

Not Confirmed

**MINUTES OF THE MEETING
OF THE BAROSSA COUNCIL COMMUNITY ASSISTANCE SCHEME COMMITTEE
held in the Committee Room at The Barossa Council, 43-51 Tanunda Road, Nuriootpa
on Wednesday 6 June 2018 commencing at 4.00pm**

WELCOME

Cr Lange welcomed everyone and declared the meeting open at 4.00pm.

1. PRESENT

Cr Bim Lange, Mayor Bob Sloane, Cr Scotty Milne, Cr Mark Grossman, Rebecca Tappert (CASC Executive Officer), Annette Randall (CASC Administration Officer)

2. APOLOGIES

Cr John Angas

MOVED Mayor Sloane that the Apology for non-attendance from Cr John Angas be accepted.

Seconded Cr Milne

CARRIED

3. CONFIRMATION OF PREVIOUS MINUTES

MOVED Cr Milne that the minutes of the meeting held on 7 March 2018 as circulated, be confirmed as a true and correct record of the proceedings of that meeting.

Seconded Mayor Sloane

CARRIED

4. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

5. CONSENSUS AGENDA

6.1 ITEMS FOR EXCLUSION FROM THE CONSENSUS AGENDA

Nil

6.2 RECEIPT OF CONSENSUS AGENDA

MOVED Cr Milne that the items contained in the Consensus Agenda be received and that any recommendations contained therein be adopted.

Seconded Cr Grossman

CARRIED

7. DEBATE AGENDA

7.1

COMMUNITY ASSISTANCE SCHEME 2017/18 BUDGET

B5743

With leave of the meeting, Cr Lange deferred consideration of this matter until later in the meeting.

7.2.1 COMMUNITY GRANT APPLICATIONS

7.2.1.1

BAROSSA RECONCILIATION GROUP – “RECONCILIATION: BUILDING AND STRENGTHENING RELATIONSHIPS” PROJECT

B3342

With leave of the meeting, Cr Lange deferred consideration of this matter until later in the meeting.

7.2.1.2

SIT DOWN SHUTUP AND WATCH FILM AND NEW MEDIA FESTIVAL**B3342**

Ms Randall tabled late information received from the Sit Down Shutup and Watch (SDSW) group in relation to the budget for the Digital Workshops to be held as part of the SDSW Film and New Media Festival.

MOVED Cr Milne that the Community Assistance Scheme Committee:

- (1) supports in principle, the Sit Down Shutup and Watch Film and New Media Festival to be held at Angaston on 19-20 October 2018;
- 2) defers the funding decision until the 2018/19 financial year.

Seconded Mayor Sloane

CARRIED

PURPOSE

To consider a Community Grant Application from Sit Down Shutup and Watch (SDSW) group for \$3,000 towards the SDSW Film and New Media Festival to be held at Angaston in October 2018.

REPORTBackground

The SDSW is a group of artists who identify as having learning disabilities. The group formed in 2011, producing the Southern Hemisphere's first Disability Led Film and New Media Festival in 2014 and again in 2016 at Angaston. Between Festivals, they deliver Film and New Media workshops for all ages, speak at schools, conferences and forums and tour Regional SA screening the 'Best of the Fest' to those who can't get to Angaston. The group (steering committee) comprises 6 members, with 1 residing in the Barossa. Their Community Grant application is auspiced by Tutti Arts Inc.

Introduction

Normally a single day festival, in October 2018, the SDSW will present a two-day festival of talks, workshops, activities and screenings. 2018 will be the most comprehensive festival program yet and SDSW state "its existence is essential to the growth of the South Australia Disability Film Sector".

Discussion

The Community Grant Application has been reviewed by Officers and comments are provided in the Application Summary Sheet ([Attachment 1](#)). A copy of the Application and supporting documentation, is provided in [Attachment 2](#).

The Group has estimated total project expenditure of \$134,430. SDSW state they have few funding avenues open to them; however have secured funding from the Thyne Reid Foundation and have submitted applications to Richard Llewellyn Deaf & Disability Arts, South Australian Tourism Commission and Grants SA, and are in the process of setting up a Crowd Funding campaign through the Australian Cultural Fund. Arts South Australia does not fund Film and the Adelaide City Council will not fund the SDSW Festival because it is held at Angaston.

The group has suggested that the 2018 Festival will easily attract an audience of over 800. The Manager Community and Culture has confirmed that the majority of attendees would come from within the Barossa region.

Excerpts from the Application:

"Festivals celebrate achievement and increase the self-confidence of those involved. Sharing these achievements in a public forum encourages understanding and breeds familiarity between strangers. It is this combination of insight and inclusion that will most benefit the health and strength of the Barossa community".

"SDSW encourages active community engagement and our cross generational approach encourages friendships and recognition across communities. Films made by students from the Special Unit at Nuriootpa High School will take pride of place in Cinema 2 and their work will be

Not Confirmed

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projected onto the outside of the building, the Barossa Film Club who will also be submitting films comprises filmmakers from 17 to 65. The Festival has no age limit."

"The SDSW Festival, the Barossa Film Club (Learning Disability) in Nuriootpa and the Film-making program within the Special Unit at Nuriootpa High School are combining to create a year-round 'screen culture' within the Barossa."

Council supported the first SDSW Film and New Media Festival in 2014; below is an excerpt from their thank you letter to the Chief Executive Officer (Trim 14/60289)

So we would like to thank you for your belief in our ability to make the Festival happen and your very generous financial support. We hope it will be the first of many Sit Down Shutup and Watch Film & New Media Festivals and we hope you will continue to support us and be involved.

Council's Manager Community and Culture has provided a letter of support for the 2018 Festival and is happy to waive the fee for hire of the Angaston Town Hall and promote the event. However, in other correspondence, she has reiterated to the Group that Council staff had put in many hours in the past to assist with the project, but that this physical support could no longer be provided.

Community Grant Guidelines – considerations:

Is Council an appropriate funding source? (clause 3.3)

Priority to those who have not received financial assistance (including in-kind) from Council in the last 3 years

Summary and Conclusion

The Barossa Council supported the first SDSW Film and New Media Festival in 2014 and again in 2016, predominantly through Leisure Options' resources and reduced hire fees.

The Manager Community and Culture and Manager Community and Facilities Development (Acting Director Corporate and Community Services) support the current Application.

As the 2017/18 Community Assistance Scheme budget is almost exhausted, it is recommended that CASC refer the decision of this Community Grant application to Council.

Should CASC approve the project, it may wish to recommend that any approved Grant be toward a specific expense for the 2018 Festival. The SDSW group has advised that "Digital Workshops would be the most obvious item for the Council to fund as this element would most directly affect local Barossa learning disabled artists".

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachment 1: Application Summary Sheet

Attachment 2: Community Grant Application and supporting documentation

Policy

Community Assistance Scheme Policy

Community Grant Guidelines

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan



Community and Culture



Health and Wellbeing



Business and Employment



How We Work – Good Governance

Corporate Plan

2.4 Foster volunteering opportunities that are responsive to the needs of the Community.

2.6 Provide, promote and support community arts and cultural events, programs, attractions and services.

2.8 Offer opportunities for young people to develop leadership skills and have input into decision making that affects them.

2.9 Collaborate, initiate, develop and/or support activities and facilities for youth in our community.

5.4 Participate in initiatives, or advocate for, investment in creative industries and cultural tourism.

6.4 Ensure that decisions regarding expenditure of Council's budget are based on an assessment of whole of life costs, risks associated with the activity and advice contained within supporting plans.

Legislative Requirements

Nil

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS**Financial**

The adopted Budget for the Community Grants and Youth Grants for 2017/18 is \$25,500 (excl GST). There is currently \$6,010 remaining in that Budget. There are five Community Grant Applications totalling \$20,200 and 1 Youth Grant Application for \$200 (outside of the Guidelines) requiring decision in the 2017/18 financial year.

Funds available for Quarter 4 Applications		\$ 7,260
<u>May 2018:</u>		
Approved Youth Grants	6 Applications	\$ 1,250
<u>June 2018:</u>		
Requested Community Grants	5 Applications (3x\$3k; 1x\$6k; 1x\$5k)	\$20,000
Requested Youth Grant (outside of Guidelines)	1 Application	<u>\$200</u>
	Total	<u>\$ 21,450</u>
SHORTFALL 2017/18 if all Qtr 4 Applications are granted		(\$ 14,190)

There are budget funds of \$2,900 available in Elected Member Donations (E900-868) and \$1,000 in General Administration – Donations (GL 463-868), which could be used to supplement the Community Assistance Scheme Budget.

COMMUNITY CONSULTATION

Community Consultation is not required under legislation or Council Policy.

7.2.1.3**SOUTH AUSTRALIAN ROAD RUNNERS CLUB INC – BAROSSA MARATHON FESTIVAL**

B3342

MOVED Cr Milne that the Community Assistance Scheme Committee defer consideration of the Community Grant application from the South Australian Road Runners Club Inc for the Barossa Marathon Festival, until the 2018/19 financial year, pending clarification of the event budget, requested financial information and quotes being received.

Seconded Cr Grossman

CARRIED

PURPOSE

To consider a Community Grant Application from South Australian Road Runners Club Inc for \$5,000 towards the Barossa Marathon Festival to be held in August 2018.

REPORTBackground

Not Confirmed

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The South Australian Road Runners Club (SARRC) was officially formed in 1983 by a group of passionate Sunday runners. These runners formed some of the first major running events in South Australia including the Adelaide Marathon Festival, Barossa Marathon Festival and the Clare Valley Half Marathon. The Barossa Marathon Festival has a long history and the event has grown in popularity each year.

Introduction

SARRC have requested \$5,000 and advise that the Grant would be used to "supplement and support the Children's Fun Run, medal and organisation of the new event. Additional funds will be used to promote the event locally and throughout Australia." SARRC has been requested to provide quotes to substantiate their estimated expense.

The Community Assistance Scheme Committee (CASC) has delegation to approve Community Grants up to \$3,000 (excl GST). Applications requesting a higher amount are assessed by CASC in the first instance. The Application, together with a report and the CASC recommendation will be presented to the next Council Meeting for decision. (Clause 1.3 of the Community Grant Guidelines.)

Discussion

The Community Grant Application has been reviewed by Officers and comments are provided in the Application Summary Sheet (Attachment 1). A copy of the Application and supporting documentation, is provided in Attachment 2.

The SARRC has estimated total event expenditure at \$63,700 and income of \$63,000 (excluding a grant from Council). Officers have requested confirmation of the budget estimates.

SARRC state that "in 2017 the event attracted just over 1,300 runners" and that "each year, over 70% of runners come to the region and stay a minimum of 1 night"; also that 4,000 people, ranging in age from 3 to 70 years, would benefit from the event.

Further comment from SARRC:

"SARRC has had a long term association with the Barossa Valley Region and its community. We were the first Marathon in the region and have actively supported local sporting groups, volunteer groups and the Scouts for over 10 years. We hope that this long term relationship will be rewarded with funding to help grow this Grassroots event to showcase the Valley and its people."

SARRC has not received financial support from Council in the past. However, officers have assisted with completion of an Event Application, traffic management plans and road closures (costs paid by SARRC).

Summary and Conclusion

CASC has delegation to approve Community Grants up to \$3,000 (excl GST). This Application is requesting \$5,000. The Application, together with a report and the CASC recommendation will be presented to the 19 June 2018 Council Meeting for decision.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachment 1: Application Summary Sheet

Attachment 2: Community Grant Application and supporting documentation

Policy

Community Assistance Scheme Policy

Community Grant Guidelines

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan



Community and Culture



Health and Wellbeing



Business and Employment



How We Work – Good Governance

Corporate Plan

- 2.4 Foster volunteering opportunities that are responsive to the needs of the Community.
- 4.6 Support the growth and sustainability of sporting, recreational and community clubs and organisations through provision of shared infrastructure, grants and opportunities to shape future use and development.
- 5.5 Contribute to tourism industry capacity building through the facilitation of tourism infrastructure development, including eco and recreational tourism.
- 6.4 Ensure that decisions regarding expenditure of Council’s budget are based on an assessment of whole of life costs, risks associated with the activity and advice contained within supporting plans.

Legislative Requirements

Nil

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Financial

The adopted Budget for the Community Grants and Youth Grants for 2017/18 is \$25,500 (excl GST). There is currently \$6,010 remaining in that Budget. There are five Community Grant Applications totalling \$20,200 and 1 Youth Grant Application for \$200 (outside of the Guidelines) requiring decision in the 2017/18 financial year.

Funds available for Quarter 4 Applications		\$ 7,260
<u>May 2018:</u>		
Approved Youth Grants	6 Applications	\$ 1,250
<u>June 2018:</u>		
Requested Community Grants	5 Applications (3x\$3k; 1x\$6k; 1x\$5k)	\$20,000
Requested Youth Grant (outside of Guidelines)	1 Application	<u>\$200</u>
	Total	<u>\$ 21,450</u>
SHORTFALL 2017/18 if all Qtr 4 Applications are granted		(\$ 14,190)

There are budget funds of \$2,900 available in Elected Member Donations (E900-868) and \$1,000 in General Administration – Donations (GL 463-868), which could be used to supplement the Community Assistance Scheme Budget.

COMMUNITY CONSULTATION

Community Consultation is not required under legislation or Council Policy.

7.2.1.4

TANUNDA LUTHERAN HOME INC – OUTSIDER ART SALA EXHIBITION 2019

B3342

<p>MOVED Cr Milne that, in relation to the Community Grant application from Tanunda Lutheran Home Inc for its <i>Outsider Art SALA Exhibition 2019</i> project, the Community Assistance Scheme Committee defers a funding decision, pending the outcome of investigations by Tanunda Lutheran Home Inc into funding opportunities from Country Arts SA, My Aged Care, National Disability Insurance Scheme or similar sources.</p>	CARRIED
Seconded Mayor Sloane	

PURPOSE

To consider a Community Grant Application from Tanunda Lutheran Home Inc for \$3,000 towards its *Outsider Art SALA Exhibition 2019* project.

REPORT

Background

Tanunda Lutheran Home (TLH) is one of the larger Aged Care Facilities outside the metropolitan area in South Australia. TLH offers independent living accommodation and a Residential Care Facility which includes a dedicated dementia wing.

Introduction

TLH are seeking a grant of \$3,000 to "obtain some assistance with producing exhibition quality portrait pieces as produced by residents in the Dementia Wing". TLH are looking to engage an Art Therapist to assist the residents of TLH in a project called an Exploration of the Self; Portraiture, with a view to gathering material for an exhibition of Outsider Art at the SALA Festival, August 2019.

Discussion

The Community Grant Application has been reviewed by Officers and comments are provided in the Application Summary Sheet (Attachment 1). A copy of the Application and supporting documentation, is provided in Attachment 2.

Compliance with Community Grant Guidelines:

Clause 3.3: *The Grants are not designed to replace financial assistance for projects where there is a more appropriate funding source. On this basis, organisations which are aligned to and/or affiliated with bodies funded from Federal and State Government sources... And can draw funds towards this application from these bodies, are ineligible to apply for funding amounts greater than \$500. Applications over this amount will not be considered by the CASC or Council. If funds are unable to be drawn from these aligned and/or affiliated bodies, documentation must be provided stating that these funds are unable to be accessed.*

Comment:

- TLH receives Commonwealth Aged Care Funding, so only eligible for \$500 CAS grant; the Application is seeking \$3,000, (hence deferral to Council).

PROJECT INCOME (Group's Contribution to Project)		PROJECT EXPENDITURE (Please provide an itemised list of expenses for the project)	
Group Funds	\$	<i>Art Therapist - 9 weeks @ \$40/hr</i>	\$ 720
Fundraising Activities	\$	<i>x 2hrs (+ 1 donated hr on top of that)/wk</i>	\$
Donations	\$ 25, <i>Craft supplies donated from OP SHOP</i>	<i>Project materials: including but not limited to: canvases, paints, brushes, palletknives, inks, paper etc</i>	\$ 1500
In Kind (provide details)	\$ 2,800 (<i>Art therapist donates 70 hrs over 10 months</i>)	<i>PRINTING COSTS, for greeting cards & envelopes</i>	\$ 780
Other (provide details)	\$ 200 (<i>Art supplies already purchased and provided by both therapist and Tanunda Lutheran H.</i>)	TOTAL PROJECT EXPENDITURE	\$ 3000
Total Group's Contribution	\$		
Council Assistance Requested	\$ 3,000		
TOTAL PROJECT INCOME	\$ 6,025		

- The Chief Executive Officer of TLH states the project could not proceed if the grant application is unsuccessful, as costs could not be met and the regular services of an Art Therapist could not be secured.
- No other funding has been sought at this point, but TLH are investigating a grant from Country Arts SA.
- Quotes or substantiation have not been provided for the project materials and printing expenses stated in the Application.

Excerpts from the Application:

"This project is one which would potentially influence hundreds of people, including residents, staff, volunteers, friends, family and the wider community. This in turn would contribute towards a number of the objectives of the Barossa Community Plan, ie "...programs that support inclusion and connectedness can also impact on the health and wellbeing of community members" and

“responding to the social and cultural development needs of residents” and “Volunteering, social interaction, creative activities all play an important part in developing and sustaining a community and its culture”.

“This proposal also aligns with the Council’s policies for “Active Ageing, and Elder Health”, as well as promoting Dementia Friendly Communities.”

“Caring for this demographic is hugely labour intensive, which leaves few resources for necessities beyond the physical. That is why this art therapist is applying for this grant. I commend this application to the Councillors of the Barossa Council for their consideration.”

Summary and Conclusion

The Manager Community and Culture has commented that, although the program is great, there are other streams of income that can be used to implement this project, as part of My Aged Care and/or the NDIS (dependent on participants).

As the 2017/18 Community Assistance Scheme budget is almost exhausted, it is recommended that CASC defer the decision of this Community Grant application to Council.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

- Attachment 1: Application Summary Sheet
- Attachment 2: Community Grant Application and supporting documentation

Policy

- Community Assistance Scheme Policy
- Community Grant Guidelines

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan



Community and Culture



Health and Wellbeing



How We Work – Good Governance

Corporate Plan

2.6 Provide, promote and support community arts and cultural events, programs, attractions and services.

4.4 Provide support and advocacy on aged and disability services including ensuring arrangements for Barossa Leisure Options services post NDIS implementation.

6.4 Ensure that decisions regarding expenditure of Council’s budget are based on an assessment of whole of life costs, risks associated with the activity and advice contained within supporting plans.

Legislative Requirements

Nil

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Financial

The adopted Budget for the Community Grants and Youth Grants for 2017/18 is \$25,500 (excl GST). There is currently \$6,010 remaining in that Budget. There are five Community Grant Applications totalling \$20,200 and 1 Youth Grant Application for \$200 (outside of the Guidelines) requiring decision in the 2017/18 financial year.

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Requested Community Grants	5 Applications	\$20,000

Requested Youth Grant (outside of Guidelines)	(3x\$3k; 1x\$6k; 1x\$5k) 1 Application Total	\$200 \$ 21,450
SHORTFALL 2017/18 if all Qtr 4 Applications are granted		(\$ 14,190)

There are budget funds of \$2,900 available in Elected Member Donations (E900-868) and \$1,000 in General Administration – Donations (GL 463-868), which could be used to supplement the Community Assistance Scheme Budget.

COMMUNITY CONSULTATION

Community Consultation is not required under legislation or Council Policy.

7.2.1.5

NURIOOTPA FUTURES ASSOCIATION INC – COULTHARD HOUSE ‘THE PEOPLES PLACE’ STAGE 1 DOWNSTAIRS PROJECT **B3342**

MOVED Cr Milne that the Community Assistance Scheme Committee:

- 1) supports in principle, the *Coulthard House ‘The Peoples Place’ Stage 1 Downstairs* project;
- 2) refers the Community Grant Application from Nuriootpa Futures Association Inc, to Council for decision, as the 2017/18 Community Assistance Scheme budget is almost exhausted;
- 3) recommends that Council approve a Community Grant of \$3,000 (excl GST) for the *Coulthard House ‘The Peoples Place’ Stage 1 Downstairs* project.

Seconded Mayor Sloane

CARRIED

PURPOSE

To consider a Community Grant Application from Nuriootpa Futures Association Inc towards its *Coulthard House ‘The Peoples Place’ Stage 1 Downstairs* project.

REPORT

Background

Nuriootpa Futures Association Inc (NFA) is a representative organisation run by community members who are passionate about Nuriootpa’s future and its place in the Barossa Valley. Coulthard House is an asset owned by the community and managed by NFA.

Introduction

NFA is seeking a grant of \$6,000 to “*clean, paint, prepare downstairs area for use by NFA committee, Nuriootpa High School, community groups*”.

The Community Assistance Scheme Committee (CASC) has delegation to approve Community Grants up to \$3,000 (excl GST). Applications requesting a higher amount are assessed by CASC in the first instance. The Application, together with a report and the CASC recommendation will be presented to the next Council Meeting for decision. (Clause 1.3 of the Community Grant Guidelines.)

Discussion

The Community Grant Application has been reviewed by Officers and comments are provided in the Application Summary Sheet (Attachment 1). A copy of the Application and supporting documentation, is provided in Attachment 2.

NFA state that, as they are a not-for-profit organisation, the project could not proceed if only partial funding was received. NFA has not investigated additional sources of funding for the project. NFA

Not Confirmed

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has received previous Community Grants: June 2015 - \$700; December 2015 - \$2250; June 2017 - \$500.

As an aside, NFA was recently awarded funding, via the 'Fund My Neighbourhood' initiative, for a separate project at Coulthard House "to re-invigorate the public space and stimulate community support", which includes Outdoor Shelter, Dairy/Cellar, Barn, new septic system and new water connection.

NFA has requested a Grant of \$6,000 for this "Downstairs" project. Below are the estimated expenses it has provided to date:

Surveillance	\$ 449
Painting – labour, paint, materials	\$7,720
Painting – Volunteers	In-kind
Installation of small Kitchenette	In-kind
Re-carpet 4 rooms	\$3,960

The Application states that "Coulthard House has been inactive for the past 6 years. An active "Coulthard" steering committee requires support. The longer vision is a huge project – this is a small step to present the ground floor space." "To receive this funding enables the re-activation of the House and potential".

Summary and Conclusion

CASC has delegation to approve Community Grants up to \$3,000 (excl GST). This Application is requesting \$6,000. The Application, together with a report and the CASC recommendation will be presented to the 19 June 2018 Council Meeting for decision.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachment 1: Application Summary Sheet

Attachment 2: Community Grant Application and supporting documentation

Policy

Community Assistance Scheme Policy

Community Grant Guidelines

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan



Natural Environment and Built Heritage



Community and Culture



Infrastructure



Health and Wellbeing



Business and Employment

Corporate Plan

1.4 Facilitate innovative and sustainable preservation and use of built heritage.

2.1 Deliver sound community infrastructure and public space planning activities which incorporate place-making principles and take into account the future needs of the community.

2.4 Foster volunteering opportunities that are responsive to the needs of the Community.

3.5 Advocate for efficient use of community resources through shared infrastructure and innovative solutions.

6.4 Ensure that decisions regarding expenditure of Council's budget are based on an assessment of whole of life costs, risks associated with the activity and advice contained within supporting plans.

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS**Financial**

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Requested Youth Grant (outside of Guidelines)	1 Application	<u>\$200</u>
	Total	<u>\$ 21,450</u>
SHORTFALL 2017/18 if all Qtr 4 Applications are granted		(\$ 14,190)

There are budget funds of \$2,900 available in Elected Member Donations (E900-868) and \$1,000 in General Administration – Donations (GL 463-868), which could be used to supplement the Community Assistance Scheme Budget.

COMMUNITY CONSULTATION

Community Consultation is not required under legislation or Council Policy.

7.2.2 DEBATE AGENDA – GRANT ACQUITTALS**7.2.2.1****YOUTH BAROSSA – STEPS TO BETTER HEALTH REPRINT****B3342**

MOVED Mayor Sloane that the Community Assistance Scheme Committee receives and approves the Acquittal documentation in relation to the Community Grant of \$3,000 awarded to Youth Barossa for the “Steps to Better Health” reprint project.

Seconded Cr Grossman**CARRIED****PURPOSE**

To consider the Acquittal documentation in relation to the Community Grant awarded to Youth Barossa for the “Steps to Better Health” reprint project.

REPORTBackground

The Community Assistance Scheme Committee (CASC), at its 6 December 2016 meeting, approved a Community Grant of \$3,000 to Youth Barossa Inc for the “Steps to Better Health” reprint.

Introduction

The Community Assistance Scheme Policy requires that “a written assessment of the project, including a financial statement (Acquittal Statement) is required from the Grant recipient on completion of the project, which is to be within 12 months of the grant approval”.

Discussion

As reported to the 7 March 2018 CASC meeting, Youth Barossa were advised by the Steps to Better Health Committee (SBHC) that the *Steps to Better Health* booklet was printed early in December 2017. An update on the project and a signed Acquittal form was provided to Council at that time.

An invoice for the printing was made out to SBHC, who in turn, invoiced Youth Barossa. These documents are provided in Attachment 1. A copy of the estimated Income and Expenditure stated in the Grant application form is provided in Attachment 2 for information.

Council has received copies of the printed booklet; the on-line source is www.stbh.com.au

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachments

Attachment 1: Grant Acquittal Statement, invoices and assessment report

Attachment 2: Estimated Income and Expenditure from Grant Application

Policy

Community Assistance Scheme Policy

Community Grant Guidelines

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan



How We Work – Good Governance

Corporate Plan

How We Work – Good Governance

- 6.2 Ensure that Council's policy and process frameworks are based on principles of sound governance and meet legislative requirements.
- 6.4 Ensure that decisions regarding expenditure of Council's budget are based on an assessment of whole of life costs, risks associated with the activity and advice contained within supporting plans.

Legislative Requirements

Local Government Act 1999

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Adherence to Council's Community Assistance Scheme Policy and Community Grant Guidelines is a risk management tool.

COMMUNITY CONSULTATION

Community Consultation is not required under legislation or Council Policy.

7.2.2.2

MT CRAWFORD DRESSAGE CLUB INC – WATER FACILITIES IMPROVEMENTS

B3342

MOVED Cr Grossman that the Community Assistance Scheme Committee receives and approves the Acquittal documentation in relation to the Community Grant of \$2,000 awarded to Mt Crawford Dressage Club Inc for its *Water Facilities Improvements* project.

Seconded Cr Milne

CARRIED

PURPOSE

To consider the Acquittal documentation in relation to the Community Grant awarded to Mt Crawford Dressage Club Inc for its *Water Facilities Improvements* project.

REPORT

Background

The Community Assistance Scheme Committee, at its meeting held 1 March 2017, approved a Community Grant of \$2,000 (excl GST) to Mt Crawford Dressage Club Inc for its *Water Facilities Improvement* project.

Introduction

The Community Assistance Scheme Policy requires that "a written assessment of the project, including a financial statement (Acquittal Statement) is required from the Grant recipient on completion of the project".

Discussion

A Grant Acquittal Statement, together with supporting invoices for the specific Grant expenditure and a written assessment of the project is provided in Attachment 1.

The Income and Expenditure for the project amounted to \$2,755.69, compared to the estimate provided in the Application of \$4,250. The main difference has been in the trenching and concrete costs.

ATTACHMENTS OR OTHER SUPPORTING REFERENCESAttachments

Attachment 1: Grant Acquittal Statement, invoices and assessment report

Policy

Community Assistance Scheme Policy
Community Grant Guidelines

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTSCommunity Plan

How We Work – Good Governance

Corporate PlanHow We Work – Good Governance

- 6.2 Ensure that Council's policy and process frameworks are based on principles of sound governance and meet legislative requirements.
- 6.4 Ensure that decisions regarding expenditure of Council's budget are based on an assessment of whole of life costs, risks associated with the activity and advice contained within supporting plans.

Legislative Requirements

Local Government Act 1999

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Adherence to Council's Community Assistance Scheme Policy and Community Grant Guidelines is a risk management tool.

COMMUNITY CONSULTATION

Community Consultation is not required under legislation or Council Policy.

7.2.2.3**SOUTHERN BAROSSA ALLIANCE INC**

B3342

MOVED Mayor Sloane that the Community Assistance Scheme Committee receives and approves the Acquittal documentation in relation to the Community Grant of \$2,990 awarded to Southern Barossa Alliance Inc for the purchase of *Portable Community Event Electrical Cable Covers*.

Seconded Cr Grossman

CARRIED

PURPOSE

To consider the Acquittal documentation in relation to the Community Grant awarded to Southern Barossa Alliance Inc for the purchase of *Portable Community Event Electrical Cable Covers*.

REPORTBackground

The Community Assistance Scheme Committee, at its meeting held 6 September 2017, approved a Community Grant of \$2,990 (excl GST) to Southern Barossa Alliance Inc (SBA) for the purchase of *Portable Community Event Electrical Cable Covers*.

Introduction

The Community Assistance Scheme Policy requires that "a written assessment of the project, including a financial statement (Acquittal Statement) is required from the Grant recipient on completion of the project".

Discussion

A Grant Acquittal Statement, together with supporting invoices, is provided in Attachment 1. The cable covers have been used for the Lyndoch Christmas Party, 2018 Tour Down Under Stage 1 Finish and the SBA Community Wheels On The Green event. Further comments regarding the initiative are contained within the SBA Chairperson's email (Attachment 2).

ATTACHMENTS OR OTHER SUPPORTING REFERENCESAttachments

Attachment 1: Grant Acquittal Statement and invoices

Attachment 2: Email from the SBA Chairperson

Policy

Community Assistance Scheme Policy

Community Grant Guidelines

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTSCommunity Plan

How We Work – Good Governance

Corporate PlanHow We Work – Good Governance

- 6.2 Ensure that Council's policy and process frameworks are based on principles of sound governance and meet legislative requirements.
- 6.4 Ensure that decisions regarding expenditure of Council's budget are based on an assessment of whole of life costs, risks associated with the activity and advice contained within supporting plans.

Legislative Requirements

Local Government Act 1999

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Adherence to Council's Community Assistance Scheme Policy and Community Grant Guidelines is a risk management tool.

COMMUNITY CONSULTATION

Community Consultation is not required under legislation or Council Policy.

7.2.2.4**TANUNDA TENNIS CLUB – 'JACOBS CREEK OPEN' TENNIS TOURNAMENT**

B3342

MOVED Cr Milne that the Community Assistance Scheme Committee receives and approves the Acquittal documentation in relation to the Community Grant of \$2,000 awarded to Tanunda Tennis Club Inc for the purchase of tennis balls and junior trophies for the 'Jacobs Creek Open' Tennis Tournament held 22 – 26 January 2018.

Seconded Mayor Sloane

CARRIED

PURPOSE

To consider the Acquittal documentation in relation to the Community Grant awarded to Tanunda Tennis Club Inc for the 'Jacobs Creek Open' Tennis Tournament held 22 – 26 January 2018.

REPORTBackground

The Community Assistance Scheme Committee, at its meeting held 5 December 2017, resolved the following:

"MOVED Mayor Sloane that the Community Assistance Scheme Committee approves a Community Grant of \$2,000 (excl GST) to Tanunda Tennis Club Incorporated for the purchase of tennis balls and junior trophies for the 'Jacobs Creek Open' tennis tournament to be held from 23 to 26 January 2018 at the Tanunda Recreation Park and requests that Council be acknowledged for its contribution to the event.

Seconded Cr Angas

CARRIED"

Introduction

The Community Assistance Scheme Policy requires that "a written assessment of the project, including a financial statement (Acquittal Statement) is required from the Grant recipient on completion of the project".

Discussion

The Club reported a successful tournament and "feedback from the players during the tournament was really positive and they love coming to the Barossa to play tennis". The Club contacted Council for marketing material and displayed Council banners at the event to acknowledge Council's contribution to the event.

A Grant Acquittal Statement, together with supporting invoices for the specific Grant expenditure and a written assessment of the project is provided in Attachment 1.

The tournament returned a profit of \$2,523.11, which, at the time of submitting their Application, was not expected. The profit was mainly due to "negotiating with officials for accommodation requirements and seeking local sponsorship". The Club states that "This funding will enable us to continue to provide club coaching by our Tennis Australia Club Professional to our junior members".

ATTACHMENTS OR OTHER SUPPORTING REFERENCESAttachments

Attachment 1: Grant Acquittal Statement, invoices and assessment report

Policy

Community Assistance Scheme Policy
Community Grant Guidelines

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTSCommunity Plan

How We Work – Good Governance

Corporate PlanHow We Work – Good Governance

- 6.2 Ensure that Council's policy and process frameworks are based on principles of sound governance and meet legislative requirements.
- 6.4 Ensure that decisions regarding expenditure of Council's budget are based on an assessment of whole of life costs, risks associated with the activity and advice contained within supporting plans.

Legislative Requirements

Local Government Act 1999

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Adherence to Council's Community Assistance Scheme Policy and Community Grant Guidelines is a risk management tool.

COMMUNITY CONSULTATION

Community Consultation is not required under legislation or Council Policy.

7.2.2.5

**RIDING FOR THE DISABLED ASSOCIATION SA - BAROSSA AND LIGHT CENTRE -
UPGRADED HORSEFLOAT**
B3342

MOVED Cr Grossman that the Community Assistance Scheme Committee receives and approves the Acquittal documentation in relation to the Community Grant of \$3,000 awarded to Riding for the Disabled Association of SA Barossa and Light Centre toward the purchase of an upgraded horsefloat.

Seconded Mayor Sloane

CARRIED

PURPOSE

To consider the Acquittal documentation in relation to the Community Grant awarded to Riding for the Disabled Association SA Barossa and Light Centre (RDAB&L) toward the purchase of an upgraded horsefloat.

REPORTBackground

A Community Grant application from RDAB&L was presented to the Community Assistance Scheme Committee meeting on 5 December 2017. Funding of \$7,000 was requested. Crs Milne and Lange were not present at the meeting and Cr Angas declared a perceived conflict of interest, so the Members agreed to refer the matter to Council for decision. Council, at its meeting held 19 December 2017, approved a Community Grant of \$3,000 (excl GST).

Introduction

The Community Assistance Scheme Policy requires that "a written assessment of the project, including a financial statement (Acquittal Statement) is required from the Grant recipient on completion of the project".

Discussion

A Grant Acquittal Statement and evidence of payment, together with a brief report and photograph is provided in Attachment 1.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES**Attachments**

Attachment 1: Grant Acquittal Statement, payment record and assessment report

Policy

Community Assistance Scheme Policy
Community Grant Guidelines

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS**Community Plan**

How We Work – Good Governance

Corporate PlanHow We Work – Good Governance

6.2 Ensure that Council's policy and process frameworks are based on principles of sound governance and meet legislative requirements.

- 6.4 Ensure that decisions regarding expenditure of Council's budget are based on an assessment of whole of life costs, risks associated with the activity and advice contained within supporting plans.

Legislative Requirements

Local Government Act 1999

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Adherence to Council's Community Assistance Scheme Policy and Community Grant Guidelines is a risk management tool.

COMMUNITY CONSULTATION

Community Consultation is not required under legislation or Council Policy.

7.3 DEBATE AGENDA – HERITAGE GRANTS

Nil

7.4 DEBATE AGENDA – OTHER REQUESTS FOR FUNDING/SUPPORT

7.4.1

AMANDA TSCHARKE

B3342

Ms Tappert provided a brief overview of the "extenuating circumstances" application submitted by Ms Tscharke.

MOVED Cr Milne that the Community Assistance Scheme Committee:

- (1) supports in principle, the Grant application from Amanda Tscharke toward her participation in the South Australian State Para Team at the 2018 Australian Para Table Tennis Champions held in Canberra from 5 – 8 May 2018;
- 2) pursuant to Clause 2.4 of the Community Assistance Scheme (CAS) Policy, refers the Community Grant Application from Amanda Tscharke, to Council for decision, as it is outside of the CAS scope and Guidelines;
- 3) pursuant to Clause 2.4 of the CAS Policy, recommends that Council approve a Grant of \$200 to Amanda Tscharke, under extenuating circumstances provision, to support her participation in the South Australian State Para Team at the 2018 Australian Para Table Tennis Championships in May 2018.

Seconded Mayor Sloane

CARRIED

PURPOSE

To consider a Grant Application from Amanda Tscharke which is outside of the Grant Guidelines.

REPORT

Background

Amanda Tscharke has submitted a Youth Grant Application; however, it does not meet the Guidelines as she is over 25 years of age.

Council, at its meeting held 20 March 2018, resolved the following:

"that Council approve the updated Community Assistance Scheme Policy as presented to the 20 March 2018 Council Meeting with the addition of a clause to escalate extenuating circumstances to the satisfaction of the Chief Executive Officer".

As reported to Council in Consensus report 4.3.1.1 of the 17 April 2018 Council Meeting, Officers reviewed the Community Assistance Scheme Policy and Guideline documents (Youth and Community) in relation to the "extenuating circumstances" provision. The Policy states:

"2.4 All other requests for Council funding/assistance that are outside of the Community Assistance Scheme scope and Guidelines will be assessed by the CASC in the first instance. The Application, together with a report and the CASC recommendation will be presented to the next Council Meeting for decision."

As there was no material change in the way this process was managed, no changes were made to the wording. However, both Guideline documents were amended to include the following provision in the Eligibility section:

"Any Application for funding that is outside of these Guidelines will be assessed by the CASC in the first instance. The Application, together with a report and the CASC recommendation will be presented to the next Council Meeting for decision."

Introduction

A request has been received by Amanda Tscharke for Council support toward her participation in the South Australian State Para Team at the 2018 Australian Para Table Tennis Champions held in Canberra from 5 – 8 May. Officers directed her to complete a Youth Grant application, as this was the most relevant process for her request to be considered.

Discussion

Amanda's application was reviewed at the CASC Administration meeting on 17 May 2018, with the following decision:

"The Community Assistance Scheme Committee Administration notes the Youth Grant application from Amanda Tscharke and refers it to the Community Assistance Scheme Committee at its 6 June 2018 meeting, as it is outside of the Youth Grant Guidelines."

A copy of the Application and supporting documentation, is provided in Attachment 1.

Summary and Conclusion

Funding of \$200 (excl GST) is provided to successful Youth Grant applicants who are representing their Club/Organisation at a National level.

The decision on this funding application will set a precedent for future funding requests from individuals over 25 years of age. Council will need to consider if it will fund such applications that are outside of the current scope and guidelines to provide direction to officers in the future.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachment 1: Youth Grant Application and supporting documentation

Policy

Community Assistance Scheme Policy
Youth Grant Guidelines

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan



Community and Culture



Health and Wellbeing



How We Work – Good Governance

Corporate Plan

6.4 Ensure that decisions regarding expenditure of Council's budget are based on an assessment of whole of life costs, risks associated with the activity and advice contained within supporting plans.

Legislative Requirements

Nil

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS**Financial**

The adopted Budget for the Community Grants and Youth Grants for 2017/18 is \$25,500 (excl GST). There is currently \$6,010 remaining in that Budget. There are five Community Grant Applications totalling \$20,200 and 1 Youth Grant Application for \$200 (outside of the Guidelines) requiring decision in the 2017/18 financial year.

Funds available for Quarter 4 Applications		\$ 7,260
<u>May 2018:</u>		
Approved Youth Grants	6 Applications	\$ 1,250
<u>June 2018:</u>		
Requested Community Grants	5 Applications (3x\$3k; 1x\$6k; 1x\$5k)	\$20,000
Requested Youth Grant (outside of Guidelines)	1 Application	<u>\$200</u>
	Total	<u>\$ 21,450</u>
SHORTFALL 2017/18 if all Qtr 4 Applications are granted		(\$ 14,190)

There are budget funds of \$2,900 available in Elected Member Donations (E900-868) and \$1,000 in General Administration – Donations (GL 463-868), which could be used to supplement the Community Assistance Scheme Budget.

COMMUNITY CONSULTATION

Community Consultation is not required under legislation or Council Policy.

7.2.1.1**BAROSSA RECONCILIATION GROUP – “RECONCILIATION: BUILDING AND STRENGTHENING RELATIONSHIPS” PROJECT****B3342**

MOVED Cr Milne that the Community Assistance Scheme Committee:

- 1) supports in principle, the *Reconciliation: Building and Strengthening Relationships* project;
- 2) approves a Community Grant of \$2,700 (excl GST) to the Barossa Reconciliation group for the *Reconciliation: Building and Strengthening Relationships* project.

Seconded Cr Grossman**CARRIED****PURPOSE**

To consider a Community Grant Application from Barossa Reconciliation Group for \$3,000 towards the *Reconciliation: Building and Strengthening Relationships* project.

REPORTBackground

The Barossa Reconciliation Group is, at present, an informal group of local service providers that aligns itself with the goals of Reconciliation SA. The Group has been organising Reconciliation Day events for 9 years. The auspicing body is the Barossa Community Services Network which has been meeting for 37 years.

Introduction

Funding is sought for two key activities to be conducted over the next 12 months:

Not Confirmed

- 20 -

- 2018 Reconciliation Day Event - \$1,700
- Reconciliation Action Planning - \$1,000
(Plus \$300 for financial audit fees)

Discussion

The Community Grant Application has been reviewed by Officers and comments are provided in the Application Summary Sheet (Attachment 1). A copy of the Application and supporting documentation, is provided in Attachment 2.

Reconciliation Week Event

The 2018 event will be held on 6 June in the Barossa Bushgardens, with various activities including:

- Welcome to Country
- Ngadjuri dancers
- Bushgardens indigenous trail/orienteering trail
- Marra dreaming craft activities
- Bush weaving activity
- Peppermint box tree planting
- Bush food tasting platters
- BBQ and fire bowl

Also a Black Screen film night on 30 May 2018 in the Nuriootpa Soldiers Memorial Hall, conducted in partnership with Council's Community and Culture team and Country Arts SA.

Reconciliation Action Planning

The Local Government Association encourages local councils to develop a Reconciliation Action Plan (RAP). A RAP is designed to turn intentions into actions and assist local councils to rise to the challenge of reconciling Australia. Community Grant funding will be used for consultancy fees to commence the process of developing the RAP. This will involve engaging with Ngadjuri and Peramangk and increasing cultural awareness and competency in the Barossa area.

The Application states that "Partial funding of \$2,000 would enable the Action Group to deliver one component of the overall project – the Reconciliation Day event on 6 June. We would be unable to undertake the Reconciliation Action Planning component of the project".

Council's Manager Community and Culture fully supports the project, which was initially submitted as a New Initiative (NI), but did not progress through this process, as the program doesn't meet the NI criteria placed over NI assessment for the 2018/19 financial year.

The estimated project income and expenditure is detailed below: (Quotes not yet provided for all expenses listed.)

PROJECT INCOME		PROJECT EXPENDITURE (Please provide an itemised list of expenses for the project)				
	(Group's Contribution to Project)					
Group Funds	\$					
Fundraising Activities	\$					
Donations/ Sponsorship	\$ 1,300					
In Kind (provide details) Project Management by Reconciliation Group members 100 hours x \$50 per hour	\$ 5,000					
Other (provide details) Marra Dreaming	\$ 1,400					
Total Group's Contribution	\$ 7,700					
		Item	In kind	Other Cash	Community Grant	Total
		Project Management	5,000			5,000
		Reconciliation Day Event				
		• Welcome to Country		1,000		1,000
		• Marra Dreaming Activities		1,400		1,400
		• Ngadjuri Dancers			700	700
		• Catering		300	200	500
		• Advertising			500	500
		• Consumables			200	200
					100	100
		Reconciliation Action Planning			1,000	1,000
		• Consultancy Fees				
		Financial Audit Fees			300	300
		TOTAL	5,000	2,700	3,000	10,700

Community Grant Guidelines – considerations:

Clause 3.6: Priority given to organisations that have not received financial assistance (including in-kind) from Council in the last 3 years	<ul style="list-style-type: none"> • \$1,400 provided from Youth Services Budget for event • Use of Council community bus for event • Use of Barossa Bushgardens for events • Use of Nuriootpa SM Hall for events
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	<ul style="list-style-type: none"> A Community Grant of \$1,500 was granted in May 2016 for Reconciliation Day activities
Clause 3.9: Financial assistance will not be approved for..... operational costs.	<ul style="list-style-type: none"> \$300 requested for financial audit fee

Summary and Conclusion

The Manager Community and Culture and Manager Community and Facilities Development (Acting Director Corporate and Community Services) support the Application.

As the 2017/18 Community Assistance Scheme budget is almost exhausted, it is recommended that CASC refer the decision of this Community Grant application to Council.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

- Attachment 1: Application Summary Sheet
- Attachment 2: Community Grant Application and supporting documentation

Policy

- Community Assistance Scheme Policy
- Community Grant Guidelines

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan



Community and Culture



Health and Wellbeing



Business and Employment



How We Work – Good Governance

Corporate Plan

2.2 Collect, maintain and make accessible our Aboriginal heritage, and the history and heritage of our community.

2.4 Foster volunteering opportunities that are responsive to the needs of the Community.

2.6 Provide, promote and support community arts and cultural events, programs, attractions and services.

5.4 Participate in initiatives, or advocate for, investment in creative industries and cultural tourism.

6.4 Ensure that decisions regarding expenditure of Council’s budget are based on an assessment of whole of life costs, risks associated with the activity and advice contained within supporting plans.

Legislative Requirements

Nil

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Financial

The adopted Budget for the Community Grants and Youth Grants for 2017/18 is \$25,500 (excl GST). There is currently \$6,010 remaining in that Budget. There are five Community Grant Applications totalling \$20,200 and 1 Youth Grant Application for \$200 (outside of the Guidelines) requiring decision in the 2017/18 financial year.

Funds available for Quarter 4 Applications		\$ 7,260
<u>May 2018:</u> Approved Youth Grants	6 Applications	\$ 1,250
<u>June 2018:</u> Requested Community Grants	5 Applications (3x\$3k; 1x\$6k; 1x\$5k)	\$20,000

Requested Youth Grant (outside of Guidelines)	1 Application	\$200
	Total	\$ 21,450
SHORTFALL 2017/18 if all Qtr 4 Applications are granted		(\$ 14,190)

There are budget funds of \$2,900 available in Elected Member Donations (E900-868) and \$1,000 in General Administration – Donations (GL 463-868), which could be used to supplement the Community Assistance Scheme Budget.

COMMUNITY CONSULTATION

Community Consultation is not required under legislation or Council Policy.

7.1

COMMUNITY ASSISTANCE SCHEME 2017/18 BUDGET

B5743

MOVED Cr Milne that Agenda item 7.1 Community Assistance Scheme 2017/18 Budget, be withdrawn as the Community Assistance Scheme Committee does not require additional funding for the 2017/18 year.

Seconded Mayor Sloane

CARRIED

PURPOSE

To review the Community Assistance Scheme Budget for the 2017/18 financial year.

REPORT

Introduction

The adopted Budget for the Community Grants and Youth Grants for 2017/18 is \$25,500 (excl GST). As shown below, if all grant applications in this round are approved to the amount requested, the Youth Grant and Community Grant 2017/18 budget will show a deficit of \$14,190.

Discussion

Funding Type	No. of Applications	Funding Approved/ Requested (Excl GST)
August 2017 Youth Grants	11 Applications	\$2,200
September 2017 Community Grants	3 Applications	<u>\$5,990</u>
	Total	<u>\$8,190</u>
November 2017 Youth Grants	7 Applications	\$ 1,600
December 2017 Community Grants	4 Applications	<u>\$ 7,000</u>
	Total	<u>\$ 8,600</u>
February 2018 Youth Grants	7 Applications	\$ 1,450
March 2018 Community Grants	1 Application	Deferred
May 2018 Youth Grants	6 Applications	1,250
	Total to date	\$ 19,490
	REMAINING BUDGET 2017-2018	\$ 6,010

June - Requested		
Youth Grant (outside Guidelines)	1 Application	200
	3 Applications	9,000
Community Grants	2 Applications (outside Guidelines)	<u>11,000</u>
		<u>\$20,200</u>
SHORTFALL 2017/18 if all June applications granted		(\$ 14,190)

Officer's reports in this Agenda recommend that the decision on the amount of each grant approved, be deferred to Council due to the CASC budget status ie \$6,010 remaining in the budget, with a total of \$20,200 requested in current applications.

The CASC Administration discussed the budget at its 17 May 2018 meeting and agreed the following: "CASCA:

- notes the Budget Update
- recommends that, if required, CASC seek additional funding from Council to cover any shortfall in the Community Assistance Scheme Budget for the 2017/18 year."

For Members' information, below is a summary of the 13 Community Grant Applications received this financial year:

Category	Application	\$ requested	\$ approved
Event	Mount Pleasant Farmers Market Inc – SA Spring Garden Festival – Mount Pleasant 2017	\$1,500	\$1,500
New Asset	Southern Barossa Alliance Inc – Portable Community Event Electrical Cable Covers	\$2,990	\$2,990
Project	Eastern Hills & Murray Plains Catchment Group Inc – Jutland Natural Restoration and Heritage Enhancement Project	\$3,000	\$1,500 + in-kind
Project	Barossa Labyrinth Group – Barossa Community Labyrinth Safe and Sustainable Surface Completion project	\$1,500	\$1,500
Event	J F Herbig Memorial Family Inc – 50 th Golden Jubilee Herbig Reunion	\$3,000	\$ 500
Event	Tanunda Tennis Club Inc – 'Jacobs Creek Open' Tennis Tournament	\$3,000	\$2,000
New Asset	Riding for the Disabled SA Barossa & Light – Horsefloat Upgrade	\$7,000	\$3,000
Project	Barossa Rams Rugby Club – Establishment of Barossa Rams Women's Rugby Team	\$3,000	Deferred
Project	Tanunda Lutheran Home Inc – Outsider Art SALA Exhibition 2019	\$3,000	
Event and Project	Barossa Reconciliation Group – "Reconciliation: Building and Strengthening Relationships"	\$3,000	
Event	Sit Down Shutup and Watch group – Sit Down Shutup and Watch Film and New Media Festival	\$3,000	
Event	SA Road Runners Club Inc – Barossa Marathon Festival	\$5,000	
Project	Nurootpa Futures Association – "Coulthard House 'The Peoples Place' Stage 1 Downstairs" project	\$6,000	

Summary and Conclusion

If all Grant applications in this round are approved to the amount requested, the Youth Grant and Community Grant 2017/18 budget will show a deficit of \$14,190.

Options in relation to assessment of the current Grant applications include:

- Seek a transfer of unused funds from other budgets to the Youth Grant and Community Grant budget:

- o \$2,900 from Elected Member Donations (E900-868)
- o \$1,000 from General Administration – Donations (GL463-868)
- Reducing the \$ amount of Community Grants awarded compared to amounts requested in the funding applications.
- All applications be referred to Council for decision.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachments

Nil

Policy

Community Assistance Scheme Terms of Reference

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan



How We Work – Good Governance

Corporate Plan

6.4 Ensure that decisions regarding expenditure of Council’s budget are based on an assessment of whole of life costs, risks associated with the activity and advice contained within supporting plans.

Legislative Requirements

Nil

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Financial

Detailed in the Report.

COMMUNITY CONSULTATION

Community Consultation is not required under legislation or Council’s Public Consultation Policy.

8. OTHER BUSINESS

Timing of Future Community Assistance Scheme Committee (CASC) Meetings

Members discussed the difficulties of making funding decisions in June, particularly if the Community Grant and Youth Grant Budget is becoming depleted. Often the applications received are for activities being undertaken in the following financial year. Members agreed to hold a Special CASC meeting in August 2018 to consider the matters deferred at the June meeting and to further discuss timing of future meetings.

Youth Grant Recipients - Attendance at Council Meetings

Clause 5.2 of the Youth Grant Guidelines states that “Successful applicants will be invited to the next Council Meeting for the presentation of a certificate from Council.” Ms Randall proposed that the presentation of Youth Grant Certificates be coordinated with the Recognition of Volunteers presentations, which is currently held three times per year. The Members approved the change in process.

9. NEXT MEETING

Special Committee Meeting - August 2018 – date and time to be advised

10. CLOSE

Cr Lange declared the meeting closed at 4.45pm.

Confirmed at Community Assistance Scheme Committee Meeting held August 2018.

Date:..... Chair:.....