

Not Confirmed

**MINUTES OF THE MEETING
OF THE COMMUNITY ASSISTANCE SCHEME COMMITTEE OF THE BAROSSA COUNCIL
held in the Council Chambers at The Barossa Council, 43-51 Tanunda Road, Nuriootpa
on Wednesday 1 March 2017 commencing at 4.02pm**

1.1 Welcome

The Chair, Cr Scotty Milne, welcomed everyone and declared the meeting open at 4.02pm.

1.2 Present

Mayor Bob Sloane (4.09pm), Cr Scotty Milne, Cr Mark Grossman, Cr John Angas, Cr Bim Lange, Mark Lague (Group Manager Corporate Services), Rebecca Tappert (Manager Community & Facilities Development), Naomi Graetz (Project Officer Strategic Projects), Annette Randall (Minute Secretary), Steffani Promnitz (Administrative Assistant Corporate & Community Services).

1.3 Leave of Absence

Nil

1.4 Apologies for Absence

Marie Thom (Assistant to Senior Manager, Planning Services)
Louis Monteduro (Senior Manager, Planning Services)

1.5 Confirmation of Previous Minutes

<p>MOVED Cr Grossman that the minutes of the meeting held on 6 December 2016 as circulated be confirmed as a true and correct record of the proceedings of that meeting. Seconded Cr Angas</p>	<p>CARRIED</p>
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1.6 Matters Arising from Previous Minutes

Nil

2. CONSENSUS AGENDA

Items for Exclusion from the Consensus Agenda

Nil

Mr Lague provided a brief summary of the new process for assessing Youth Grants and the creation of the Community Assistance Scheme Committee Administration group (Agenda item 2.2.1), as approved by Council at its 20 December 2016 meeting (Ref: 2014-18/872).

Mr Lague also highlighted the Community Grant for \$3,000 (Agenda item 2.4) approved by Council at its 21 February 2017 meeting (Ref: 2014-18/946).

Receipt of Consensus Agenda

<p>MOVED Cr Angas that the items contained in the Consensus Agenda be received and that any recommendations contained therein be adopted. Seconded Cr Lange</p>	<p>CARRIED</p>
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3. DEBATE AGENDA

3.1 Community Grant Applications

In relation to the Barossa and District Pipe Band Inc application, Mr Lague provided a brief summary of staff comments from the Summary Sheet.

MOVED Cr Lange that the Community Grant application for Barossa and District Pipe Band Inc be granted a Community Assistance Grant of \$2,000 for the Provisions of Tuition.
Seconded Mayor Sloane **CARRIED**

In relation to the Mount Crawford Dressage Club application, Mr Lague provided a brief summary of staff comments from the Summary Sheet.

MOVED Cr Angas that the Community Grant application for Mount Crawford Dressage Club be granted a Community Assistance Grant of \$2,000 for Water Facilities Improvements.
Seconded Cr Lange **CARRIED**

In relation to the St John's Lutheran Church application, Mr Lague provided a brief summary of staff comments from the Summary Sheet.

MOVED Cr Lange that the Community Grant application for St John's Lutheran Church be declined a Community Assistance Grant of \$1,500 for Establishing Boundary Fencing Perimeters as the project is outside the scope of the Community Grant Guidelines.
Seconded Cr Angas **CARRIED**

PURPOSE

For the Community Assistance Scheme Committee to be provided with Community Grant Application items for consideration.

REPORT

Since the previous Community Assistance Scheme Committee meeting three new Community Assistance Grant applications have been received.

1. Community Grant application from Barossa and District Pipe Band Inc. of \$2,000 for Provision of Tuition. It is to be noted that specialised tuition is not an operational cost.
2. Community Grant application from Mount Crawford Dressage club of \$3,000 for Water Facilities Improvements.
3. Community Grant application from St John's Lutheran Church of \$1,500 for Establishing Boundary Fencing Perimeters.

A copy of application and correspondence was provided.

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS



Natural Environment and Built Heritage



Community and Culture



Infrastructure



Health and Wellbeing



Business and Employment

Legislative Requirements

Nil

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

The adopted budget for the Community Assistance Scheme Community Assistance Grants and Youth Grants for 2016-2017 is \$25,250 and \$10,100 for Heritage grants.

COMMUNITY CONSULTATION

Not required as criteria are outlined in existing Policy, Terms of Reference and Guidelines for Community Assistance Scheme to follow.

3.2 Heritage Advisor's Report

MOVED Cr Angas that the Heritage Advisor's reports be received and noted.

Seconded Mayor Sloane

CARRIED

PURPOSE

To advise the committee of activities carried out by Council's Heritage Advisor.

REPORT

The attachment shows a summary of the activities undertaken during November and December 2016 and January 2017 by Mr Sam Hosking, Council's Heritage Advisor.

Mr Hosking attends the Council one day per fortnight and details of his services were attached to this report.

Mr Hosking will not be in attendance at this meeting to discuss any matters arising but can be contacted by email, sam@hoskingwillis.com.au if further information is sought.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachment 1: Heritage Advisory Services Summary for November and December 2016 and January 2017

COMMUNITY PLAN/CORPORATE PLAN/LEGISLATIVE REQUIREMENTS

Community Plan



Natural Environment and Built Heritage

Corporate Plan

Natural Environment and Built Heritage

- 1.1 Facilitate planned and appropriate development of our townships and district to maintain the character of townships and rural landscapes and to preserve properties and sites which have historic significance.
- 1.4 Facilitate innovative and sustainable preservation and use of built heritage.

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

Financial and risk management considerations are being made within budget constraints.

4. Other Business

4.1 CASC Administration

Mr Lague advised that, as from this meeting, the officers responsible for administering the CASC will change:

CASC Executive Officer: Rebecca Tappert

CASC Administration: Annette Randall and Steffani Promnitz

Cr Milne thanked Mr Lague and Ms Graetz for "a job well done" and for their contribution over the years of their tenure, and welcomed the new incoming officers.

4.2 Incorrect closing date for applications published

Mr Lague advised that an incorrect closing date for applications was advertised in the last d'Vine publication ie 1 March 2017. The actual cut-off date was 31 January 2017. Should there be any applicants who are disadvantaged by this oversight and cannot wait until the June CASC meeting, an extra CASC meeting may be called.

4.3 Community requests for funding outside scope of CASC

Mr Lague stated that consideration should be given to encompassing all community requests for funding under the same process and review as is currently undertaken for Community Assistance Scheme applications, provided that they are aligned to the scope of the CASC Policy and Guidelines. A report will be presented to a future CASC meeting, including suggested updates to the CASC Policy, Guidelines and Terms of Reference.

5. Next Meeting

Community Assistance Scheme Committee meeting on Wednesday 7 June 2017 at 4.30pm. Cr Angas advised that he would be an Apology for that meeting.

6. Closure

Cr Milne declared the meeting closed at 4.35pm.

Confirmed at Community Assistance Scheme Meeting 7 June 2017.

Date:..... Chair:.....