and the 8.8.14, being immediately after a home game and followed by an away game which would allow two weeks for the work to be completed. Jeff May to work with Gavin Judd in having the drainage completed.

Luke Longbottom raised concern about having to stagger the switching on of the lights when lighting up the courts. It was confirmed that it isn't a problem if they are all started up at the same time. Time doesn't need to pass between switches, they can all be started up at once. Scotty Milne made the suggestion of LED lighting for future consideration.

SOCCER

The shelter sheds have been erected at the northern end of the pitch.

There has been a hold up with the installation of the new lights due to the weather.

SPORTS CENTRE

The new heater has been purchased and is being used, as is the new TV. Daryl Semmler has requested that more "Dry Zone" signs are put up, closer towards the Sports Centre. The current signs don't seem to be having the required effect. These signs are provided by Council.

Bins seem to be an ongoing saga and continue to be moved around. It was suggested that a fence be built around the bins to prevent them from being moved and that specific bins covers be purchased. A proposal is to be drafted, priced and presented in relation to the fence.

BUSH GARDENS

No Report.

BUSH CHAPEL

Advertising has been placed in the Gawler Bunyip newspaper in their "Wedding Flair" promotion being held early July.

HIGH SCHOOL

No Report.

SCOUTS

The cage area has undergone a clean-up.

It was requested that the road be completely shut off as cars continue to drive by at unreasonable speeds that is considered to be quite dangerous.

MANAGERS

Last month the water and power was accidentally cut by Hickinbotham in Coulthard Reserve. This is still not back up and running. Council had advised this would be back up and running by the next business day but now we've been informed it won't happen until work has been completed by Hickinbotham.

It has been noted that all the lights and exhaust fans have been left on in the Sports Centre. This was not noticed until Monday morning meaning they had been running for at least 24 hours. It is important to remind those who use the Sports Centre that it is their responsibility to switch everything off at the end of the function.

In mid-June we hosted a SA Deaf Caravan Group which an elderly gentleman had a fall exiting the Park Meeting room. The Doctor's report showed he had a high blood alcohol reading. All reports have been submitted to LGA with an assessor coming out to the Park to interview Julie May and Andrea Bentley on the 14th July and to assess the grounds where the incident took place.

The Down Under Jam Pot Rally are staying in the Park from the 24-26th October as we are the base for the entire rally. They are seeking sponsorship money for trophies etc. It was agreed that we would offer a gift voucher for a 2 night stay for a couple in our spa cabin for them to raffle.

The new power box is being installed in B section on the 4th August, an entirely new panel is being installed which will cause disruption to that section of the Park for a short period of time. A generator will be looked into to manage the sewerage tank pump over that period of time.

AUDIT COMMITTEE

A new committee will be elected after September when the new board is formed. Until such time the Audit Committee Meetings will be postponed.

OUTSTANDING BUSINESS

GRAND PLAN

A copy of the rough draft of the layout of the swimming pool / meeting room / recreational area was tabled, focusing mainly on the layout of the meeting room and swimming pool. Various discussions took place regarding the layout of the area, including the size of the swimming pool, weather a jumping pillow should be included particularly in relation to the size of the swimming pool. Suggestions were made to consider incorporating a wading pool, a gym and to have a room where parents can oversee the pool. It was agreed that the size of the meeting room is the first priority, and then having regard to the budget the actual size of the pool be reassessed.

MOVED R. Rosenberg accepted in principal.

SECONDED J Reusch

CARRIED

A project sub-committee is to be appointed which will include Peter Bice as the Barossa Council representative on the committee together with 3 to 4 other members. Ian Mader and Guy Martin have put their hand up to participate. An email from Steve Bell was tabled expressing his interest in taking on the position of Project Manager. The Executive Committee will meet with Steve Bell to finalise any arrangements and report back to the August meeting. It was agreed that the sub-committee can be confirmed and start working after the Board Election that takes place in September.

GENERAL BUSINESS

John Reusch raised that filling is required in front of the soccer oval, and that a top dressing is also required.

Ian Mader suggested more internal signs are required around the park, in particular directing guests around the grounds and encouraging them to visit the Bush Gardens, Bush Chapel, Linear Park and Town Centre. There is an overall concern that all the signage in the park needs an audit.

An information session for future board members is being held at council tomorrow night, the 10th July. A few current members are yet to receive the application form via email as had been previously discussed. Copies have now been provided.

Luke Longbottom questioned the terms and conditions in the Tennis Club lease. It was confirmed that the NCPA is responsible for maintenance, but not replacement. The life expectancy of the lease was discussed and it was agreed that all leases need revisiting and details maintained in a register. Tanya Pumpa to investigate.

The expressions of interest for the Regional Development Grant have been submitted. This is for a \$200K grant on a dollar for dollar basis. The capital included in the submission is for 7 new cabins, the swimming pool complex and meeting / TV room.

Following the recommendation at the June meeting, marketing consultant Paige Rowett has been engaged for a 2 hour consultation looking at our current marketing strategies. This has been arranged for Tuesday 22nd July at the cost of \$350.00 and will be the start of developing a marketing plan for submission to Barossa Council.

Peter Rosenberg advised that about 3 months he wrote to the Barossa Council requesting new signage at the corner of Penrice Road and Murray Street. The new sign to show directions to the Barossa Valley Tourist Park and that it is a registered tourist information outlet. We have been told verbally that this is not within the Council jurisdiction. Scotty Milne to follow up as it is important we direct incoming tourists to our facility.

We are currently running short of brochures promoting the Park. At the June meeting a quote for \$820.00 covering 3,000 reprinted of our original brochure from an Adelaide printer was discussed. It was agreed we should obtain a local quote from the Leader. A quotation has now been received from the Leader for \$508.00, which is \$312.00 less than the Adelaide price. The Leader are developing new artwork and designs featuring our logo which is not on the existing brochure.

Scotty Milne raised concerns about the northern storage dumping area and that it needs attention. He is concerned that that it is a tourist walkway so it's quite often seen by tourists and is quite the eyesore.

RATES AND TARIFFS

The rates and tariffs from 1st January 2015 were tabled and discussed in detail. A recommendation of a 3% increase was suggested, in line with CPI. This would apply to our base rates, but to exclude the spa cabin and for this to stay at the current rate.

MOVED I. Klaebe increase by 3% except the spa cabin.

SECONDED P. Rosenberg

CARRIED

Several suggestions were tabled for permanent residents. They pay on a weekly basis and they cover their own power plus a fee for the meter reading. They require a minimum of 60 days' notice of any changes to their rates. To be reviewed and considered in more detail and discussed with recommendations at an Executive Committee meeting and then tabled at the next meeting.

Fees for sporting clubs are to be referred to an Executive Committee meeting and recommended for the August meeting.

LEAVE OF ABSENCE

Chairman, Guy Martin, advised the meeting that he will be away overseas and will not be available for the September and October meetings.

Before the conclusion of the meeting, Chairman Guy Martin, presented a Life Membership award to Roger Leske, recognising his 20 years of outstanding service to the Nuriootpa Centennial Park.

MOVED J. Reusch. Roger Leske be awarded life membership.

SECONDED P. Rosenberg

CARRIED

NEXT MEETING

To be held on the second Wednesday of August, being the 13th of August 2014 at 7:30pm.

CLOSURE

There being no further business, the meeting closed at 9:30pm.

Confirmed:

Date:

Chairperson: