



The Barossa Council

MINUTES OF THE MEETING OF THE AUDIT COMMITTEE OF THE BAROSSA COUNCIL

held on Wednesday 28 February 2018, commencing at 10.05am in the
Council Chambers, 43-51 Tanunda Road, Nuriootpa

1. **WELCOME**

The Chair, Mr Peter Brass, welcomed everyone to the meeting at 10.05am and introduced new Independent Member, Mr Ian Swan.

2. **PRESENT**

Mr Peter Brass, Mr Ian Swan, Cr John Angas, Cr Scotty Milne.

Invited Staff Members

Ms Rebecca Tappert, Acting Director Corporate and Community Services

Mr Mark Lague, Manager Financial Services

Ms Nicole Rudd, Internal Control Compliance Officer

Mr Martin McCarthy, Chief Executive Officer

Ms Annette Randall, Executive Assistant (Minute Secretary)

3. **APOLOGIES**

Ms Tanya Johnston (currently overseas)

Mr Vincent Marsland, Manager Organisational Development and Risk

4. **CONFLICT OF INTEREST DECLARATIONS**

Nil

5. **CONFIRMATION OF MINUTES FROM PREVIOUS MEETING**

MOVED Cr Milne that the Minutes of the Audit Committee Meeting held 13 December 2017 be confirmed as a true and correct record of the proceedings of that meeting.

Seconded Cr Angas

CARRIED 2017-18/24

6. **BUSINESS ARISING FROM PREVIOUS MINUTES**

Nil

7. **CONSENSUS AGENDA**

8. **ADOPTION OF CONSENSUS AGENDA**

8.1 **ITEMS FOR EXCLUSION FROM THE CONSENSUS AGENDA**

8.2 **RECEIPT OF CONSENSUS AGENDA**

MOVED Cr Angas that Information reports 7.1.1 to 7.1.3 be received and any recommendations contained therein be adopted.

Seconded Cr Milne

CARRIED 2017-18/25

9.1 DEBATE AGENDA

9.1.1

INTERNAL FINANCIAL CONTROL REPORT

B7455

Ms Rudd provided a verbal report regarding the status of work on Financial Risks and the new Control Manager (Control Track) system. A meeting with the new external Auditors on 1 March 2018 will provide further direction regarding this work. A comprehensive report will be available for the next Audit Committee meeting. Also noted that Strategic Risks will be trialled in Control Manager in the near future.

MOVED Cr Milne that the verbal report from the Coordinator Internal Financial Control on the status of Internal Financial Control work, be received and noted.

Seconded Mr Swan

CARRIED 2017-18/26

PURPOSE

To provide an update on the status of Internal Financial Control work.

REPORT

There are no substantial updates to be reported since the December 2017 meeting; however, a verbal report will be provided at the meeting.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Nil

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan



How We Work – Good Governance

Corporate Plan

How We Work – Good Governance

- 6.2 Ensure that Council's policies and process frameworks are based on principles of sound governance and meet legislative requirements.
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Legislative Requirements

Local Government Act 1999 – Section 125, 126, 129 (1) (b)

Local Government (Financial Management) Regulations 2011, 14(e)

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

The regular monitoring and review of Council's financial internal controls and risk assessments will significantly facilitate the on-going safeguarding of Council assets. The control and review of risks is a core officer function and responsibility.

COMMUNITY CONSULTATION

Not required under legislation or Council's Public Consultation Policy.

9.1.2

TREASURY MANAGEMENT REVIEW

B2237

Mr Lague spoke to the report, advising that an additional debenture loan for \$80,000 was approved at the 20 February 2018 Council Meeting.

MOVED Mr Swan that the report on Council's 2017 Treasury Management activities be received and noted.

Seconded Cr Milne

CARRIED 2017-18/27

PURPOSE

Pursuant to Section 140 of the Local Government Act 1999, and in accordance with Council's Treasury Management Policy, Council must undertake an annual performance review of its Treasury Management activities.

REPORT

The key principles within Council's Treasury Management Policy are as follows:

Council will:

- Maintain target ranges for its Net Financial Liabilities ratio;
- Generally only borrow funds when it needs cash and not specifically for particular projects;
- Not retain and quarantine money for particular future purposes unless required by legislation or agreement with other parties;
- Apply any funds that are not immediately required to meet approved expenditure (including funds that are required to be expended for specific purposes but are not required to be kept in separate bank accounts) to reduce its level of borrowings or to defer and/or reduce the level of new borrowings that would otherwise be required.

Comments regarding the 2017 performance with regard to the above principles are outlined below:

Net Financial Liabilities Ratio

Council's policy regarding its net financial liabilities is that they shall not exceed 100% of total operating revenue (adopted February 2010).

As at 30 June 2017, Council's net financial liabilities represented 16% of total operating revenue, and it is projected to increase to 38% as at 30 June 2018. Accordingly, Council is currently operating within its policy threshold.

Loan Borrowings

Council's policy relative to loan borrowings states that the use of internal reserves be considered prior to consideration of external loan borrowings. The total variable borrowings remain at \$1,260,000 for Nuriootpa Centennial Park Authority. A new fixed debenture loan was borrowed in 2017 for an amount of \$180,000 (Debenture 112). This is for a community group loan for the Tanunda Bowling Club Inc and will be repaid to Council in half yearly repayments.

The use of internal cash reserves has continued to be used in funding Council's capital works programs and has subsequently minimised the net interest cost to Council.

A summary of the fixed interest rate borrowings are shown below:

Debenture Loan Summary				
No.	Loan Amount	Interest Rate	Final Payment Date	Principal Outstanding as at 31 December 2017
96	2,000,000	6.02%	15/05/18	99,185
97	700,000	5.65%	16/06/18	33,951

98	2,000,000	6.65%	15/01/19	299,014
100	1,954,200	6.45%	15/03/20	466,981
101	2,500,000	6.24%	15/03/21	803,399
102	5,000,000	6.62%	16/10/21	1,839,067
103	100,000	6.80%	15/11/21	37,062
104	2,900,000	6.90%	15/03/22	1,194,806
105	7,000,000	7.02%	16/11/24	5,266,423
106	2,000,000	6.85%	15/04/26	1,370,954
107	113,000	4.75%	16/07/22	63,101
108	515,000	6.20%	15/01/34	463,685
109	125,000	5.30%	15/09/29	107,176
112	180,000	4.25%	15/12/27	180,000
				12,224,804

A summary of the variable interest rate borrowings are shown below:

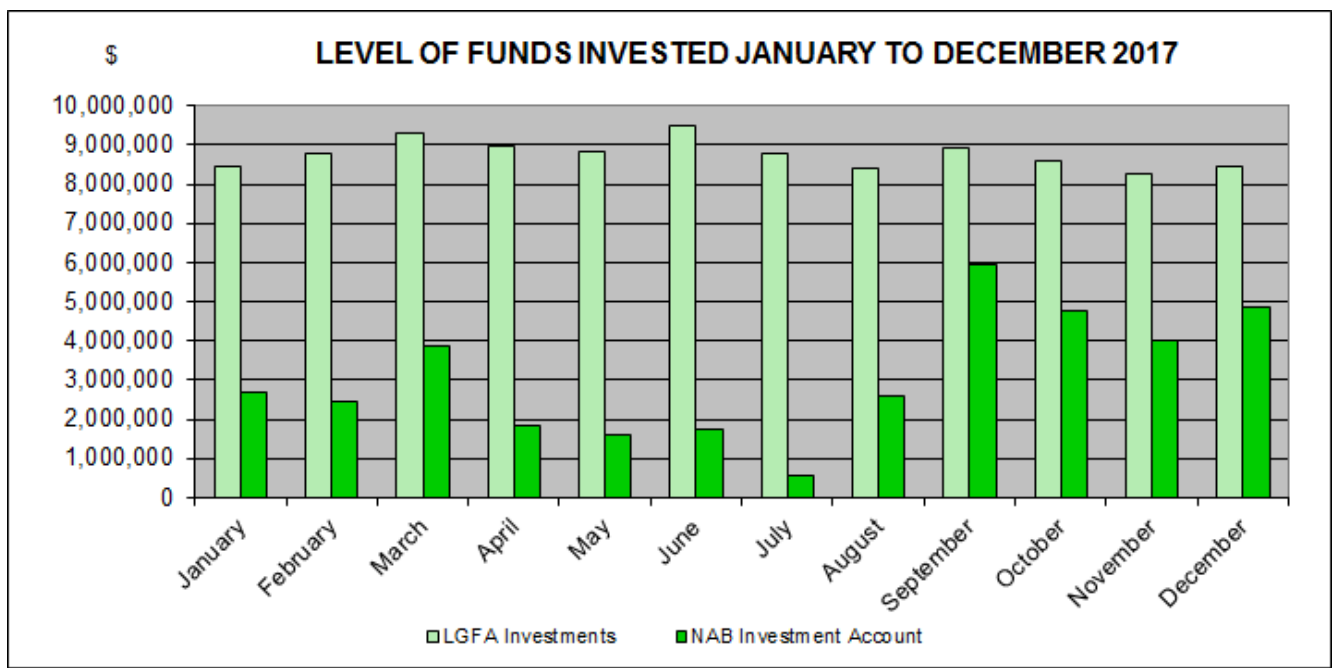
Cash Advance Loan Summary (Nuriootpa Centennial Park Authority)				
No.	Total Facility Loan Amount	Current Interest Rate	Facility End Date	Principal Outstanding as at 31 December 2017
CA110	1,000,000	3.75%	15/06/20	1,000,000
CA111	260,000	3.75%	15/03/21	260,000
				1,260,000

Investments

Council currently holds investments with National Australia Bank (NAB) and the Local Government Finance Authority (LGFA). Council's total investments as at 31 December 2017 were:

	Variable Interest Rate \$'000	≤ 1 year Fixed \$'000	> 1 year ≤ 5 years \$'000	> 5 years \$'000	TOTAL \$'000	Interest Rate Range 2017
LGFA	3,250	5,181	0	0	8,431	1.50% to 2.00%
NAB Investment A/c	4,848	0	0	0	4,848	2.00%
TOTAL	8,098	5,181	0	0	13,279	

The level of funds invested during the year is presented in the graph below. The graph excludes Council's separate operating bank account which was maintained at minimum working capital levels in accordance with the Policy.



ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Policy

Treasury Management Policy

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Corporate Plan



How We Work – Good Governance

- 6.2 Ensure that Council's policy and process frameworks are based on principles of sound governance and meet legislative requirements.
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Legislative Requirements

Local Government Act 1999, Section 140

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Financial

A review of investments and borrowings is required as per the Treasury Management Policy and Local Government Act.

COMMUNITY CONSULTATION

No separate consultation is required under Council's Public Consultation Policy.

9.1.3

2018/19 AUDIT COMMITTEE BUDGET

B7181

Mr Lague and Mr McCarthy spoke to the report, summarising the various organisational reviews that have been undertaken in the previous 12 months. A report will be presented to the next Audit Committee meeting.

Members agreed that a Consultants' budget was not required in 2018/19. However, should a relevant review opportunity arise, a budget adjustment request can be submitted to Council.

Sitting Fees for the Independent Members will be determined by Council in its Budget deliberations.

MOVED Cr Milne that:

- (1) the Audit Committee does not require a budget for Consultants in 2018/19;
- (2) a Training budget of \$1,000 be endorsed for consideration by Council.

Seconded Mr Swan

CARRIED 2017-18/28

PURPOSE

To consider a draft 2018/19 budget for the Committee's operations.

REPORT

The budget for 2018/19 is being prepared by completing the base budget for activities that are externally and internally required by the Audit Committee.

In the Audit Committee budget, two items that require review are Consultant and Training/Seminar expenditure.

In the past, consultants have been used to undertake reviews and compliance checks for taxation and accounting, along with purchase and implementation of the internal control tracking tool. The training budget has previously been used by independent members to attend LGA programs.

A proposed 2018/19 budget to support the operations of the Audit Committee is outlined in the following table:

Audit Committee Financial Statement as at 16 February 2018:

	February YTD Actuals	Original Budget 2017/18 + Q1 Adj	Budget % YTD	Draft 2018/19 Budget
496 - Audit Committee				
Salaries (preparation of reports/agendas, attendance at meetings – CEO, Director C&CS, Manager Financial Services, Minute Secretary)	8,738	14,625	60%	14,990 *
Consultants (provision for sundry project work undertaken as part of Committee work plan or specifically requested by Council)	0	0	0%	0 ~
Training / Seminar expenses	0	1,000	0%	1,000 ~
Sitting Fees (Independent Members)	3,085	5,615	55%	5,745 #
Advertising	669	500	134%	700 ~
Insurance & Other	660	814	81%	525
Total 496 - Audit Committee	13,153	22,554	58%	22,960

- * Provides for 2.5% increase for salary costs as per current Enterprise Agreement. Depending on cost centre allocations, this amount may change when the budget is finalised.
- ~ Training and advertising expenses has been increased to provide for two independent member(s) appointment. Budget adjustment processed in 2017/18 Quarter 2 for advertising costs increase, transferred from training.
- # Provides for Sitting Fees as follows: Chairperson \$565 and Independent Members x 2 - \$365 (an increase of 2.3% CPI Adelaide Dec 2017 on 2017-18 budget of \$555 and \$355 respectively) to attend 4 meetings each and the annual report attendance at Council meeting for the Chairperson; to be considered and adopted by Council – only provided for Audit Committee members' information.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Policy
Budget & Business Plan and Review Policy

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Corporate Plan
 How We Work – Good Governance

- 6.4 Ensure that decisions regarding expenditure of Council’s budget are based on an assessment of whole of life costs, risks associated with the activity and advice contained within supporting plans.
- 6.16 Provide contemporary internal administrative and business support services in accordance with mandated legislative standards and good practice principles.

Legislative Requirements
Local Government (Financial Management) Regulations 2011 - Reg 9(1)(b)
LGA Information paper no. 25 – Monitoring Council Budget Performance

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Financial

Funding to support the operations of the Audit Committee is required to ensure resources are adequate to undertake this vital role within Council and is included in the annual budget.

COMMUNITY CONSULTATION

Will be included as part of the draft 2018/19 Budget/Business Plan consultation and adoption process.

9.1.4

MID-YEAR BUDGET REVIEW 2017/18 (AS AT 31 DECEMBER 2017)

B4968

Mr Lague spoke to the report and provided a brief overview of the Budget Review document.

MOVED Mr Swan that the Mid-year Budget Review for 2017/18 (as at 31 December 2017) be received and noted.

Seconded Cr Milne

CARRIED 2017-18/29

PURPOSE

The Mid-year Budget Review for 2017/18 (as at 31 December 2017) and the budget variations contained therein were adopted by Council at its February 2018 Council Meeting.

REPORT

The report provides information as to the financial position of Council, containing budget update reports which include Executive Summary, Uniform Presentation of Finances, Key Performance Indicators, Summary of Operating Budget Variance Adjustments and Summary of Capital Budget Variance Adjustments.

The variances between the original budget and this budget update are listed on the operating and capital budget adjustment pages. The report also includes details of new initiatives and capital expenditure adjustments.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachment 1: Mid-year Budget Review as at December 2017

Policy

Budget & Business Plan and Review Policy

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Corporate Plan



How We Work – Good Governance

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- 6.9 Provide access to Council's plans, policies and processes and communicate with the community in plain English.
- 6.16 Provide contemporary internal administrative and business support services in accordance with mandated legislative standards and good practice principles.

Legislative Requirements

Local Government Act 1999 Sect 123 (13)

Local Government (Financial Management) Regulations 2011 Regulation 9 (1)(a)

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Financial

To enable Council to make effective and strategic financial decisions, a quarterly budget review report is provided. This report contains budget adjustments for decisions Council has made since the last review and other adjustments to meet financial changes in capital and/or operational areas. The document contains comments and implications for the Long Term Financial Plan as a result of this review.

COMMUNITY CONSULTATION

Community Consultation was part of the original budget adoption process in June 2016, as per legislation.

9.1.5

REVIEW DRAFT BUDGET 2018/19 AND ANNUAL REVIEW LONG TERM FINANCIAL PLAN INDEXATION AND ASSUMPTIONS

B7181

Mr Lague spoke to the report and led discussion with the Members.

MOVED Cr Angas that the Audit Committee notes the indexation and assumptions for the Annual Budget & Business Plan 2018/19 and Long Term Financial Plan 2018/19 to 2027/28.

Seconded Mr Swan

CARRIED 2017-18/30

PURPOSE

As per the 2018/19 Annual Budget/Business Plan timetable endorsed by Council in January 2018, the Audit Committee needs to receive and can provide comment on the indexation and assumptions for the Annual Budget & Business Plan (AB&BP) 2018/19 and Long Term Financial Plan (LTFP) 2018/19 to 2027/28.

REPORT

Overview

The review of indexing and assumptions for the Annual Budget & Business Plan 2018/19 and Long Term Financial Plan (LTFP) 2018/19 to 2027/28 has been considered by Council at the information briefing Workshop on 20 February 2018. This process enables Council to take a long term view and 'set the big picture' before starting the annual budget process. A copy of the Council Workshop presentation is attached.

Key Assumptions and Enhancements

Each annual review process provides an opportunity to introduce new assumptions or enhance the information base as required, using the existing indexation and assumptions.

The main assumptions and indexation being considered during this early stage of budget preparation is the income and expenditure indexation. As included in the presentation paper, Council reviews the proposed rate increase and the indexation application to operational expenditure.

The LGPI (Local Government Price Index) is used as a base for the plan(s) and considering local needs and requirements to meet service levels, including external influences such as service contracts where fuel prices and employment costs may vary the service cost. The Local Government Price Index (LGPI) increase for 12 months to 30 June 2017 was 2%, 30 September 2017 was 2.5%; (noting the Adelaide CPI for the 31 December period was 2.3%).

As the cost indexation has been reducing from previous adopted Long Term Financial Plans, Council will reconsider the cost of delivering services and any changes to the level of service to ensure income or charges for the services are appropriate. The following indexation is sourced from the adopted LTFP.

Income

Rate increases to fund and ensure service level provision is maintained in line with revised sustainability requirements.

Both the residential and non-residential rate revenue (excluding growth) were budgeted to increase at 2.5% in 2018/19, and the years following 2.5% per annum.

The adopted Waste Service Rate Revenue indexation rate in the LTFP from last year was budgeted to increase at:

2018/19 to 2020/21	5.25%
2021/22	5.2%
2022/23	3.5%
2023/24 onwards	2.25%

The adopted Community Wastewater Management Systems Service Rate Revenue (excluding growth) indexation rates in the LTFP from last year was budgeted to increase at 2.75% for 2018/19 and then 2.5% and 2.75% alternate years for the life of the plan. An ongoing review of the service charge is underway for requirements from ESCOSA, including the cost of Capital and Risk, along with internal review of executive, administration and governance operating costs.

Other income indexation has a base increase of 2.0%.

Expenditure

Operating expenditure indexation will be assessed individually for internal and external factors as follows:

- employee costs at the enterprise bargaining agreements at 2.5%;
- contractors and materials will be reviewed to meet service requirements using a Zero Based Budget basis due for the 18/19 year (the current adopted plan is at 2.5%);
- selected operating costs have been isolated as increases to these are unique eg. power TBA, water 2.5%, insurance 4.0%, waste collection (new contract) all plus changes to service provision, ie. increased number of services provided or usage – all indexation quoted is from the adopted LTFP.

Long term plans for Capital expenditure will be reassessed, ensuring funding is allocated for renewal and replacement assets along with an allowance for new discretionary projects.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachment 1: Long Term Financial Plan – Indexation and Assumptions

Policy

Budget & Business Plan and Review Policy

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Corporate Plan



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Legislative Requirements

Local Government Act 1999 Section 123

Local Government (Financial Management) Regulations 2011

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Financial

Long term financial planning is an ongoing regular process. As new information is included in the planning process, the plans are reviewed and updated.

Each annual review process provides an opportunity to introduce new assumptions or enhance the information base as required.

COMMUNITY CONSULTATION

Included as part of the draft 2018/19 Budget/Business Plan consultation and adoption process.

9.1.6

QUARTER 2 – 2017/18 PERFORMANCE AND ACTIVITY REPORT

B7455

Mr McCarthy spoke to the report and answered questions from the Chair.

MOVED Cr Milne that the Quarter 2 – 2017/18 Performance and Activity Report be received and noted and the Chief Executive Officer continue to provide these quarterly reports to the Audit Committee.

Seconded Cr Angas

CARRIED 2017-18/31

PURPOSE

To table with the Audit Committee the performance and activity reporting.

REPORT

Background

Since November 2016, the Audit Committee has been presented with Quarterly Performance Reports on measures adopted within the Corporate Plan. These reports are the first outputs of the Holistic Reporting Framework, with work continuing on the ongoing development of both performance and activity based reporting.

Introduction

The Barossa Council Quarter 2 – 2017/18 Performance & Activity Report provides performance results against Corporate Plan measures as at 31 December 2017. The report also includes a suite of activity measures, providing a snapshot of activity undertaken over the quarter in the delivery of key internal and external Council services under each Community Plan Theme.

Discussion

During the second quarter, operational use of Council's holistic enterprise level strategic planning and reporting software (Magiq) has continued. The solution has allowed better access to a broader range of data and improved the efficiency and effectiveness of data analysis in preparing the first quarterly report for 2017/18.

With the ongoing implementation of Magiq Software, officers are continuing to refine counting rules and formulas for the extraction and analysis of data, which may result in the revision of previously reported results where the data has been refined or cleansed. Where this is the case, the report will include a disclaimer regarding the nature of any changes implemented and its impact on the data.

Additionally, where justification exists, performance targets may be amended to reflect a more realistic figure. As above, where this is the case, the report will include an explanation of the nature of and justification for any changes implemented and its impact on the data.

Overall, it is anticipated that comparison data reported will become more longitudinal as the reporting system grows and allow the representation of trends over time. It is anticipated that this will facilitate an increase in evidence based strategic policy decision making by Council and the executive team.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

The Barossa Council Quarter 2 – 2017/18 Performance & Activity Report.

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan



How We Work – Good Governance

Corporate Plan

A6.3 Align operational strategy to strategic objectives and measure organisational performance to demonstrate progress towards achieving our goals.

Legislative Requirements

Nil

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Current resources are sufficient to provide ongoing quarterly reporting.

COMMUNITY CONSULTATION

Community consultation is not required under the Act or Council's Public Consultation Policy.

9.1.7

UPDATE – RISK MANAGEMENT PROGRAMS AND PROJECTS

B7531

Mr McCarthy spoke to the report and advised that information regarding the Change Management Program, incorporating actions from the Risk Services Review, will be presented to the next Audit Committee meeting.

Mr Brass commented on the good format of the Quarterly Risk Management Report.

MOVED Cr Angas that the report on the progress of Risk Management programs and projects be received and noted.

Seconded Cr Milne

CARRIED 2017-18/32

PURPOSE

To present a quarterly report on the progress of Risk Management programs and projects

REPORT

Risk Management

Risk Services has continued working with Corporate and Community Services directorate, in particular, Visitor Information Centre, to develop their Corporate Risk Assessment for operational risks. This information will ultimately feed into Council's Organisational Risk Register and will assist Council in determining its biggest risks.

Risk Services Review

The Draft Risk Services Review Report was presented to the December Audit Committee meeting, where the following was resolved:

"MOVED Ms Johnston that:

- (1) the draft Risk Services Review report be received and noted;
- (2) officers provide feedback to the consultant on areas of the report, including:
 - correct identification of contributors to the report
 - "intent" of the legislation (pg 132)
 - Maturity Assessment (commencing pg 133)
 - areas reflecting incorrect information/status of The Barossa Council
- (3) officers present the final Risk Services Review report to a future Audit Committee meeting.

Seconded Cr Milne

CARRIED 2017-18/21"

The Risk Services Review Report has been finalised and a copy is provided in Attachment 1.

Risk Management Quarterly Report

A Risk Management Quarterly Report (Attachment 2) was provided to the Corporate Management Team (CMT) on 24 January 2018 for quarter 1/10/2017 to 31/12/2017. This report has been significantly modified to now include information on the progress against Council's Risk Review Action Plan, Corporate Risk Assessments, Insurance Claims along with information on how Council is progressing against the current WHS Plan (2015-2017) Programs and Projects, data on incidents, corrective and preventative actions, hazardous task register, training and induction, document development/review, workplace inspections, internal/external audits, compliance and legislative changes.

Emergency Management and Business Continuity Plan

Emergency Management Plans were finalised in November 2017 for Council workplaces. Subsequent Emergency Evacuation Drills were held at Williamstown Depot, Barossa Bushgardens and Visitor Information Centre/Tanunda Library during this quarter.

The Local Government Risk Services representative who was assisting Council with Business Continuity has been seconded to the LGA Mutual Liability Scheme and therefore another LGRS representative has been appointed. Council has now been sent a draft Service Levels document to complete that will assist with determining Council's critical functions.

KPI Action Plan

The 2017 Key Performance Indicator (KPI) Action Plan was finalised in December 2017 with 10 out of 11 actions completed by the due date. This has been a significant body of work and the main focus for the Risk Services team noting only 1 out of 11 actions was completed as at August 2017. The purpose of the KPI Action Plan is to close out gaps that have been identified during KPI Audits either undertaken by ReturnToWork SA or the LGA Workers Compensation Scheme.

Risk Reminder Register

A new Risk Review Reminder register has been developed in Pathway to assist Risk Services with reminders of items due for review/testing.

Event Management

Risk Services continues to review risk assessments within incoming event management applications to ensure risks have been identified by event organisers and adequate controls have been put in place to mitigate those identified risks. The LGRS Risk Management Conference is being held on Friday, 9 March 2018 with Customer Service Officers scheduled to attend due to the main topic being event management.

Mutual Liability Claims - 1/10/2017 to 31/12/2017

Current Claims:

13 active/open Mutual Liability Scheme claims; and
13 potential Mutual Liability Scheme claims.

Finalised Claims:

1 Mutual Liability Scheme claim was finalised during this quarter with a denial issued to the claimant.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachment 1: Final Risk Services Review Report
Attachment 2: Risk Management Quarterly Report - 17/77306*

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Corporate Plan



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Legislative Requirements

Local Government Act 1999

Work Health Safety Act 2012

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Addressed within the Report.

COMMUNITY CONSULTATION

Not required under legislation or Council's Public Consultation Policy

10. OTHER BUSINESS

External Audit Plan for 2017-18

Mr Brass requested officers to source an External Audit Plan for 2017-18 from Bentleys and that it be emailed to Members.

ACTION: Manager Financial Services to provide Members with an External Audit Plan for 2017-18 from Bentleys.

11. NEXT MEETING

May 2018 - Date to be advised, subject to timing of receipt of the Interim Audit Management letter.

12. CLOSURE OF MEETING

There being no further business, Mr Brass closed the meeting at 11.10am.

Confirmed:

Chairman:

Date: