

## NOT CONFIRMED

### MINUTES OF THE MEETING OF THE BAROSSA COUNCIL COMMUNITY ASSISTANCE SCHEME COMMITTEE held in the Committee Room at The Barossa Council, 43-51 Tanunda Road, Nuriootpa on Tuesday 4 December 2018 commencing at 9.00am

#### WELCOME

Rebecca Tappert, Manager Community Projects, assumed the Chair. She declared the meeting open at 9.00am and welcomed all in attendance.

#### 1. PRESENT

Mayor Bim Lange, Cr John Angas (Deputy Mayor), Cr Kathryn Schilling, Cr Carla Wiese-Smith, Rebecca Tappert (CASC Executive Officer), Sam Hosking (Heritage Advisor), Annette Randall (CASC Administration Officer), Marie Thom (Assistant to Manager Development Services).

#### 2. APOLOGIES

Louis Monteduro (Manager Development Services)

#### 3. APPOINTMENT OF CHAIRPERSON **B3342**

**MOVED** Mayor Lange that the Community Assistance Scheme Committee appoints Cr John Angas (Deputy Mayor) as its Chairperson until otherwise determined by the Committee.  
**Seconded** Cr Schilling **CARRIED**

#### PURPOSE

The Community Assistance Scheme Committee (CASC), in accordance with its Terms of Reference, to appoint a Chairperson for the CASC.

#### REPORT

##### Appointment of Chairperson

Section 3.2 of the CASC Terms of Reference states:

*"The Committee will at the first meeting following every periodic Local Government election (and further annually at its determination and as recorded in its Minutes), appoint at a minimum the Chairperson of the Committee who shall be either the Mayor or Deputy Mayor."*

Mr Bim Lange was elected Mayor in the recent Local Government Elections. At the 26 November 2018 Council Meeting, Cr John Angas was appointed as Deputy Mayor.

#### ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Nil

#### COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

##### Community Plan



How We Work – Good Governance

##### Corporate Plan

6.2 Ensure that Council's policy and process frameworks are based on principles of sound governance and meet legislative requirements.

##### Legislative Requirements

Local Government Act 1999

#### FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

There are no financial, resource or risk management considerations.

#### COMMUNITY CONSULTATION

Minutes of the Community Assistance Scheme Committee Meeting held on 4 December 2018

## NOT CONFIRMED

Consultation is not required under legislation or Council policy.

Cr Angas assumed the Chair.

### 4. FUTURE MEETING TIMES AND MEETING PROCEDURE **B3342**

Ms Tappert and Ms Randall spoke to the Report.

**MOVED** Cr Wiese-Smith that the Community Assistance Scheme Committee:

- (1) holds the next Committee meeting on 6 March 2019 at 5.30pm, and subsequent meetings in the first week of May, August, November and February each year, at times determined by the Committee;
- (2) determines, pursuant to S27 of the Local Government (Procedures at Meetings) Regulations, that the Chairperson will have a deliberative vote on a matter arising for decision, but does not, in the event of a equality of votes, have a casting vote;
- (3) recommends to Council that an additional Elected Member be appointed to the Committee, making a total of five Members.

**Seconded** Mayor Lange

**CARRIED**

#### **PURPOSE**

The Community Assistance Scheme Committee (CASC), in accordance with its Terms of Reference, to:

- decide on day, time and place for future CASC meetings
- determine CASC meeting process.

#### **REPORT**

##### Discussion

##### Timing of Future CASC Meetings

Section 8.3 of the CASC Terms of Reference states:

*“Ordinary meetings of the Committee will be held quarterly or as determined by the Committee. The day, time and place for such meetings will be determined each year at the first ordinary meeting.”*

Historically, CASC meetings have been held in the first week of September, December, March and June. Initial discussions regarding a change to the timing of future meetings took place at the 6 June 2018 CASC meeting, when Members discussed the difficulties of making funding decisions in June, particularly if the Community Grant and Youth Grant Budget is becoming depleted. Often the applications received are for activities being undertaken in the following financial year.

At the 1 August 2018 CASC meeting, Ms Tappert proposed that future meetings be held in the first month of each Quarter rather than in the last month. Members preferred that meetings be held prior to the Council Workshop on the first Wednesday of the month. January would possibly be an exception to this.

At the 5 September 2018 meeting, CASC decided to leave the decision to the incoming Committee, following the Local Government Elections.

Officers are now proposing that meetings be changed to the middle month of each Quarter and if approved, commence the new timing in the last Quarter of 2018/19 ie meeting to be held in May 2019 (instead of June). This would give appropriate notification time to the public.

##### Meeting Process

The following statements are in the CASC Terms of Reference:

## NOT CONFIRMED

8.2 "Insofar as the Act and/or Regulations or these Terms of Reference do not prescribe the process to be observed in relation to the conduct of a meeting of the Committee, the Committee may determine its own process. In that case, the Committee will document that process within its minutes."

8.6 "All decisions of the Committee will be made based on the majority of the members present. All Committee members must (subject to a provision of the Act or Regulations to the contrary) vote on any matter arising for decision at a meeting of the Committee."

8.1 "The meetings of the Committee will be held in accordance with Parts 1, 3 and 4 of the Regulations. Part 2 of the Regulations does not apply to this Committee."

A copy of Parts 1, 3 and 4 of the Regulations are provided in Attachment 1 for Member information.

Advice to Officers has been that "all Members can move/second and should be voting, including the Chair". Historically this has not been the case with Council committees, as they have followed the Council Meeting format ie the presiding member only having a casting vote and not a deliberative vote.

Section 27 of the Local Government (Procedures at Meetings) Regulations 2013 is as follows:

### 27—Voting at committee meetings

- (1) Subject to the Act and these regulations, a question arising for decision at a meeting of a council committee will be decided by a majority of the votes cast by the members present at the meeting and entitled to vote on the question.
- (2) Each member of a council who is a member of a council committee and who is present at a meeting of the committee must, subject to a provision of the Act to the contrary, vote on a question arising for decision at that meeting.
- (3) The presiding member of a council committee has a deliberative vote on a question arising for decision at the meeting but does not, in the event of an equality of votes, have a casting vote.

### Summary and Conclusion

The Local Government (Procedures at Meetings) Regulations 2013 infer that each Elected Member who is a member of a Council committee and who is present at a meeting of the committee, must vote on a question arising for decision at that meeting. In the event of a tied vote, the matter would be referred to Council for resolution.

The Act and Regulations are silent in relation to the presiding member moving or seconding a motion. This process can be decided by the committee and recorded in the Minutes.

Officers recommend that an additional Elected Member be appointed to the CASC as was the case during the last term.

## ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachment 1: Parts 1, 3 and 4 of the Local Government (Procedures at Meetings) Regulations

## COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

### Community Plan



How We Work – Good Governance

### Corporate Plan

6.2 Ensure that Council's policy and process frameworks are based on principles of sound governance and meet legislative requirements.

### Legislative Requirements

Local Government (Procedures at Meetings) Regulations 2013

## FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

## **NOT CONFIRMED**

There are no financial, resource or risk management considerations.

### **COMMUNITY CONSULTATION**

Consultation is not required under legislation or Council policy.

#### **5. CONFIRMATION OF PREVIOUS MINUTES**

**MOVED** Cr Angas that the Minutes of the Community Assistance Scheme Committee meeting held on 5 September 2018 as circulated, be confirmed as a true and correct record of the proceedings of that meeting.  
**Seconded** Mayor Lange **CARRIED**

#### **6. BUSINESS ARISING FROM PREVIOUS MINUTES**

Nil

#### **7. CONSENSUS AGENDA**

##### **7.1 ITEMS FOR EXCLUSION FROM THE CONSENSUS AGENDA**

Nil

##### **7.2 RECEIPT OF CONSENSUS AGENDA**

**MOVED** Mayor Lange that the items contained in the Consensus Agenda be received and that any recommendations contained therein be adopted.  
**Seconded** Cr Wiese-Smith **CARRIED**

#### **8. DEBATE AGENDA**

##### **8.1 COMMUNITY GRANTS**

###### **8.1.1.1**

###### **BAROSSA GAWLER AND LIGHT ADVANCE CARE PLANNING REFERENCE GROUP B3342**

Pursuant to S75 of the Local Government Act 1999, Cr Angas disclosed a perceived conflict of interest in the matter 8.1.1.1 – *Barossa Gawler and Light Advance Care Planning Reference Group – Advance Care Directives Assist Barossa project*, as he is a Board Member of Barossa Village Inc, whose Chief Executive Officer provided a letter of support for the project.

Cr Angas advised the Committee of the perceived conflict of interest and continued to participate in the meeting.

Pursuant to S75 of the Local Government Act 1999, Cr Wiese-Smith disclosed a perceived conflict of interest in the matter 8.1.1.1 – *Barossa Gawler and Light Advance Care Planning Reference Group – Advance Care Directives Assist Barossa project*, as her employer provided a letter of support for the project.

Cr Wiese-Smith advised the Committee of the perceived conflict of interest and continued to participate in the meeting.

**MOVED** Cr Wiese-Smith that the Community Assistance Scheme Committee defers its decision on the Community Grant Application submitted by the Barossa Gawler & Light Advance Care Planning Reference Group towards its "*Advance Care Directives Assist, Barossa*" project, pending the outcome of the Group's other funding applications.

## NOT CONFIRMED

The Motion lapsed for want of a Seconder.

**MOVED** Mayor Lange that the Community Assistance Scheme Committee:

- (1) approves a Community Grant of up to \$3,000 (excl GST) to Barossa Gawler & Light Advance Care Planning Reference Group towards its "Advance Care Directives Assist, Barossa" project, subject to quotes being provided for the items of expenditure;
- (2) requests that the IT equipment trolley, projector screen, portable microphone and speakers become the property of The Barossa Council in the event that the Reference Group is dissolved.

**Seconded** Cr Schilling

**CARRIED**

Cr Angas voted in favour of the Motion.

Cr Wiese-Smith voted against the Motion.

The majority of people entitled to vote on the matter, voted in favour of the Motion.

### PURPOSE

To consider a Community Grant Application from Barossa Gawler and Light Advance Care Planning Reference Group, seeking \$3,000 towards its "Advance Care Directives Assist, Barossa" project.

### REPORT

#### Background

The Barossa Gawler and Light Advance Care Planning Reference Group (the Group) has been established for eight years. "The role of the Group is to network peak bodies, stakeholders and consumers in order to progress Advance Care Planning as a core patient care element throughout the community and the health care settings and to promote Advance Care Planning across the public and private sector of South Australian health care." (*Terms of Reference 2015*)

#### Introduction

The Group has provided information to the community for the last eight years regarding the need to complete an Advance Care Directive and will continue with community presentations and attendance at community events in the future. The "Advance Care Directives Assist, Barossa" project is a pilot project for the Group, based on another proven model in the State. The project will see trained volunteers from the Group working with the community to provide assistance and guidance to complete an Advance Care Directives form.

#### Discussion

The Community Grant Application and supporting documentation has been reviewed by Officers and comments are provided in the Application Summary Sheet - [Attachment 1](#).

A copy of the Community Grant Application, including supporting documentation, is provided in [Attachment 2](#).

Council's Collaborative Project Officer has been liaising with the Group. Council has provided initial in-kind assistance through provision of an appointment booking service and a private room (Nuriootpa Library) in which to conduct the consultations. The Group started the free service in October 2018, providing three sessions every second Saturday morning which have been fully booked.

The Group are seeking a Grant of \$3,000 to cover the stated project expenditure below:

## NOT CONFIRMED

### PROJECT EXPENDITURE (Please provide an itemised list of expenses for the project)

IT Equipment Trolley	\$ 300.00__
Projector Screen – pull up	\$900.00__
Portable Microphone and speakers	\$ 900.00__
Media Costs – local paper	\$ 600.00__
Volunteer Training/hall hire/ site fees	\$ 150.00__

No quotes/substantiation for the expense amounts have been provided. The IT equipment trolley, projector screen, portable microphone and speakers are not required for the consultation appointments at the Nuriootpa Library. However, this equipment is sought for use in their promotion of the pilot project and Advance Care Directive presentations in the Barossa.

The Group has advised that they are not able to contribute any funds to the project (have subsequently withdrawn the \$750 stated in their Application). Funding applications have also been submitted to the Barossa Health Advisory Council and Grants SA; the Group are awaiting the outcome of the applications.

The Group is auspiced by Catalyst Foundation Incorporated (including Seniors Information Service) which is a not-for-profit Association.

### Summary and Conclusion

Members may wish to defer a funding decision until the outcome of the Group's other grant applications is known.

### **ATTACHMENTS OR OTHER SUPPORTING REFERENCES**

- Attachment 1: Community Grant Application Summary Sheet
- Attachment 2: Community Grant Application and supporting documentation

### Policy

- Community Assistance Scheme Policy
- Community Grant Guidelines

### **COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS**

#### Community Plan



Community and Culture



Health and Wellbeing

#### Corporate Plan

- 2.4 Foster volunteering opportunities that are responsive to the needs of the Community.
- 4.4 Provide support and advocacy on aged and disability services including ensuring arrangements for Barossa Leisure Options services post NDIS implementation.

#### Legislative Requirements

Nil

### **FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS**

#### Financial

The adopted Budget for the Community Grants and Youth Grants for 2018/19 is \$25,500 (excl GST).

TOTAL CURRENT FUNDS AVAILABLE		\$15,750
December 2018:		

## NOT CONFIRMED

Requested Community Grants	1 Application	\$ 3,000
FUNDS REMAINING IF APPLICATION GRANTED		\$12,750

### COMMUNITY CONSULTATION

Community Consultation is not required under legislation or Council Policy.

#### 8.1.2 GRANT ACQUITTALS

##### 8.1.2.1

#### CARERS AND DISABILITY LINK INC – BAROSSA COMMUNITY DISABILITY EXPO 2018 B3342

**MOVED** Mayor Lange that the Community Assistance Scheme Committee receives and approves the Acquittal documentation in relation to the Community Grant of \$2,000 awarded to Carers and Disability Link Inc towards its *Barossa Community Disability Expo 2018* event.

**Seconded** Cr Wiese-Smith

**CARRIED**

### PURPOSE

To consider the acquittal documentation in relation to the Community Grant awarded to Carers and Disability Link Inc towards its *Barossa Community Disability Expo 2018* event.

### REPORT

#### Background

The Community Assistance Scheme Committee (CASC), at its meeting held 5 September 2018, approved a Community Grant of \$2,000 to Carers and Disability Link Inc towards its *Barossa Community Disability Expo 2018* event.

#### Introduction

The Community Assistance Scheme Policy requires that "a written assessment of the project, including a financial statement (Acquittal Statement) is required from the Grant recipient on completion of the project".

#### Discussion

A project report and a Grant Acquittal Statement and evidence of expenditure is provided in Attachment 1.

### ATTACHMENTS OR OTHER SUPPORTING REFERENCES

#### Attachments

Attachment 1: Project report, Grant Acquittal Statement and evidence of expenditure.

#### Policy

Community Assistance Scheme Policy  
Community Grant Guidelines

### COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

#### Community Plan



How We Work – Good Governance

#### Corporate Plan

##### How We Work – Good Governance

- 6.2 Ensure that Council's policy and process frameworks are based on principles of sound governance and meet legislative requirements.
- 6.4 Ensure that decisions regarding expenditure of Council's budget are based on an assessment of whole of life costs, risks associated with the activity and advice contained within supporting plans.

## NOT CONFIRMED

Legislative Requirements

Local Government Act 1999

### FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Adherence to Council's Community Assistance Scheme Policy and Community Grant Guidelines is a risk management tool.

### COMMUNITY CONSULTATION

Community Consultation is not required under legislation or Council Policy.

#### 8.1.2.2

### EASTERN HILLS AND MURRAY PLAINS CATCHMENT GROUP – JUTLAND NATURAL RESTORATION AND HERITAGE ENHANCEMENT PROJECT

B3342

**MOVED** Mayor Lange that the Community Assistance Scheme Committee receives and approves the Acquittal documentation in relation to the Community Grant of \$1,500 awarded to the Eastern Hills and Murray Plains Catchment Group towards its *Jutland Natural Restoration and Heritage Enhancement* project.

**Seconded** Cr Wiese-Smith

**CARRIED**

### PURPOSE

To consider the acquittal documentation in relation to the Community Grant awarded to the Eastern Hills and Murray Plains Catchment Group (EH&MPCG) towards its *Jutland Natural Restoration and Heritage Enhancement* project.

### REPORT

#### Background

The Jutland Water Reserve ("the Reserve") is a 4.3 hectare parcel that forms part of the Upper Marne River catchment, 7.5kms east of Eden Valley in the Eastern Mount Lofty Ranges. It is classified as Community Land in accordance with Section 193 of the Local Government Act 1999. It has extensive local history and hosts a memorial plaque for returned servicemen which is regularly visited. In 2013, Council accepted the offer of the EH&MPCG to enter into agreement to manage the Reserve under a Management Plan. A Memorandum of Understanding was also executed in early 2016. The Reserve is located on the Barossa border of the Group's catchment area.

The Community Assistance Scheme Committee (CASC), at its meeting held 6 September 2017, referred the Community Grant application from the EH&MPCG to Council, as it was outside of the Community Grant Guidelines. Council, at its meeting held 17 September 2017, resolved the following:

**"MOVED** Cr de Vries that Council approves the following support to the Eastern Hills & Murray Plains Catchment Group Inc toward the "Jutland natural restoration and heritage enhancement project" as proposed in their Community Grant Application dated 17 July 2017:

- *Weed Management and Maintenance of the War Memorial Plaque Area: Council assistance via Customer Request and subsequent prioritisation*
- *Ecological Workshops, Working Bee and Concept Planning for small shelter: \$1,500 (excl GST) funded from the Community Assistance Scheme budget.*

**Seconded** Cr Lange

**CARRIED 2014-18/1176"**

#### Introduction

The Community Assistance Scheme Policy requires that "a written assessment of the project, including a financial statement (Acquittal Statement) is required from the Grant recipient on completion of the project". The Acquittal Statement also requires copies of receipts/invoices for items on which the Grant was expended.

#### Discussion





## NOT CONFIRMED

- (1) Grant a Heritage Grant in the amount of \$3,000 for the Langmeil Lutheran Church for conservation and protection works to the headstone on the Pastor Kavel grave for the property located at 7 Maria Street Tanunda.
- (2) Grant a Heritage Grant in the amount of \$750 for Wade Beagley for the reconstruction of a portion of the cellar and surrounding walls (adjacent and above) that are in danger of collapse for the property located at 34 Gilbert Street Lyndoch.
- (3) Decline a Heritage Grant for Dianne Hollands for the re-roofing the main dwelling and bull nose verandah for the property located at 655 Light Pass Road Angaston.
- (4) Grant a Heritage Grant in the amount of \$3,000 for Trinity Lutheran Church Inc Rowland Flat for conservation works to the precast concrete tracery window for the property located at 1 Church Road Rowland Flat.
- (5) Decline a Heritage Grant for Jarome and Naomi Graetz for demolition of a portion of the front fence which is cracked and leaning and its reconstruction to match and pointing to the front facade for the property located at 110 Murray Street Tanunda.
- (6) Grant a Heritage Grant in the amount of \$500 for Georgina Staker for the repair of damaged fascia's and verandah ceiling in the early Council chambers for the property located at 9 Murray Street Angaston.
- (7) Grant a Heritage Grant in the amount of \$500 for Georgina Staker for the replacement of the existing corrugated iron roof for the property located at 7 Murray Street Angaston.
- (8) Grant a Heritage Grant in the amount of \$1,000 for Samantha Baker for the removal of an existing verandah and its replacement to match existing for the property located at 6-8 King Street South Stockwell.
- (9) Grant a Heritage Grant in the amount of \$2,000 for Jerome Semmler for restoration of the South Rhine Baptist Church property located at Basil Roesler Road Flaxman Valley.

Seconded Mayor Lange

**CARRIED**

## INTRODUCTION

Nine heritage grant applications have been received for consideration by the Committee.

## COMMENT

A summary of the applications together with comments made by Council's Heritage Advisor form [Attachment 1](#).

A full copy of the Heritage Grant Applications for the Committee's consideration form [Attachments 2 to 10](#).

Council at its special meeting on 27 June 2018 set a budget of \$10,100 for Heritage Grant Applications for the 2018/2019 financial year.

Council's Heritage Advisor will be in attendance at the meeting to discuss the applications.

## **Attachments**

Attachment 1: Summary Table of Heritage Grant Applications

Attachment 2: Langmeil Lutheran Church Grant Application

Attachment 3: Wade Beagley Grant Application

## NOT CONFIRMED

- Attachment 4: Dianne Hollands Grant Application
- Attachment 5: Trinity Lutheran Church Inc Rowland Flat Grant Application
- Attachment 6: Jarome and Naomi Graetz Grant Application
- Attachment 7: Georgina Staker Grant Applicant
- Attachment 8: Georgina Staker Grant Application
- Attachment 9: Samantha Baker Grant Application
- Attachment 10: Jerome Semmler Grant Application

### COMMUNITY PLAN/CORPORATE PLAN/LEGISLATIVE REQUIREMENTS

#### Community Plan



Natural Environment and Built Heritage

#### Corporate Plan

Natural Environment and Built Heritage

- 1.1 Facilitate planned and appropriate development of our townships and district to maintain the character of townships and rural landscapes and to preserve properties and sites which have historic significance.
- 1.4 Facilitate innovative and sustainable preservation and use of built heritage.

### FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

Council's budget for 2018/2019 is \$10100.00 plus an additional \$4000.00 carried over from the 2017/2018 budget. Due to two applicants advising that they no longer wish to secure their \$1500.00 heritage monies, the committee has the full \$10100.00 plus \$1500.00 to allocate towards heritage grants.

#### 8.3.1

#### HERITAGE ADVISOR'S REPORT

##### **B1938**

Mr Hosking advised that the main issues during the last 12 months related to roofing colours and variations in galvanised iron. Draft Heritage Guidelines are being prepared to assist applicants.

**MOVED** Mayor Lange that the Heritage Advisor's report be received and noted.

**Seconded** Cr Schilling

**CARRIED**

### PURPOSE

To advise the committee of activities carried out by Council's Heritage Advisor.

### REPORT

The below table shows a summary of the activities undertaken during the period October 2017 to October 2018 by Mr Sam Hosking, Council's Heritage Advisor, whom attends Council one day per fortnight.

Heritage Advisory Task	Total Number
Visits to Council	25
Development Applications assessed	128
Meetings, Inspections, telephone conversations with owners, applicants, designers, community groups or members of the public	70
Meetings/Communications with Council Staff about Development Applications, pre-lodgement advice, projects	39
Heritage Grant Application assessments and inspections	22

## NOT CONFIRMED

Mr Hosking will be in attendance at this meeting to discuss any matters arising but can be contacted by email, [sam@hoskingwillis.com.au](mailto:sam@hoskingwillis.com.au) if further information is sought.

### ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Nil.

### COMMUNITY PLAN/CORPORATE PLAN/LEGISLATIVE REQUIREMENTS

#### Community Plan



Natural Environment and Built Heritage

#### Corporate Plan

Natural Environment and Built Heritage

- 1.1 Facilitate planned and appropriate development of our townships and district to maintain the character of townships and rural landscapes and to preserve properties and sites which have historic significance.
- 1.4 Facilitate innovative and sustainable preservation and use of built heritage.

### FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

Financial and risk management considerations are being made within budget constraints.

## 8.4

### COMMUNITY ASSISTANCE SCHEME 2019/20 BUDGET

**B7384**

**MOVED** Cr Schilling that the Community Assistance Scheme Committee submits a budget request for consideration in the 2019/20 Budget for the Community Assistance Scheme as follows:

- Community Grants/Youth Grants	\$26,000 (excl GST)
- Heritage Grants	\$10,500 (excl GST)
- Advertising	\$ 300 (excl GST)

**Seconded** Cr Wiese-Smith

**CARRIED**

### PURPOSE

To formulate a Community Assistance Scheme Budget request for the 2019/20 financial year for inclusion in Council's 2019/20 budget considerations.

### REPORT

#### Introduction

Clause 2.4 of the Community Assistance Scheme Committee Terms of Reference requires the CASC to prepare an annual submission to Council for the allocation of funds towards the Community Assistance Scheme.

#### Discussion

Budget requests for the 2019/20 financial year are required to be submitted to Finance by early February 2019. The first CASC meeting in 2019 is on 6 March which is after the cut-off date for submissions.

For Members' information, below is a summary of the funding which has been granted over recent years:

	Youth Grants	Community Grants	Heritage Grants	TOTAL
2012/13	\$3,200 (14)	\$13,368 ( 7)	\$ 8,750 ( 7)	\$25,318
2013/14	\$3,450 (15)	\$17,480 ( 9)	\$ 9,000 ( 6)	\$29,930
2014/15	\$6,450 (30)	\$12,350 ( 8)	\$ 9,300 ( 5)	\$28,100
2015/16	\$5,400 (27)	\$26,269 (13)	\$ 8,132 ( 5)	\$39,801
2016/17	\$5,300 (26)	\$19,000 ( 8)	\$ 8,592 ( 7)	\$32,892
2017/18	\$6,550 (32)	\$21,690 ( 9)	\$ 6,500 ( 7)	\$34,740
<b>Average</b>	<b>\$ 5,058</b>	<b>\$ 18,359</b>	<b>\$ 8,379</b>	<b>\$31,796</b>

## NOT CONFIRMED

2018 to date (ie half year):

Youth Grants (18): \$3,800 (approved)  
Community Grants (4): \$9,000 (if current application approved)

Two rounds of funding remain for this financial year (March and June 2019).

The Manager, Development Services has advised that the 2019/20 Budget for Heritage Grants requires no change to the amounts approved for the 2018/19 Budget.

### ATTACHMENTS OR OTHER SUPPORTING REFERENCES

#### Attachments

Nil

#### Policy

Community Assistance Scheme Terms of Reference

### COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

#### Community Plan



Natural Environment and Built Heritage



Community and Culture



Infrastructure



Health and Wellbeing



Business and Employment

#### Corporate Plan

- 1.4 Facilitate innovative and sustainable preservation and use of built heritage.
- 2.6 Provide, promote and support community arts and cultural events, programs, attractions and services.
- 2.9 Collaborate, initiate, develop and/or support activities and facilities for youth in our community.
- 5.4 Participate in initiatives, or advocate for, investment in creative industries and cultural tourism.
- 6.4 Ensure that decisions regarding expenditure of Council's budget are based on an assessment of whole of life costs, risks associated with the activity and advice contained within supporting plans.

#### Legislative Requirements

Nil

### FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

#### Financial

The adopted Budget for the Community Grants and Youth Grants for 2018/19 was \$25,500 (excl GST) and \$10,100 for Heritage Grants.

Community Assistance Scheme Budget for 2019/20 to be considered by the CASC and a request submitted to Finance for inclusion in the 2019/20 Draft Budget.

### COMMUNITY CONSULTATION

Community Consultation will be part of the budget adoption process in June 2019, as per legislation.

## 9. OTHER BUSINESS

### 9.1 Incomplete Community Grant Application – Lions Club of Angaston

Ms Randall advised that an incomplete Community Grant Application was received at the end of August 2018 from the Lions Club of Angaston, seeking funding for Park-Fit equipment at the Angas Recreation Park. Officers

**NOT CONFIRMED**

requested further required information in September and October, with no response from the Club until 3 December 2018. The new information will be reviewed and the Lions Club responded to. The Application will be presented to the next CASC meeting scheduled for 6 March 2019.

**9.2 National and State Heritage Grants**

Mr Hosking advised that National Heritage grants are currently available to various entities.

**10. NEXT MEETING**

Wednesday 6 March 2019 commencing at 5.30pm.

**11. CLOSE**

Cr Angas declared the meeting closed at 9.55am.

Confirmed at Community Assistance Scheme Committee Meeting 6 March 2019

Date:.....

Chair:.....