

TANUNDA TOWN COMMITTEE MEETING
6.00pm
Tanunda Club
Monday 11 November 2013

DRAFT MINUTES FOR RATIFICATION AT THE NEXT MEETING

Present

Jack Urlwin & Patsy Biscoe (Co-Chair), Jill Beitz (Dep Chair), Bob Beitz, Chris Harms, Wayne Bishop, Carol Chipman, Eva O'Brien

Apologies

Jack Ferrett, Ian Light, Bob Sloane, Toby Yap

Confirmation of Last Minutes

It was moved that the minutes be accepted as a true and accurate record

Moved Eva Seconded Carol Passed

Declaration of Conflict of Interest

None declared

AGENDA ITEMS

· **Main Street LED Lighting/ Rotunda Lighting**

Rotunda lighting upgrade completed; street light upgrade to commence in the next few weeks

· *Tanunda ★ Barossa Christmas Parade*

Friday 6 December 7pm

Foodland have again generously donated two \$100 vouchers for the 'best entries', and ice-creams and lollies for the children taking part and visiting Santa in the rotunda

Council budget allocation received for creation of 'Santa Security' hi viz vests and for maintenance and upgrading of sleigh, banners, rotunda decorations and pennants:

- Quote accepted from *Tailor Made Barossa* for 'Santa Security' vests
- Eva and Norm have completed upgrade of the sleigh; Tim Lynas has offered to continue to store the sleigh and will contribute to the upgrade; he and Eva will continue to liaise re the vehicle to carry the sleigh and the vehicle to tow the sleigh
- Eva awaiting a quote from Chook's Gرافix re upgrade of banners
- Eva will carry out any required maintenance on Christmas pennants prior to installation

Four children have been invited to accompany Father Christmas on the sleigh

The Tanunda Hotel has again generously donated \$250 towards the cost of the Parade

Road closure for the Parade still to be confirmed by Council

Santa has been sourced and is complying with regulatory requirements

Parade participants have been advised that if they wish to video on the night they inform both Wayne and all other participants

Barossa Enterprises will lead the Parade

A purchase order has been drawn up for phone reimbursement for the convenor

Eva has taken photos of Santa in his new sleigh; Patsy has prepared an accompanying media release

Wohlers Santa chair has been confirmed

ACTION

Wayne to

- continue to convene Parade including liaising with Council re regulatory obligations
- marshal the Parade as it sets off and march with Chris at the rear of the Parade

Wayne and Carol to

- continue to liaise with Tailor Made Barossa re 'Santa Security' hi viz vests

Carol to

- purchase stamps and stamp child participants with Jill, and assist with marshalling

Eva to

- continue to liaise with Tim Lynas re the Santa vehicle and sleigh
- continue to liaise with Chooks Graphics re banners
- arrange installation of Christmas pennants
- continue to liaise with Deb from Foodland re pickup of lollies and ice creams

Jill to

- assist with stamping

Chris to

- assist with marshalling the Parade as it sets off and march at the rear with Wayne
- confirm that Kirsty, Olivia and friends will hand out ice-creams at the rotunda

Bob S and Bob B to

- assist with marshalling

Jack F and The Clubhouse to

- provide and install traditional red Christmas bows

Jack U to

- act as a mobile marshal on a decorated 'Christmas Parade Bike'
- continue to liaise with Santa's Little Helpers at the Rotunda

Patsy to

- continue to liaise with Ralph Biagi re the sound system
- continue to liaise with co-commentator Fred Wheeler
- arrange two Tanunda Clubhouse vouchers for the Convenor and Santa
- confirm booking of the President's Room at the Clubhouse for 30 people
- prepare media releases for the weeks prior

· **Tour Down Under**

Tuesday 21 January 2014

Bob B and/or Jill are attending TDU meetings

No response from Council to date re budget request for repair and replacement of the tattered and torn entry banners, which the riders will pass three times during the telecast

Tanunda snippets have been provide for commentator use during the telecast

ACTION

- Patsy to continue to liaise with Council re budget request
- Eva to liaise with Council re maintenance and installation of pennants and Bali flags

· **Tanunda Town Day 9 April 2015**

ACTION

- Jack F and The Clubhouse, working together with traders, will convene the event; a budget is required by April to allow allocation of TTC funds
- Jack F is assessing the condition of the vintage maypole which has recently been located

· **2013 Trader Donations**

Trader donations still being received

· **Any Other Business**

Trader Liaison

Patsy has collated trader email list and will liaise with Council requesting they email traders to advise them of events in the town, including road closures; alternatively Patsy will email on behalf of the Committee

ACTION

Eva to continue to liaise with Toby re his offer to provide wine to the volunteers who distributed and collected flyers from traders

Volunteer Registration

Completion of the Volunteer Registration Form is required by all members

Next Meeting Date

The Tanunda Clubhouse - 6pm Monday 13 January