

**MINUTES OF THE MEETING OF
THE UPPER TORRENS LAND MANAGEMENT PROJECT S41 COMMITTEE
held in the Mt Pleasant Natural Resource Centre 132 Melrose Street, Mount Pleasant on
Thursday 1st December 2016 commencing at 3.00pm**

1 WELCOME

The Chairperson J Troup welcomed everyone and opened the meeting at 3.06 pm.

2 PRESENT

Members

J Troup (Chairperson), Councillor M Seager (TBC) arrived 3.20pm, Councillor M Herrmann (AHC) arrived 4.40pm, S Corbally, G Donaldson, M Philcox, K Craig (Chairman GGRP Technical Steering Committee), S Anderson (Community/URLG), P Brissenden (Adelaide and Central Hills NRM Operations),

Staff

K Thompson (Project Officer), A Fairney (Project Officer)

3 APOLOGIES

G Mavrinac (TBC), S Brooks (AHC), R Gladigau, Tiffany Harding (Community Members)

4 GUESTS

5 DECLARATION OF INTEREST BY MEMBERS

Nil

6 CONFIRMATION OF MINUTES FROM PREVIOUS MEETING

MOVED K Craig

That the Minutes of the meeting held on 6 October 2016 as circulated, be confirmed as a true and correct record of the proceedings of that meeting.

Seconded G Donaldson

CARRIED

7 **MATTERS ARISING FROM PREVIOUS MINUTES**

7.1 Action List

Item Number	Meeting Date	Officer	Action	Status
3-4.1.3	11/6/15	GMavrinac	Risk management Working Group (MH,BM and GD) to be organised.	Cancel the need to establish a Risk Management Working group. Maintain current processes and ensure they are adhered to. Moved S Corbally Second K Craig
9.4	2/6/16	AFairney	Presentation to the AMLRNRM on the GGRP	Email Brenton Gear Regional Director – keen to set up a presentation Ongoing – AF to follow up
9.6	6/10/16	Cr MHerrmann	To further pursue with the Director Corporate Services, Adelaide Hills Council to ensure that the proposed contract between the AHC and TBC is suitably compliant with the Terms of the original Biodiversity Agreement.	Refer Item 10.8
10.7	6/10/16	GMavrinac and KThompson	Speak with The Barossa Council's Volunteer Management Officer to discuss the issues around TBC volunteer's working on DEWNR land.	Spoke with Karen Macdonald (TBC) and we agreed that the status for volunteers will not change until 30/6/17. There is a Form that Kim T will arrange which accepts shared responsibility for volunteers working on DEWNR land. Action

MOVED K Craig

That the progress of the actions listed in Item 7.1 be noted and received

Seconded G Donaldson

CARRIED

8 CORRESPONDENCE

8.1 Incoming

1. Letter from TBC CEO to Council Committee Chairs
2. Unsuccessful grant application confirmation from NRM Community Group – Cromer Conservation Park
3. Successful grant application confirmation letter from NRM Community Group – Porter Scrub Conservation Park

8.2 Outgoing

NIL

MOVED K Craig

That the correspondence be received.

Seconded S Corbally

CARRIED

9 REPORTS

9.1 FINANCE

MOVED K Craig

That the information contained in Item 9.1 Finance Reports be received.

Seconded M Philcox

CARRIED

9.2 PROJECT MANAGEMENT WORKING GROUP

MOVED M Philcox

That the Report from the Project Management Working Group be received and that any recommendations contained within the minutes of the meeting held 17 November 2016, therein be adopted.

Seconded G Donaldson

CARRIED

9.3 NRM AND OTHER PROJECTS

MOVED M Philcox

That the information contained in the report on NRM and Other Projects be received.

Seconded K Craig

CARRIED

9.4 GRASSY GROUNDCOVER RESTORATION PROJECT

MOVED K Craig

That the information contained in the report on GGRP be received..

Seconded S Corbally

CARRIED

9.5 THE BAROSSA COUNCIL

MOVED S Corbally

That the Director, Development and Environmental Services Report be received.
Noting we have an issue with the Agreement between TBC & AHC.

Seconded G Donaldson

CARRIED

9.5.1 ADELAIDE HILLS COUNCIL - REPORT

MOVED G Donaldson

That the Report be received (Attached)

Seconded M Seager

CARRIED

9.6 AMLRNRM

MOVED S Anderson

That that the AMLRNRM report be received.

Seconded G Donaldson

CARRIED

10 GENERAL BUSINESS

10.1 Continuation of UTLMP work after 1/7/17

Action - Asset List is currently being reviewed with all assets to be transferred from AHC to The Barossa Council as at 1/1/17. Kim Thompson will get a list from TBC of all the current assets listed to UTLMP, their value and how long we have owned them for. Andrew Fairney will do the same from AHC.

10.2 Resignation of T Jones.

Note of appreciation for Tawni's efforts to the UTLMP over the past 12 months.

10.3 The Barossa Council's Volunteer Database

Action: Committee members to email ksharp@barossa.sa.gov.au their volunteer hours from October and November 2016 for input into TBC volunteer database.

10.4 Kim Thompson / Andrew Fairney Holidays over Christmas –
KThompson 19/12/16-28/01/17
AFairney – exact dates to be confirmed depending on workload over summer.
Action: UTLMP Staff to email holidays to GMavrinac for approval

10.5 Discussion paper – Graham Donaldson present paper on disposition of UTLMP assets post 1 July 2017. Steering Committee agree that paper will form the basis of a planning to be held by the Project Management Working Group to formulate a submission to the TBC. Submission to be ready for February TBC Council Meeting. Attend workshop – 1st Wednesday of month.

MOVED S Anderson
Seconded M Philcox

CARRIED

10.6
Cromer Rd – Resident spotted Salvation Jane
Action – M Hermann and K Thompson to investigate

10.7
2xE – Business planning proposal
The committee have reviewed - the first presentation has processed comments to 2xe which have been accepted and incorporated in to further actions. A second session is being held Friday 9th December, 2016 at 9.30, Mt Pleasant NRC – All Welcome.

10.8
The Agreement between TBC & AHC has been drafted and a copy sent to the Committee at 2pm Thursday 1/12/16. The UTLMP Committee members still believe the agreement to be non-compliant with the Biodiversity Grant Agreement and therefore request that Council confirms that the committee members will remain indemnified in the course of executing the new agreement between TBC and AHC. Steering committee will raise correspondence to CEO's of both AHC and TBC and bring attention to failure of the just signed MOU to address the actual problem of a contract being required.

MOVED G Donaldson
Seconded S Anderson

CARRIED

Was unanimously supported by the Committee

MOVED S Corbally

That the business discussed under General Business be noted and received

Seconded S Anderson

CARRIED

11 NEXT MEETING

11.1 Steering Committee at 9:30am at Mt Pleasant Natural Resource Centre 132 Melrose Street, Mount Pleasant 23rd February, 2017

11.2 Project Management Working Group at 3pm at Mt Pleasant Natural Resource Centre 132 Melrose Street, Mt Pleasant 12th January, 2017.

12 **CLOSURE**

There being no further business, the meeting closed at 5.05pm.

Confirmed

Date:

Chairperson:

9.5.1 ADELAIDE HILLS COUNCIL

Please find attached the Adelaide Hills Council report for the UTLMP meeting this afternoon.

- Council operations continue to remain busy following the wet weather, with the focus shifting toward road and reserves maintenance. The recent warmer weather placing challenges on weed control and slashing/mowing regimes.
- Volunteer and youth engagement programs are complete for 2016, this follows recent Green Army programs for the Central Hills, Southern Brown Bandicoot project and the South Para district.
- The NRM unit has recently engaged with the NRAMLR toward the development of a Roadside Weed Management Plan, which is to be focussed on roads throughout the region. The long term projection is to consider an amalgamated Northern and Central NRM roadside weed program within the AHC district. Several of the locations within the plan are the Roadside Marker System (RMS - Blue Marker) sites and the pending list will determine key Council and NRAMLR investment for the remainder of this financial year.
- A key operational project completed recently is the creation of a sensitive sites register. Intended for Council operations this document is to guide Council staff on AHC NRM assets (reserves and road reserves) which either have an environmental, community or political interest. The intent is to guide Council operations on where the locations are and to advise NRO staff of any projected works which may affect a registered site.

I am an apology, kindly wish the UTLMP committee and associated community members, best wishes over the Festive Season.

Kind Regards,

Steven.

Steven Brooks - Natural Resources Officer | Engineering

10.5

Recommendation to Council

The primary role of the Section 41 Committee (UTLM Steering Committee) has been to execute the two major grants of the NRM UTLMP grant and the Biodiversity Grant. The NRM grant changed at the start of the FY16/17 whereby the on ground works are funded direct from NRM and the Biodiversity Grant ceases at end of FY 16/17. Therefore, as of 1 Jul 17, there is no obvious reason for the UTLM Steering Committee to continue to exist.

The Biodiversity Grant covered the Grassy Ground Cover Restoration Project (GGRP). To continue to develop the GGRP to a viable commercial venture, alternate funding sources have been investigated and one has been obtained, however a condition of this funding source is that the GGRP has to be an independent incorporated body. The funds being provided will cover the labour costs involved in continuing the GGRP for another year, however are not sufficient to cover all of the operating costs involved. To continue, the GGRP also requires the use of the assets purchased to date for the GGRP, from the Grant funding.

The UTLM Committee recommends that Council continues to support community involvement in Land Management and the ongoing development of the GGRP, by approving the following:

- The UTLM Steering Committee ceases from 30 Jun 17, and thereafter future community involvement in Land management activities be undertaken via the Upper River Torrens Landcare Group Inc;
- The assets utilised by the GGRP and the residual financial resources, are transferred to the GGRP;
- The GGRP personnel are allowed to continue to utilise the office accommodation at the Mount Pleasant Resource centre, as currently being used; and
- The GGRP assets can continue to be stored at the Talunga park shed, on a peppercorn lease arrangement.