## UPPER TORRENS LAND MANAGEMENT PROJECT

Project Manager: Gerry Butler

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# AGENDA STEERING COMMITTEE MEETING Thursday 14 August 2014 9.30-11.30am

Mt Pleasant Natural Resource Centre 132 Melrose Street, Mount Pleasant

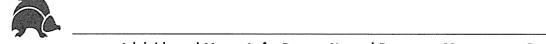
- 1 Attendees (Hardcopy of Agenda Papers will available at the meeting):
- 1.1 **Steering Committee members**: Councillor Michael Seager and Ian Baldwin (TBC), Steve Brooks [AHC], Cr Malcolm Herrmann [AHC], Tania Drever, Rick Gladigau (Chairperson), Bronwyn Mudge, Julianne Troup, David Bradley (Project Management Working Group), Ken Craig (Chairman GGRP Technical Steering Committee), Stephen Anderson [Community/URTLG] and Bryn Troath (Adelaide & Central Hills NRM Operations Manager)
- 1.2 Invited Guests: **Piers Brissenden** (Adelaide & Central Hills NRM District Manager) **Project Staff**: Gerry Butler [Project Manager], Kim Thompson and Andrew Fairney [Project Officers] and Masuma Akther [Administration Support]
  - Minute Secretary: Kim Thompson
- 1.3 Apologies:

### Declaration of interest

- 2 Acceptance of Minutes: Minutes of the UTLMP meeting 12/6/14 and Action Items.
- 2.1 Amendment to minutes:
- 2.2 Business Arisina:
- 2.3 Review of Action Items: see attached
- 3 Correspondence Incoming and Outgoing (list to be tabled)
- 3.1 Incoming
- 3.2 Outgoing
- 3.3 Business arising from Correspondence
- 4 Budget G Butler
- 4.1 Financial Statements to 31/7/14 summary provided by AHC (attached).
- 4.2 Financial Statement FY 2013-2014 (attached)
- 4.3 Proposed budget for 2014-15 (attached).
- 5 UTLMP Committee Governance:

GB/lan Baldwin

- 5.1 Current term of the UTLMP Steering Committee concludes in November with the Council elections
- 5.2 Discussion about the potential improvements to current Section 41 status including S43
- 5.3 Succession plan for Steering Committee members including Chairperson



SUPPORTED BY THE Adelaide and Mount Lofty Ranges Natural Resources Management Board

## **Local Catchment Groups and other projects**

K Thompson

- 6.1 Project Officer Report – [report attached].
- Friends of Cromer and Porter Scrub Conservation Park 2014 programme 6.2
- Activities for Committee involvement. 6.3
- 6.4 Roadside Fuel Reduction Project – status of the 8 sites.
- 6.5 Other Community Engagement Programmes:

#### 7 **Project Management Working Group**

**Gerry Butler** 

- 7.1 Minutes of recent Operational sub-committee meeting: 25/7/14
- Project Manager's report (report attached) 7.2
- 7.3 On-ground works completed status AMLR NRM Board 2013-14 (attached spreadsheet)
- 7.4 On-ground works proposed to date AMLR NRM Board 2014-15 (attached spreadsheet)
- 7.5 Review of proposed 2014-15 Service Level Agreement

Piers Brissenden

#### 8 **Grassy Groundcover Restoration Project**

GB.

- Seed Production Areas including Barossa Bushgardens
- 8.1.1 **Dedication of Scott Philcox Memorial 3/9/14**
- 8.1.2 Placement of Species name plates on SPAs Barossa Bushgardens and URTLG
- 8.2 Progress on seed inventory and on-ground works
- Trials and research status on PRM and Cromer MU3 8.3
- Completion of milestones for Australian Government reporting. 8.4

#### Staff matters and Governance: 9

- 9.1 Confirmation of Interim Chairperson to take over from Rick Gladigau for next 2 months – GB
- 9.2 Performance partnering – staff performance (Kim 2/6/14 and Andrew 24/6/14)

## 10 AMLRNRM Issues:

Bryn/Piers

- 10.1 Ongoing District Officer/Compliance Officer partnership and Incident Reports
- 10.2 Weed control issues Weed reports, mapping and communication strategy
- 10.3 Communications of a compliance nature with Upper Torrens landholders
- 10.4 Central NRM Group news and views

# 11 Other Business:

11.1 Discussions about Dirt Bike tracks on private property

- 11.2 National Landcare Week thankyou dinner (D Bradley and D Eastham) Friday 5/9/14 6,30pm-Mt Pleasant Hotel
- 11.3 Presentation 21/10/14 to Mayor Brian Hurn at the final Council meeting

## 12 Next Meeting/s:

12.1 Steering Committee (normally 2<sup>nd</sup> Thursday of even months):

October 16, 2014 9.30-11.30am (3<sup>rd</sup> Thursday)

December 4, 2014 4.00-5.30pm (1<sup>st</sup> Thursday, followed by celebratory EOY dinner at 6.00pm)

12.2 Project Management Working Group (3<sup>rd</sup> Thursday of odd months): September 11, 2014 9.30-11.30am (2<sup>nd</sup> Thursday of the month)

November 20, 2014 9.30-11.30am

**GGRP Technical Steering Committee:** 

TBA.

# 13 Meeting proposed close at 11.30am