

UPPER TORRENS LAND MANAGEMENT PROJECT

Project Manager: Gerry Butler

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AGENDA STEERING COMMITTEE MEETING Thursday 14 August 2014 9.30-11.30am

Mt Pleasant Natural Resource Centre
132 Melrose Street, Mount Pleasant

1 Attendees (Hardcopy of Agenda Papers will available at the meeting):

- 1.1 **Steering Committee members:** Councillor Michael Seager and Ian Baldwin (TBC), Steve Brooks [AHC], Cr Malcolm Herrmann [AHC], Tania Drever, Rick Gladigau (Chairperson), Bronwyn Mudge, Julianne Troup, David Bradley (Project Management Working Group), Ken Craig (Chairman GGRP Technical Steering Committee), Stephen Anderson [Community/URTLG] and Bryn Troath (Adelaide & Central Hills NRM Operations Manager)
- 1.2 Invited Guests: **Piers Brissenden** (Adelaide & Central Hills NRM District Manager)
Project Staff: Gerry Butler [Project Manager], Kim Thompson and Andrew Fairney [Project Officers] and Masuma Akther [Administration Support]
Minute Secretary: Kim Thompson
- 1.3 Apologies:

Declaration of interest

2 Acceptance of Minutes: Minutes of the UTLMP meeting 12/6/14 and Action Items.

- 2.1 Amendment to minutes:
- 2.2 Business Arising:
- 2.3 Review of Action Items: see attached

3 Correspondence Incoming and Outgoing (list to be tabled)

- 3.1 Incoming
- 3.2 Outgoing
- 3.3 Business arising from Correspondence

4 Budget

G Butler

- 4.1 Financial Statements to 31/7/14 – summary provided by AHC (attached).
- 4.2 Financial Statement FY 2013-2014 (attached)
- 4.3 Proposed budget for 2014-15 (attached).

5 UTLMP Committee Governance:

GB/Ian Baldwin

- 5.1 Current term of the UTLMP Steering Committee concludes in November with the Council elections
- 5.2 Discussion about the potential improvements to current Section 41 status including S43
- 5.3 Succession plan for Steering Committee members including Chairperson



SUPPORTED BY THE **Adelaide and Mount Lofty Ranges Natural Resources Management Board**

YOUR NRM LEVY AT WORK

Australian Government Biodiversity Fund
The Upper River Torrens Landcare Group,
The Barossa Council - The Adelaide Hills Council

6 Local Catchment Groups and other projects **K Thompson**

- 6.1 Project Officer Report – [report attached].
- 6.2 Friends of Cromer and Porter Scrub Conservation Park 2014 programme
- 6.3 Activities for Committee involvement.
- 6.4 Roadside Fuel Reduction Project – status of the 8 sites.
- 6.5 Other Community Engagement Programmes:

7 Project Management Working Group **Gerry Butler**

- 7.1 Minutes of recent Operational sub-committee meeting: 25/7/14
- 7.2 Project Manager's report – (report attached)
- 7.3 On-ground works completed status AMLR NRM Board 2013-14 (attached spreadsheet)
- 7.4 On-ground works proposed to date AMLR NRM Board 2014-15 (attached spreadsheet)
- 7.5 Review of proposed 2014-15 Service Level Agreement **Piers Brissenden**

8 Grassy Groundcover Restoration Project **GB.**

- 8.1 Seed Production Areas including Barossa Bushgardens
 - 8.1.1 Dedication of Scott Philcox Memorial 3/9/14
 - 8.1.2 Placement of Species name plates on SPAs – Barossa Bushgardens and URTLG
- 8.2 Progress on seed inventory and on-ground works
- 8.3 Trials and research status on PRM and Cromer MU3
- 8.4 Completion of milestones for Australian Government reporting.

9 Staff matters and Governance:

- 9.1 Confirmation of Interim Chairperson to take over from Rick Gladigau for next 2 months – **GB**
- 9.2 Performance partnering – staff performance (Kim 2/6/14 and Andrew 24/6/14) **Ian B**

10 AMLRNRM Issues: **Bryn/Piers**

- 10.1 Ongoing District Officer/Compliance Officer partnership and Incident Reports
- 10.2 Weed control issues – Weed reports, mapping and communication strategy
- 10.3 Communications of a compliance nature with Upper Torrens landholders
- 10.4 Central NRM Group news and views

11 Other Business:

- 11.1 Discussions about Dirt Bike tracks on private property **GB/IB**
- 11.2 National Landcare Week thankyou dinner (D Bradley and D Eastham) Friday 5/9/14 6.30pm– Mt Pleasant Hotel
- 11.3 Presentation 21/10/14 to Mayor Brian Hurn at the final Council meeting

12 Next Meeting/s:

- 12.1 Steering Committee (normally 2nd Thursday of even months):
October 16, 2014 9.30-11.30am (3rd Thursday)
December 4, 2014 4.00-5.30pm (1st Thursday, followed by celebratory EOY dinner at 6.00pm)

- 12.2 Project Management Working Group (3rd Thursday of odd months):
September 11, 2014 9.30-11.30am (2nd Thursday of the month)
November 20, 2014 9.30-11.30am

GGRP Technical Steering Committee:
TBA.

13 Meeting proposed close at 11.30am