

UPPER TORRENS LAND MANAGEMENT PROJECT

Project Manager: Gerry Butler

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**Draft AGENDA
STEERING COMMITTEE MEETING
Thursday 13 August 2015
9.30-11.30pm**

Mt Pleasant Natural Resource Centre
132 Melrose Street, Mount Pleasant

1 Attendees (Hardcopy of Agenda Papers will available at the meeting):

- 1.1 **Steering Committee members:** Councillor Michael Seager and Gary Mavrinac (TBC), Councillor Malcolm Herrmann (AHC), Bronwyn Mudge, Julianne Troup (Chairperson), Ken Craig (Chairman GGRP Technical Steering Committee), Stephen Anderson [Community/URLG], Rick Gladigau and Martin Philcox and Bryn Troath (Adelaide & Central Hills NRM Operations Manager)
- 1.2 **Project Staff:** Gerry Butler [Project Manager], Kim Thompson and Andrew Fairney [Project Officers]
Minute Secretary: Kim Thompson
- 1.3 **Invited Guests:** Terry Crackett (AHC), Steve Corbally (Convenor PMWG)
- 1.4 **Apologies:** Graeme Donaldson, Piers Brissenden (DEWNR) and Steve Brooks

2 Declaration of interest:

Committee

3 Acceptance of Minutes: Minutes of the UTLMP meeting 11/6/15 & Action Items and Minutes of the Special Committee Meeting 23/7/15.

- 3.1 Amendments to minutes:
- 3.2 Business Arising:
- 3.3 Review of Action Items: (see attached)

4 Correspondence Incoming and Outgoing (list to be tabled)

- 4.1 Incoming
- 4.2 Outgoing
- 4.3 Business arising from Correspondence

5 Budget

G Butler

- 5.1 Financial Statements to 30/6/15, actual budget for 2015-16– summary provided by AHC (to be attached).
- 5.2 Proposed acquittals for 2014-15 financial year for the AMLR NRM and Australian Government Biodiversity Fund grants.
- 5.3 Allocation of Vehicle balloon to Reserve and discussion on operation and management of reserve (PMWG Action 14)
- 5.4 Status of NRM and Biodiversity Fund funding for 2015-16 and proposed budget 2015-16
 - Identifying separate budget lines with clear documentation of income and expenditure;
 - Decisions about expenditure:
 - **Recommend to the SC that the total \$5000 be allocated to roadside weed control for 2015-16**
 - **WG recommends to the Steering Committee that a corporate credit card and fuel card to be supplied for staff use on all official purchases instead of personal credit cards**



SUPPORTED BY THE **Adelaide and Mount Lofty Ranges Natural Resources Management Board**

YOUR NRM LEVY AT WORK

Australian Government Biodiversity Fund
The Upper River Torrens Landcare Group,
The Barossa Council - The Adelaide Hills Council

- 6 UTLMP Committee Governance:** **GB**
- 6.1 Terms of Reference of Section 41 Committee
- The Steering Committee & Working Group are to undergo a formal induction provided by accredited officers from The Barossa Council as soon as convenient. It also proposes that an induction specific to the UTLMP operations be included.
- 7 Local Catchment Groups and other projects** **K Thompson**
- 7.1 Project Officer Report – [report attached].
- 7.2 Friends of Cromer and Porter Scrub Conservation Park 2015 programme status
- 7.3 Activities for Committee involvement.
- 7.4 Roadside Fuel Reduction Project – status of the 8 sites.
- 7.5 Other Community Engagement Programmes.
- 8 Project Management Working Group** **Gerry Butler**
- 8.1 Meeting of PMWG 23/7/15 Summary
- 8.2 Project Manager's report – (report attached)
- 8.3 Proposed On-ground works AMLR NRM Board 2015-16 (spreadsheet to be tabled)
- ACTION: 11 GB to make the amendments to the landholder commitment spreadsheet and the above changes to go to the Steering Committee for approval.
- 8.4 Status of Green Army team – Central Hills Landcare Network
- 8.5 Status of 2015-16 Funding Agreement with AMLRNRM Board GB/BT
- 9 Grassy Groundcover Restoration Project** **Andrew Fairney.**
- 9.1 Project Officer Report – [report attached] and presentation on the GGRP including:
- 9.1.1 **Status of Seed Production Areas, including Barossa Bushgardens**
- 9.1.2 **Status of seed inventory and on-ground works**
- 9.1.3 **Trials and research status on PRM and Cromer MU3**
- 9.2 Status of milestones for Australian Government MERIT reporting
- 10 Staff matters and Governance:**
- 10.1 Staff meetings – recent meeting 5/8/15
- 10.2 Training proposed: to be advised
- 10.3 Weeds Network Chemical free workshop – reports from AF and KT to the sponsor
- 11 AMLRNRM Issues:** **Bryn**
- 11.1 Ongoing District Officer/Compliance Officer partnership, Incident Reports (WAAs & Declared plants)
- 11.2 Workshop proposed with Lobethal staff to discuss land degradation issues
- 11.3 Weed control issues – Weed reports, mapping and communication strategy
- 11.4 Communications of a compliance nature with Upper Torrens landholders
- 11.5 Central NRM Community Connections news and views - status **JT**
- 12 Other Business:**
- 13 Next Meeting/s:**
- 13.1 Steering Committee (normally 2nd Thursday of even months):
- Thursday 15th October 9.30-11.30am; Venue Mount Pleasant Natural Resource Centre
 - Thursday 12th December 4.00-5.30pm; Venue to be advised followed by the End of Year Celebration
- 13.2 Project Management Working Group (normally 3rd Thursday of odd months):
- Thursday 17th September 9.30-11.30am; Venue to be advised
 - Thursday 19th November 9.30-11.30am; Venue to be advised
- 13.3 GGRP Technical Steering Committee: To be advised
- 14 Meeting proposed close at 11.30am**