

**AGENDA OF THE MEETING OF  
THE UPPER TORRENS LAND MANAGEMENT PROJECT S41 COMMITTEE**  
held in the Mt Pleasant Natural Resource Centre 132 Melrose Street, Mount  
Pleasant on Thursday 22 October 2015 commencing at 9.30am

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1. WELCOME

2. PRESENT

3. APOLOGIES

4. GUESTS

5. DECLARATION OF INTEREST BY MEMBERS

6. CONFIRMATION OF MINUTES FROM PREVIOUS MEETING

**Recommendation**

That the Minutes of the meeting held on Thursday 13 August 2015 as circulated, be confirmed as a true and correct record of the proceedings of that meeting.

7. MATTERS ARISING FROM PREVIOUS MINUTES

7.1 Action List

Item Number	Meeting Date	Officer	Action	Status
3- 4.1.3	11/6/15	GB	A date needs to be set for the Risk Management Working Group (MH, BM, GD) and GB needs to propose the date	Ongoing
5.4.1	13/8/15	GB	Follow up the use of a Corporate purchase card for project expenditure ASAP	Ongoing
5.4.2	13/8/15	GB	JT and KC will authorise GB's expense reimbursements	Ongoing
6.1	13/8/15	GM	To follow up with the TOR documentation and the formal induction processes that need to occur for the incoming committee members	Email that no formal induction processes are planned but material is available on the Council website for information.
7.5	13/8/15	GB	Write to BT to seek additional funds to continue to support the community engagement activities at Porter Scrub CP & Cromer CP Friends groups	Ongoing
12.1	13/8/15	PMWG	Discussion to be continued in the PMWG meeting. Working group will look at a mechanism by which we can apportion costings of salaries and Overheads appropriately between two programmes	Done

### **Recommendation**

That the progress of the actions listed in Item 7.1 be noted and received.

## **8 CORRESPONDENCE**

### 8.1 Incoming

- Email 9/9/15 from Bryn Troath accepting the Acquittal for the 2014-15 NRM funded Land Management Program. (Trim 2015/046203) (**Attachment 8.1**)

### 8.2 Outgoing

- 2015-16 Funding Agreement for signing between AMLR NRM Board and the Adelaide Hills Council, The Barossa Council for the Upper Torrens Land Management Project. (Trim 2015/046205) (**Attachment 8.2a**)
- Acquittal Statement to Bryn Troath for the Acquittal of the 2014-15 NRM funded Land Management Program. (Trim 2015/046220) (**Attachment 8.2b**)
- Acquittal Statement to James Morris for the Acquittal of the 2014-15 Biodiversity Fund Grant and a revised Acquittal for 2013-14. (Trim 2015/046207) (**Attachment 8.2c1-3**)

### **Recommendation**

That the correspondence be received

## **9 REPORTS**

### 9.1 FINANCE

Nil or **Insert Report**

**NOTE:** To include list of accounts received for payment (inc \$ value) and list of accounts submitted to Council for payment.

(**Attachment 9.1A and 9.1B**) The financial files will be circulated on Monday by Kim.

### **Recommendation**

That the recommendation of the Finance report be accepted and funding for on-ground works be allocated as shown.

### 9.2 PROJECT MANAGEMENT WORKING GROUP

Minutes of the Project Management Working Group held on Thursday 17/09/2015 (**Attachment 9.2A**) show the work that has been undertaken by the Committee to keep the reduced budget for 2015-16 associated with the aim of achieving a zero balance budget for the Financial Year.

The revised On-Ground Works table (**Attachment 9.2B**) shows the revised projects including carry-over projects that have been approved for continued work.

### **Recommendation**

That the recommendation of the Project Management Working Group be accepted and funding for on-ground works be allocated as shown.

### 9.3 LOCAL CATCHMENT GROUPS AND OTHER PROJECTS

The report by the Project Officer Kim Thompson is attached (**Attachment 9.3**)

### **Recommendation**

That the report on the Local Catchment Groups and other projects be received and noted.

#### 9.4 GRASSY GROUNDCOVER RESTORATION PROJECT

A report will be provided by the Project Officer Andrew Fairney prior to the meeting (**Attachment 9.4**)

##### **Recommendation**

That the report from the Grassy Groundcover Restoration Project be received and noted.

#### 9.5 AMLRNRM

- Ongoing District Officer/Compliance Officer partnership, Incident Reports (WAAs & Declared plants)
- Workshop proposed with Lobethal staff to discuss land degradation issues
- Weed control issues – Weed reports, mapping and communication strategy
- Communications of a compliance nature with Upper Torrens landholders
- Central NRM Community Connections news and views - status

##### **Recommendation**

That the report from the staff of the AMLRNRM Adelaide Central Hills District be received.

#### 9.6 VOLUNTEER TRAINING AND/OR INDUCTIONS

Rebecca Tappert from The Barossa Council is attending the meeting to provide any advice on volunteer training and/or inductions for the UTLMP Committee members

##### **Recommendation**

That the report from Rebecca Tappert be received and noted.

### 10 **GENERAL BUSINESS**

10.1 Proposed Soil Pit Field Day being facilitated by UTLMP on behalf of AMLR NRM Board scheduled for Saturday 7 November 2015 9.30-11.30am at the property of Chris George (confirmed) (Budget \$700)

10.2 Proposed Rural Land Management Course in Mt Pleasant 10 February 2016-30 March 2016 being facilitated by UTLMP on behalf of AMLR NRM Board (Budget \$3700)

##### **Recommendation**

That General Business be noted.

### 11 **NEXT MEETING**

11.1 Steering Committee  
Thursday 12 December 2015 at 4.00pm at a venue to be decided prior to the End of Year Celebration

11.2 Project Management Working Group

Thursday 19 November 2015 at 3:00pm at Mt Pleasant Natural Resource Centre 132  
Melrose Street, Mount Pleasant

11.3 GGRP Technical Steering Committee  
To be advised

12 **CLOSURE**