

NURIOOTPA CENTENNIAL PARK AUTHORITY

Wednesday 17th May 2017, 7:00pm, NCPA Boardroom

BOARD MINUTES (unconfirmed)

Meeting opened at 7.00pm.

1. COMMENCEMENT

1.1 Welcome

Guy Martin, Chairperson, welcomed everyone to the meeting.

Present

Guy Martin (Chairperson), Trevor Schmidt (Treasurer), Peter Rosenberg, Chris Linden, Cr Leonie Boothby, Amber Rushton, Brett Lydeamore and Sara La Nauze.
John Mylchreest and Jane Mylchreest (Operations Managers).

Guests

Matt Zadow (Tennis), Daniel Steinborner (Cricket) and Trevor Schiller (Power Purchase Energy Assessor)

1.2 Apologies

Martin McCarthy

1.3 Declarations of Interest

Nil to report.

2. STAKEHOLDER PRESENTATIONS / REQUESTS

Community Facilities Licence

Matt Zadow and Daniel Steinborner attended to sign their Clubs Licence Agreements. Soccer Club and Netball Club did not attend.

Jane to email Soccer and Netball to arrange alternate time to sign.

(Matt and Daniel departed at 7.05pm)

Solar Energy Presentation – Trevor Schiller

Trevor discussed two options for Solar Power. Sanctus One is no up front fee's and paying .09c per Kw hour for a term of 60 months. Class A Energy Solutions is a finance lease agreement over 7 years.

Jane to email all electricity accounts to Trevor to do a costings.

(Trevor departed at 7.35pm)

3. CONFIRMATION OF PREVIOUS MINUTES

MOVED Brett Lydeamore that the Minutes of the Board meeting held on 15th March 2017, as circulated, be confirmed as a true and correct record of the proceedings of that meeting.

SECONDED Peter Rosenberg

CARRIED

4. BUSINESS ARISING FROM PREVIOUS MINUTES (refer to Action Register)

4.1 Cricket Pavilion Extension

Quote and drawings received, \$87975 plus GST. Brett will be presenting to sports clubs to discuss what their financial contribution would be as NCPA budget amount is \$65k. Brett to arrange for the plans go to Council for Approval.

AR #102 Football Clubrooms Drainage

MOVED Peter Rosenberg that John to decide on the cheapest quote and who is available to do the job before the end of the financial year.

SECONDED Trevor Schmidt

CARRIED

5. CORRESPONDENCE

5.1 Incoming Correspondence

5.1.1 National Caravan Rally Proposal in 2022

The Proposal was discussed. We may not be able to cater for the amount of vans that will attend. Conversation still ongoing.

5.2 Outgoing Correspondence

Nil to report

MOVED Sara La Nauze that all correspondence be accepted.

SECONDED Trevor Schmidt

CARRIED

6. WORK, HEALTH AND SAFETY

Nil to report

7. REPORTS

7.1 Treasurers Report

April occupancy and cash flow were excellent. Waiting on Council budget approval, which should be available early June, to enter figures into MYOB.

7.2 Operations Managers Report

Access Cabins Lighting

There has been concern in regards to the darkness at night around Access cabins. A quote was received from Laser for garden and cabin lighting of \$3971.

MOVED Chris Linden that the lighting be installed for safety

SECONDED Leonie Boothby

CARRIED

Soccer Club

Following a small fire in a switchboard at the Soccer Club, non-compliant wiring was discovered by Laser Electrical. Existing non-compliant Soccer Club kitchen grease trap needs to be replaced. Womens change room has been delivered.

MOVED Chris Linden that Soccer Club pay 50% of repair costs and 100% cost for changeroom transport.

SECONDED Sara La Nauze

CARRIED

Power Metering

Discussion re 'Orto-mate' which is an electrical metering system used for power sites to charge for electricity use.

7.3 Marketing Committee Report

Minutes from previous meeting were circulated. Comparisons are being done between Radio and TV advertising.

7.4 Sports Centre Committee Report

Meeting held 11th April 2017, Peter to email minutes. Programme maintenance complete around Sports Centre. John to get quote for gutters to be cleaned.

7.5 Audit Committee Report

NCPA audit booked for 18th August. Next meeting scheduled for 6th June.

8. IMPROVEMENT PROGRAM UPDATE (RISK ANALYSIS)

Nil to report.

9. OTHER BUSINESS

9.1 New Signage

Not required as travellers are already in the Barossa and use Google maps. Advertising is generally done through Social Media.

9.2 Grand Plan

It was discussed that the Grand Plan needs to be revisited at a future meeting, date to be advised.

10. NEW BUSINESS

10.1 Australian Accounting Standard AASB124 – Related Party Disclosure

When the Council has implemented the reporting form required, the Board will then identify their Key Management Personnel and parameters.

10.2 Business Plan

Leonie to locate previous Business Plan and meld with current draft plan.

10.3 Martin McCarthy

Email received from Martin notifying of his resignation from the NCPA Board effective June 2017 meeting. Martin to seek his replacement from within the Council.

Discussion re contract to review lease valuation, Board agreed to pay 50% of costs.

MOVED Peter Rosenberg that NCPA pay 50% of costs

SECONDED Chris Linden

CARRIED


11. DATE OF NEXT MEETING / CLOSE

The date for the next meeting is set for Wednesday 21st June 2017.

Meeting closed at 9.05pm

Confirmed at Board Meeting - 21/6 / 20 17

DATE: 21/6/17.....

CHAIRPERSON: .....