



NURIOOTPA CENTENNIAL PARK AUTHORITY

Wednesday 18th April 2018, 7:00pm, NCPA Boardroom

BOARD MINUTES (unconfirmed)

Meeting opened at 7.00pm.

1. COMMENCEMENT

1.1 Welcome

Guy Martin, Chairperson, welcomed everyone to the meeting.

Present

Guy Martin (Chairperson), Cr Leonie Boothby, Peter Rosenberg, Steven Bell, Sara La Nauze, Vincent Marsland and Brett Lydeamore.

Jane Mylchreest (Acting Business Manager, Minutes).

1.2 Apologies

Trevor Schmidt (Treasurer)

1.3 Declarations of Interest

Nil

2. STAKEHOLDER PRESENTATIONS / REQUESTS

Nil

3. CONFIRMATION OF PREVIOUS MINUTES

MOVED Steven Bell that the Minutes of the Board meeting held on 21st March 2018, as circulated, be confirmed as a true and correct record of the proceedings of that meeting.

SECONDED Peter Rosenberg.

CARRIED

4. BUSINESS ARISING FROM PREVIOUS MINUTES

AR#127 – 18/19 Business Plan

18/19 Business Plan has been documented and will be included on the Agenda of the next Audit Committee Meeting.

AR#132 – Women's Soccer changeroom facilities

The Sport & Recreation Grant application has been completed and submitted.

MOVED Peter Rosenberg that a special thank you be given to Cr Leonie Boothby for her efforts collating the information required for submitting this application.

SECONDED Vincent Marsland.

CARRIED

5. CORRESPONDENCE

5.1 Incoming Correspondence

Nil

5.2 Outgoing Correspondence

Nil.

6. WORK, HEALTH AND SAFETY

Nil to report.

7. REPORTS

7.1 Treasurers Report

March was slightly below budget with YTD over budget. There is already evidence that the BIG4 franchise is having a positive effect on occupancy.

MOVED Peter Rosenberg that the Treasures Report be accepted.

SECONDED Vincent Marsland.

CARRIED

7.2 Site Managers Report

Report was received and circulated. It was discussed that more information is required and with the return of Tanya Pumpa, Business Manager, these reports will be more detailed.

7.3 Sports Centre Committee Report

No meeting has been held. Peter mentioned the Grandstand needs cleaning and painting. The roadway entrance to Sports Centre also needs new bitumen. This will be monitored as part of the LTFP and Asset Register.

7.4 Audit Committee Report

No meeting has been held.

8. IMPROVEMENT PROGRAM UPDATE (RISK ANALYSIS)

Nil

9. OTHER BUSINESS

9.1 BIG4 March Reports

Reports were circulated and discussed with positive results. These results are only based on our first month since joining BIG4. Quarterly reports will be issued by our BIG4 Business Manager.

9.2 NCPA Assets Register

An Asset register showing useful life and replacement information is to be sourced from Council. This report will assist in the LTFP and future capital expenditure. The Council is currently doing the 18/19 building condition and valuation report.

9.3 NCPA Delegations Document

Delegations document has been edited due to the change in management roles.

MOVED Cr Leonie Boothby that these changes be accepted by the Board and sent to Council for approval.

SECONDED Peter Rosenberg

CARRIED

9.4 Loan Payment

Loan repayment options were discussed. The LTFP needs to be reviewed along with the Asset register and future capital expenditure before a decision can be made. A meeting is to be organised between Mark Lague, Guy Martin, Trevor Schmidt and Cr Leonie Boothby to discuss.

9.5 Bore replacement

A service of the two irrigation bores was conducted by Graetz Irrigation in August 2016. It was indicated that the steel casing on Bore 2 (near the lake in Coulthard Reserve) has rusted through which is causing the sprinklers, which water the ovals, to become blocked on a regular basis. This has been an ongoing problem.

MOVED Peter Rosenberg that we replace the Bore at an approximate cost of \$12,682 plus GST, and advise Council of a capital budget adjustment.

SECONDED Brett Lydeamore.

CARRIED

9.6 Football Oval Gate Access

Peter discussed the general public entering the Football Oval on game days without paying an entrance fee. Peter and Brett to discuss further with Chris Linke, President of Football Club.

10. DATE OF NEXT MEETING / CLOSE

The date of the next meeting is set for Wednesday 16th May at 7pm.

Meeting closed at 8.15pm.

Confirmed at Board Meeting - 16th May 2018

DATE:16-5-18.....

CHAIRPERSON:.....