

NURIOOTPA CENTENNIAL PARK AUTHORITY

Wednesday 21-06 2017, 7:00pm, NCPA Boardroom

BOARD MINUTES (unconfirmed)

Meeting opened at 7.00pm.

1. COMMENCEMENT

1.1 Welcome

Guy Martin, Chairperson, welcomed everyone to the meeting.

Present

Guy Martin (Chairperson), Trevor Schmidt (Treasurer), Peter Rosenberg, Martin McCarthy, Cr Leonie Boothby, Amber Rushton, and Sara La Nauze.

Tanya Pumpa (Business Manager, Minutes), John Mylchreest and Jane Mylchreest (Operations Managers).

1.2 Apologies

Chris Linden and Brett Lydeamore

1.3 Declarations of Interest

Nil to report.

2. STAKEHOLDER PRESENTATIONS / REQUESTS

Nil

3. CONFIRMATION OF PREVIOUS MINUTES

MOVED Peter Rosenberg that the Minutes of the Board meeting held on 17th May 2017, as circulated, be confirmed as a true and correct record of the proceedings of that meeting.

SECONDED Amber Rushton

CARRIED

4. BUSINESS ARISING FROM PREVIOUS MINUTES

4.1 Cricket Pavilion Extension

Brett had advised via email correspondence to the Board that the Football and Cricket Club's would contribute \$6500 each to the Cricket Pavilion Extension.

MOVED Martin McCarthy that the extension quote be accepted and the NCPA to fund the 10% deposit required.

SECONDED Sara La Nauze

CARRIED

4.2 Oval Drainage

Various options were discussed and it was decided that the funds are not immediately available in the 17/18 budget. This could be part of the 'Big Project', will wait for this outcome.

4.3 Building Fire Safety

MOVED Martin McCarthy that we proceed with the work required to be done in the Football clubrooms as per the formal report from BFSC.

SECONDED Peter Rosenberg

CARRIED

4.4 Solar Energy Panel System

MOVED Peter Rosenberg that we go ahead with the ~~12~~ months 'cost free' system once formal contract has been reviewed with John, Guy and Trevor, then reassess at the end of 12 months.

SECONDED Amber Rushton

CARRIED

5. CORRESPONDENCE

5.1 Incoming Correspondence

5.1.1 Sports Centre Term Deposit

MOVED Cr Leonie Boothby that we reinvest for 6 months with the addition of \$3000 from the contributing Sporting Bodies.

SECONDED Trevor Schmidt

CARRIED

5.2 Outgoing Correspondence

Nil

6. WORK, HEALTH AND SAFETY

6.1 WHS System Work Plan and Report

Nil to Report

7. REPORTS

7.1 Treasurers Report

Report was circulated and discussed.

MOVED Trevor Schmidt that the Treasures Report be accepted.

SECONDED Martin McCarthy

CARRIED

7.2 Operations Managers Report

It was discussed that LDS oval management programme contract expires in July with their final fertilisation, this will not be renewed as we will run with our own programme. Sports Centre and Football Clubroom gutters have been cleaned.

7.3 Marketing Committee Report

The committee has decided to invest in Zest Marketing to create a TV commercial promoting the park. Value for money was discussed.

MOVED Amber Rushton that we use a budget up to \$10,000.

SECONDED Cr Leonie Boothby

CARRIED

7.4 Sports Centre Committee Report

Previous minutes were circulated. The committee discussed how maintenance issues can be addressed. John advised we have a maintenance book in the office if they report to reception.

7.5 Audit Committee Report

7.5.1 Extension of Independent Members

MOVED Martin McCarthy that Dafydd Llewelyn and Jonathon Gerhardy be re-appointed.

SECONDED Cr Leonie Boothby

CARRIED

7.5.2 Approval of External Auditors

MOVED Cr Leonie Boothby that we accept the decision of the Council to appoint Bentley SA Audit Partnership for 2017/18 to 2021/22

SECONDED Amber Rushton

CARRIED

7.5.3 Audit Minutes on Council Website

Discussed these minutes were not required on Council website.

8. IMPROVEMENT PROGRAM UPDATE (RISK ANALYSIS)

Nil to report.

9. OTHER BUSINESS

9.1 Formal adoption of 2017-18 Budget

MOVED Peter Rosenberg that the NCPA Board adopt the 2017-18 budget.

SECONDED Cr Leonie Boothby

CARRIED

9.2 Formal adoption of the revision of the NCPA Business Model

There were concerns raised that no CAPEX is included. It was discussed that the current loans need to be reduced. This can be revisited once 'Big Project' complete and 'Grand Plan' reviewed.

MOVED Martin McCarthy we adopt the revised NCPA Business Model.

SECONDED Cr Leonie Boothby

CARRIED

9.3 NCPA Grand Plan Summary

Once the 'Big Project' draft is received, further discussions can be had in regards to the Grand Plan.

9.4 Big Project Update

Martin advised they hope to have this project complete by October.

10. NEW BUSINESS

10.1 Department of Recreation and Sport Female Facilities Grant

Designs will need to be done to be able to apply for the Grant. Suggested to wait until 'Big Project' finalised.

10.2 Grand Final Football – 23rd September, Nuriootpa Oval

Peter advised that plans are underway in preparation for the Grand Final. Nuriootpa High School is being approached in regards to car parking for the event.

10.3 Review of Salaries

MOVED Cr Leonie Boothby that Manager's, Assistant Managers and Permanent Groundsman receive a specified salary increase from 1st July 2017.

SECONDED Peter Rosenberg

CARRIED

11. DATE OF NEXT MEETING / CLOSE

The date of the next meeting is set for Wednesday 19th July 2017.

Meeting Closed at 8.30pm

Confirmed at Board Meeting -

/ 20

DATE: 19-7-17

CHAIRPERSON: 

