

# UPPER TORRENS LAND MANAGEMENT PROJECT

Project Manager: Gerry Butler

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**Draft AGENDA  
STEERING COMMITTEE MEETING  
Thursday 9 April 2015  
9.30-11.30pm**

Mt Pleasant Natural Resource Centre  
132 Melrose Street, Mount Pleasant

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**1 Attendees (Hardcopy of Agenda Papers will available at the meeting):**

- 1.1 **Steering Committee members:** Councillor Michael Seager and Ian Baldwin (TBC), Councillor Malcolm Herrmann and Steve Brooks (AHC), Rick Gladigau, Bronwyn Mudge, Julianne Troup (Chairperson), Graeme Donaldson, Martin Philcox, Ken Craig (Chairman GGRP Technical Steering Committee), Stephen Anderson [Community/URLTG] and Bryn Troath (Adelaide & Central Hills NRM Operations Manager)
- 1.2 **Project Staff:** Gerry Butler [Project Manager], Kim Thompson and Andrew Fairney [Project Officers]  
**Minute Secretary:** Kim Thompson
- 1.3 Invited Guests: Mike Williams and Piers Brissenden (DEWNR)
- 1.4 Apologies:

**2 Declaration of interest:**

**Committee**

**3 Acceptance of Minutes: Minutes of the UTLMP meeting 12/2/15 & Action Items.**

- 3.1 Amendments to minutes:
- 3.2 Business Arising:
- 3.3 Review of Action Items: (see attached)

**4 Correspondence Incoming and Outgoing (list to be tabled)**

- 4.1 Incoming
- 4.2 Outgoing
- 4.3 Business arising from Correspondence

**5 Budget**

**G Butler**

- 5.1 Financial Statements to 31/3/15, actual budget for 2014-15– summary provided by AHC (to be attached).
- 5.2 Status of NRM and Biodiversity Fund funding for 2015-16 and proposed budget 2015-16
- 5.3 Status of the approval to order the Project vehicle for 2015-2017 delivery July 2015 following the review of 3 quotes as per The Barossa Council Procurement Process (Paper attached) **Committee**

**6 UTLMP Committee Governance:**

**GB**

- 6.1 Confirmation of Committee members and Induction process – 21/5/15 with PMWG meeting



SUPPORTED BY THE **Adelaide and Mount Lofty Ranges Natural Resources Management Board**

**YOUR NRM LEVY AT WORK**

Australian Government Biodiversity Fund  
The Upper River Torrens Landcare Group,  
The Barossa Council - The Adelaide Hills Council

## **7 Local Catchment Groups and other projects**

**K Thompson**

- 7.1 Project Officer Report – [report attached].
- 7.2 Friends of Cromer and Porter Scrub Conservation Park 2015 programme
- 7.3 Activities for Committee involvement.
- 7.4 Roadside Fuel Reduction Project – status of the 8 sites.
- 7.5 Other Community Engagement Programmes: Acidity Workshop Mt Pleasant 22/4/15

## **8 Project Management Working Group**

**Gerry Butler**

- 8.1 Meeting of PMWG 19/3/15 - Summary
- 8.2 Project Manager's report – (report attached)
- 8.3 Status of security system in the "Jimmy Dunn Shed" Recommendation: motion activated lights and single cylinder deadbolt on Seed Storage room door, ~\$500 cf security system \$3-4000
- 8.4 On-ground works AMLR NRM Board 2014-15 (spreadsheet to be tabled)
- 8.4.1 Status of Watercourse Erosion Control progress and new projects (Pinchbeck)**
- 8.4.2 Green Army team – Central Hills Landcare Network, facilitated by the Landcare Association of SA, will be on ground in our region from May 4, 2015**
- 8.5 Status of 2014-15 Service Level Agreement
- 8.5.1 Report for the 3rd Quarter due April 22, 2015 – in progress** **GB**

## **9 Grassy Groundcover Restoration Project**

**Andrew Fairney.**

- 9.1 Project Officer Report – [report attached] including summary of TSC meetings held on 26/3/15 and 30/3/15 – including dedication of Craig SPA by mayor Spragg (AHC) and Jamie Briggs Mbr for Mayo
- 9.1.1 Status of Seed Production Areas, including Barossa Bushgardens**
- 9.1.2 Status of seed inventory and on-ground works**
- 9.1.3 Trials and research status on PRM and Cromer MU3**
- 9.2 Status of milestones for Australian Government MERIT reporting- variation to fencing kms

## **10 Staff matters and Governance:**

- 10.1 Staff meetings – recent meeting 26/3/15 and "one-on-ones" scheduled late April
- 10.2 Training proposed: KT: Environmental Education; AF: Ecological restoration processes; and GB: Management processes. Recently GB and KT attended Community-based Social Marketing

## **11 AMLRNRM Issues:**

**Bryn**

- 11.1 Ongoing District Officer/Compliance Officer partnership, Incident Reports (WAAs & Declared plants)
- 11.2 Workshop proposed with Lobethal staff to discuss land degradation issues
- 11.3 Weed control issues – Weed reports, mapping and communication strategy
- 11.4 Communications of a compliance nature with Upper Torrens landholders
- 11.5 Central NRM Community Connections news and views - status

**JT**

## **12 Other Business:**

### **13 Next Meeting/s:**

- 13.1 Steering Committee (normally 2<sup>nd</sup> Thursday of even months):
  - Thursday 11<sup>th</sup> June 9.30-11.30am; Venue Mount Pleasant Natural Resource Centre
  - Thursday 13<sup>th</sup> August 9.30-11.30am; Venue Mount Pleasant Natural Resource Centre
  - Thursday 15<sup>th</sup> October 9.30-11.30am; Venue Mount Pleasant Natural Resource Centre
  - Thursday 12<sup>th</sup> December 4.00-5.30pm; Venue to be advised followed by the End of Year Celebration
- 13.2 Project Management Working Group (normally 3<sup>rd</sup> Thursday of odd months):
  - Thursday 21<sup>st</sup> May 9.30-11.30am; Venue Mount Pleasant Natural Resource Centre
  - Thursday 23<sup>rd</sup> July 3.00-5.00pm; Venue to be advised
  - Thursday 17<sup>th</sup> September 9.30-11.30am; Venue to be advised
  - Thursday 19<sup>th</sup> November 9.30-11.30am; Venue to be advised
- 13.3 GGRP Technical Steering Committee:
  - To be advised

## **14 Meeting proposed close at 11.30am**