

THE BAROSSA COUNCIL AUDIT COMMITTEE ANNUAL REPORT FOR 2017-2018

This report presents a summary of the activities undertaken and recommendations made by The Barossa Council Audit Committee during the 2017-2018 financial year.

Committee Members

Peter Brass (Independent Member/Chairperson)

Tanya Johnston (Independent Member)

James Heuzenroeder (Independent Member) (*Resigned 27 January 2018*)

Ian Swan (Independent Member) (*Commenced 28 February 2018*)

Cr John Angas (Elected Member)

Cr Scotty Milne (Elected Member)

Conduct of Meetings

The Committee met on four occasions during 2017-2018 with the following attendance:

Date	No of Members attending
5 October 2017	4/5
13 December 2017	5/5
28 February 2018	4/5
22 May 2018	4/5

Committee Member	No of Meetings Attended
Mr Peter Brass	4/4
Cr John Angas	4/4
Cr Scotty Milne	2/4
Mr James Heuzenroeder	2/2
Ms Tanya Johnston	3/4
Mr Ian Swan	2/2

Various meetings of the Committee have also been attended by the Chief Executive Officer, Acting Director Corporate and Community Services, Manager Financial Services, Senior Accountant, Risk Manager, Internal Controls Compliance Officer, Executive Assistant Corporate and Community Services and representatives from Council's external Auditors.

Committee Activities

The following table sets out the principal matters considered by the Committee during 2017-2018:

Meeting held on 5 October 2017	
<i>Audit Committee members held an Informal Gathering with Council's Internal Control Compliance Officer and external Auditors prior to the Committee Meeting. (Pursuant to Clauses 3.3.1 and 3.3.2 of the Informal Gatherings Policy – Planning sessions of a general or strategic nature</i>	
Principal issues examined	Resolutions from meeting
Nuriootpa Centennial Park Authority – 2016-17 Annual Financial Statements.	The 2016-17 Draft Annual Financial Statements for the Nuriootpa Centennial Park Authority be endorsed and presented to Council for adoption.
The Barossa Council Preliminary 2016-2017 Annual Financial Statements	Subject to final confirmation with Council auditors, the 2016/2017 Annual Financial Statements be endorsed and presented to Council for adoption.
Report on Financial Results 2016/2017	The Report on Financial Results for 2016/2017, be endorsed and presented to Council for adoption.
Internal Financial Controls Compliance Report	The Report on Internal Financial Controls for February to September 2017 be received and noted.
Update – Risk Management Programs and Projects	The quarterly report on the progress of Risk Management programs and projects be received and noted.
Strategic Corporate Risks	The report on Strategic Corporate Risks be received and noted and the Chief Executive Officer continue to provide reports and updated risk assessments to the Audit Committee as works are undertaken.
Service Review and Continuous Improvement Update	The report on Service Review and Continuous Improvement be received and noted and the Chief Executive Officer continue to provide reports and findings to the Audit Committee as works are undertaken.
Quarter 4 – 2016/17 Performance and Activity Report	The Quarter 4 – 2016/17 Performance and Activity Report be received and noted and the Chief Executive Officer continue to provide these quarterly reports to the Audit Committee.
Draft Annual Report of Audit Committee's Activities 2016/17	The draft Annual Report of Audit Committee's Activities for 2016/17 be approved for submission to Council.
Draft Annual Report of Audit Committee's Activities	The draft Annual Report of Audit Committee's Activities for 2016/17 be approved for submission to Council.
Consensus Agenda: <ul style="list-style-type: none"> • Update of Review Schedule from Auditor-General's Examination • Expiration of 2 year term – January 2018 – James Heuzenroeder, Independent Member • Annual Report on the Internal Review of Council Decisions • The Barossa Council Management Letter 	
Meeting held on 13 December 2017	
Principal issues examined	Resolutions from meeting
Internal Financial Control Report	The Internal Financial Control Report be received and noted.
Quarter 1 2017/2018 Performance and Activity Report	The Quarter 1 – 2017/18 Performance and Activity Report be received and noted and the Chief Executive Officer

	continue to provide these quarterly reports to the Audit Committee.
Risk Management Programs and Projects	The Quarterly report on the progress of Risk Management programs and projects be received and noted.
Draft Risk Services Review Report	That: <ul style="list-style-type: none"> (1) The draft Risk Services Review report be received and noted; (2) Officers provide feedback to the consultant on areas of the report, including: <ul style="list-style-type: none"> - Correct identification of contributors to the report - "intent" of the legislation (pg 132) - Maturity Assessment (commencing pg 133) - Areas reflecting incorrect information/status of The Barossa Council (3) Officers present the final Risk Services Review report to a future Audit Committee meeting.
Update – Angaston Landfill Rehabilitation	The report on the Angaston Landfill Rehabilitation requirements be received and noted.
Recommendation – Appointment of Independent Member	The Audit Committee: <ul style="list-style-type: none"> (1) Receives and notes the report regarding Recommendation of Appointment of Independent Member; (2) Recommends that Council appoint Mr Ian Swan as an Independent Member of the Audit Committee for a two year term from 28 January 2018 to 27 January 2020
<p>Consensus Agenda:</p> <ul style="list-style-type: none"> • Updated Review Schedule – Auditor-General's Examination of Governance • Adopted Annual Financial Statements 2016/2017 and Report on Financial Results 2016/17 • Quarterly Budget Update as at 30 September 2017 • The Barossa Council Annual Report • Audit Committee Self-Assessment • Dean Newbery & Partners – Audit Completion Report 	
Meeting held on 28 February 2018	
Principal issues examined	Resolutions from meeting
Internal Financial Control Report	The verbal report from the Coordinator Internal Financial Control on the status of Internal Financial Control work, be received and noted.
Treasury Management Review	The report on Council's 2017 Treasury Management activities be received and noted.
2018/19 Audit Committee Budget	That: <ul style="list-style-type: none"> (1) The Audit Committee does not require a budget for Consultants in 2018/2019 (2) A Training budget of \$1,000 be endorsed for consideration by Council.
Mid-year Budget review 2017-18 (as at 31 December 2017)	That the Mid-year Budget Review for 2017-18 (as at 31 December 2017) be received and noted.

Review Draft Budget 2018-19 and annual review Long Term Financial Plan indexation and assumptions	The Audit Committee notes the indexation and assumptions for the Annual Budget & Business Plan 2018/19 and Long Term Financial Plan 2018/19 to 2027-28.
Quarter 2 – 2017/18 Performance and Activity Report	The Quarter 2 – 2017/18 Performance and Activity Report be received and noted and the Chief Executive Officer continue to provide these quarterly report to the Audit Committee.
Update – Risk Management Programs and Projects	The report on the progress of Risk Management programs and projects be received and noted.
<p>Consensus Agenda:</p> <ul style="list-style-type: none"> • Updated Audit Committee Work Plan • External Auditors – Interim Audit Plan • Timetable – Long Term Financial Plan and Annual Budget & Business Plan 	
Meeting held on 22 May 2018	
Principal issues examined	Resolutions from meeting
Bentley's External Audit Plan 2017/18	Report on Bentley's External Audit Plan 2017/18 be received and noted.
Draft Report on Audit Findings	Report on Bentleys – Draft External Interim Audit Management Report – April 2018 – and Council's response, be received and noted.
Internal Financial Control Report	The report from the Coordinator Internal Control on the status of Internal Financial Control work, be received and noted.
Draft Annual Budget and Business Plan 2018/19 Incorporating the Long Term Financial Plan 2018/19 – 2017/28 – For Consultation	The report on the draft Annual budget and Business Plan 2018/19, incorporating the annual review of the Long Term Financial Plan 2018/19 to 2027/28 for consultation, be received and noted.
Quarter 3 – 2017/18 Performance and Activity Report	The Quarter 3 – 2017/18 Performance and Activity Report be received and noted.
Update – Risk Management Programs and Projects	The report on the progress of Risk Management Programs and Projects be received and noted.
Change Program	The Change/Improvement Program be received and noted.
<p>Consensus Agenda:</p> <ul style="list-style-type: none"> • Audit Committee Workplan • Bentleys – External Audit Plan 2017/18 • Quarterly Budget Update – as at 31 March 2018 • Budget and Business Plan and Review Policy • Prudential Management Policy • Bentleys – Draft External Interim Audit Management Report – April 2018 – and Council's Response 	