

WILLIAMSTOWN SOLDIERS MEMORIAL HALL COMMITTEE
Minutes of the meeting held on the 5th May 2014
commencing at 7.30pm

WELCOME

Chairperson, Glen Venning welcomed everyone and thanked them for attending the meeting. Meeting opened at 7.35pm

PRESENT

Glen Venning, Lyn Venning, Norma Webb, Jodie Randall, Jean Rispin, Helen Elliott, Debbie Boehm & Dawn Karlovcec.

APOLOGIES

Nil

GUESTS

Nil

CONFIRMATION OF MINUTES FROM PREVIOUS MEETING

MOVED L Venning that the Minutes of the previous meeting held on the 4th March 2014 as read, be confirmed as a true and correct record of the proceedings of that meeting.

Seconded J Rispin.

CARRIED

1. MATTERS ARISING FROM PREVIOUS MINUTES

- 1.1 Phone Box acquisition - Volunteers are being asked to donate. B. Kassaubaum and I. Smith have donated. Display to be put in P.O. for more donations.
- 1.2 Chemical list - G. Venning & J. Randall completed this
- 1.3 Programme maintenance came to inspect and clean gutters. D. Boehm or G Venning to ring R Tappert, Council re new leaking in Community Council Meeting room and possibly Amateur Players room. Water all over meeting table and carpet on floor wet.

2. CORRSPONDENCE IN:

- 2.1 Williamstown Community Council re Quiz night 30th May, fundraiser for Christmas Parade to be held on December 7th, 2014
- 2.2 L. Boothby email re update on redefining Section 41 Committee status

3. FINANCIAL REPORT

as of 31st March Feb painting of the exterior hall wall account of \$4,125.18. Questions to be asked about this? What painting? and can we see an account? Currently under budget income. Some accounts to be checked and followed up of payment. Income budgeted was \$6,900 and currently \$ 4,994 actual. To also check if Electricity Bill is separate account because it seems high. Reserve account sits at \$13,750.00. The 12 trestle tables have been ordered and approx \$600, hoping for extra discount.

Honorarium be paid to J Randall for her cleaning up to her resignation.

MOVED L Venning. **Seconded** J Rispin that the report be accepted.

CARRIED

4. GENERAL BUSINESS

4.1 **Expo Fundraiser** - proposed Friday 25th July 2014. 7pm doors open. 7.15pm cooking demo, 8.15pm Postie Fashion Parade. Debbie and Dawn to coordinate and work on. Council, R. Tappert to be asked about any need for individual Public Liability Requirements.

ACTION D. Boehm

4.2 Bill Hurst will make trolley for New Trestles to roll under stage.

4.3 Thank you to Jodie Randall for her great job of cleaning and the committee regrettably accepts her resignation. **MOVED** L. Venning **Seconded** J. Rispin **CARRIED**

4.4 The committee would like to thank and accept H. Elliott for nominating for the position of cleaner of the Hall as from 1st April 2014. **MOVED** L. Venning. **Seconded** J. Rispin. **CARRIED**

4.5 Look into updating the blower/vac for leaves and if petrol or electric model would be more appropriate. **ACTION G. Venning.**

NEXT MEETING

June 2nd 2014

CLOSURE

There being no further business, the meeting closed at 8.30pm.

Confirmed

DATE.....

CHAIRPERSON.....